





ŌPŌTIKI/ KAWERAU/ WHAKATĀNE DISTRICT LICENSING COMMITTEES

CHECKLIST FOR APPLICATION FOR RENEWAL OF A MANAGERS CERTIFICATE

Application for renewal of a manager's certificate is made in accordance with the details set out below:

What is your existing manager's certificate number?

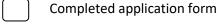
When does your manager's certificate expire?_____

Please note:

If your manager's certificate has already expired, you must complete a new manager's certificate application.

To complete this application, you will need to answer all questions that follow and supply all of the documents required and pay the fee:

The prescribed fee of \$316.25 (includes GST at 15%). This fee is non-refundable



A copy of your LCQ certificate

A copy of your LCQ Bridging Test certificate (if applicable)

 \square

A NZ Police Authorisation form, signed and dated



A copy of your photo identification

Note:

1. Failure to supply all of the required documents may result in the application being returned

2. Once you have lodged this application with the Council, we may contact you to attend an interview with an alcohol licensing Inspector.



The Secretary District Licensing Committee Ōpōtiki District Council PO Box 44 ŌPŌTIKI 3122



The Secretary District Licensing Committee Kawerau District Council Private Bag 1004 KAWERAU 3169

(CIRCLE APPLICABLE COUNCIL)



The Secretary District Licensing Committee Whakatāne District Council Private Bag 1002 WHAKATĀNE 3158

APPLICATION FOR RENEWAL OF A MANAGERS CERTIFICATE SECTION 224 OF THE SALE AND SUPPLY OF ALCOHOL ACT 2012

Application for renewal of Manager Certificate is made in accordance with the details set out below:

DETAILS OF APPLICANT

FULL NAME:

HAVE YOU USED OR BEEN KNOWN BY ANY OTHER NAMES?

FEMALE

DAYTIME PHONE:

CELLPHONE:

PLACE OF BIRTH:

EMAIL ADDRESS:

POSTAL ADDRESS:

DATE OF BIRTH:

MALE

OCCUPATION:

| DETAILS OF CRIMINAL CONVICTIONS | | | |
|---|-----------------|----------|--|
| Have you received any criminal or traffi | c convictions? | | |
| Excluding speed camera infringement notices or traffic infringement offence notices or convictions that have been `clean slated' under the Criminal Records (Clean Slate) Act 2004 YES NO | | | |
| Nature of Offence | Conviction Date | Sentence | |
| | | | |
| | | | |
| | | | |

Please record any further convictions on a separate sheet

| UALIFICATION DETAILS |
|--|
| o you hold the Licence Controller Qualification (LCQ) certificate or an LCQ Bridging test certificate? |
| YES NO |
| at date was the qualification obtained? |
| MPLOYMENT DETAILS |
| HICH LICENSED PREMISE DO YOU, OR WILL YOU WORK AT? |
| RADING NAME OF LICENSED PREMISE: |
| DDRESS OF PREMISE: |
| |
| |
| |
| |
| |
| GNATURE OF APPLICANT |
| |
| plicant's signatureDateDate |
| suant to the Privacy Act 1993 the following is brought to your attention: The personal information contained in this form is being collected It Council and other agencies in processing your application and may be made available to the public as part of the process. You do have th It of access to, and correction of, this information subject to the provisions of the Privacy Act 1993' |
| LC OFFICE USE ONLY |
| Application fee must be paid with application |

Date lodged: _____

Fee Paid: \$316.25 Receipt number: _____

NEW ZEALAND POLICE AUTHORISATION SECTION 103 OF THE SALE AND SUPPLY OF ALCOHOL ACT 2012

Assessing the suitability of the applicant of a manager's certificate is a requirement under the Sale and Supply of Alcohol Act 2012. The Police are required to report on this application. That report may include the release of any previous convictions that you may have, (other than convictions for offences against provisions of the Land Transport Act 1998 not contained in Part 6, and offences to which the Criminal Records (Clean Slate) Act 2004 applies.

AUTHORISATION

"The Police are required to report on this application. That report may include the release of any previous convictions you may have. You will receive a copy of that report. Do you consent to the release of this information?"

| YES NO | |
|---|--------------|
| (Tick One) | |
| SIGNATURE OF APPLICANT: | |
| FULL NAME OF APPLICANT: | |
| DATE: | |
| THE IMPACT OF THE CRIMINAL RECORDS (CLEAN SLATE) ACT 2004 ON APPLICATIONS FOR MANAGER'S CERTIFICATES UNDER THE SALE AND SUPPLY OF ALCOHOL ACT 2012 | |
| The Criminal Records (Clean Slate) Act 2004 commenced on Monday 29 November 2004. The Act enable individuals who satisfy all of the eligibility criteria to conceal all f their convictions in most circumstances high threshold for eligibility | |
| The general criteria for obtaining the benefits of the `clean slate' scheme are set out below. Section 7 of should be consulted for full information. | the Act |
| The individual must have: No convictions within the last seven years; | |
| Never been sentenced to a custodial sentence (eg imprisonment, corrective training, borstal) Never been ordered by a Court during a criminal case to be detained in a hospital due to his/he condition, instead of being sentenced | er mental |
| Paid in full any fine, reparation or costs ordered by the Court in a criminal case; Never been indefinitely disqualified from driving under section 65 of the Land Transport Act 199 | 198 or an |
| earlier equivalent provision (section 65 relates to mandatory penalties for repeat offences invo | |
| of alcohol or drugs Additional info: http://www.justice.govt.nz/services/criminal-records/about -the-criminal-records-clean 2004 | ı-slate-act- |