



Tāneatua Community Board

Te Poari Hapori o Tāneatua

Monday, 24 February 2025
Mane, 24 Huitanguru 2025

Tāneatua Hall
Morrison Road, Tāneatua
Commencing at 6:00 pm



Chief Executive: Steven Perdia | Publication Date: 19 February 2025

whakatane.govt.nz

A Membership - *Mematanga*

A Membership - *Mematanga*

Board Member Diane Yalden (Chairperson)

Board Member Moana Stensness (Deputy Chairperson)

Board Member Honey Thrupp

Board Member Luke Ruiterman

Board Member Talei Bryant

Board Member Natasha George

Councillor Andrew Iles

B Role of the Community Board

B Role of the Community Board

Section 52 of the Local Government Act 2002 details the role of a community board:

- a. represent, and act as an advocate for, the interests of its community; and
- b. consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
- c. maintain an overview of services provided by the territorial authority within the community; and
- d. prepare an annual submission to the territorial authority for expenditure within the community; and
- e. communicate with community organisations and special interest groups within the community; and
- f. undertake any other responsibilities that are delegated to it by the territorial authority

TABLE OF CONTENTS

1	Opening Karakia - <i>He Karakia Timatanga</i>	6
2	Apologies - <i>Te hunga kāore i tae</i>	6
3	Acknowledgements/Tributes - <i>Ngā Pānui</i>	6
4	Conflicts of Interest - <i>Ngākau kōnatunatu</i>	6
5	Public Participation - <i>Wānanga Tūmatanui</i>	6
5.1	Public Forum - <i>Wānanga Tūmatanui</i>	6
5.2	Deputations - <i>Ngā Whakapuaki Whaitake</i>	7
6	Confirmation of Minutes - <i>Te whakaaetanga o ngā meneti o te hui</i>	8
6.1	Minutes - Tāneatua Community Board 2 December 2024	8
7	Reports - <i>Ngā Pūrongo</i>	12
7.1	Tāneatua Community Board Activity Report – February 2025	12
7.2	Governance Administration TCB – February 2025	19
7.2.1	Appendix A - Funding Application - Reese Teepa	21
7.3	Extraordinary Vacancy and Election of the Chairperson – Tāneatua Community Board	29
8	Deputy Chairpersons Report	35
8.1	TCB Deputy Chairpersons Report – February 2025	35
9	Closing Karakia - <i>He Karakia Whakakapi</i>	36

1 Opening Karakia - *He Karakia Timatanga*

1 Opening Karakia - *He Karakia Timatanga*

He hōnore, he korōria ki te Atua	<i>Honour and glory to God</i>
He maungārongo ki te whenua	<i>Let there be peace and tranquility on Earth</i>
He whakaaro pai ki ngā tāngata katoa.	<i>Goodwill to everyone.</i>
E tō mātau matua i te rangi,	<i>Our Father who art in Heaven,</i>
Manaakitia mai tēnei huihuinga ā mātau	<i>Watch over us during our meeting</i>
Kia tau mai tō wairua tapu ki a mātau	<i>May your spirit be upon us</i>
Ka noho ki te tuku whakaaro	<i>To safely exchange thoughts and ideas</i>
Tētahi ki tētahi	<i>In Jesus' name</i>
I runga i a Ihu Karaiti	<i>Amen</i>
Āmine	

2 Apologies - *Te hunga kāore i tae*

No apologies were recorded at the time of compiling the agenda.

3 Acknowledgements/Tributes - *Ngā Pānui*

4 Conflicts of Interest - *Ngākau kōnatunatu*

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interests they might have

The Elected Member Register of Interest is available on the Whakatāne District Council website. If you wish to view the information, please click this [link](#).

5 Public Participation - *Wānanga Tūmatanui*

5.1 Public Forum - *Wānanga Tūmatanui*

The Board has set aside time for members of the public to speak in the public forum at the commencement of each meeting. Each speaker during the forum may speak for five minutes. Permission of the Chairperson is required for any person wishing to speak during the public forum. Applicants seeking funding from the Board are encouraged to speak in support of their application at this time.

5.2 Deputations - *Ngā Whakapuaki Whaitake*

Board Members may ask questions of the speaker but these should be confined to obtaining further information or clarification on matters raised by the speaker.

James Allerby

It was requested at the previous meeting that J Allerby attend a future Tāneatua Community Board meeting and provide a presentation of his experience attending the Regional Aquabots competition.

Jeff Farrell

Stage 1 of the Council's Climate Change Adaptation Programme is a climate change risk assessment which is a technical assessment of climate risks to the Whakatāne District. Community engagement to utilise local knowledge to identify specific local climate risks is currently underway. The most productive engagement sessions for the risk assessment programme have proven to be community workshops organised with Community Board and/or councillor support. The Council project team wish to discuss with the Board the scheduling of community workshops in the following areas: Tāneatua, Waimana/Nukuhou North, and Wainui.

5.2 Deputations - *Ngā Whakapuaki Whaitake*

A deputation enables a person, group or organisation to make a presentation to Community Board on a matter or matters covered by their terms of reference. Deputations should be approved by the Chairperson, or an official with delegated authority, five working days before the meeting. Deputations may be heard at the commencement of the meeting or at the time that the relevant agenda item is being considered. No more than two speakers can speak on behalf of an organisation's deputation. Speakers can speak for up to five minutes, or with the permission of the Chairperson, a long time frame may be allocated.

With the permission of the Chairperson, Elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by the deputation.

6 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui*

6 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui*

6.1 Minutes - Tāneatua Community Board 2 December 2024

	Details of Meeting:	TĀNEATUA COMMUNITY BOARD MEETING HELD AT THE TĀNEATUA HALL, MORRISON ROAD, TĀNEATUA, MONDAY, 2 DECEMBER 2024 COMMENCING AT 6:00 PM
	Present:	Chairperson M Stensness, Members N George, H Thrupp, T Bryant and Councillor A Iles
	In Attendance:	L Woolsey (Acting General Manager Strategy and Transformation), T Rua (Project Manager) and A Dass (Governance Support Advisor)
	Visitors:	Councillor N Rangiaho
	Apologies:	Member L Ruiterman

1. KARAKIA

The Chairperson opened the meeting with a karakia at 6:08 pm.

2. Moment of Silence for Diane Yalden

Board members shared memories and observed a one-minute silence to honour the passing of Diane Yalden, Chair of the Tāneatua Community Board.

3. APOLOGIES

Moved Councillor Iles / Seconded Member George

RESOLVED:

THAT the Tāneatua Community Board accept the apologies from Member Ruiterman.

CARRIED

4. ANNOUNCEMENTS

Nil.

5. CONFLICT OF INTEREST

Member Bryant declared a conflict of interest with her own discretionary funding application.

6.1 Minutes - Tāneatua Community Board 2 December 2024(Cont.)

6. PUBLIC FORUM

6.1. James Allerby – National Aquabots Competition

James Allerby could not attend the meeting however, he was able to share a video that was played for the Board.

6.2. Talei Bryant – Tahiti Matariki Cup

A Tāneatua Community Board member and active participant in the Bay of Plenty volleyball community had been coaching at Whakatāne High School for nine years. During this time, they coached numerous school teams, club teams, and Bay of Plenty representative teams. They were invited to represent Aotearoa Māori Volleyball at the Matariki Cup in Tahiti and to assist in coaching teams set to compete internationally in 2025. Seeking support to attend the Matariki Cup, they aimed to gain valuable coaching, playing, and cultural insights to bring back to the community and the many young athletes they mentored.

7. CONFIRMATION OF MINUTES

Refer to pages 8-10 of the agenda.

Moved Councillor Iles / Seconded Member George

RESOLVED:

THAT the minutes of the Tāneatua Community Board meeting for Monday, 30 September 2024 be **confirmed** as true and correct record.

CARRIED

8. REPORTS

8.1. Tāneatua Community Board – Activity Report

Refers to pages 11-46 of the agenda.

The Project Manager highlighted the following points from their report:

- Hono Hapori was tested and was scheduled for launch in February 2025, aiming to establish a stronger presence in remote areas.

Moved Member Thrupp / Seconded Member Bryant

RESOLVED:

THAT the Tāneatua Community Board – Activity Report November 2024 be **received**.

CARRIED

8.2. TCB Funding Application Report – November 2024

Refer to pages 47-62 of the agenda.

6.1 Minutes - Tāneatua Community Board 2 December 2024(Cont.)

Moved Councillor Iles / Seconded Member Bryant

RESOLVED:

1. THAT the TCB Funding Application – November 2024 report be **received**; and
2. THAT \$978.00 be **allocated** from the Tāneatua Community Board Discretionary Fund to James Allerby's travel and accommodation costs to attend the Regional Aquabots competition and he provide a presentation of his experience to the board to a future meeting.

CARRIED

Member Bryant declared a conflict of interest with the next motion and left the room at 6:46 pm.

Moved Councillor Iles / Seconded Member Thrupp

RESOLVED:

THAT \$1,450.00 be **allocated** from the Tāneatua Community Board Discretionary Fund to Talei Bryant to assist in the costs associated with attending the Tahiti Matariki Volleyball cup.

CARRIED

Attendance: Member Bryant entered the meeting at 6:52 pm.

9. MEMBERS REPORT

9.1. TCB Chairperson Report November 2024

Refers to pages 63-64 of the agenda.

Members discussed collaborating on a submission to the Principles of the Treaty of Waitangi Bill. Member George would like to circulate a submission document for the Board to review and provide feedback on.

Moved Councillor Iles / Seconded Member Bryant

RESOLVED:

THAT the Tāneatua Community Board delegate authority to Member George to submit on the Boards behalf for the Principles of the Treaty of Waitangi Bill subject to the feedback received from the board and confirmed by Member Stensness.

CARRIED

The Chairperson emphasised the importance of maintaining open communication with the board to engage with all aspects of the Tāneatua community. It was noted that children were riding motorbikes around the Tāneatua area. Residents expressed satisfaction with the recent footpath and road repairs.

It was noted that since it is less than 12 months until the scheduled local elections, there will not be a need to hold a by-election. A paper will be presented to the Board's meeting in February 2025 outlining the appropriate course of action to address the extraordinary vacancy. The next Chair of the Board will also be appointed at the same meeting.

6.1 Minutes - Tāneatua Community Board 2 December 2024(Cont.)

Correction: *item 9.1* - Deputy Chairpersons report.

Moved Member Thrupp / Seconded Councillor Iles

RESOLVED:

1. THAT the Tāneatua Community Board Deputy Chairpersons Report – November 2024 be received; and
2. THAT the Tāneatua Community Board approve a Koha of \$1,000 from their discretionary fund to the Whānau and Tangihanga of Diane Yalden.

CARRIED

The meeting closed with a karakia from the Chairperson at 7:14 pm.

Confirmed at the meeting dated:

CHAIRPERSON

7 Reports - Ngā Pūrongo

7 Reports - Ngā Pūrongo

7.1 Tāneatua Community Board Activity Report – February 2025



To: **Tāneatua Community Board**

Date: **Monday, 24 February 2025**

Author: **N Elliott / Team Leader Environment and Regulation Monitoring**

Authoriser: **L Woolsey / General Manager Strategy and Growth**

Reference: **A829030**

1. Reason for the report - Te Take mō tēnei rīpoata

This report is to provide the Community Board with an update on Council activities to February 2025, and covers the following activities:

- Community Funding
- Summer Road Safety Roadshow 2025
- Youth Council
- Tourism
- Infrastructure
- Finance and Commercial Services
- News

2. Recommendation/s - Tohutohu akiaki

THAT the Tāneatua Community Board Activity Report - February 2025 be **received**.

3. Community Funding

The first funding rounds for 2025 are due to open on 10 February and close on 2 March 2025. Three funds are being made available:

- Te Puaha Fund (a general round and scholarship opportunities) - This fund supports projects or events directly related to the waterways and marine environment of the Whakatāne District.
- Reorua ki Whakatāne - This fund champions the use of Te Reo Māori o Ngāti Awa in the Whakatāne District.
- Community Matching Fund – This fund supports not-for-profit organisations within the Whakatāne District that are working for the benefit of our communities. Organisations can apply for the dollar value of donations and contributions they have received from the community, and, if successful Whakatāne District Council will “match” these contributions with a grant.

7.1 Tāneatua Community Board Activity Report – February 2025(Cont.)

Information on these funding rounds, including fund guidelines and application forms, will be available on Council's website.

4. Summer Road Safety Roadshow 2025 hits Ruatāhuna

The Community Partnerships Team (aka Road Safety Rebels) donned orange vests and headed out across the motu to seven of our smaller Eastern Bay communities to run the Summer Road Safety Roadshow over the break. Kicking off in Matatā (image at left), the team engaged with locals and visitors using games and prizes to connect on the region's three main road safety issues, drink/drug driving, seat belt use and speed.

Highlights for the team included connecting with what seemed like the whole hapū in Ruatāhuna (middle image) and a big contingent of staff from Tūhoe Hauora while setting up in Tāneatua (image at right). One of the biggest learnings for the team was that reaching out and connecting directly with key community stakeholders - such as the staff from Te Kura Tangata, the local tribal office in Ruatāhuna - led to better engagement success on the ground. Plus, keeping the games simple and with easily identifiable messages, made delving into the issues more natural and friendly for participants.

The road show will become one of our annual feature programmes and proved to be an excellent opportunity to put the new Ki Uta - Honoa Hapori van through its paces – connecting Council with our communities!

5. Youth Council

Youth Council 2025 applications are closing on 9 February 2025 with the first meeting scheduled for 13 February 2025. Last year was an incredible year for our Youth Council members. They gained valuable insights into local government, shared their perspectives with councillors, collaborated on community projects like events and murals, and even attended the Festival for the Future in Wellington. The group also forged closer ties with Murupara Youth Space and will look to build on this. In 2025, the Youth Council's goal is to build on this success by creating even more opportunities for our rangatahi to learn about local government and have their voices heard. To achieve this, we need representation from across our district so please encourage rangatahi you know to apply online or contact jemma.rudkin@whakatane.govt.nz.

6. Tourism

6.1. Summer marketing campaign a winner

Our summer marketing campaign, in collaboration with 1XX, was hugely successful, with each social media posts and reels viewed between 1300 and 2500 times. Utilising the 1XX promotions team was an excellent way to showcase the range of things to do across the district to locals and visitors over the holiday period.

Media coverage over the summer period included a showcase of best places to eat and drink in UNO magazine, as well as an article about the upcoming Local Wild Food Festival. An article written about Ollie Dobbin and his tourism business, Takutai Adventures, was picked up by multiple news outlets including, NZ Herald, Bay of Plenty Times, Rotorua Daily Post and The Beacon. It received more than

7.1 Tāneatua Community Board Activity Report – February 2025(Cont.)

1 million views and was written by journalist Peter Thornton, who we hosted for a weekend in November. Peter and his family enjoyed their surfing lessons with Ollie so much that he pitched the additional article following his trip.

The Sunshine Season visitor magazine has been widely distributed to tourism hotspots and accommodation providers, with thousands picked up by visitors.

6.2. Events

The events team has supported the start of a busy 2025 summer event programme. During early January, the 37th Annual Whakatāne Touch Tournament delivered another high-quality weekend competition with thousands of people attending. More than 80 percent of attendees were from outside the district with participants from across New Zealand, Australia, Italy and France, an outstanding result from a volunteer committee. Over the past few years, the digital engagement and live streams have showcased, increased the reach and influence of the event resulting in growth in all aspects of the event.

Over the summer, events have included Summer Motor Cross, Arts in the Park - a children's arts event, ladies fishing tournaments and junior surf lifesaving club events. Finally, the Te Urewera Heartland Ride held on anniversary weekend saw 50 cyclists riding Natures Road. This event was hosted by Tūhoe and the Te Urewera community in celebration of becoming a Ngā Haerenga Great Rides of New Zealand cycle trail.

6.3. Wharfside

The refurbished tourism and events hub proved to be a popular spot for both visitors and the local community over the busy summer period. Several tourism businesses, food trucks, and Mata Beer operated from the hub and reported a successful season. The refurbishment has also sparked interest in regular night markets, concerts, and private bookings. While a few final touches to the building and landscaping need to be finished, these will be completed after summer.

6.4. Tourism Data

Visitor spending during December 2024 was slightly behind December 2023 (less 2.2 percent) with slight falls in retail and accommodation spending. Over the three-month period (October – December) versus the previous year there was spending growth in food and beverage services, accommodation and arts and recreation, but a decrease in retail spending, resulting in an overall one percent growth in spend for a total of \$28,459,000. For the calendar year, visitor spending has remained flat, but this is consistent with results across New Zealand and a result of our current economic climate.

7.1 Tāneatua Community Board Activity Report – February 2025(Cont.)

7. Infrastructure

7.1. Three Waters



A previously buried 900mm diameter stormwater culvert on SH2, near the entrance to the Tāneatua reservoir, was recently discovered. Work is now underway to uncover and reinstate the culvert, which is expected to provide significant relief to the stormwater drainage that affects the eastern side of Tāneatua township during heavy rainfall events.

7.1 Tāneatua Community Board Activity Report – February 2025(Cont.)

7.2. Backflow prevention



The Backflow Prevention project is underway to install backflow prevention devices on medium and high-risk properties. A panel of four contractors was established last year through a competitive Request for Proposal (RFP) process, and installations began with a focus on high-risk properties first. Work continues to protect the water supply and ensure compliance.

7.3. Building

7.3.1. Building Consent Authority

In January, building consent compliance dropped to approximately 81%, mainly due to the refusal of older applications that had already exceeded the statutory timeframe when the clock was stopped. Code Compliance Certificates (CCCs) also decreased to 86%, which was likely a result of issuing CCCs for previously refused applications and not managing the clock correctly. We are now processing the majority of applications in-house, reducing our reliance on contractors. Customer satisfaction for January remains strong at 90%. We have reviewed the changes implemented after our 2024 IANZ audit and are on track, with preparations underway for this year's audit at the end of June.

7.3.2. Territorial Authority

Compliance schedule amendments identified as a non-conformance in our 2020 Territorial Authority audit are progressing well. The fencing of swimming pools regime is on track, with existing pools undergoing their second three-yearly inspection generally compliant. However, we are seeing a high rate of non-compliance for pools identified through aerial surveys or other means, such as real estate listings reviewed during the LIM process. We have increased the number of Building Warrant of Fitness audits and are conducting more Report and Declaration (B-Rad) Specified System Report and Declaration (S-Rad) audit follow-ups.

7.3.3. Changes to Land Information Memorandums (LIMs)

The first meeting of the Bay of Plenty Land Information Memorandum (LIM) Working Group was held last week. This group has been set up with other Councils in our region, including Bay of Plenty Regional Council, to unpack how we'll manage the upcoming changes to LIMs and disclosure / inclusion of natural hazard information. Legislative change is proposed to kick off mid-2025.

7.1 Tāneatua Community Board Activity Report – February 2025(Cont.)

8. Finance and Commercial Services

8.1. Solid waste

Central Government back-tracking on waste minimisation policies

We have already seen the current government making changes to waste related policies without consultation, such as, allocating Waste Levy Funding (WLF) to non-waste related projects and proposing to reduce or remove local authority WLF. Without further consultation, it has now announced further changes to policies put in place by the previous government.

In November 2022, the government at the time agreed to five policies to improve household recycling:

- standardising the materials collected in household recycling
- introducing a council household recycling service to all urban areas
- introducing a council household food scraps service to all urban areas
- data reporting for private household recycling providers
- a performance standard for household recycling and food scraps diversion.

Of the five policies, only standard materials for household recycling has come into effect. The current Government has now agreed the other four policies will no longer go ahead.

Additionally, in 2022 the previous government introduced a series of bans on hard to recycle plastic products, with the first tranche taking effect in October 2022 and the second tranche in July 2023. The next phase was due to be implemented in 2025, however the current government has removed this deadline.

Another change affects the transition to home compostable produce labels, which was originally set for 2025 but has now been pushed back to 2028.

The Waste Management Institute of New Zealand (of which the Council is a member) is working on a plan to address these changes and the decision-making process behind them.

9. News

To keep up to date with current news members are encouraged to review the “Latest News” and “Public Notices”:

<https://www.whakatane.govt.nz/news> ; <https://www.whakatane.govt.nz/about-council/public-notice>

Social media: Social media is also a useful way for members to keep up to date with Council activities in your hapori.

<https://www.facebook.com/WhakataneDistrictCouncil>

<https://www.facebook.com/WhakataneAquaticCentre/>

<https://www.facebook.com/taketakemuseum>

<https://www.facebook.com/WhakataneGalleries>

<https://www.facebook.com/whakatanelibrary>

The Council Facebook page is a critical communications channel for our emergency management team and posts will always be put up during times the Incident Management Team is monitoring weather or other emergency events.

7.1 Tāneatua Community Board Activity Report – February 2025(Cont.)

Events: For up to date listings on community events, information can be found here
<https://www.whakatane.com/events>

<https://www.whakatane.com/events/community-events-and-markets>

7.2 Governance Administration TCB – February 2025

7.2 Governance Administration TCB – February 2025



To: **Tānetua Community Board**
Meeting Date: **Monday, 10 February 2024**
Author: **A Dass / Governance Support Advisor**
Authoriser: **C Viljoen / Manager Governance Services**
Reference: **A2829032**

1. Reason for the report - *Te Take mō tēnei rīpoata*

This report is to inform the Tānetua Community Board on activities relevant to the Boards area. It serves an administrative purpose and covers the following Governance Services related topics:

- Pecuniary Interest
- Discretionary Fund application

2. Recommendations - *Tohutohu akiaki*

1. THAT the Governance Administration report TCB - February 2025 be **received**; and
2. THAT Members **note** the pecuniary forms for year 3 are due to the Governance team no later than 28 February 2025; and
3. THAT the Tānetua Community Board **considers** allocating discretionary funds to Reese Teepa to cover travel costs associated with competing in the Hawaii International Rugby 10's and Youth Touch Nationals in April 2025.

3. Background - *He tirohanga whakamuri*

3.1. Funding Criteria

The criteria for the Community Board Discretionary Fund are:

- No retrospective funding applications will be considered.
- Supporting documentation on how you calculated your costs is required to justify the amount sought.
- Applications will be considered at the next appropriate Community Board meeting.
- The project must be held within the community board area you are seeking funding for
- The Community Board has the option to collaborate with other Boards in the joint funding of major projects.
- Grants of up to \$1,000 may be considered to support groups attending international or national events.
- Boards generally lean towards funding an annual or biannual event once but reserve the right to consider each one on a case-by-case basis.

7.2 Governance Administration TCB – February 2025(Cont.)

- A “guarantee against loss” may be offered to support an event that may require either seeding or back up finance – this is to give you confidence that funds up to the value offered will be available following the event if it runs at a loss.
- Applicants will be invited to attend the Public Forum at the commencement of the Board meeting the application will be considered at to provide a brief overview of the application. You will be notified of the time and date prior to the meeting.
- If successful, applicants will be required to use the relevant Community Board logo on advertising material and other items associated with the event or project to acknowledge the grant made.
- A declaration of expenditure and project report is required once the project has been completed.
- Funds not uplifted within six months from the allocation date will lapse.
- Applications are accepted throughout the year subject to funding availability.

3.2. Project Fund

The following table indicates the unallocated grants and subsidies (discretionary) fund:

Taneatua Community Board	
Unallocated Grants and Subsidies (Discretionary Fund) as at 31 January 2025 is \$10,108.27	
Opening Balance carried forward from prior years unallocated grants*	8,411.49
Funding operating surplus (deficit) for 2024 FY	(1,154)
2024/25 Annual Plan	5,278.72
2024/25 revised Budget of Grants and Subsidies to allocate	\$ 12,536.27
2025 Allocations	
4-Dec JAMES ALLERBY TRAVEL AND ACCOMMODATION COSTS TO ATTEND THE REGIOAL AQUABOTS COMPETITION	978 Approved & Paid
4-Dec TALEI BRYANT TO ASSIST WITH COSTS TO ATTEND THE TAHITI MATARIKI VOLLEYBALL CUP	1,450 Approved & Paid
Year to Date allocations	\$ 2,428.00
Current unallocated Grants and Subsidies (Discretionary Fund)*	\$ 10,108.27

The current balance of the Tāneatua Community Boards discretionary fund as at 31 January 2025 is approximately \$10,108.27.

4. Subjects – *Kaupapa*

This section contains information that the Governance Services wish to update the Members.

4.1. Pecuniary Interest Forms

Members are obliged to provide annual returns, which are to be included on the registers, and to subsequently advise of any errors or omissions in those returns.

Members are reminded that the Pecuniary Interest forms are required to be completed for Year 3 of the triennium and are required to be returned to the Governance team **no later than** the last of February 2025. The 12-month period covered in this return is from October 2024 through to October 2025.

7.2.1 Appendix A - Funding Application - Reese Teepa

A reminder that is an offence where members fail to comply with their obligations.

4.2. Funding Application

4.2.1. *Reece Teepa*

R Teepa continues to excel in sports and academics, having previously received community grants to compete in France and Australia for rugby. She is currently in the Bay of Plenty U18 mixed touch team, heading to Youth Nationals in Auckland, and the Te Arawa U16 girls' touch team, competing in Hamilton. Academically, she passed her Level 3 Te Reo exam with Merit and achieved her Level 2 Numeracy and Literacy qualifications. A quiet yet determined achiever, Reese is preparing to represent her whānau, iwi, and hapū with pride as she looks forward to competing in Hawaii. She has compulsory training sessions in Rotorua every Monday and Wednesday night and is unable to physically present her application to the Board.

They are seeking \$1,796.05 to cover travel and accommodations for her to attend the competition in Hawaii.

She has received the following funding from the Board over the past three years:

- 2023 \$1,500.00 Heritage Cup - France
- 2024 \$1,000.00 Aotearoa Tag and RPS Tour of Sydney

Attached to this report:

- Appendix A – Funding Application – Reese Teepa

7.2.1 Appendix A - Funding Application - Reese Teepa

7.2.1 Appendix A - Funding Application - Reese Teepa(Cont.)



Application Form - Individual

All sections must be completed and supporting material attached to the back of the form (see section 8 Checklist).
More information can be found on our website www.whakatane.govt.nz or by contacting our Governance Support Advisors on (07) 306 0500.


Completed applications must be sent to: Chief Executive
Whakatāne District Council
Private Bag 1002
Whakatane 3158

WHICH COMMUNITY BOARD ARE YOU APPLYING TO?	
For each project or service you may apply to ONE of the following discretionary funds only:	
<input type="checkbox"/> Rangitāiki Community Board	<input checked="" type="checkbox"/> Tāneatua Community Board
<input type="checkbox"/> Murupara Community Board	NOTE The Whakatāne-Ōhope Community Board has a different form – see website

HELPFUL INFORMATION BEFORE FILLING OUT THE FORM
<ul style="list-style-type: none">▪ No retrospective funding applications will be considered.▪ You must live within the community board area you are seeking funding from.▪ Supporting documentation on how you worked out your costs is required to justify the amount sought.▪ Applications will be considered at the next appropriate Community Board meeting▪ Grants generally up to \$500 will be considered to support an individual attending international or national events.▪ Applicants will be invited to attend the Public Forum at the commencement of the Board meeting the application will be considered at to provide a brief overview of the application. You will be notified of the time and date prior to the meeting.▪ A declaration of expenditure and results report is required once the event has taken place.▪ Funds not uplifted within six months from allocation will lapse.▪ Applications are accepted throughout the year subject to funding availability.

1 CONTACT DETAILS	
1.1	Name: Reese Teepa
	Daytime Phone: [REDACTED]
	Email: [REDACTED]
	Postal address for correspondence: [REDACTED]

7.2.1 Appendix A - Funding Application - Reese Teepa(Cont.)

	<h2 style="margin: 0;">Discretionary Funds</h2> <h3 style="margin: 0;">Individual Application Form</h3>
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2 ABOUT YOUR FUNDING REQUEST

2.1 Please provide a title for the event for which you are seeking funding (approx 8 words):

Hawaii International Rugby 10's and Youth Touch Nationals 2025

2.2 Give a brief description your achievements relevant to your application request (if you require more space, please list the key points here and attach a full description to the back of this form):

Reese continues to excel in her sports. She has received Community grants in previous years to help her get to France and Australia to play Rugby. Reese is currently in Bay of Plenty u18 mixed touch team, which heads to Youth Nationals in Waitangi weekend in Auckland. She is also representing Te Arawa u16 girls touch team in Hamilton Feb 14-16th. Reese has also passed her Level 3 Te Reo exam with Merit and got her Level 2 Numeracy and Literacy. Reese is a silent achiever and a young shy girl with few words.

Reese is looking forward to heading to Hawaii to do her whanau, iwi and Hapu proud.

2.3 When is the event taking place? Ongoing ☐ OR Starts: 17th April 2025 April Finishes: 22nd

2.4 Funding Description – tick the appropriate boxes

☐ Provision of seeding funding for community events

☐ Support for Community Projects

☐ Purchase of works of art for public reserves

☐ Projects associated with youth and the elderly

☐ Facility development and upgrades including property owned by community organisations

☐ Pride and beautification projects within the community

☐ Board generated projects, events or initiatives


☐ Promotion and advertising

☒ Attendance at National or International Competition

2.5 The Whakatāne District Council has adopted a set of Climate Change Principles to ensure that climate change be considered in all decisions. Please consider potential impacts to Climate Change that the project/event may have.

Reese is aiming to take all reuseable travel bags to help keep plastic waste at minimal

7.2.1 Appendix A - Funding Application - Reese Teepa(Cont.)

	<h2 style="text-align: center;">Discretionary Funds Individual Application Form</h2>

3 MEASURING THE SUCCESS YOUR PARTICIPATION AND FUTURE PLANS

3.1 What do you hope to achieve and what are your future plans?

Reese's future plans are to still one day head to Australia to play NRLW. But currently Reese is Year 12 at Te Wharekura o Ruatoki.

Reese has become a young leader at her school and getting girls into the sport of Rugby.

3.2 Which of the following of the Council's Community Outcomes applies? – tick the appropriate boxes

<input checked="" type="checkbox"/>	Effective Leadership – Striving for our Future Wellbeing
<input checked="" type="checkbox"/>	Community Needs – A caring community
<input type="checkbox"/>	Quality Services – Excellent Value for Money
<input type="checkbox"/>	Valuing our Environment – Sustaining for future generations
<input type="checkbox"/>	Reliable and Affordable Infrastructure – Meeting current and future needs
<input type="checkbox"/>	Sustainable Economic Development – Working in partnership

3.3 What will happen if:

- this funding application is unsuccessful or,
- only a portion of the funds are received or,
- a guarantee against loss is provided rather than a grant?

<input type="checkbox"/>	The project will proceed as outlined
<input type="checkbox"/>	The project will be delayed (please specify expected length of delay): _____
<input type="checkbox"/>	The project will be downgraded
<input type="checkbox"/>	The project will be prevented from being carried out

4 OTHER COUNCIL FUNDING

4.1 What funding assistance has your group/organisation applied for **and/or** received from the Council over the past 3 years – either by way of a grant or 'in kind' support:

Year	Amount received	Purpose
2023	1500	France

7.2.1 Appendix A - Funding Application - Reese Teepa(Cont.)

		Discretionary Funds Individual Application Form

5 FINANCIAL DETAILS OF YOUR REQUEST			
Note: All figures to include GST (if any).			
5.1	Please provide a breakdown of the budget for which you are seeking assistance:		
PROJECT COSTS		PROJECT INCOME	
Description of cost*	Amount	Income source	Amount
Salaries / wages	\$	Applicant organisation's contribution	\$1700
Postage/telephone/administration	\$	Fundraising	\$
Advertising / promotion	\$	Donations / sponsorship	\$1800
Professional fees	\$	Entry fees	\$
Travel costs Hawaii	\$4947	Value of donated material	\$
Project materials	\$	Other Grants applied for (please specify):	\$
Labour cost	\$	Ruatoki kura	\$200
Venue / equipment hire	\$	Taneatua Gas Station	\$200
Other costs (please specify):	\$	Other income (please specify):	\$
	\$		\$
Youth Touch Nationals	\$ 749.05		\$
	\$		\$
TOTAL ESTIMATED COST	(a) 5696.05	TOTAL INCOME	(b) \$ 3900
TOTAL FUNDING SHORT FALL (i.e. 'a' minus 'b')		<div style="border: 2px solid black; padding: 5px; display: inline-block;"> (c) \$ 1796.05 </div>	

7.2.1 Appendix A - Funding Application - Reese Teepa(Cont.)

	<h2>Discretionary Funds Individual Application Form</h2>
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6

DECLARATION

I do solemnly and sincerely declare and acknowledge that:

- The details we have given in all sections of this application are true and correct to the best of our knowledge.
- We have the authority to commit our group to this application.
- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a **publicly available** agenda.
(If you do not wish for any personal details to be made public, please indicate this in your application. The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- A declaration of expenditure and results report is required once the event has taken place.

Name:	Bonnie Teepa
Signature:	B. Teepa
Date:	28.01.25
Any personal details to withhold:	

7

CHECKLIST

Please complete the following checklist to ensure you have completed the application process and attached all necessary information:

- ☐ All sections of this form have been completed
- ☐ You have attached a bank generated deposit slip verifying your bank account details
- ☐ You have attached information on your plans, costings or quotes for your expenses
- ☐ You have made a copy of this application for your future reference

7.2.1 Appendix A - Funding Application - Reese Teepa(Cont.)

**WHAKAREWAREWA RUGBY COMMUNITY
SPORTS CLUB INCORPORATED**

PUARENGA PARK, PO Box 6013, Whakarewarewa, Rotorua
202 TE NGAE ROAD, ROTORUA



To whom it may concern,

We are thrilled to announce _____ Reese Teepa _____ has been selected to represent the U16 Girls Whakarewarewa Rugby Team at a once in a lifetime rugby event in Hawaii next year.

To be selected for this team, she has displayed not only incredible skills but also impeccable attitude and determination and we believe she will represent not only her club but her country with pride.

Sport is not just about having fun, staying healthy and experiencing the highs and lows of winning. It's a serious career path for women today and we believe with the right support, _____ Reese _____ has the goods to go all the way if she keeps working hard.

The Hawaii International Rugby 10s competition is being held at Kapiolani Park in Honolulu from April 17th-19th, 2025.

Financially it will be a huge task, costing approximately \$5000 per player for airfares, accommodation and expenses.

We are still in our planning process, but here are the estimated costs broken down for your information.

- Flights and accommodation/breakfast 6 nights - \$3300-\$3400 depending on how many rooms we book
- Resort fee - \$66
- Rental vans/cars - \$170
- Petrol - \$20
- Visa entry - \$21
- Activities – (Pearl Harbor + cultural show and dinner) \$300
- Food/lunches/dinner/snacks/drinks - \$720 (based on \$120 a day)
- Playing strip and off-field kit - \$210
- Printing for apparel - \$40
- Spending money (optional)

Total: \$4947

If you can support _____ Reese _____ in any way, we believe your contribution will kick-start an incredible future in sport. Any funds can be received into the following account:



Thank you for your consideration.

Kind regards

Kelly Makiha
(Tour manager)

Liv Te Kawa
(team manager)

7.2.1 Appendix A - Funding Application - Reese Teepa(Cont.)



BAY OF PLENTY TOUCH
Touch NZ Youth Nationals
Bruce Pulman Park, Papakura
Fri 7 – Sun 9 February, 2025

November 12, 2024

Tēnā koe Reese Teepa,

Congratulations on being selected for the Bay of Plenty Under 18 Mixed touch team for Youth Nationals, 2025. Please find below an outline of player costs for this event.

BOPTA COSTS PER PLAYER			
	Per Player	Per Team	
BOPTA Player Costs:	Amount \$		
Player Levy	10.00		
Administration Levy	10.00		
Referee Levy	15.00		
Subtotal Player Costs	35.00		
Touch NZ Entry Fee (\$2,300 per team)	143.75	2300.00	
Accommodation at Motu Moana Camp & Travel (Vans - including fuel)	401.30	6420.80	
Food	120.00	1920.00	
BOPTA Warm Up Tee (compulsory)	49.00		
Costs do not include BOP caps \$20 each. If you already have these, you do not need to purchase another. We will notify how to order and pay for these online.			
TOTAL PLAYER COSTS		\$749.05	

	Amount	Due Date
Instalment #1	\$180.00	Friday 22 November
Instalment #2	\$150.00	Friday 6 December
Instalment #3	\$120.00	Friday 20 December
Instalment #4	\$150.00	Monday 13 January
Instalment #5	Final Balance Due	Monday 27 January
<i>Payment information to be confirmed before Monday 18 November</i>		

If BOPTA are successful with funding applications monies paid by players will be refunded.

Ngā mihi

BOP Touch Committee

7.3 Extraordinary Vacancy and Election of the Chairperson – Tāneatua Community Board

7.3 Extraordinary Vacancy and Election of the Chairperson – Tāneatua Community Board



To: **Tāneatua Community Board**

Date: **Monday, 24 February 2025**

Author: **A Dass / Governance Support Advisor**

Authoriser: **C Viljoen / Manager Governance Services**

Reference: **A2835703**

1. Reason for the report - *Te Take mō tēnei rīpoata*

This report outlines the options available to the Tāneatua Community Board in respect of the extraordinary vacancy arising from the passing of Board Member and Chairperson Diane Yalden. Clause 37 (1) of Schedule 7 of the Local Government Act 2002 requires the Board to elect a Chairperson.

2. Recommendations - *Tohutohu akiaki*

1. THAT the Extraordinary Vacancy and Election of the Chairperson – Tāneatua Community Board report be **received**; and
2. THAT the late Diane Yalden be **acknowledged** for her tenure on the Board as chairperson and for her support to the Tāneatua ward; and
3. a) Either:
THAT the extraordinary vacancy be **filled by appointment** with the criteria being based on the person being a qualified elector, relevant experience, balance of the Board composition and representative of a sector of the community not currently represented.
b) Or:
THAT the Tāneatua Community Board **resolve** to leave the vacancy unfilled for the remainder of the current 2022-2025 triennial election term, noting that public notice must be given immediately of its decision to do so;
c) Or:
THAT the extraordinary vacancy be filled following expression of interest, with the criteria being based on the person being a qualified elector, relevant experience, balance of the Board composition and representative of a sector of the community not currently represented.
4. THAT the Board determine whether **System A** or **System B** is used to determine the election process for the position of a new Chair; and
5. THAT the Tāneatua Community Board **appoint** _____ as the New Chair of the Tāneatua Community Board.

7.3 Extraordinary Vacancy and Election of the Chairperson – Tāneatua Community Board(Cont.)

3. Background - *He tirohanga whakamuri*

On 20 November 2024, the Chief Executive of the Whakatāne District Council received notification of the extraordinary vacancy on the Tāneatua Community Board due to the unfortunate passing of Chairperson Diane Yalden. As the extraordinary vacancy was advised within 12 months of the next triennial election (October 2025), there is no requirement to hold a by-election to fill the vacancy.

3.1. Voting Process

The Tāneatua Community Board Standing Orders sets out the voting systems for certain appointments including the election or appointment of the positions as follows:

7.3 Extraordinary Vacancy and Election of the Chairperson – Tāneatua Community Board(Cont.)

5.3 Voting system for Chairpersons, deputy Chairpersons and committee chairs

When electing a community board Chairperson, deputy Chairperson or committee Chairperson, the board must resolve to use one of the following two voting systems.

System A

The candidate will be elected or appointed if he or she receives the votes of a majority of the members of the community board or committee who are present and voting. This system has the following characteristics:

- (a) There is a first round of voting for all candidates;
- (b) If no candidate is successful in the first round, there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
- (c) If no candidate is successful in the second round, there is a third round, and if necessary subsequent rounds, of voting from which, each time, the candidate with the fewest votes in the previous round is excluded.

In any round of voting, if two or more candidates tie for the lowest number of votes, the person to be excluded from the next round is resolved by lot.

A1729141

Page 19 of 77

System B

The candidate will be elected or appointed if he or she receives more votes than any other candidate. This system has the following characteristics:

- (a) There is only one round of voting; and
- (b) If two or more candidates tie for the most votes, the tie is resolved by lot.

cl. 25 Schedule 7, LGA 2002.

4. Options analysis - *Ngā Kōwhiringa*

It is the decision of the Board whether to fill the vacancy. If an appointment is to be made, there is a legal requirement that the candidate must be a New Zealand citizen and a parliamentary elector (anywhere in New Zealand). Although it may be desirable, there is no requirement for the person to live within the Tāneatua area.

7.3 Extraordinary Vacancy and Election of the Chairperson – Tāneatua Community Board(Cont.)

There will be five scheduled Community Board meetings in 2025 leading up to the next local election in October 2025. These meetings are scheduled for 24 February, 7 April, 29 May, 14 July and 8 September 2025.

Options for a decision include the following:

- The vacancy will be filled by the appointment of a qualified person named in the resolution.
- The vacancy is not to be filled.
- Expression of interest

In accordance with Section 118 of the Local Government Act 2002, where a person has been appointed by resolution to fill a vacancy, the appointee shall, for all purposes, be treated as having been elected to fill the vacancy on the date the confirming resolution is passed. This resolution is required to be made at a meeting held within the prescribed period, ensuring compliance with statutory obligations. The appointment takes effect immediately upon the passing of the resolution, conferring all rights, responsibilities, and authority of an elected member on the appointee.

4.1. Option 1 *Fill the vacancy by appointing a qualified elector*

4.1.1. *This presents an opportunity to enhance the Board's collective skills and experience. Members are encouraged to propose potential candidates and identify a preferred individual for the Chairperson to approach. The selection criteria may include relevant experience, representation of an underrepresented community sector, alignment with the Board's composition goals, or prior expression of interest in joining the Board. Additionally, it is a statutory requirement to provide public notice detailing the criteria used in the selection process.*

Criteria for qualifying candidates include:

- Must be a New Zealand citizen and be a parliamentary elector anywhere in New Zealand.
- They must be nominated by two electors in the area they are standing for.
- The candidate or their spouse/partner must not have concerns or interests in contracts over \$25,000 with the council.
- The candidate is subject to a Court Order under section 31 of the Protection of Personal Property Rights Act 1988, should they take legal advice.
- An employee of a territorial authority or regional council may stand for election to that local authority or community/local board but, in the case of being elected to the local authority, must resign his or her position as an employee. The requirement to resign does not apply if elected to a community/local board (section 41(5) of the Local Government Act 2002).

You do not need to reside in the area (city, district, ward, constituency, community board or local board) that you are standing for. You do not need any formal qualifications. Elected members come from all walks of life and generally have a desire to serve their community.

Advantages	Disadvantages
<ul style="list-style-type: none">• Maintains Full Representation: Filling the vacancy ensures that the Board retains full membership, contributing to diverse viewpoints and well-rounded	<ul style="list-style-type: none">• Risk of Misalignment: If not carefully selected, the appointee may not align with the Board's values, objectives, or existing dynamics.

7.3 Extraordinary Vacancy and Election of the Chairperson – Tāneatua Community Board(Cont.)

Advantages	Disadvantages
decision-making. Also avoids delays caused by votes and quorum issues	

4.2. Option 2 *Do not fill the vacancy*

An alternative option is to leave the vacancy unfilled, continuing with 5 Members and 1 Councillor instead of 6 Members and 1 Councillor for the remainder of the 2022-2025 triennium. However, this approach is not recommended, as filling the vacancy offers an excellent opportunity to induct a new Member who may be considering standing for the Board in the 2025 elections.

Advantages	Disadvantages
<ul style="list-style-type: none"> • Simplified Process: Avoids the time and resources needed for candidate identification and appointment. 	<ul style="list-style-type: none"> • Reduced Representation: The Board may lack diverse perspectives, reducing its ability to serve the full breadth of the community effectively.

4.3. Option 3 Expressions of interest

There is an opportunity to encourage eligible members of the community to express their interest in joining the Board. This inclusive approach allows all qualified individuals to participate by formally nominating themselves for consideration. To facilitate this process, it is recommended that a public call for nominations be initiated in March 2025. Interested candidates would then be invited to the upcoming meeting, scheduled for 7 April 2025, where they can share a brief overview of their community involvement and articulate their reasons for seeking a Board position.

Advantages	Disadvantages
<ul style="list-style-type: none"> • Enhanced Community Engagement: Opening the vacancy promotes inclusivity, diversity, and trust, ensuring fair representation and fresh perspectives on the board. 	<ul style="list-style-type: none"> • Time-Consuming: The process delays the appointment and places extra demands on resources. • Costs of Implementation: Advertising and managing the process could result in additional expenses for the council. • Uncertain Candidate Pool: There's no guarantee that suitable or sufficient candidates will step forward.

Significance and Engagement Assessment - *Aromatawai Pāhekoheko*

4.4. Assessment of Significance

The decisions and matters of this report are assessed to be of low significance, in accordance with Council's Significance and Engagement Policy.

7.3 Extraordinary Vacancy and Election of the Chairperson – Tāneatua Community Board(Cont.)

4.5. Engagement and community views

This is a procedural report required by the LGA. Engagement or community views are not required.

5. Considerations - *Whai Whakaaro*

5.1. Financial/budget considerations

There are no budget considerations associated with the recommendations in this report.

5.2. Strategic alignment

This report meets the requirements of the LGA¹.

5.3. Climate change assessment

The decision and matters of this report are assessed to have low climate change implications and considerations, in accordance with the Council's Climate Change Principles.

5.4. Risks

There are no known risks associated with the matters of this report.

¹ Clause 37(1) of Schedule 7 of the Local Government Act 2002

8 Deputy Chairpersons Report

8 Deputy Chairpersons Report

8.1 TCB Deputy Chairpersons Report – February 2025



To: **Tāneatua Community Board**

Date: **Monday, 24 February 2025**

Author: **TCB Deputy Chairperson**

File Reference: **A2836955**

1. Reason for the report - Te Take mō tēnei rīpoata

Tuatahi - E mihi ana ki to tatou kaihangā, tuarua e rere atu te mihi ki to matou tipuna awa ko Ohinemataroa, tuatoru - hoki mai kia matou - tena koutou, tena koutou katoa.

This report provides an overview of events, activities and important community korero that keeps us in touch with our communities and highlights the amazing mahi and people within all our hāpori.

2. Recommendations - *Tohutohu akiaki*

THAT the Tāneatua Community Board Deputy Chairpersons Report – February 2025 be **received**.

3. Community on the ground

Tāneatua was relatively quiet over the Christmas and New Year holidays.

There's been an increase in motorbikes - they're becoming a bigger issue on our roads and streets with up to 5-8 kids between the ages 3yrs to 15yrs riding around on 2 wheelers and 4 wheelers. Riding is going into the nights so at times it's difficult to see them - we need to keep an eye out on these tamariki when we're out and about.

The Pekatahi bridge is becoming a real issue again, reports of people sustaining flat tyres is doing the rounds again.

4. Upcoming events

- Taneatua Markets re-start in March, Tāneatua
- Tūhoe Ahurei – Easter weekend, Waimana

9 Closing Karakia - *He Karakia Whakakapi*

9 Closing Karakia - *He Karakia Whakakapi*

Kia tau ki a tātau katoa	<i>May the grace of the Lord Jesus Christ</i>
Te atawhai o tō tātau Ariki, a Ihu Karaiti	<i>And the love of God</i>
Me te aroha o te Atua	<i>And the fellowship of the Holy Spirit</i>
Me te whiwhinga tahitanga	<i>Be with you all</i>
Ki te wairua tapu	<i>Forever and ever</i>
Āke ake ake,	<i>Amen</i>
Āmine	