**Red Stickered Properties**

**Assisted Access Entry**

**Process and Protocols**

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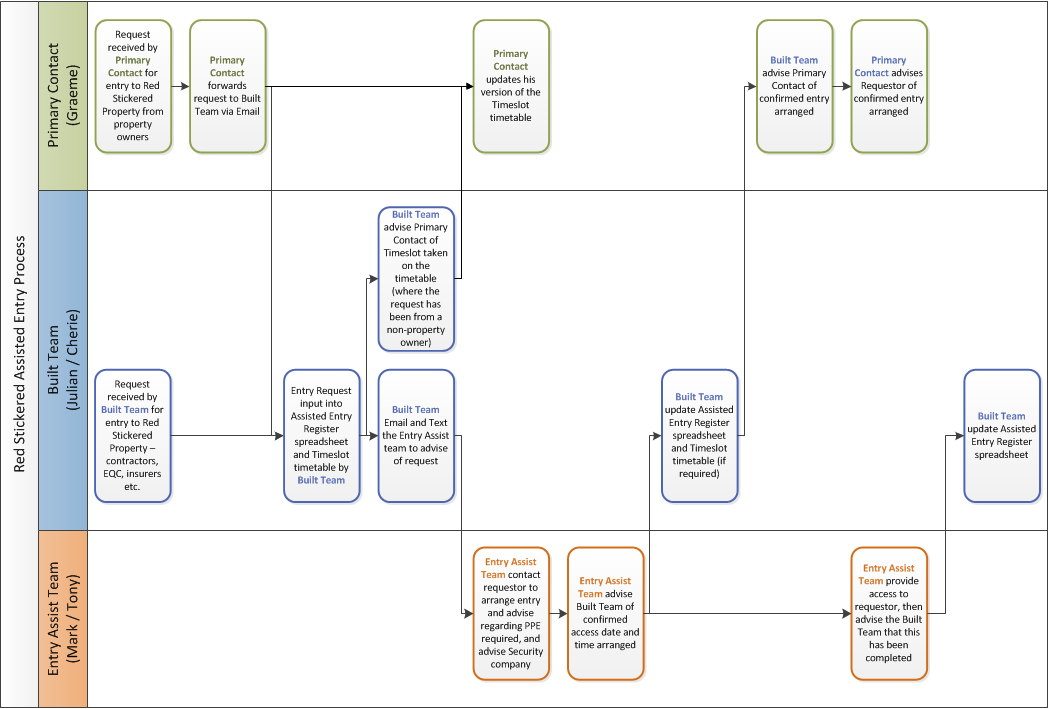
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# Red Stickered Property Access Process



ISCL (Security) require confirmation of approved access before entry allowed

**Red Sticker Property Primary Contact**

Graeme Bates – The Property Group [GBates@propertygroup.co.nz](mailto:GBates@propertygroup.co.nz) 027 499 9131

**Built Team**

Julian Reweti – Built Lead [Julian.Reweti@whakatane.govt.nz](mailto:Julian.Reweti@whakatane.govt.nz) 027 600 7921

Cherie Richardson – Built Assistant [Cherie.richardson@boprc.govt.nz](mailto:Cherie.richardson@boprc.govt.nz) 027 288 6928

ISCL – Security – please advise Nigal Thurgood [Nigal.Thurgood@iscl.co.nz](mailto:Nigal.Thurgood@iscl.co.nz) of entry approvals

**Red Sticker Entry Assist Team**

The following are authorised to assist with entry for red sticker properties:

Primary Team - The below 2 organise who enters normally – contact both by email and text:

* Mark Cleghorn (WDC) [mark.cleghorn@whakatane.govt.nz](mailto:mark.cleghorn@whakatane.govt.nz) 027 807 0723
* Tony Gillard (Rural Fire Manager) [tony.gillard@whakatane.govt.nz](mailto:tony.gillard@whakatane.govt.nz) 027 280 9497

Time slots available (2 bookings per time slot – Tony / Mark):

|  |  |  |
| --- | --- | --- |
| Monday – Friday  8.00 am – 10.00 am  10.00 am – 12 noon  1.00 pm – 3.00 pm  3.00 pm – 5.00 pm | Saturday  10am – 12 noon  1pm - 3pm | Sunday  NOT Available |

Backup Team - If Tony or Mark can’t attend then they will try the other two, if we can’t get hold of the above we go direct to the other two.

* + Alan Keeber (Team Leader - Rescue)  [alan@keebers.com](mailto:alan@keebers.com) 0274988866
* Neal Yeates (WDC) [neal.yeates@whakatane.govt.nz](mailto:neal.yeates@whakatane.govt.nz) 027 474 2282

# Access Rules

* **ALL Access to be Assisted** – Assisted Entry Team must accompany people onto site
* **All Access will be monitored and confirmed entry by ISCL (security)**
* **ALL Access will be generally limited to 2 hours**
* **PPE must be worn**

# Personal Protective Equipment (PPE) Required

* Overalls
* Gloves
* Dust Masks
* Appropriate Footwear (enclosed, sturdy - gumboots)
* Hard Hats (if required – Assisted Entry Team personnel to determine need)

# Health & Safety

* Wear appropriate PPE (Gloves, Overalls, Masks, appropriate footwear)
* Avoid touching your face whilst onsite.
* Wash hands frequently and after leaving the property.
* Wash or dispose of PPE and clothing as appropriate following visit.

## Hazards Register

| **Hazard** | **Risks** | **Risk Awareness & Control / Mitigation** |
| --- | --- | --- |
| **General** |  |  |
| Dead stock/pets | Mental trauma | * Ask for help. * Talk to those around you to help unload. * Remove yourself from the situation, or potential. |
| Wandering stock/pets | Bites | * Contain if safe to do so. Animals will be stressed and hungry so stay clear if aggressive, call SPCA |
| Water and silt contaminated by human waste, chemicals, other waste, sharp objects | Illness through exposure, cuts | * PPE; gumboots, paper overalls, cut resistant gloves, hygiene, alcohol gel as required. * Wear protective gear. * Wash hands, especially before eating. * Maintain separation between safe and contaminated zones |
| Slips, trips, holes | Injury | * Good footwear, check terrain, probe ahead if unsure. |
| Manual handling, tools, fatigue | Sprain or strain, cuts, serious injury | * Work to your limits, seek help, take breaks. * Use 15kg per person as weight limit guide * Make sure you know how to use a tool safely. |
| Other people | Frustration, grief | * Empathy, walk away if feeling threatened. |
| Machinery, vehicles and contractors working, including on and adjacent to roads | Injury, death, work conflict | * Stay outside machine operating range plus a buffer (e.g. 4m minimum) * Make eye contact with operator when passing or working in area * If temporarily walking or driving within bucket range of excavator/grappler/loader (eg to get past machine on roadside), ensure operator has machine stationary and has acknowledged that s/he knows you are there * Talk to contractor. Establish a safe way of working together if possible. Stay clear if not possible. |
| Unstable Trees | Serious injury, death | * Avoid walking or working in proximity of trees wherever possible. |
| Dangerous Houses / Buildings | Serious injury, death | * Avoid entry or working in proximity of houses wherever possible. |
| Undermining | Serious injury, death | * Check individual property details below (see section 0 below) for specific undermining information. * Check all structures/walkways etc. before walking on them. |
| Chemicals - Chemicals may be stored or scattered within and around properties/houses/buildings.  Chemicals may be stored within non-original packaging/containers.  Containers may be damaged and leaking / spilled. | Illness through exposure, cuts, ingestion | * PPE; gumboots, paper overalls, cut resistant gloves, hygiene, alcohol gel as required. * Wear protective gear. * Wash hands, especially before eating. |
| Cabling | Injury (electrocution), trip hazard | * Watch for trip hazards. * Treat all cabling as live at all times. |
| Pests – Rat Bait, Rat Bait Stations, carcasses, faeces | Illness through ingestion | * PPE; gumboots, paper overalls, cut resistant gloves, hygiene, alcohol gel as required. * Wear protective gear. * Wash hands, especially before eating. |
| **Within Houses/Buildings** | | |
| Mould | Illness through inhalation | * PPE; gumboots, paper overalls, cut resistant gloves, hygiene, alcohol gel as required. * Wear protective gear. * Wash hands, especially before eating. |
| Dust may contain toxic materials | Illness through inhalation | * PPE; gumboots, paper overalls, cut resistant gloves, hygiene, alcohol gel as required. * Wear protective gear. * Wash hands, especially before eating. |
| Rotting foodstuffs - Rotting food may be present within houses and buildings, attracting vermin, insects and animals. | Illness through ingestion | * PPE; gumboots, paper overalls, cut resistant gloves, hygiene, alcohol gel as required. * Wear protective gear. * Wash hands, especially before eating. |
| Electrical items - may be damaged by water and may still be connected to the power outlets. | Injury (electrocution) | * Treat all electrical items as live at all times. |
| Unstable fixtures and chattels - Items within buildings and houses may be unsecured, dangerously positioned etc. | Injury | * Check for the secure positioning of items before moving around them. * Avoid unstable items wherever possible. |
| Asbestos from building materials including linoleum flooring, textured ceilings and exterior wallboards | Inhalation of particles causing chronic respiratory disease | * DO NOT assist in the removal of lino flooring, textured ceilings or old-style exterior wallboards where asbestos is possible. * Ensure old carpets and underlays are damp before handling |

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## Specific Property Details

### 12 Rata Avenue

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| **Inspection Notes / Comments** |
| Extensive ground damage in close proximity to house. North east and south east corners of dwelling require support and repiling. Possible for work to be undertaken in situ. |

### 16 Rata Ave

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| --- |
| **Inspection Notes / Comments** |
| Extensive ground damage south side of house extending under both decks (front and back). Remove house, repair ground, return house to site on new foundations. |

### 18 Rata Ave

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| --- |
| **Inspection Notes / Comments** |
| Extensive ground and building damage.  **Panels of brick veneer on street side of house in dangerous condition.**  Demolish house. |

### 20 Rata Ave

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| --- |
| **Inspection Notes / Comments** |
| Extensive ground and building damage.  **Sections of brick veneer on the south side is held in place by a few wire ties. These sections are dangerous and could fall at any time. Remove bricks under supervision.**  Demolish house. |

### 46 College Road

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| **Inspection Notes / Comments** |
| Ground damage east side – front quarter of house piles suspended. Possible for work to be undertaken in situ. |

### 52 College Road

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| **Inspection Notes / Comments** |
| Extensive ground damage with foundation wall settlement. Multiple cracks in brick veneer present safety risk. Remove house, repair ground, return house to site on new foundations |

### 54 College Road

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| **Inspection Notes / Comments** |
| Ground damage south east corner. Repair ground and replace 3-4 piles. Possible for work to be undertaken in situ.  Detached sleepout/garage salvageable. |

### 56 College Road

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| **Inspection Notes / Comments** |
| Ground damage south east corner. Repair ground and replace 6 piles. Possible for work to be undertaken in situ.  Detached sleepout/garage and separate garage all salvageable |

### 58 College Road

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| **Inspection Notes / Comments** |
| Ground damage south east corner. Repair ground and replace 7 piles. Possible for work to be undertaken in situ.  Detached extended single garage salvageable |

### 60 College Road

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| **UNSAFE – Do Not Enter**  Extensive ground and building damage. Unsafe. Demolition |

### 62 College Road

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| **UNSAFE – Do Not Enter**  Extensive ground and building damage. House may be salvageable. |

### 64 College Road

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| **UNSAFE – Do Not Enter**  Extensive ground and building damage. Demolition |

### 66 College Road

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| Extensive ground damage. House may be salvageable |

### 68 College Road

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| Localised ground damage on east side. Ground repair required prior to repiling. Repairable in situ.  Rear unit has had 300mm of water through building – Yellow placard.  Black Mould is developing within the house. |