

# Fees and Charges 2022-24

## *Ngā Utu 2022-24*

General Fees and Charges applicable for 2022-24 years  
Dog Control Fees and Charges applicable for registration year 2022/23.  
(Fees include GST unless otherwise stated)

Adoption date: 18 May 2022

Commencement: 1 July 2022

Update in February 2023 to reflect mid term change to building consent fees.

Next review date: 2024 (full review every three years alongside Long Term Plan and/or annually as required, through the Annual Plan process)

# Fees and Charges 2022-24

## Ngā utu 2022-24

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Infrastructure Department  
Tūāpapa

1. WATER SUPPLY – SERVICE CONNECTION, EXTENSION AND DISCONNECTION CHARGES			
<b>1.1. General Charges</b>			
<b>1.1.1.</b>	Final meter reading:		
	a) Whakatāne and Ōhope Urban		\$40.00
	b) All other areas		\$55.00
<b>1.1.2.</b>	Flow restrictor removal:		
	c) Whakatāne and Ōhope Urban		\$95.00
	d) All other areas		\$125.00
<b>1.1.3.</b>	Meter test (refundable if meter is faulty)		\$165.00
<b>1.1.4.</b>	Annual permit to draw water from fire hydrant	\$85.00 plus usage charge	\$1.55 per m <sup>3</sup>
<b>1.1.5.</b>	One-off permit to draw water from fire hydrant	\$35.00 plus usage charge	1.55 per m <sup>3</sup>
<b>1.1.6.</b>	Share of extension of water main: Wherever connections are required and there is no existing main, the reticulation pipe can be extended at the Council's discretion. A cost contribution is required to meet the actual cost of extending the main to the new connection point. The contribution will be 100% of the actual cost if there is no benefit to the remainder of the supply area. Otherwise, shared contribution cost will be calculated based on an engineering assessment of benefit.		
<b>1.1.7.</b>	Backflow prevention installation		Actual cost (capped)
<b>1.1.7.1</b>	<b>High</b> Hazard boundary device (Reduced Pressure Zone)	20mm installation	\$3,275.00
<b>1.1.7.2</b>	Medium Hazard boundary device (Testable Double Check)	20mm installation	\$1,500.00
<b>1.1.7.3</b>	<b>High</b> Hazard boundary device (Reduced Pressure Zone)	25mm installation	\$3,400.00
<b>1.1.7.4</b>	Medium Hazard boundary device (Testable Double Check)	25mm installation	\$2,000.00
<b>1.1.7.5</b>	<b>High</b> Hazard boundary device (Reduced Pressure Zone)	32mm installation	actual cost
<b>1.1.7.6</b>	Medium Hazard boundary device (Testable Double Check)	32mm installation	actual
<b>1.1.7.7</b>	<b>High</b> Hazard boundary device (Reduced Pressure Zone)	Larger than 32mm Installation	Actual Cost
<b>1.1.7.8</b>	Medium Hazard boundary device (Testable Double Check)	Larger than 32mm Installation	Actual Cost
<b>1.1.8.</b>	Backflow prevention annual inspection and testing fee		\$150.00
<b>1.1.9.</b>	Disconnections:		
	a) Temporary disconnection		\$90.00
	b) Reconnection after temporary disconnection		\$90.00
	c) Permanent disconnection		\$160.00
<b>1.1.10.</b>	Three Waters Operations charge out rate		\$85.00 per hour
<b>1.1.11.</b>	The Council's professional fee rate for investigations, studies, inspections, advice etc.		\$172.50 per hour

<b>1.2. All Schemes - Excluding Plains Water Scheme (see 1.3)</b>			
	<b>Scheme</b>	<b>Description of the connection</b>	<b>Connection fee*</b>
<b>1.2.1.</b>	All metered urban domestic supply excluding Plains Water Scheme	20mm connection	\$850.00
		Existing connection (meter only)	\$225.00
		Existing connection (meter and manifold)	\$365.00
<b>1.2.2.</b>	All metered rural domestic and non-domestic supply excluding Plains Water Scheme	20mm connection	\$1450.00
		Larger than 20mm connection	Actual Cost
<b>1.2.3.</b>	All District non-metered domestic connections	20mm connection	\$695.00
		Larger than 20mm connection	Actual Cost
<b>1.2.4.</b>	All District non-metered supply other than domestic connections	20mm connection	\$1135.00
		Larger than 20mm connection	Actual Cost
<b>1.2.5.</b>	All connections	Larger than 20mm	Actual cost
<b>1.2.6.</b>	Cost of further required extension – Clause 1.1.6 applicable for 1.2.1– 1.2.6		

- \*Notes:
1. Capital contributions for extraordinary connection applications (in particular for connections outside the established original scheme areas) shall be determined on a case-by-case basis calculated from the supply allocation, the values of the scheme and based on actual expenditure to provide the connection.
  2. If thrusting under the road is required, actual costs shall be charged to the connection fee in all schemes.(approximately \$3,850)
  3. If concrete or seal reinstatement of footpath or road is required, actual costs shall be charged to the connection fee in all schemes.
  4. Traffic management (if required). Actual costs will apply.

### **1.3. Plains Water Scheme**

<b>1.3.1.</b>	Connection to Plains Water Scheme		\$1,885.00**
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- \*\*Notes:
1. All connections require engineering approval including an approved water plan outlining design criteria to ensure there is no contamination from the farm supply to the domestic/cowshed supply. A fact sheet is available from the Council outlining various examples of how this can be demonstrated.
  2. The daily water entitlement for farm connections is calculated at 0.553 m3/hectare
  3. Maximum water entitlement for domestic supply and small blocks (<2.7 hectares) is 1.5m3/day and for cow sheds 2m3/day.
  4. Connections to the Awakeri Extension will be subject to available capacity.
  5. Cost of further required extension – Clause 1.1.6 applicable.
  6. Connections larger than 20mm will be charged at actual cost.
  7. No additional thrusting charges will apply.
  8. Traffic management (if required). Actual costs will apply.

## **2. SEWERAGE SCHEMES – SEWER CONNECTION**

### **2.1. Sewerage Schemes**

<b>2.1.1.</b>	New connection inspection fee.		\$165.00
<b>2.1.2.</b>	Extra inspection fee for non-compliant new sewer connections.		\$105.00
<b>2.1.3.</b>	CCTV camera inspection of the pipes requested by the customer.	\$190.00 per hour (minimum 2 hours charges)	
<b>2.1.4.</b>	Disconnection inspection fee.		\$80.00
<b>2.1.5.</b>	Three Waters Operations charge out rate		\$85.00 per hour
<b>2.1.6.</b>	The Council's professional fee rate for investigations, studies, inspections, advice, etc.		\$172.50 per hour
<b>2.1.7.</b>	Travel cost		\$0.70 per km

- Notes:
1. Septic tank effluent shall not be discharged directly into the reticulation or to the ponds.
  2. Capital contributions for extraordinary connection applications (in particular for connections outside the established original scheme areas) shall be determined on a case by case basis calculated from the waste generation, the value of the scheme and based on actual expenditure to provide the connection.

3. Wherever connections are required and there is no existing main, the reticulation pipe can be extended at the Council's discretion. A cost contribution is required to meet the actual cost of extending the main to the new connection point. The contribution will be 100% of the actual cost if there is no benefit to the remainder of the supply area. Otherwise, shared contribution cost will be calculated based on an engineering assessment of benefit.

<b>3.</b>	<b>STORMWATER SCHEMES</b>		
<b>3.1.</b>	<b>Stormwater schemes</b>		
<b>3.1.1.</b>	New connection inspection fee.		\$165.00
<b>3.1.2.</b>	Extra inspection fee for non-compliant new stormwater connections.		\$105.00
<b>3.1.3.</b>	CCTV camera inspections of the pipes requested by the customer.	\$190.00 per hour (minimum 2 hours charge)	
<b>3.1.4.</b>	Disconnection inspection fee.		\$80.00
<b>3.1.5.</b>	Three Waters Operations charge out rate		\$85.00 per hour
<b>3.1.6.</b>	The Council's professional fee rate for investigations, studies, inspections, advice, etc.		\$172.50 per hour
<b>3.1.7.</b>	Pollution Prevention Plan – includes administration, plan review, one annual site monitoring inspection. Note: any investigation and additional compliance monitoring inspections will be charged at actual cost.		\$130.00
<b>3.1.8.</b>	Travel cost		\$0.70 per km
<b>4.</b>	<b>TRADEWASTE</b>		
<b>4.1.</b>	<b>Tradewaste charges</b>		
<b>4.1.1.</b>	All activities that discharge tradewaste require a waste consent under the Council's Combined Waters Bylaw 2017 and are liable to pay trade waste charges. Tradewaste charges are intended to recover actual costs of treating tradewaste and may include a combination of fixed and variable charges.	Tradewaste charges will be calculated according to appendix one of this Fees and Charges Schedule.	
<b>5.</b>	<b>WHAKATĀNE TRANSFER STATION</b>		
<b>5.1.</b>	<b>General refuse:</b>		
<b>5.1.1.</b>	Refuse bag (60 litre bag max)		\$5.00each
<b>5.1.2.</b>	Car or station wagon		\$40.00
<b>5.1.3.</b>	Ute, Van, Single axle trailer (up to 200Kg)		\$57.00
<b>5.1.4.</b>	All other loads over weigh-bridge		\$296.00/tonne
<b>5.2.</b>	<b>Greenwaste</b>		
<b>5.2.1.</b>	Car or station wagon		\$12.00
<b>5.2.2.</b>	Ute, Van, Single axle trailer		\$22.00
<b>5.2.3.</b>	All loads over weigh-bridge		\$72.00/tonne
<b>5.2.4.</b>	<b>Concrete (steel free only)</b>		
<b>5.2.5.</b>	All loads over weigh-bridge		\$75.00/tonne
<b>5.3.</b>	<b>Tyres</b>		
<b>5.3.1.</b>	<b>Individual tyres</b>		
	<b>Type of vehicle</b>	<b>Tyres on Rims</b>	<b>Tyres only</b>
	a) Farm bike, motorcycle	\$9.00 each	\$6.00 each
	b) Passenger car and 4X4	\$15.00 each	\$12.00each
	c) Truck tyres	\$38.00each	\$32.00each
	d) Agricultural	\$88.00each	\$77.00 each
<b>5.4.</b>	<b>Recyclable items</b>		

<b>5.4.1.</b>	Glass, aluminium and tin cans, cardboard, paper, clean plastics (grades 1 and 2, no motor oil or chemical containers).	Free
<b>5.5.</b>	<b>Weigh bridge charges</b>	
<b>5.5.1.</b>	Tare weight usage charge	\$10.00 per weigh in
Note:	For items deemed by the Council or its agents to be outside those provided in the above list of waste categories, charges will be set by negotiation. The Council reserves the right to decline acceptance of any item at Council's transfer stations. Such items shall be removed by, and/or at the expense of the submitter.	
<b>6.</b>	<b>ADDITIONAL KERBSIDE SERVICES AND BINS</b>	
<b>6.1.</b>	<b>Additional kerbside services</b>	
<b>6.1.1.</b>	The annual fee for each additional service is based on the targeted rural/commercial property rate for refuse disposal as outlined in the Funding Impact Statement. The fee for additional services part year is pro-rated on a per month basis.	
<b>6.2.</b>	<b>Additional bins</b>	
Note:	Residents and property owners are responsible for the kerbside bins and crates in their possession. The Council reserves the right to charge for any bins that are damaged, lost or stolen. Fees for replacement bins may be charged by either Council or the Council's kerbside collection contractor. Payment to the Council's kerbside collection contractor can be made at the transfer station upon collection of the bin or an invoice will be issued if the bin is delivered.	
<b>6.2.1.</b>	Charge for additional/replacement recycling crate	\$20.00
<b>6.2.2.</b>	Charge for replacement 80 litre bin	\$80.00
<b>6.2.3.</b>	Charge for replacement 140 litre bin	\$85.00
<b>6.2.4.</b>	Charge for replacement 240 litre bin	\$90.00
<b>7.</b>	<b>ROADING</b>	
<b>7.1.</b>	<b>Road stopping applications</b>	
<b>7.1.1.</b>	Application processing fee	Actual cost
Note:	Council charges are for the processing of the road stopping application only. The applicant shall pay other costs directly attributable to the road stopping, including – but not limited to – survey, legal, valuation, and advertising costs.	
<b>7.2.</b>	<b>Permits for working on the road (Corridor Access Requests)</b>	
Note:	Advertising costs associated with applications to use or close the road are not included in the fees below and shall be met by the applicant at actual cost.	
<b>7.2.1.</b>	<b>Excavation Application Fees</b>	
<b>7.2.1.1</b>	Minor Works As defined in National Code of Practice for Utility Operators' Access to Transport Corridors (Includes Traffic Management Plan review, Works Completion Inspection and Maintenance Completion Inspection)	\$245.00 each
<b>7.2.1.2</b>	Major Works As defined in National Code of Practice for Utility Operators' Access to Transport Corridors (Includes Pre-commencement Inspection, Traffic Management Plan review, 1x Progress Inspection, 1x Works Completion Inspection and Maintenance Completion Inspection)	\$485.00 each
<b>7.2.1.3</b>	Project Works As defined in National Code of Practice for Utility Operators' Access to Transport Corridors (Includes Pre-commencement Inspection, Traffic Management Plan review, 3x Progress Inspection, 1x Works Completion Inspection and Maintenance Completion Inspection)	\$1150.00 each
<b>7.2.1.4</b>	3 Month Generic CAR for Minor Works Thrust up to 20m; excavate around pillar, pedestal or pole; excavate to locate services; excavate at customer's boundary (Includes Generic Traffic Management Plan review, Works Completion Inspections and Maintenance Completion Inspections)	\$1280.00

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**7.2.2. Non-Excavation Application Fees**

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<b>7.2.2.1</b>	Maintenance and Construction Works – One-off Activities <i>(Includes Traffic Management Plan review and Works Completion Inspection)</i>	\$ 220.00 each
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<b>7.2.2.2</b>	Maintenance and Construction Works – Annual Permits <i>(Includes Generic Traffic Management Plan review - 12 months or to 30 June, whichever comes first)</i>	\$560.00 each
<b>7.2.2.3</b>	Parades and Events - General <i>(Includes 1x Coordination meeting and Initial Traffic Management Plan review)</i>	\$350.00 each
<b>7.2.2.4</b>	Parades and Events - organised by Registered Charitable Organisations (proof required) <i>(Includes 1x Coordination meeting and Initial Traffic Management Plan review)</i>	No Charge
<b>7.2.2.5</b>	Additional Coordination Meetings	\$200.00
<b>7.2.3.</b>	<b>Emergency Works</b>	
<b>7.2.3.1</b>	Retrospective corridor access request	Included in 7.2.1 or 7.2.2 as appropriate
<b>7.2.4.</b>	<b>Traffic Management Plans</b>	
<b>7.2.4.1</b>	Review of Standard Traffic Management Plan As defined through the Code of Practice for temporary traffic management: Part 8 of the Traffic Control Devices Manual	Included in 7.2.1; 7.2.1.2, 7.2.1.3 and 7.2.2.1
<b>7.2.4.2</b>	Review of Generic Traffic Management Plan As defined through the Code of practice for temporary traffic management: Part 8 of the Traffic Control Devices Manual	Included in 7.2.1.4 and 7.2.2.2
<b>7.2.5.</b>	<b>Additional Corridor Access Request Inspections</b>	
<b>7.2.5.1</b>	Additional Inspections <i>(Progress, Works Completion)</i>	\$130.00 each
<b>7.2.6.</b>	<b>Non Compliance</b>	
<b>7.2.6.1</b>	Unapproved Works <i>(Activities being undertaken without an approved Works Approval Permit or Traffic Management Plan)</i>	\$400.00 each
	Issue of a non-conformance / stop work order	\$200.00 each
<b>7.2.7.</b>	<b>Temporary Road Closures</b>	
<b>7.2.7.1</b>	Application Fee <i>(In addition to costs in 7.2.1, 7.2.2 and 7.2.3)</i>	\$130.00 each
<b>7.2.8.</b>	<b>Public Notices</b>	
<b>7.2.8.1</b>	Public notification as required <i>(I.e. road closures, affected property access)</i>	All costs to be met by the applicant
<b>7.2.9.</b>	<b>Damage to Road and Structures</b>	
<b>7.2.9.1</b>	Repairs to road and structures	All costs to be met by the applicant to reinstate road and/or structures to required standard
<b>7.2.10.</b>	<b>Temporary Carpark Closures</b>	
<b>7.2.10.1</b>	Application Fee per removed restricted (time / user) parking space per day - normal working days only between 8am and 5pm, except for when road closure has been approved. <i>(In addition to costs in 7.2.1, 7.2.2 and 7.2.3)</i>	\$15.00 each
<b>7.3.</b>	<b>Over Weight and Over Dimension Permits</b>	
<b>7.3.1.</b>	Application processing costs	\$260.00 each
<b>7.3.2.</b>	Bridge Loading Analysis <i>(If required in addition to 7.4.1)</i>	\$260.00 each
<b>7.3.3.</b>	Bridge Supervision <i>(If required)</i>	Actual cost
<b>7.3.4.</b>	High Productivity Motor Vehicle Permits <i>(Not required for routes already permitted for HPMV's)</i>	\$260.00



<b>7.4.</b>	<b>Licence to Occupy Road Reserve</b>	
<b>7.4.1.</b>	Rural Fence Encroachment - Site visit and application processing costs	\$400.00 each
<b>7.4.2.</b>	Minor Private Pipeline across Road Reserve - Site visit and application processing costs for underground water pipes etc. installed across the road <i>(Corridor access charges also apply (see section 7.2), and other associated costs (legal fees etc.) shall be met by the applicant)</i>	\$400.00 each
<b>7.4.3.</b>	Major Private Pipeline across Road Reserve - Site visit and application processing costs for industrial (whey, geothermal etc.) pipes installed within the road reserve <i>(Corridor access charges also apply (see section 7.2), and other associated costs (legal fees etc.) shall be met by the applicant)</i>	\$400.00 each
<b>7.4.4.</b>	Structures within the Road Reserve (Stock Underpasses etc.) <i>(Includes site visits, engineering report, legal fees and application processing fee. Corridor access charges also apply (see section 7.2))</i>	Actual cost
<b>7.5.</b>	<b>Road Damage Recovery</b>	
<b>7.5.1.</b>	Charges for events or activities that damage roading assets, including costs to clean up excrement or detritus spilled onto the road.	Actual cost
<b>7.6.</b>	<b>Street Flags and Banners</b>	
<b>7.6.1.</b>	Installation and removal to be undertaken by a Council approved contractor. Costs shall be met by the applicant.	
<b>7.7.</b>	<b>Local Facility &amp; Road Name Sign Requests</b>	
<b>7.7.1.</b>	Sign Blade sign (including installation)	\$215.00
<b>7.7.2.</b>	Post and Socket (including installation)	\$245.00
<b>8.</b>	<b>PORT</b>	
<b>8.1.</b>	<b>Visitor mooring rental</b>	
<b>8.1.1.</b>	Casual rental/week or part thereof	\$100.00
<b>8.2.</b>	<b>Hardstand rent:</b>	
<b>8.2.1.</b>	Hardstand rent/day including cradle (maximum ten days)	\$60.00
<b>8.2.2.</b>	Penalty rate/day (after ten days)	\$85.00
<b>8.2.3.</b>	Refuse or clean up charges	Actual Cost
<b>8.2.4.</b>	Lifting plan fee (from preferred supplier)	\$100.00
<b>8.3.</b>	<b>Casual berthage fees</b>	
<b>8.3.1.</b>	Casual berthage/day or part thereof	\$70.00
Note:	All users to be subject to a casual berth charge when occupying Council-owned wharves, piers or jetties.	
<b>8.4.</b>	<b>Licensed berthage fees</b>	
<b>8.4.1.</b>	Uniform annual fee for vessels up to 10 metres and first 10 metres of all vessels.	\$4,250.00
<b>8.4.2.</b>	Per metre of length/annum for length in excess of 10 metres	\$348.00
<b>8.4.3.</b>	Discount for multiple berth	15%
<b>8.4.4.</b>	Port utility fee annual charge	\$210.00
<b>8.5.</b>	<b>Wharf – event charge</b>	
<b>8.5.1.</b>	Non- commercial	\$85.00
<b>8.5.2.</b>	Commercial	\$165.00

Planning, Regulatory and Corporate Services Department  
*Te Tari Whakarite Rauemi me ngā Ratonga Rangapū*

<b>9.</b>	<b>NOTES</b>
<b>9.1.</b>	<b>Information for all Planning, Regulatory and Corporate Services Department Charges</b>
<b>9.1.1.</b>	<p>a) Other Authority and Agencies' Charges are the fees as set by the relevant authority or agency.</p> <p>b) Where consultants or other experts are used to carry out Planning duties, the actual and reasonable cost incurred will be charged to an applicant.</p> <p>c) An additional administrative charge of ten percent of the fee will also be charged.</p>
<b>9.1.2.</b>	Staff will, upon request; endeavour to provide an estimate of costs associated with a particular request/ application.
<b>9.2.</b>	<b>Planning</b>
<b>9.2.1.</b>	<p>Resource Consent and Plan Change/Notice of Requirement/Heritage Order Fees:</p> <p>a) The amount stated is a fixed initial deposit, payable at the time of lodging an application or when making any other request for Council to perform any other function under the Resource Management Act 1991. The deposits are charged under Section 36(1) Resource Management Act and are payable in full at the time of lodging the application.</p> <p>b) The fixed initial deposit is a minimum fee. Actual and reasonable costs incurred by the Council will be charged for all applications. Therefore, a charge additional to the fixed initial deposit paid, may be made once the application has been determined. Actual and reasonable costs will also be charged for applications that are withdrawn.</p> <p>c) Actual and reasonable costs will include costs incurred by Council in respect of staff salaries and wages (including travel time, and on-costed to cover overheads), internal analytical costs, record keeping/storage (e.g. photocopying), external analytical costs or consultant costs, vehicle usage costs and any other direct costs or disbursements (including postage, advertising costs, etc.), plus GST. The charge out rate for Council Officers is between \$100.00 and \$200.00 per hour.</p> <p>d) Additional charges will be made for sums in excess of \$20.50 (inclusive of GST) of the Council's costs. In all cases, an itemised statement of the Council's costs will be provided</p> <p>e) Council may, in any particular case, remit the whole or any part of any charge of a kind referred to in this section which would otherwise be payable, for any of the following reasons:</p> <p>i) The charge does not accurately reflect the benefit to the community from the activity or service, as distinct from the benefit to the applicant</p> <p>ii) The charge does not accurately take into account the "cost of democracy" associated with the application or the service</p> <p>iii) The charge does not accurately reflect the actual and reasonable costs incurred in respect of the activity to which the charge relates</p> <p>iv) The charge for monitoring a resource consent does not accurately reflect the anticipated number of inspections required over the life of the consent to ensure compliance with conditions of the consent, or the likely effects of that activity on the environment</p>
<b>9.2.2.</b>	<p>Monitoring Fee: A charge based on the estimated number of inspections for a development or an annual charge will be payable to Council for the monitoring and supervision of resource consents and monitoring the state of the environment. The fee will reflect the estimated actual cost for the Monitoring Officer and/or other specialist Council Officers or their representative to inspect the site for compliance with consent conditions. Where the estimated charge does not accurately reflect the actual and reasonable costs incurred in the monitoring of the resource consent to which the charge relates, that additional charge will be recovered from the consent holder.</p>
<b>9.3.</b>	<b>Development Contributions Fee</b>
<b>9.3.1.</b>	The Council's Development Contributions Policy sets out the financial contributions that will be required when development occurs
<b>9.4.</b>	<b>Other fees</b>
<b>9.4.1.</b>	<p>For any certificate, authority, approval, consent, or service given, or inspection made by the Council under the Local Government Act or any other enactment in any case where that provision or enactment contains no provision authorising the Council to charge a fee, and does not provide that the certificate, authority, approval, consent, service, or inspection is to be given or made free of charge, the fee will be based on the charge out rate for the officer concerned, as identified above.</p> <p>Notwithstanding, any such fee may be refunded, remitted, or waived in such situations as the Council may determine.</p>
<b>10.</b>	<b>RESOURCE MANAGEMENT (subject to the Resource Management Act 1991)</b>

Note:	Reference to sections below refer to the Resource Management Act 1991	
		<b>Fixed initial deposit (additional fees may apply)</b>
<b>10.1.</b>	a) Certificates of compliance/existing use certificates (s139) (initial deposit)	\$500.00
	b) Written notice of Deemed Permitted Boundary Activity (S87BA)	\$250.00
	c) Written notice of Deemed Permitted Marginal or Temporary Activity (S87BB)	\$250.00
<b>10.2.</b>	<b>Resource Consents (see note 9.2.1)</b>	
<b>10.2.1.</b>	<b>Land use</b>	
	a) Notified / Limited Notified	\$4,000.00
	b) Non-notified (including Fast track consents)	\$1,500.00
	c) Change or cancellation of conditions (s127)	\$1,500.00
	d) Extension of approval period (s125)	\$250.00
	e) Review of consent conditions (s128)	\$1500.00
	f) Cost of commissioning reports	Actual costs incurred in preparing report and staff time
	g) Preparation of bond documents	\$300.00 + legal costs incurred in preparing bond documents
<b>10.2.2.</b>	<b>Subdivision</b>	
	a) Notified / Limited Notified	\$4,000.00
	b) Non-notified	\$1,500.00
	c) Boundary Adjustment	\$1500.00
	d) Minor Amendments to Cross-lease plans (additions and alterations)	\$500.00
	e) Right-of-way Approval pursuant to Local Government Act 1974	\$500.00
	f) Cost of Commissioning Reports	Actual cost incurred in preparing report + 10% of the cost for administration of that work.
	g) Extension of Approval Period (s125)	\$250.00
	h) Approval of Survey Plan (s223)	\$250.00
	i) Change or cancellation of conditions (s127)	\$1,500.00
	j) Change or cancellation of consent notice (s221)	\$1500.00+ legal costs incurred
	k) Signing s224(c) Certificate	\$250.00
	l) Signing s224(f) Certificate	\$250.00
	m) Inspections to confirm compliance with conditions s224(c) or S224(f)	Actual cost
	n) Certificates pursuant to Section 226(e)	\$250.00
	o) Revocation of easement (s243(e))	\$250.00
	p) Other certificates/ documents including the preparation of consent notices (see note 9.2.1)	\$200.00 per certificate / document plus legal costs incurred in preparing or checking documents
	q) Preparation of Bond Documents	\$500.00 + legal costs incurred in preparing bond documents
<b>10.2.3.</b>	<b>Other</b>	
	a) Application to review development contribution (initial deposit)	\$400.00
	b) Independent Commissioner requested for an objection under S357AB(1)(f) & (g)	Actual cost
<b>10.2.4.</b>	<b>Monitoring fee (see note 22.2.2)</b>	
	Standard charge for administering, monitoring and supervising of land use resource consents for:	
	a) Notified resource consent	Range: \$160.00 - \$1000.00
	b) Non notified resource consent	Range: \$160.00 - \$1000.00
<b>Note 1</b>	Determined as either a single charge or as an annual charge where ongoing monitoring is required. The amount is based on the estimated number of inspections required during the course of the development.	

<b>Note 2</b>	Notwithstanding the above, where there is good and reasonable cause for un-programmed monitoring and additional site inspections, then the costs of that will be a charge on the consent holder. Such costs are recovered on an actual and reasonable basis, as defined in the General Conditions and Notes of this Schedule.	
<b>Note 3</b>	Notwithstanding all the above, a higher monitoring charge may be applied as a condition of consent for significant applications, for the actual monitoring time undertaken as:	
	a) a single charge;	
	b) separate charges for each inspection;	
	c) an annual charge;	
	d) where ongoing monitoring is required.	
<b>10.3.</b>	<b>Plan changes/notice of requirement/heritage orders</b>	
<b>Note:</b>	See note 9.2.1	
<b>10.3.1.</b>	Request and processing of plan change/notice of requirement/heritage order	\$ 4,000.00
<b>10.4.</b>	<b>Alteration of Designation/heritage order</b>	
<b>10.4.1.</b>	Notified	\$4,000
<b>10.4.2.</b>	Non-notified	\$1,500
<b>10.4.3.</b>	Removal of designation/ heritage order	\$230.00
<b>10.4.4.</b>	Outline plan of work	\$1,500
<b>10.5.</b>	<b>Requests for information</b>	
<b>Note:</b>	See note 9.2.1	
<b>10.5.1.</b>	Land Information Memorandum	
	a) Residential Property / Rural Property used predominantly for farming or rural purposes.	\$255.00
	b) Business / Rural Property used for a commercial or industrial use.	\$365.00
	c) Time spent researching and compiling information in respect of planning queries, plans or resource consents	Actual cost
<b>10.6.</b>	<b>Miscellaneous charges</b>	
<b>10.6.1.</b>	Pre-application meetings	Actual cost
<b>10.6.2.</b>	Plan checking and inspection of engineering works associated with resource consent applications, District Plan provisions etc.	Actual cost
<b>10.6.3.</b>	All other certificates/documents, e.g. liquor licences	\$150.00
<b>10.6.4.</b>	Copies of District Plans (including maps):	
	a) Whakatāne District Plan (hardcopy)	Text \$130.00 Maps \$145.00
	b) Whakatāne District Plan (Data stick)	\$35.00
<b>10.7.</b>	<b>Hearings</b>	<b>Actual cost</b>
<b>11.</b>	<b>BUILDING (subject to the Building Act 2004)</b>	
<b>11.1.</b>	<b>Building consent application fees</b>	
<b>11.1.1.</b>	A fixed initial deposit for building consent applications is payable at the time an application is lodged, based on the 'value of work' (see section 11.3).  The fixed initial deposit is a minimum fee. The final fee for a building consent will be based on actual and reasonable costs. The charge-out rate for Council officers is between \$100,00 and \$250.00/hour. All other actual and reasonable costs incurred in the processing of building consents will be recovered, including for example, specialists' advice and insurance premiums.  The difference between the fixed initial deposit and final fee will be charged to the applicant.	
<b>11.2.</b>	<b>Project Information Memoranda</b>	
<b>11.2.1.</b>	Project Information Memoranda	\$300.00
<b>11.2.2.</b>	Engineering	Actual cost
<b>11.3.</b>	<b>Building Consent</b>	

<b>11.3.1.</b>	Online Service Provider Levy (applies in addition to fees under 24.2.2 and 24.2.8)	
	a) Value of work up to and including \$125,000	\$75.00 (exclusive of GST)
	b) Value of work exceeding \$125,000	\$0.065%(exclusive of GST)
<b>11.3.2.</b>	Fixed initial deposits for building consent application (plus Online Service Provider Levy):	
		<b>Fixed initial deposit:</b>
	<b>Value of work:</b>	
	a) Less than \$10,000	\$500
	b) \$10,001 - \$25,000	\$750
	c) \$25,001 – \$50,000	\$1,200
	d) \$50,001 - \$100,000	\$1,500
	e) \$100,001 - \$250,000	\$2,000
	f) \$250,001 - \$500,000	\$5,000
	g) Greater than \$500,001	\$8,000
<b>11.3.3.</b>	Application for extension of time to complete consent	\$130.00
<b>11.3.4.</b>	Solid fuel heater – set cost (including one inspection)	\$350.00
<b>11.3.5.</b>	Minor works (will apply to consents for which processing time is less than 15 minutes, and require one inspection, e.g. replacement of hot water cylinders, replacement of disposal fields from on-site effluent treatment systems)	\$175.00 (plus Online Service Provider Levy)
<b>11.3.6.</b>	Solar water heaters	Free
<b>11.3.7.</b>	Fencing of swimming pool inspection requirements	\$75.00 (includes one inspection only, extra inspections are charged)
<b>11.3.8.</b>	Additional inspections	\$175.00
<b>11.4.</b>	<b>Code compliance</b>	
<b>11.4.1.</b>	Certificate	\$160.00
<b>11.4.2.</b>	Historical Code Compliance Certificate	\$375.00
<b>11.5.</b>	<b>Compliance schedule</b>	
<b>11.5.1.</b>	Application for compliance schedule	\$100.00 plus \$10 per specified system
<b>11.5.2.</b>	Application to amend compliance schedule	\$120.00
<b>11.6.</b>	<b>Building Warrant of Fitness</b>	
<b>11.6.1.</b>	Annual Building Warrant of Fitness renewal fee	\$140.00
<b>11.7.</b>	<b>Certificate of Acceptance</b>	
<b>11.7.1.</b>	Application fee (excludes urgent work)	Actual cost (minimum charge \$1,000.00)
<b>11.7.2.</b>	Application to amend the Durability provision of a building consent	\$165.00
<b>11.7.3.</b>	Certificate	\$160.00
<b>11.7.4.</b>	Evaluation of plans and specifications and inspection of building work	Actual cost
<b>11.8.</b>	<b>Certificate of public use</b>	
<b>11.8.1.</b>	Application fee	\$400.00
<b>11.8.2.</b>	Certificate	\$100.00

<b>11.9.</b>	<b>Other</b>	
<b>11.9.1.</b>	Building Consent Authority Levy	
	a) Over \$20,000 in value	\$5.50 per \$1,000
	b) For every additional \$1,000 over \$1,000,000	\$2.75 per \$1,000
	c) For every \$1,000 over \$5,000,000	\$1.38 per \$1,000
<b>11.9.2.</b>	Review/inspection work for alcohol licensing	Actual cost (minimum charge \$200.00)
<b>11.9.3.</b>	Any other inspection performed by the Council	Actual cost (minimum charge \$150.00)
<b>11.9.4.</b>	Inspections and review work requiring specific expertise (i.e. by agencies other than Council on Council's behalf)	Actual cost plus 10% administration fee
<b>11.9.5.</b>	Housing removal bond	\$1,000.00
<b>11.9.6.</b>	Registration/revocation of registration of section 36 or 37 Building Act 1991 or section 72 or 75 Building Act 2004 notification	\$255.00
<b>11.9.7.</b>	Application for exemption	\$225.00
<b>11.9.8.</b>	Commercial information requests on building consents	
	a) 1 copy per month	\$180.00 per annum
	b) 1 copy per fortnight	\$325.00 per annum
	c) 1 copy per week	\$620.00 per annum
	d) 1 individual copy	\$30.00
<b>11.9.9.</b>	Information requests on compliance schedules:	
	a) Cost/category	\$35.00
	b) All categories (18)	\$225.00
<b>11.9.10.</b>	Information requests on independent qualified persons:	
	a) Cost/category	\$35.00
	b) Cost for all categories	\$225.00
<b>11.9.11.</b>	Time spent searching and compiling information in respect of building consents and inspectorial enquiries	Actual cost
<b>11.9.12.</b>	Cost for building consent projects to be added to property files	\$400
<b>12.</b>	<b>ANIMAL CONTROL</b>	
Note:	The fees charged will be either those charged by any contractor employed by the Council or Council Officers. The charge-out rate for Council staff is calculated on time spent and is set at \$75.00 per hour.	
<b>12.1.</b>	<b>Stock</b>	
<b>12.1.1.</b>	<b><i>Impounding per day per animal</i></b>	
	a) Cattle, horses, deer	\$15.00
	b) All other livestock	\$10.00
<b>12.1.2.</b>	<b><i>Sustenance per day</i></b>	
	a) Cattle, horses, deer	\$3.50
	b) All other livestock	\$1.50
<b>12.1.3.</b>	Call-out fee	Charged at cost
<b>12.1.4.</b>	Advertising fee	Actual cost plus 10% administration fee
<b>12.1.5.</b>	Droving fee minimum fee	\$25.00 plus actual costs
<b>12.1.6.</b>	Transport	Actual cost
<b>12.1.7.</b>	Horse float	\$60.00

<b>12.1.8.</b>	Stock crossing permit application fee	\$250.00
<b>13.</b>	<b>DOG CONTROL FEES</b>	
	<b>Note:</b> Dog control fees are set for the registration year. The fees below relate to the 2022/23 registration year.	
<b>13.1.</b>	<b>Dog Registration Fees</b>	
	All dog owners – Fee if paid on or before 31 July 2022	
	a) De-sexed	\$58.00
	b) Entire	\$83.00
<b>13.1.2.</b>	Fee if paid after 5pm 31 July 2022	
	a) De-sexed	\$87.00
	b) Entire	\$124.00
<b>13.1.3.</b>	Certified Disability Assist Dogs (Companion Dogs, Hearing Dogs, Guide Dogs)	Free
<b>13.1.4.</b>	Dogs kept for specific tasks by Government Agencies for law enforcement, security, biosecurity or civil defence purposes	Free
<b>13.1.5.</b>	Working dog, and Dogs owned by incorporated hunt clubs	
	a) Fee if paid on or before 31 July 2022	\$58.00 per dog
	b) Fee if paid after 5pm 31 July 2022	\$87.00 per dog
<b>13.1.6.</b>	Dogs less than 12 months of age Note: Dogs less than three months of age do not need to be registered	Pro-rata the annual applicable rate (July to June)
<b>13.2.</b>	<b>Impounding Fees</b>	
<b>13.2.1.</b>	First impounding	\$60.00
<b>13.2.2.</b>	Second impounding	\$90.00
<b>13.2.3.</b>	Third and subsequent impounding	\$120.00
<b>13.2.4.</b>	Sustenance cost per day	\$7.50
<b>13.2.5.</b>	Additional fees for dogs impounded between 5.00pm and 8.00am	Charged at cost
<b>13.2.6.</b>	Rehoming cost	\$25.00
<b>13.3.</b>	<b>Other fees</b>	
<b>13.3.1.</b>	Destruction of dog	\$85.00
<b>13.3.2.</b>	Replacement of registration tags	\$2.00
<b>13.3.3.</b>	Microchip transponder implant fee (on request of owner)	\$15.00
<b>14.</b>	<b>GENERAL LICENCE, REGISTRATION, VERIFICATION AND AUDIT FEES</b>	
<b>14.1.</b>	<b>Notes for General licence, registration, verification and audit fees</b>	
<b>14.1.1.</b>	In the case of national grading of food based activities under the Food Act 2014 and/or new regulations, recovering associated actual and reasonable costs will be charged out at a rate of \$130.00 per hour.	
<b>14.1.2.</b>	Camping Grounds – temporary use. This category of license has been developed for organisations who have obtained resource consent or similar permission for camping of several nights’ duration at any one time on property other than established camping grounds. Temporary use camp ground licenses shall be obtained by the organisers of meetings or similar gatherings and be on a per night stayed basis. Licence approval shall be conditional upon the use of fully self-contained motor homes or similar vehicles by campers. Fully self-contained motor homes or similar will have sufficient water and waste capacity and other essentials necessary for the adequate and safe convenience of its passengers without posing health risk or giving rise to health nuisance or potential for same.	
<b>14.2.</b>	<b>Application for Registration – Food Act 2014 (Single Site)</b>	
<b>14.2.1.</b>	Food Control Plan – New	\$250.00
<b>14.2.2.</b>	Food Control Plan – Renewal	\$200.00
<b>14.2.3.</b>	National Programme – New	\$160.00

14.2.4.	National Programme - Renewal	\$125.00
<b>14.3.</b>	<b>Application for Registration – Food Act 2014 (Multiple Sites)</b>	
14.3.1.	Food Control Plan – New (2-5 sites)	\$500.00
14.3.2.	Food Control Plan – New (6 or more sites)	\$750.00
14.3.3.	Food Control Plan – Renewal (2-5 sites)	\$400.00
14.3.4.	Food Control Plan – Renewal (6 or more sites)	\$605.00
14.3.5.	National Programme – New (2-5 sites)	\$325.00
14.3.6.	National Programme – New (6 or more sites)	\$490.00
14.3.7.	National Programme – Renewal (2-5 sites)	\$250.00
14.3.8.	National Programme – Renewal (6 or more sites)	\$370.00
<b>14.4.</b>	<b>Verification - Food Act 2014</b>	
14.4.1.	Food Control Plan - New	\$630.00
14.4.2.	Food Control Plan - Subsequent	\$460.00
14.4.3.	National Programme verifications	\$130.00 per hour
14.4.4.	Verification of multiple site registrations will incur additional costs at the rate of \$130.00/hour where the time spent exceeds 6.5 hours in the case of new verifications and after 5.0 hours in the case of subsequent verifications.	
<b>14.5.</b>	<b>Other fees relating to Food Act 2014 and Health Act 1956</b>	
14.5.1.	Cancelled audit (less than 24 hours notice given)	\$50.00
14.5.2.	Fee for any work relating to Food Act 2014 or Health Act 1956 not outlined above	\$130.00 per hour
<b>14.6.</b>	<b>General licence and registration fees not related to Food Act 2014 (including under bylaws)</b>	
14.6.1.	Applications, complete with payment as set out below, for registration renewal made before the expiry date shall pay the following fees. In the event of lapsed or expired registration, the occupier of the premises shall pay the relevant fee as set out below together with an additional \$50.00 penalty fee. This penalty provision shall not apply to Camping – Temporary use, Mobile Traders and Hawkers.	
14.6.2.	Camping grounds	\$385.00
14.6.3.	Camping – temporary use	\$6.50 per night
14.6.4.	Funeral directors premises	\$225.00
14.6.5.	Hairdressers premises	\$225.00
14.6.6.	Offensive trades (as listed in Schedule 3 of the Health Act 1956)	\$225.00
14.6.7.	Transfer of licence	\$65.00
<b>14.7.</b>	<b>Amusement devices</b>	
14.7.1.	One device (set by legislation)	\$11.50
14.7.2.	Each additional device (set by legislation)	\$2.30
<b>15.</b>	<b>GAMBLING VENUE CONSENT FEE</b>	
<b>15.1.</b>	<b>Application fee</b>	
15.1.1.	Existing venues	\$445.00
15.1.2.	New venues	\$540.00
15.1.3.	Hearing costs	\$180.00 per hour
<b>15.2.</b>	<b>Monitoring fee</b>	
15.2.1.	Annual Charge	\$34.00 per machine



<b>16. GENERAL LICENCE AND PERMIT FEES</b>	
Note:	Fees will be calculated on actual time spent by the appropriate officer charged at their relevant hourly rate.
<b>16.1. General</b>	
<b>16.1.1.</b>	Fee payable to recover any sign or goods impounded from public place \$41.00
<b>16.1.2.</b>	Fees for recovery of vehicle impounded pursuant to s356 Local Government Act 1974 Actual cost of recovering vehicle
<b>16.1.3.</b>	Storage of impounded vehicle \$12.00 per day
<b>16.1.4.</b>	Fee for re-inspection where a notice has not been complied with \$32.50 per visit
<b>16.1.5.</b>	Inspection fee for any matter not specifically provided for in this schedule Charged at cost
<b>16.2. Fee for consent to operate stall</b>	
<b>16.2.1.</b>	Charitable or non-commercial organisation
	a) Food stalls Free
	b) Non-food stalls Free
<b>16.2.2.</b>	Commercial
	a) Food stalls Actual cost per event (minimum charge \$60.00)
	b) Non-food stalls \$20.00 per event
<b>17. SALE AND SUPPLY OF ALCOHOL LICENCES</b>	
Note:	Fees payable for applications relating to the sale and supply of alcohol are prescribed in the Sale and Supply of Alcohol (Fees) Regulations 2013 and summarised below. For on, off, club and special licence applications, the fees are based on a cost/risk rating that is prescribed in the regulations.
<b>17.1. On-Licences, Off-Licences, Club Licences</b>	
<b>17.1.1.</b>	Very Low – Fees category for premises
	a) Application Fee \$368.00
	b) Annual Fee \$161.00
<b>17.1.2.</b>	Low– Fees category for premises
	a) Application Fee \$609.50
	b) Annual Fee \$391.00
<b>17.1.3.</b>	Medium– Fees category for premises
	a) Application Fee \$816.50
	b) Annual Fee \$632.50
<b>17.1.4.</b>	High– Fees category for premises
	a) Application Fee \$1023.50
	b) Annual Fee \$1035.00
<b>17.1.5.</b>	Very High– Fees category for premises
	c) Application Fee \$1,207.50
	d) Annual Fee \$1,437.50
<b>17.2. Special Licences</b>	
<b>17.2.1.</b>	Class 1 \$575.00
<b>17.2.2.</b>	Class 2 \$207.00
<b>17.2.3.</b>	Class 3 \$63.25

<b>17.3.</b>	<b>Managers Certificates</b>	
<b>17.3.1.</b>	New applications	\$316.25
<b>17.3.2.</b>	Renewal applications	\$316.25
<b>17.4.</b>	<b>Other Fees</b>	
<b>17.4.1.</b>	Temporary Authority	\$296.70
<b>17.4.2.</b>	Temporary Licence	\$296.70
<b>17.4.3.</b>	Extract from Register	\$57.50
<b>18.</b>	<b>NOISE CONTROL</b>	
<b>18.1.</b>	Equipment seizure fee	\$150.00
<b>18.2.</b>	Attendance at noise complaints	Actual and reasonable costs for justified complaints.
<b>18.3.</b>	Noisy alarm deactivation	Actual and reasonable costs recovered.
<b>19.</b>	<b>ACCESS TO SITE FILE RECORDS/PROPERTY RECORDS</b>	
<b>19.1.</b>	<b>Access to site file records/property records</b>	
<b>19.1.1.</b>	Digital copy of property file on CD	\$35.00
<b>20.</b>	<b>GIS (GEOGRAPHIC INFORMATION SYSTEMS)</b>	
<b>20.1.</b>	<b>Geospatial Data (Digital)</b>	
	Where available	The cost of media plus staff time
<b>20.2.</b>	<b>Geospatial Maps/Plots/Images (Hardcopy)</b>	
	A4	\$3.00 plus staff time
	A3	\$5.00 plus staff time
	A2	\$30.00 plus staff time
	A1	\$40.00 plus staff time
	A0	\$50.00 plus staff time
<b>20.3.</b>	<b>Aerial Imagery</b>	
	Where available	The cost of media plus staff time
<b>20.4.</b>	<b>LIDAR Data</b>	
	Where available	The cost of media plus staff time
<b>21.</b>	<b>DISTANCE-BASED NUMBERING (RAPID NUMBERS)</b>	
	Replacement Rural Number Plates	\$20.00 (includes numbers & letters)

Community Services Department  
Te Tari Ratonga Hapori

<b>22.</b>	<b>SWIMMING POOLS</b>	
<b>22.1.</b>	<b>Whakatāne Aquatic and Fitness Centre</b>	
<b>22.1.1.</b>	Single admission	
	a) Child 5 years to 16 years /Current full time student/Senior Citizen/Beneficiary	\$3.50
	b) Children under five years	\$2.00
	c) Child under 24 months	\$1.00
	d) Adult	\$6.50
	e) Adult with Hydro slide	\$7.50
	f) Spectator fee	\$1.00
	Free if supervising children under 8 years or attending Learn To Swim	
	g) Family day pass (two adults plus up to three children)	\$16.00 (extra child \$2.00)
	h) Family day pass with Hydro slide (two adults plus up to three children)	\$18.00 (extra child \$2.00)
	i) Inflatable upgrade	\$2.00
	j) Inflatable (function/exclusive use subject to lane availability)	\$150.00 per hour
	k) Single child admission plus hydro slide combo	\$5.00
	l) Hydro slide (function/exclusive use outside normal operating hours)	\$50.00 per hour (minimum 15 people) plus additional lifeguard fee if required.
<b>22.1.2.</b>	10-swim passes	
	a) Children 5 to 16 years /Current full time Student (including Hydro) /Senior Citizen/Beneficiary	\$30.00 (= \$3 per swim)
	b) Adult	\$50.00 (=\$5 per swim)
<b>22.1.3.</b>	30-swim passes	
	a) Child 5 years to 16 years(including Hydro) /Current full time Student/Senior Citizen/Beneficiary	\$ 90.00 (= \$3 per swim)
	b) Adult	\$ 150.00 (=\$5 per swim)
<b>22.1.4.</b>	Season tickets	
	a) 12 months season pass for adults	\$500.00
	b) 12 months season pass for child/Senior	\$400.00
	c) 6 months season pass for adults	\$270.00
	d) 6 months season pass for child/Senior	\$400.00
<b>22.1.5.</b>	Other	
Note:	Any hireage which requires additional lifeguards will incur an additional charge of \$45.00 per lifeguard per hour.	
	a) School use (per student)	\$2.00 per swim
	b) Carnivals/competitions (either the inside or outside pool)	\$250.00 per ½ day
	c) Sole use of lane	\$35.00 per lane per hour
	d) Each additional lane	\$10.00 per lane per hour
<b>22.1.6.</b>	Fitness Centre: For current membership pricing, please call the Whakatāne Aquatic and Fitness Centre on 07 308 4192 or visit <a href="http://www.whakatane.govt.nz">www.whakatane.govt.nz</a>	

<b>22.1.7.</b>	Learn to Swim: For current learn to swim pricing, please call the Whakatāne Aquatic and Fitness Centre on 07 308 4192 or visit <a href="http://www.whakatane.govt.nz">www.whakatane.govt.nz</a>	
<b>22.2.</b>	<b>Murupara Swimming Pool</b>	
<b>22.2.1.</b>	Single admission adult/child	Free
<b>22.2.2.</b>	Aqua aerobics	\$2.00 per session
<b>22.2.3.</b>	Dedicated use	
	a) School use (per student)	\$1.00 per swim
	b) Carnivals (whole complex – per event)	\$120.00
	c) Commercial use (whole complex)	\$60.00 per hour
<b>23.</b>	<b>WHAKATĀNE AND DISTRICT LIBRARIES</b>	
<b>23.1.</b>	<b>Library charges</b>	
<b>23.1.1.</b>	Membership for local residents	Free
<b>23.1.2.</b>	Visitor card (limit of 5 items)	\$11.00/month plus \$40.00 refundable bond on items
<b>23.1.3.</b>	Replacement borrower's card	\$3.00
<b>23.1.4.</b>	Rental items	As priced
<b>23.1.5.</b>	Reservation fee/item	\$2.50
<b>23.1.6.</b>	Interlibrary loan fee for items from reciprocal libraries Plus add on costs charged by non-reciprocal libraries	\$7.00 Actual cost
<b>23.1.7.</b>	Sale of deleted stock	As priced
<b>24.</b>	<b>TE KŌPUTU A TE WHANGA A TOI (LIBRARY AND EXHIBITION CENTRE)</b>	
<b>24.1.</b>	<b>Exhibitions</b>	
<b>24.1.1.</b>	Admission to general exhibitions	Admission by donation
<b>24.1.2.</b>	Admission to touring exhibitions	As priced
<b>24.1.3.</b>	Commission for sale of art works and items on consignment	30% (excluding GST)
<b>24.2.</b>	<b>Meeting rooms and galleries</b>	
<b>24.2.1.</b>	Eastern Bay Energy Trust Room	\$30.00 per session (9.00am-12.30pm or 1.00pm-4.30pm)
<b>24.2.2.</b>	Activity Room	\$75.00 per session (9.00am-12.30pm or 1.00pm-4.30pm)
<b>24.2.3.</b>	Sheaff Gallery	\$400.00 (up to four hours hireage from 5.15pm)
<b>24.2.4.</b>	Brookfields Gallery	\$600.00 (up to four hours hireage from 5.15pm)
<b>24.2.5.</b>	Museum Display Heritage Gallery	By application
Notes:	<ol style="list-style-type: none"> <li>1. A discount for non-profit community organisations may apply for all facility hireage</li> <li>2. Other charges may be applicable</li> <li>3. All hireage subject to restrictions and conditions</li> </ol>	
<b>25.</b>	<b>TE WHARE TAONGA Ō TAKETAKE (WHAKATĀNE MUSEUM AND RESEARCH CENTRE)</b>	
<b>25.1.</b>	<b>Meeting rooms</b>	
Notes:	Rooms and spaces available for use include: <ul style="list-style-type: none"> <li>• Tohorā (Whale) – Research Library</li> <li>• Mangōpare (Hammer head shark) – Ground floor lobby / reception area</li> <li>• Aihe (Dolphin) – Activity and Education Space</li> <li>• Tāmure (Snapper) – First floor lobby</li> </ul>	
<b>25.1.1.</b>	School use	Free
<b>25.1.2.</b>	Meetings	\$75.00 per session (9.00am-12.30pm or 1.00pm-4.30pm)
<b>25.1.3.</b>	Afterhours events	\$400.00 (by arrangement only - up to four hours hireage on weekends or from 5:15pm weekdays)

<b>25.2.</b>	<b>Digital images on CD or USB flash drive</b>	
<b>25.2.1.</b>	Scanning, colour photographs, reproduction and lamination fees on application	1 <sup>st</sup> image: \$20.00 (including CD, excluding USB flash drive) 2 or more images: \$15.00 each (same CD, including CD, excluding USB flash drive)
<b>25.3.</b>	<b>Microfilm printouts</b>	
<b>25.3.1.</b>	Microfilm printouts	\$1.00 per sheet (A4 only)
<b>25.4.</b>	<b>Online resource printouts</b>	
<b>25.4.1.</b>	Per sheet (A4) digital resources from public terminals	\$0.20
<b>25.5.</b>	<b>Reproduction of photographs</b>	
<b>25.5.1.</b>	6" x 4"	\$5.00
<b>25.5.2.</b>	8" x 6"	\$8.50
<b>25.5.3.</b>	8" x 10"	\$9.50
<b>25.5.4.</b>	12" x 10"	\$18.50
<b>25.5.5.</b>	15" x 12"	\$28.50
<b>25.5.6.</b>	Urgent (less than 10 working days)	Add 100% for urgent fee
Note:	Where no datasheet or digital file exists, a fee of \$2.50 will be charged. This will be refunded if an order for that image is placed. This file remains the property of the Whakatāne District Museum and Gallery.	
<b>25.5.7.</b>	Postage per order for postage and packing	Actual cost
<b>25.6.</b>	<b>Publication fee</b>	
<b>25.6.1.</b>	Publication fees will apply for every image reproduced from the collections and published in any way in the public domain (including reports, websites, exhibitions etc.). The scale of fees are:	
	a) local history and education publications;	\$15.00 per image or reproduction
	b) commercial publications	\$100.00 per image or reproduction
Notes:	<ol style="list-style-type: none"> <li>1. A copy of all publications featuring the images from the Museum Collection is to be deposited free of charge by the author into the HD London Research Library</li> <li>2. These fees are on top of any charges for scanning and photographic reproduction</li> </ol>	
<b>25.7.</b>	<b>Research fee</b>	
<b>25.7.1.</b>	Use of the facilities for local users will be free of charge.	Free
<b>25.7.2.</b>	There will be no charge for the first half hour for research requests; subsequent rate of \$25.00 per half hour will be levied, with a minimum chargeable period of half an hour and up to a maximum nominated by the customer. This charge is in addition to any charges for the photographic reproduction, photocopies and publication charges, which will be set at the normal rates.	
<b>25.8.</b>	<b>Photocopying fees</b>	
<b>25.8.1.</b>	General photocopying fees will be charged in accordance with Section 35	
<b>25.8.2.</b>	Long runs of single original files or papers	On application
<b>25.8.3.</b>	Large files (150 pages or more) or miscellaneous papers	\$70.00 per hour for staff time (or part thereof) and photocopying charges set out above

<b>26. SPORTSGROUND RENTAL</b>																																				
<b>26.1. Regular reserve or sportsground users (charges for seasonal ground use)</b>																																				
Notes:	<p><b>Regular seasonal sportsground users:</b></p> <ol style="list-style-type: none"> <li>Sportsground rentals are based on a percentage of the sportsground maintenance cost (although other factors are considered). The actual rentals are as per the schedule below for the applicable summer or winter season.</li> <li>For regular sportsground users where no gate entry is charged, the rental shall be based on 12.5% of the annual budgeted sportsground maintenance cost.</li> <li>For regular sportsground users where a gate entry is charged, the rental shall be based on 50% of the budgeted sportsground annual maintenance cost.</li> </ol>																																			
<b>26.1.1. Whakatāne</b>																																				
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<b>26.1.5.</b>	<b>Murupara</b>		
	<b>Reserve</b>	<b>Fee</b>	
	a) Galatea Domain and Recreational Reserve	Administered by the Galatea Reserves Management Committee	
<b>27.</b>	<b>PARKS AND RESERVES</b>		
<b>27.1.</b>	<b>Casual use and events</b>		
<b>27.1.1.</b>	<b>Reserve hire fees</b>		<b>Daily rate</b>
	a) Casual reserve hire (weddings, private use, general sporting use)		\$100.00
	b) Sports Tournaments		\$200.00
	c) Community events (must be free or koha admission to the public and evidence of community benefit provided)		\$100.00
	d) Commercial events – low risk		\$200.00
	e) Commercial events - medium risk		\$350.00
	f) Commercial events - high risk		\$650.00
	<i>Note: Level of risk shall be determined by Whakatāne District Council and is based on size, duration, location and nature of the event. For more information, refer to 'Event Types and Timeframes' on Council's website.</i>		
<b>27.1.2.</b>	<b>Service charges</b>		
	a) Utilities (e.g. power and water)		\$50.00
	b) Application & Processing Fee		\$40.00
<b>27.1.3.</b>	<b>Bonds</b>		
	a) Low risk events		\$150.00
	b) Medium to high risk events		\$500.00
	<b>Pikowai Camping Area</b>		
	a) Per camp site per night (minimum charge based on 2 adults/2 children in all)		\$20.00
	b) Additional adult		\$6.00 per night
	c) Additional child		\$2.00 per night
	<b>Exclusive use reserve leases for clubrooms and pavilions</b>		
<b>27.3.1.</b>	Reserve land allocated for permanent clubroom or building	Rent	\$460.00/annum plus utilities
<b>27.3.2.</b>	Reserve land allocated for permanent clubroom or building where a liquor license is held	Rent	\$920.00/annum plus utilities
<b>28.</b>	<b>WHAKATĀNE WAR MEMORIAL COMPLEX HIRE</b>		
<b>28.1.</b>	<b>Bond</b>		
	a) Social functions and high risk events		\$550.00 each
	b) Other functions and low risk events		\$220.00 each
<b>28.2.</b>	<b>Surcharges</b>		
Note:	The total charges will be inclusive of air conditioning, heating, and theatre lighting (where appropriate) but exclusive of preparation and clean up charges which will be levied as set down for the appropriate section if applicable.		
<b>28.3.</b>	<b>Little Theatre</b>		<b>Non-commercial</b>
<b>28.3.1.</b>	<b>General use</b> (including rehearsal room)		
	a) With no charge for admittance		\$120.00 per day or \$60.00 (up to 4 hours)
	b) With admittance charge		\$220.00 per day or \$110.00 (up to 4 hours)

<b>28.4.</b>	<b>Rehearsal Room</b>	<b>Non-commercial</b>
<b>28.4.1.</b>	Available for hire as a separate facility when the Little Theatre and stage area is not previously booked.	\$15.00 per hour
<b>28.5.</b>	<b>Foyer and Foyer bar</b>	<b>Non-commercial</b>
Notes:	<p>1. The Foyer area provides access to both the Little Theatre and the Reception Lounge. If exclusive use of the Foyer is required, the Theatre and the Reception Lounge must be booked.</p> <p>2. Where the Foyer is used as an entrance or overflow area in conjunction with the Little Theatre and/or Reception Lounge there is no separate charge.</p>	
<b>28.6.</b>	<b>Reception Lounge</b>	<b>Non-commercial</b>
<b>28.6.1.</b>	<b>Social events, functions, meetings, seminars</b> (including kitchen)	
	a) Half day	\$185.00
	b) Full day	\$345.00
	c) Hourly rate	\$50.00 per hour
<b>28.6.2.</b>	<b>Sporting use and local meetings</b>	
	a) Full day	\$150.00
	b) Hourly rate	\$20.00 per hour
<b>28.7.</b>	<b>Stadium</b>	
Note:	For commercial and/or high risk events, the below fees plus 100% will apply.	
<b>28.7.1.</b>	<b>Sporting use</b>	<b>Non-commercial</b>
	a) Monday to Thursday 5:00pm to 10:00pm	\$35.00 per hour
	b) All other times	
	i) Adult club play or practice	\$15.00 per hour
	ii) Junior Club play or practice	\$10.00 per hour
	c) School use or local tournaments per day	\$150.00 per day
<b>28.7.2.</b>	<b>Other uses</b>	
	Social Functions, meetings, conferences, seminars, workshops, expos, youth events	
	a) Full day	\$305.00
	b) Half day	\$185.00
	c) Hourly rate	\$50.00
<b>28.8.</b>	<b>Cleaning</b>	
<b>28.8.1.</b>	Hirers may clean the facility themselves to avoid extra cleaning costs, so long as the hall has been restored to the condition originally set. This will be monitored by the hall Custodian. If the cleaning standard has not been met, the Custodian may advise the hirer to return and complete the task. Otherwise, the hirer will be charged \$50.00 per hour as well as any additional costs for cleaning the facility to the required standard.	
<b>29.</b>	<b>PUBLIC HALL HIRE (Edgumbe War Memorial Hall and Ōhope Hall)</b>	
<b>29.1.</b>	<b>Surcharge</b>	
	A surcharge of 100% will be added for commercial operators/events.	
<b>29.2.</b>	<b>Bond fee</b>	
	a) Social Functions and high risk events	\$550.00
	b) Other Functions and low risk events	\$220.00
<b>29.3.</b>	<b>Social events and functions</b>	
	a) Full day	\$325.00
	b) Half day	\$185.00
	c) Hourly rate	\$50.00



<b>29.4.</b>	<b>Sporting use and local meetings</b>	
	a) Ōhope Hall	\$20.00 per hour
	b) Edgumbe Hall	\$15.00 per hour
<b>29.5.</b>	<b>Edgumbe Community Library</b>	
	Lions Reading Room	\$15.00 per hour
<b>30.</b>	<b>RURAL HALL HIRE (Manawahe, Otakiri, Tāneatua, Te Teko, Waimana-Nukuhou, Whakatāne Youth Centre and Murupara Sports Pavilion)</b>	
<b>30.1.</b>	<b>Bond</b>	
	Bond fee for all Rural Halls	\$220.00
<b>30.2.</b>	<b>Rates</b>	
	a) Full day	\$100.00
	b) Half day	\$55.00
	c) Hourly rate	\$15.00
<b>30.3.</b>	<b>Murupara School and Community Hall</b>	
	The Murupara School and Community Hall is available for general public use by arrangement only. Any bookings should be made directly through the Murupara Area School.	
<b>31.</b>	<b>CEMETERIES</b>	
Note:	All memorials are at plot holder's expense. Plot fees include maintenance of the plot. Sections 31.1 to 31.6 refer to all cemeteries except Awakaponga.	
<b>31.1.</b>	<b>Purchase of plot</b>	
	a) Adults	\$2,035.00
	b) Children up to 12 years	\$1,100.00
	c) Children under 2 years	\$200.00
	d) RSA – returned service men and women	No charge
	e) Ashes plot	\$300.00
	f) Natural Burial Plot	\$2,035.00
<b>31.2.</b>	<b>Interment fees for graves</b>	
<b>31.2.1.</b>	<b>Weekdays (9:00am to 3:30pm)</b>	
	a) Adults (including RSA)	\$700.00
	b) Children under 12 years	\$390.00
	c) Children under 2 years	\$200.00
	d) Second interment in grave (including RSA)	\$700.00
<b>31.2.2.</b>	<b>Saturdays &amp; Public Holidays (9:00am to 3:30pm)</b>	
	a) Adults (including RSA)	\$975.00
	b) Children under 12 years	\$500.00
	c) Children under 2 years	\$250.00
	d) Second interment in grave (including RSA)	\$975.00
<b>31.2.3.</b>	<b>Sundays (9:00am to 3:30pm)</b>	
	a) Adults (including RSA)	\$1,280.00
	b) Children under 12 years	\$700.00
	c) Children under 2 years	\$365.00
	d) Second interment in grave (including RSA)	\$1280.00

<b>31.3.</b>	<b>Natural burial interment fees (inclusive of \$300 compost and tree fee)</b>	
<b>31.3.1.</b>	Weekdays (9:00am to 3:30pm)	
	a) Adults	\$1,000.00
	b) Children under 12 years	\$690.00
	c) Children under 2 years	\$500.00
<b>31.3.2.</b>	Saturdays & Public Holidays (9:00am to 3:30pm)	
	a) Adults	\$1,275.00
	b) Children under 12 years	\$800.00
	c) Children under 2 years	\$550.00
<b>31.3.3.</b>	Sundays (9:00am to 3:30pm)	
	a) Adults	\$1,580.00
	b) Children under 12 years	\$1,000.00
	c) Children under 2 years	\$665.00
<b>31.4.</b>	<b>Ash interment and disinterment fees</b>	
<b>31.4.1.</b>	Weekdays (9:00am to 3:30pm)	
	a) Ash interment, disinterment or additional interment in grave or an ash plot other than in the RSA section	\$250.00
	b) RSA ash interment or disinterment	\$220.00
<b>31.4.2.</b>	Saturdays & Public Holidays (9:00am to 3:30pm)	
	a) Ash interment, disinterment or additional interment in grave or an ash plot other than in the RSA section	\$380.00
<b>31.5.</b>	<b>Disinterment</b>	
<b>31.5.1.</b>	Disinterment fee	\$3,900.00
<b>31.5.2.</b>	Re-interment and purchase of plot	As per interment fees
<b>31.6.</b>	<b>Additional charges (outside normal operating hours)</b>	
<b>31.6.1.</b>	Any work undertaken by the Sexton and Sexton's Assistant, outside of normal operating hours (including statutory holidays, or weekdays/Saturdays after 5pm)	\$100.00 per person per hour (or part hour)
<b>31.7.</b>	<b>Awakaponga Cemetery</b>	
<b>31.7.1.</b>	Adult burial plot	
	a) Single depth	\$1,253.00
	b) Double depth	\$1,421.00
<b>31.7.2.</b>	Children under 12 years burial plot	\$500.00
<b>31.7.3.</b>	Interment fee in grave (all above categories)	\$670.00
<b>31.7.4.</b>	Ashes interment	
	a) Existing grave	\$125.00
	b) Ashes plot	\$250.00
<b>32.</b>	<b>CREMATORIUM</b>	
<b>32.1.</b>	<b>Crematorium fees</b>	
<b>32.1.1.</b>	Weekdays (9:00am to 4:30pm)	
	a) Adult cremation	\$560.00
	b) Child cremation 5-12 years	\$230.00
	c) Child cremation under 5 years	\$115.00
	d) Chapel – Full service (Maximum 1 hour – 3:30pm last booking)	\$135.00

	e) Chapel – Committal (Maximum 30 minutes – 4:00pm last booking)	\$75.00
<b>32.1.2.</b>	Saturdays and Public Holidays (9:00 – 4:30pm)	
	a) Adult cremation	\$785.00
	b) Child cremation 5-12 years	\$470.00
	c) Child cremation under 5 years	\$355.00
	d) Chapel – Full Service (Maximum 1 Hour – 3:30pm last booking)	\$135.00
	e) Chapel – Committal (Maximum 30 minutes – 4:00pm last booking)	\$75.00
<b>32.2.</b>	<b>Additional Charges (outside normal hours)</b>	
<b>32.2.1.</b>	Any work undertaken by the Sexton and Sexton’s Assistant, outside of normal operating hours (including statutory holidays, or weekdays/Saturdays after 5pm)	\$100.00 per person per hour (or part hour)
<b>33.</b>	<b>PROPERTY DOCUMENTATION CHARGES</b>	
<b>33.1.</b>	<b>Leases and licences of Council land</b>	
<b>33.1.1.</b>	Administration fee for new lease or licence application	\$300.00
<b>33.1.2.</b>	Administration fee for renewal of lease or licence	\$120.00
<b>33.1.3.</b>	Administration fee for assignment, subletting or variation of lease	\$200.00
<b>33.1.4.</b>	Administration fee for Landlord’s consent application	\$150.00
<b>33.2.</b>	<b>Financial transactions</b>	
<b>33.2.1.</b>	Processing release Rural Housing Loans, mortgage consents, etc.	\$200.00
<b>33.3.</b>	<b>Applications involving Council owned properties</b>	
<b>33.3.1.</b>	Administration fee for boundary adjustments, reserve revocations	\$310.00

Strategy and Economic Development Department  
*Te Tari Rautaki me te Ōhanga*

<b>34.</b>	<b>WHAKATĀNE AIRPORT</b>	
<b>34.1.</b>	<b>Scheduled Service 6,000kg and over Maximum Combined Take-off Weight (MCTOW)</b>	
<b>34.1.1.</b>	Passenger charges – per arriving and departing passenger	\$4.00
<b>34.2.</b>	<b>Scheduled Service 5,999kg and under (MCTOW)</b>	
<b>34.2.1.</b>	MCTOW (kilograms)	
	a) 0-682	\$5.00
	b) 683-1,999	\$12.00
	c) 2,000-3,499	\$20.00
	d) 3,500-4,999	\$45.00
	e) 5,000-5,999	\$65.00
<b>34.2.2.</b>	Terminal Use Fee	By negotiation if required
<b>34.3.</b>	<b>Annual landing charges for locally based recreational aircraft (paid annually in advance)</b>	
<b>34.3.1.</b>	All aircraft types	\$200.00
<b>34.4.</b>	<b>Annual landing charges for locally based commercial aircraft (paid quarterly in advance)</b>	
<b>34.4.1.</b>	MCTOW: Maximum Combined Take-off Weight (kilograms)	
	a) 0-682 kg All aircraft types	\$200.00
	b) Over 682 kg All aircraft types	\$700.00
<b>35.</b>	<b>i-SITE</b>	
	The i-SITE offers a number of advertising and display services. Prices are set through individual agreements, through the i-SITE.	

## General

### *Ngā utu whānui*

<b>36.</b>	<b>PRINTING AND PHOTOCOPYING CHARGES</b>									
<b>36.1.</b>	General printing and photocopying charges									
	<table border="1"><thead><tr><th><i>Paper size</i></th><th><i>Black and white</i></th><th><i>Colour</i></th></tr></thead><tbody><tr><td>A4 size</td><td>\$0.40 each</td><td>\$3.00 each</td></tr><tr><td>A3 size</td><td>\$0.80 each</td><td>\$5.00 each</td></tr></tbody></table>	<i>Paper size</i>	<i>Black and white</i>	<i>Colour</i>	A4 size	\$0.40 each	\$3.00 each	A3 size	\$0.80 each	\$5.00 each
<i>Paper size</i>	<i>Black and white</i>	<i>Colour</i>								
A4 size	\$0.40 each	\$3.00 each								
A3 size	\$0.80 each	\$5.00 each								
<b>37.</b>	<b>ACCESS TO OFFICIAL INFORMATION</b>									
<b>37.1.</b>	<b>Fixing the Amount of Charge</b>									
	<p>The amount of charge for requests of official information will be determined by:</p> <ol style="list-style-type: none"><li>The aggregate amount of staff time exceeding two hours spent to action the request. This will include search and retrieval of information, the provision of transcripts and the supervision of access.</li><li>The number of A4 sized photocopies or printed pages to be provided. Non-standard sized photocopy or printed paper such as that used for reproducing maps and plans will be charged out as per the charges set down in this fees and charges schedule.</li><li>For any other cost, the amount actually incurred in responding to the request. This will cover the provision of copies of video or audio and the provision of documents in electronic form, the retrieval of information off-site, or other situations where a direct charge is incurred.</li><li>Where repeated requests from the same source are made in respect of a common subject over intervals of up to eight weeks, requests after the first should be aggregated for charging purposes.</li><li>The charge shall represent a reasonable fee for access given. It may include time spent:<ol style="list-style-type: none"><li>in searching an index to establish the location of the information; and</li><li>in locating (physically) and extracting the information from the place where it is held; and</li><li>in reading or reviewing the information; and</li><li>in supervising the access to the information.</li></ol></li><li>The charge shall not include any allowance for:<ol style="list-style-type: none"><li>extra time spent locating and retrieving information when it is not where it ought to be; or</li><li>time spent deciding whether or not access should be allowed and in what form. Note however that the actual, physical editing of protected information is chargeable.</li></ol></li></ol>									
<b>37.2.</b>	<b>Staff time</b>									
	<p>Time spent by staff searching for relevant material, abstracting and collating, copying, transcribing and supervising access where the total time involved is in excess of two hours shall be charged out as follows, after the second hour:</p> <ol style="list-style-type: none"><li>\$35.00 per half hour or part thereof</li><li>Time spent by staff in deciding whether or not to approve access and in what form to provide information shall not be charged. While the decision to redact protected information is not chargeable, the physical editing is part of making the information available and is subject to charges.</li></ol>									
<b>37.3.</b>	<b>Photocopying</b>									
	Photocopying or printing shall be charged out as per charges set down in section 36.									
<b>37.4.</b>	<b>Other costs</b>									
	<p>All other costs incurred shall be fixed at an amount which recovers up to the actual costs involved, including:</p> <ol style="list-style-type: none"><li>the provision of documents in electronic form</li><li>the retrieval of information off-site</li><li>reproducing a video or audio recording</li><li>arranging for the applicant to hear or view an audio or visual recording</li><li>providing a copy of any map, plan or other document larger than A4 size</li></ol>									
<b>37.5.</b>	<b>Remission of charges</b>									
	<p>The liability to pay any charge may be modified or waived at the discretion of the Chief Executive. Such decisions shall be made on a case by case basis taking into consideration the following:</p> <ol style="list-style-type: none"><li>whether payment might cause the applicant hardship</li></ol>									

- b) whether remission or reduction of the charge would facilitate good relations with the public or assist the Council in its work
- c) whether remission or reduction of the charge would be in the public interest because it is likely to contribute significantly to public understanding of, or effective participation in, the operations or activities of the Council, and the disclosure of the information is not primarily in the commercial interest of the requester. In order to determine the level of public interest the following questions could be asked:
- (i) Is the use of the information by the requester likely to make a significant contribution to the operations and activities of the Council?
  - (ii) Has the Council requested submissions from the public on a particular subject and is the information necessary to enable informed comment?
  - (iii) Is the use of information likely to contribute significantly to the understanding of the subject by the public at large as opposed to the individual understanding of the requester or a narrow segment of interested people?
  - (iv) Is the information already in the public domain in either the same or similar form which the requester could acquire without substantial cost?
  - (v) Is the public at large the primary beneficiary of the expenditure of public funds necessary to release the information or is it for the requester or a narrow segment of interested persons?
  - (vi) Is the information primarily in the commercial interest of the requester rather than the public interest?

<b>37.6.</b>	<b>Deposit</b>	
<b>37.6.1.</b>	A \$50.00 deposit may be required where the charge is likely to exceed \$100.00 or where some assurance of payment is required to avoid waste of resources. A deposit may only be requested after a decision has been made to make the information available.	
<b>37.6.2.</b>	The applicant shall be notified of the amount of deposit required, the method of calculating the charge and the likely final amount to be paid. Work on the request may be suspended pending receipt of the deposit.	
<b>37.6.3.</b>	The unused portion of any deposit will be refunded to the applicant together with a statement detailing how the balance was expended.	
<b>37.7.</b>	<b>Ombudsman Investigations</b>	
<b>37.7.1.</b>	Applicants will be advised at the time they are informed of charges to be paid, that in terms of section 28(1)(b) of the Official Information Act 1982, the Ombudsman may investigate and review any decision on the charge to be paid in respect of a request for access to official information.	
<b>37.7.2.</b>	A record will be kept of all costs incurred. Whenever a liability to pay is incurred the applicant will be notified of the method of calculating the charge and this fact noted on the record.	
<b>37.7.3.</b>	Any Ombudsman discharging statutory functions of investigation under the Ombudsmen Act 1975 in terms of the Local Government Official Information and Meetings Act 1987 is not subject to any charging regime.	
<b>37.8.</b>	<b>Cost control</b>	
<b>37.8.1.</b>	In order to reduce the amount of staff time and resources incurred in dealing with requests the Council may ask for requests for official information to be in writing in order to narrow down the scope of the request and avoid confusion as to what is being requested.	
<b>37.8.2.</b>	The Council may refer the request to another organisation if the request relates more closely to the functions of another Council or government department.	
<b>38.</b>	<b>MISCELLANEOUS FEES</b>	
<b>38.1.</b>	Any requests for information from all Council departments not otherwise specified	At cost
<b>38.2.</b>	Other certificates or approvals	\$140.00
<b>38.3.</b>	Record of title/certificate of title	\$35.00
<b>38.4.</b>	Survey plans	\$15.00
<b>39.</b>	<b>STAFF TIME</b>	
	<b>Unless otherwise specified, all staff will be charged out at the following rates</b>	
	a) \$100.00 to \$200.00 per hour or part thereof, with a minimum half hour charge, and	
	b) The charge out rate referred to above will be set in accordance with the seniority or grading of the staff member required to deal with the request.	

## Appendix 1 - TRADEWASTE FEES AND CHARGES

### Introduction

In accordance with the Whakatāne District Council Combined Waters Bylaw 2017, Trade Waste fees and charges will be set through the Annual Plan process. The Council's Fees and Charges document provides the mechanism for achieving this purpose and is reviewed annually as part of the Council's Long Term Plan or Annual Plan process (as relevant in any given year).

### Trade Waste Charges

Fees and Charges for the disposal of trade waste under the Combined Three Waters Bylaw will be charged on the following basis:

<b>A. Administrative Charges</b>		
Category	Description	Fee
Administration	Application fee, one annual inspection, annual user charges, re-issue of consent to new occupier, site inspection at installation.	\$130
Processing	Building consent and trade waste consent application compliance processing costs	Actual cost based on Council officer hourly rates
Monitoring	Additional compliance monitoring inspections in addition over one allowed under administrative fee	Actual
Hourly rate	Trade Waste Officer	\$100 per hour
Testing	Analysis costs for testing required pursuant to the trade waste consent	Actual cost
<b>B. Trade Waste Charges</b>		
Category	Description	
B1 Volume	Payment based on the volume discharged $\$/m^3$	
B2 Suspended solids	Payment based on the mass of suspended solids $\$/kg$	
B3 Organic loading	Biochemical oxygen demand or chemical oxygen demand $\$/kg$	
B4 Nitrogen	Payment based on the defined form(s) of nitrogen $\$/kg$	
B5 Phosphorus	Payment based on the defined form(s) of phosphorus $\$/kg$	
B6 Metals	Payment based on the defined form(s) of the metal(s) $\$/kg$	
B7 Enterococci	Payment based on the number of enterococci $\$/cfu/100ml$	
B8 Transmissivity	A charge based on the inhibiting nature of the Trade Waste to UV light used by any disinfection process.	
B9 Screenable Solids	Payment based on the mass of screenable solids $\$/kg$ .	
B10 Toxicity charge	Payment based on the defined form(s) of the toxic substance(s) $\$/kg$ and/or $\$/m^3$	
B11 Incentive rebate	A rebate for discharging materials beneficial to the Sewerage System $\$/kg$ and/or $\$/m^3$	
B12 Depreciation	Operating cost related to capital and normally spread across the volume and mass charges.	
B13 Capital	Apportioned upfront or term commitment capital cost of specific infrastructure required to accommodate a conditional consent.	
<b>C. Tankered Waste Charges</b>		
C1 Tankered Wastes	Set as a fee(s) per tanker load, or as a fee(s) per cubic metre, dependent on the Trade Waste category	
C2 Toxicity	Payment based on the defined form(s) of the toxic substance(s) $\$/kg$ and/or $\$/m^3$	

**SYSTEM OF CHARGING IN RESPECT OF VOLUME AND STRENGTH OF TRADE WASTES AND SPECIAL WASTES**

1. Trade wastes producers will be charged the actual cost involved in treating the trade wastes received by Council into the sewer or treatment plant.
2. The total cost to Council of receiving, conveying, treating and disposing of wastewater from within its district is made up of capital, maintenance, operating consumables, labour and administration costs.
3. The costs for each discharger of wastewater are apportioned to volume, Biochemical Oxygen Demand (BOD<sub>5</sub>), Inert Suspended Solids (ISS), Volatile Suspended Solids (VSS), total nitrogen (TN) and total phosphorous (TP) of discharged wastewater, and summed to give the total costs of reticulation to, and treatment at, the treatment plant.
4. The average annual volume in cubic metres of all sewage, wastes etc. received at the Council’s treatment plant where the trade wastes are treated, during each subsequent financial year, is designated as Q (m<sup>3</sup>/year).
5. The average annual BOD<sub>5</sub> in kilograms of all sewage wastes etc. received at the Council’s treatment plant where the trade wastes are treated, during each financial year shall be designated as B<sub>w</sub> (kg/year).
6. The average annual ISS in kilograms of all sewage wastes etc. received at the Council’s treatment plant where the trade wastes are treated, during each financial year shall be designated as D<sub>w</sub> (kg/year).
7. The average annual VSS in kilograms of all sewage wastes etc. received at the Council’s treatment plant where the trade wastes are treated, during each financial year shall be designated as E<sub>w</sub> (kg/year).
8. The average annual TN in kilograms of all sewage wastes etc. received at the Council’s treatment plant where the trade wastes are treated, during each financial year shall be designated as F<sub>w</sub> (kg/year).
9. The average annual TP in kilograms of all sewage wastes etc. received at the Council’s treatment plant where the trade wastes are treated, during each financial year shall be designated as G<sub>w</sub> (kg/year).
10. The estimated annual cost of receiving and disposing of (but not treatment) all such sewage during each subsequent financial year is designated as C<sub>1</sub> (\$).
11. The estimated annual costs to the Council for treatment of all sewage during each financial year is designated as C<sub>2</sub> (\$), and apportioned to volume, BOD<sub>5</sub>, ISS, VSS, TN and TP on a site specific basis relating to wastewater treatment processes. The estimated apportionment of costs is shown below, however Council reserves the right to amend the basis of apportionment based on actual operational costs incurred in a given financial year.

System	% of total operational treatment cost apportioned to					
	Volume	BOD <sub>5</sub>	ISS	VSS	TN	TP
Other WwTP	To be confirmed on an individual basis					

12. Charges in respect of volume of wastes shall be based on either the measured volume of wastewater discharged from the premises or the volume estimated from the measured volume of water entering the premises during the period corresponding most closely with each financial year. This volume shall be designated as V (m<sup>3</sup>/year).
13. The charges in respect of BOD<sub>5</sub>, ISS, VSS, TN and TP shall be based on the measured composition of wastewater discharged from the premises during the period corresponding most closely with each financial year. This BOD<sub>5</sub>, ISS, VSS, TN and TP shall be respectively designated B<sub>T</sub>, D<sub>T</sub>, E<sub>T</sub>, F<sub>T</sub>, and G<sub>T</sub> (kg/year).
14. The charge for each financial year levied by the Council on the occupier shall be calculated using the following formula:

Annual Trade Waste Charge =

$$\left( C_1 \times \frac{V}{Q} \right) + \left[ C_2 \times \left[ \left( \frac{V}{Q} \times Volume \right) + \left( \frac{B_T}{B_w} \times BOD \right) + \left( \frac{D_T}{D_w} \times ISS \right) + \left( \frac{E_T}{E_w} \times VSS \right) + \left( \frac{F_T}{F_w} \times TN \right) + \left( \frac{G_T}{G_w} \times TP \right) \right] \right]$$

Where Volume, BOD<sub>5</sub>, ISS, VSS, TN and TP should be replaced by the relevant percentages shown in (11) above.

In calculating any such charge any domestic sewage discharged from the premises affected shall be deemed to be trade wastes.

15. The occupier will also be levied all reasonable costs incurred by Council to measure the discharge volume or characterise the discharged wastewater as required to determine (12) and (13) above.
16. Where the trade waste charge calculated, is less than the uniform water closet/ urinal charge which would be applicable to this property, then the uniform water closet /pan charge will apply.
17. Council reserves the right to amend this trade waste charging system as required to recover actual operational costs relating to wastewater reticulation, treatment and disposal.