



WHAKATĀNE DISTRICT COUNCIL

Information Pack for
External Appointments to
the Commercial Advisory Board

NOVEMBER 2019

whakatane.govt.nz



1. External Appointees to the Commercial Advisory Board

The Whakatāne District Council is seeking two people with proven commercial expertise and an entrepreneurial background to contribute to the achievement of its broad economic and business development objectives. The Commercial Advisory Board provides strategic advice to the Council on its strategic landholdings and on economic and business development opportunities.

The Board consists of Independent Chairperson Tony de Farias, Mayor Judy Turner and Councillors Nándor Tánczos, Wilson James and two external persons.

The term of appointment is for three years, to coincide with the Council's 2019-22 triennium.

2. Purpose of the Board

The purpose of the Commercial Advisory Board is to provide strategic advice on Council's strategic landholdings, broader economic and business development opportunities and strategic advice on:

- Council's harbour lease land portfolio
- development of ports and harbour assets
- development of the Whakatāne Airport
- development of any other Council owned assets with a commercial imperative
- Purchase, divestment and development of strategic landholdings

3. Appointment and Remuneration

A selection panel comprised of the Mayor, Deputy Mayor, Chief Executive, and Chairperson of the Board will assess expressions of interest, appoint the external member and negotiate remuneration.

4. Meetings

The Commercial Advisory Board meeting dates for 2020 have yet to be confirmed, but will be held quarterly, or as required. The meetings are generally held in the morning and last for approximately two hours.

5. Skills and Experience Required

The Council is seeking persons who have:

- Proven commercial expertise
- Broad governance experience

- An entrepreneurial background
- Enthusiasm for the growth and development of the Whakatāne District

Members should bring the following qualities or skills:

- The ability to act independently and objectively
- The ability to ask relevant and pertinent questions, and evaluate the answers
- The ability to work constructively with management to achieve improvements
- A proactive approach to advising the Council and the Chief Executive of matters that require further attention
- Business acumen
- Diligence, effort and commitment.

6. Expressions of Interest

Expressions of interest for these appointments should be addressed to the Chief Executive, Whakatāne District Council, Private Bag 1002, Whakatāne 3158, or emailed to melanie.bell@whakatane.govt.nz. The closing date for expressions of interest is Friday, 6 December 2019.

7. Further information

For further information please contact Melanie Bell, Acting Executive Assistance to the Mayor and Chief Executive - phone (07) 306 0500.