

Reserve Hire fees

| | Daily rate |
|--|-------------------|
| • Casual Reserve hire use (weddings, private use, general sporting use) | \$110 |
| • Sports Tournaments | \$220 |
| • Community Events (must be free or koha admission to the public and evidence of the community benefit provided) | \$110 |
| • Commercial Events – low risk | \$220 |
| • Commercial Events – medium risk | \$375 |
| • Commercial Events – high risk | \$700 |

Bond

| | |
|-------------------------|-------|
| Low risk events | \$150 |
| Medium-High risk events | \$500 |

Service Charges

| | |
|---|-------|
| Utilities (e.g. power and water) | \$55 |
| Application and processing fee | \$45 |
| Late application processing fee (application received after the specified due date) | \$160 |

****Note:** Level of risk shall be determined by Whakatane District Council and is based on size, duration, location and nature of the event

| Event type | Event details | Application notice |
|-------------------|--|--|
| Low risk event | Events with: <ul style="list-style-type: none"> • No alcohol • No road closures or disruption to public transport • Low numbers of food stalls or food vendors (less than 10) • Simple infrastructure (e.g. gazebos) • Bouncy castle but no other amusement devices that require a permit to operate • Less than 150 people expected to attend Examples include community picnics, school activities, small fundraising events, farmers markets. | Minimum 20 working days |
| Medium risk event | Events with: <ul style="list-style-type: none"> • Partial/minor road closures and potential disruption to vehicle or pedestrian traffic • Liquor licensed area • Multiple food vendors (10-15) • Amusement devices or multiple bouncy castles • Multiple items of infrastructure • Less than 500 people expected to attend Examples include triathlons, sports tournaments, park-based fun runs/walks, markets, and small community events. | Minimum 3 months depending on event requirements |
| High risk event | Events with: <ul style="list-style-type: none"> • Significant number of people expected to attend • Road closures and/or high impact to traffic expected • High number food vendors and/or high risk food (e.g. seafood) • Multiple amusement devices and/or bouncy castles • Liquor licensed area(s) • Significant infrastructure builds requiring building consent, e.g. large marquees, stages, amusement devices etc. • Multiple event sites and/or days • Multiple contractors • Resource consent required Examples include circuses, fairs and expos, music/ food festivals, major sporting events, Christmas in the Park events. | Minimum 6 months |