## INSULATION OFFERING

## Background

1. In conjunction with the Eastern Bay Energy Trust, the Whakatāne District Council is coordinating an effort to assist the owners of flood damaged homes to install insulation, with the aim of making their homes warmer and healthier.

2. Homeowners who wish to participate in the joint Council and Eastern Bay Energy Trust-coordinated programme to undertake insulation will need to accept the terms and conditions set out in this deed.

## Owner Consent and Warranties

3. The assistance programme set out in this deed is only available to individuals. It is not available to companies, partnerships or commercial property owners. Subject to the terms of this deed, Council will endeavour to secure a supply of suitable materials to enable you to undertake insulation installation to your home.

4. All registered proprietors must sign this deed. Council along with Eastern Bay Energy Trust will provide materials and/or installation, subject to the terms of this deed.

5. It is important that Council directs the available assistance to eligible homeowners. Council therefore seeks an assurance from you, as the affected homeowner, that:

(a) you are the registered proprietor of the affected property;

(b) the address of the property as set out in the attached information Schedule 1 is correct;

(c) the property was your principal place of residence at the time of the Tropical Cyclone Debbie flood event in April 2017.

6. If you are a tenant, or family member of the registered proprietor, or other person, this deed must be given to the registered proprietor, who will need to authorise work on the property and sign this letter.

7. Council will be entitled to terminate this deed in the event that:

1. There is an error or omission in information provided by you;

## Health and Safety

8. The nature of the insulation work to be undertaken carries with it an inherent risk to health and safety. You agree that you will comply with the obligations under the Health and Safety at Work Act 2015.

## Council Contact for Further Information

9. If you require further information or assistance in respect of this letter, please contact
Pearl Tāne, email: pearl.tane@whakatane.govt.nz phone: 07 306 0500.

10. If you wish to accept Council's offer to coordinate the supply of materials for the installation of insulation please:

* complete the information in the attached schedules to the best of your ability;
* sign and return this letter to:

Pearl Tāne

Liveable Homes Programme

Whakatāne District Council

Private Bag 1002

WHAKATĀNE 3158

Yours sincerely,

**Marty Grenfell**

Chief Executive Officer

Whakatane District Council

## Owner Agreement and Acknowledgement

I/we, being the registered proprietor/s request that Council coordinate the supply of materials for essential urgent repairs to my/our property on the terms as set out above. I/we acknowledge that I/we have read and understood the terms and conditions set out in this letter and been provided with reasonable opportunity to review these terms. I/We accept the terms and conditions set out above and enter into this deed voluntarily.

Signed as a Deed

**DATED** the day of 2017

**SIGNED** by the Registered Proprietor )

named in the Schedule 1 )

in the presence of: )

(Signature of Witness)

(Name of Witness)

(Occupation of Witness)

(Address of Witness)

**SIGNED** by the Registered Proprietor )

named in the Schedule 1 )

in the presence of: )

(Signature of Witness)

(Name of Witness)

(Occupation of Witness)

(Address of Witness)

## Schedule 1 **Home owner details**

|  |  |  |
| --- | --- | --- |
| 1. | Name of registered proprietor: |  |
| 2. | Address of Property: |  |
|  |
| 3. | Homeowner’s contact phone number: |  |
| 4. | Homeowner’s mobile telephone number: |  |
| 5. | Homeowner’s contact email address: |  |