



# COMBINED COMMUNITY BOARD

Thursday, 27 July 2023  
*Rāpare, 27 Hōngongoi 2023*

Whakatāne Council Building  
14 Commerce Street, Whakatāne  
commencing at 3:00 pm

Chief Executive: Steph O'Sullivan  
Publication Date: 21 July 2023



**A Membership - *Mematanga***

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Membership includes all Community Board Members

**Murupara Community Board:**

M K McLean - Chairperson (Chairperson), K J Bannan (Deputy Chairperson), T Barnett, J P Goldsmith, I M Prentice, A Silcock, and Councillor N Rangiaho

**Rangitāiki Community Board:**

L Waaka (Chairperson), R Gardiner (Deputy Chairperson), C McIndoe, H Brown, P Falwasser, P Flowerday, and Councillor G L Dennis

**Tāneatua Community Board:**

D S Yalden (Chairperson), M Stensness (Deputy Chairperson), H Thrupp, L Ruiterman, T Bryant, N George and Deputy Mayor A V Iles

**Whakatāne-Ōhope Community Board:**

C L Hamill (Chairperson), L J Bonne (Deputy Chairperson), C G A Howard, D S McLean, M A Marshall-Inman, O D Iseri and Councillor T Boynton.

Carolyn Hamill, chairperson for Whakatāne-Ōhope Community Board, will be chairing the meeting.

**A Membership - *Mematanga*(Cont.)**

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**1 Apologies - *Te hunga kāore i tae***

**1 Apologies - *Te hunga kāore i tae***

Apologies received at the time of compiling the agenda include:

- Board Members T Bryant

**2 Announcements - *Ngā Pānui***

### 3 Reporting

## 3 Reporting

Council staff representatives will be updating the meeting on the topics below.

### 1. Long Term Plan Update

Staff will speak about the 2024-2034 Long Term Plan; the steps in the project and suggested input from the Boards.

### 2. Media Training

You may be approached by media during your tenure as an Elected Member to a Community Board. Steps for success when engaging with the media will be covered.

### 3. Pecuniary Interest Forms

The Local Government Act 2022 (LGA) requires Elected Members to provide annual returns of certain pecuniary interests.

Manager Governance Services will update the meeting on Elected Member obligations under the LGA and will be available for questions regarding this.

The Pecuniary Interest Form has been included in this agenda.

#### 3.1 Pecuniary Interest form 2022

### 3.1 Pecuniary Interest form 2022(Cont.)



#### Information pertaining to: Pecuniary Interests Return Form

##### Information for members:

Sections 54A to 54I of the Local Government Act 2002 (LGA) requires members to provide annual returns of certain pecuniary interests. Please use this form to provide your return.

You are responsible for complying with your obligations under the LGA relating to this return.

Please contact a member of the Governance Services team for advice and guidance about completing your return.

##### How to file this return:

You can file your completed return form by submitting it with the Governance Services Team or you could email it to them at [governance@whakatane.govt.nz](mailto:governance@whakatane.govt.nz)

The due dates for the return are as shown below:

Year 1	the day that is 120 days after the date on which the member comes into office
Year 2	the last day of February in the second year of the triennium
Year 3	the last day of February in the third year of the triennium
<i>Note: If 28 February (or 29 February in a leap year) falls on a weekend, then the due date will be the next working day.</i>	

##### Privacy statement:

Your personal information is being collected so that the Council and the Registrar can comply with their obligations under the LGA, particularly those in sections 54A and 54G.

You are required to provide this information under sections 54C to 54H of the LGA. Failure to do so will constitute an offence under section 235 of the LGA.

Your personal information will be used and disclosed in accordance with the purpose of the register set out in section 54B of the LGA, which is to record members' interests so as to provide transparency and to strengthen public trust and confidence in local government processes and decision-making. The information will be retained for 7 years from the date on which you provide it and will then be removed from the register.

A summary of your personal information will be made publicly available by the Council, in accordance with section 54A of the LGA. In addition, your personal information will constitute official information, and so is subject to the Local Government Official Information and Meetings Act 1987.

You have the right to access and seek correction of your personal information under the Privacy Act 2020. This can be done by contacting the Whakatāne District Council Privacy Officer.

**3.1 Pecuniary Interest form 2022(Cont.)**

## Pecuniary Interest Return Form

**Return:**

This return is made under section 54C of the Local Government Act 2002, providing information required under sections 54E and 54F of that Act.

**Member's name:**

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**12 month period covered by this return:**

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Yes No

1. Are you the director of a company?  
(Section 54E(1)(a))

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If yes, please provide the name of the company (or companies) and a description of their main business activities:

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Yes No

2. Do you hold or control more than 10% of the voting rights in a company?  
(Section 54E(1)(a))

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If yes, please provide the name of the company (or companies) and a description of their main business activities:

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3.1 Pecuniary Interest form 2022(Cont.)

Pecuniary Interest Return Form

3. Do you have a pecuniary interest in any other company or business entity (except as an investor in a managed investment scheme)?  
*(Section 54E(1)(b))*

Yes

No

If yes, please provide the name of the company (or companies) or business entity (or entities) and a description of their main business activities:

4. Are you employed?  
*(Section 54E(1)(c))*

Yes

No

If yes, please provide the name of your employer(s) and a description of their main business activities:

5. Do you have a beneficial interest in a trust?  
*(section 54E(1)(d))*      *Note: See also Question 9.*

Yes

No

If yes, please provide the name of the trust(s):

**3.1 Pecuniary Interest form 2022(Cont.)**

## Pecuniary Interest Return Form

6. Are you a member of an organisation, a member of the governing body of the organisation, or a trustee of the trust **and** that organisation or trust receives, or has applied to receive, funding from the Council, local board, or community board to which you are elected?  
(Section 54E(1)(e))

Yes No

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*Note:* Answer 'No' if the organisation or trust is a CCO of Whakatāne District Council.

If yes, please provide the name of the organisation(s) or trust(s) and a description of their main business activities:

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7. Are you appointed to any organisation by virtue of being an elected member?  
(Section 54E(1)(f))

Yes No

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If yes, please provide the title for your appointed role(s), the name of the organisation(s), and a description of them:

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8. Do you have a legal interest, other than as a trustee, in any real property?  
(Section 54E(1)(g))

Yes No

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If yes, please provide the location of the real property (e.g., suburb and city, or town) and a description of the nature of property (e.g., family residence, rental property, or commercial property):

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**3.1 Pecuniary Interest form 2022(Cont.)**

**Pecuniary Interest Return Form**

9. Are you the beneficiary of a trust that holds real property (but excluding a trust that is a unit trust you have already disclosed under question 5 or a trust that is a retirement scheme whose membership is open to the public)?  
(Section 54E(1)(h))

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

If yes, please provide the location of the real property (e.g., suburb and city, or town) and a description of the nature of property (e.g., family residence, rental property, or commercial property):

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10. Have you travelled to any country (other than New Zealand) where your travel and accommodation costs were not paid in full by you and/or a member of your family?  
(Section 54F(1)(a))

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

(In this question, "family" means the member's spouse, partner, parent, grandparent, child, stepchild, foster child, grandchild, or sibling.)

If yes, please provide the name of the country, the purpose of travelling to the country, the name of each person who contributed (in whole or in part) to the costs of travel to or from the country to or any accommodation costs incurred by the member while in the country (if more than one country was travelled to, provide all of this information for each country):

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**3.1 Pecuniary Interest form 2022(Cont.)**

**Pecuniary Interest Return Form**

	Yes	No
11. Have you received any gift (other than a gift from a family member, unless you consider that gift should be disclosed taking into account the purpose of the members' pecuniary interests register) that:		
<ul style="list-style-type: none"><li>• has an estimated market value in New Zealand of over \$500; or</li><li>• when combined with all other gifts from the same donor, have a total estimated market value in New Zealand of over \$500?</li></ul>		
<i>(Section 54F(1)(b))</i>		
<i>(In this question: "gift" includes hospitality and donations in cash or kind, but excludes electoral expenses, and "family" means the member's spouse, partner, parent, grandparent, child, stepchild, foster child, grandchild, or sibling.)</i>		
If yes, please provide a description of the gift(s) and the name of the donor of the gift(s) (if known or reasonably ascertainable by you):		
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	Yes	No
12. Have you received any payment for an activity in which you are involved, excluding:		
<ul style="list-style-type: none"><li>• any salary or allowance paid to you under the Remuneration Authority Act 1977 or the Local Government Act 2002</li><li>• any payment received from an interest that has already been disclosed in this return; or</li><li>• any payment made in respect of an activity that you ceased to be involved in before becoming a member?</li></ul>		
<i>(Section 54F(1)(c))</i>		
If yes, please provide a description of the payment(s) received by you:		
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#### **4 Community Board Executive Committee Update**

#### **4 Community Board Executive Committee Update**

As a representative on the Community Board Executive Committee, Chairperson Hamill will provide a verbal update to members.

## **5 Community Board Round-Ups**

### **5 Community Board Round-Ups**

This is an opportunity for Chairpersons or a representative of each Community Board to provide a verbal update on their activities at the meeting.

- Murupara Community Board
- Rangitāiki Community Board
- Tāneatua Community Board
- Whakatāne-Ōhope Community Board