



Rangitāiki Community Board *Te Poari Hapori o Rangitāiki*

Wednesday, 9 April 2025

Rāapa, 9 Paengawhāwhā 2025

Lions Reading Room, Edgecumbe Library
College Road, Edgecumbe
Commencing at 5:30 pm



Chief Executive: Steven Perdia | Publication Date: 3 April 2025

whakatane.govt.nz

A Membership - *Mematanga*

A Membership - *Mematanga*

Board Member Leeann Waaka - Chairperson

Board Member Ross Gardiner - Deputy Chairperson

Board Member Clive McIndoe

Board Member Heemi Brown

Board Member Pete Falwasser

Board Member Peter Flowerday

Councillor Gavin Dennis

B Role of the Community Board

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Section 52 of the Local Government Act 2002 details the role of a community board:

- a. represent, and act as an advocate for, the interests of its community; and
- b. consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
- c. maintain an overview of services provided by the territorial authority within the community; and
- d. prepare an annual submission to the territorial authority for expenditure within the community; and
- e. communicate with community organisations and special interest groups within the community; and
- f. undertake any other responsibilities that are delegated to it by the territorial authority.

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1 Opening Karakia - *He Karakia Tīmatanga*

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Whakataka te hau ki te uru	<i>Cease the winds from the west</i>
Whakataka te hau ki te tonga	<i>Cease the winds from the south</i>
Kia mākinakina ki uta	<i>Let the breeze blow over the land</i>
Kia mātaratara ki tai	<i>Let the breeze blow over the ocean</i>
E hī ake ana te atakura	<i>Let the red-tipped dawn come with a sharpened air.</i>
He tio, he huka, he hau hū	<i>A touch of frost, a promise of a glorious day</i>
Tīhei mauri ora!	

2 Apologies - *Te hunga kāore i tae*

No apologies were recorded at the time of compiling the agenda.

3 Acknowledgements / Tributes - *Ngā mihimihi*

An opportunity for members to recognise achievements, to notify of events, or to pay tribute to an occasion of importance.

4 Conflicts of Interest - *Ngākau kōnatunatu*

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interests they might have.

The Elected Member Register of Interest is available on the Whakatāne District Council website. If you wish to view the information relating to Community Boards, please click this [Register Link](#).

5 Public Participation - *Wānanga Tūmatanui*

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5.1 Public Forum - *Wānanga Tūmatanui*

The Board has set aside time for members of the public to speak in the public forum at the commencement of each meeting. Each speaker during the forum may speak for five minutes. Permission of the Chairperson is required for any person wishing to speak during the public forum. Applicants seeking funding from the Board are encouraged to speak in support of their application at this time.

With the permission of the Chairperson, Board Members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

5.2 Deputations - *Ngā Whakapuaki Whaitake*

A deputation enables a person, group or organisation to make a presentation to Community Board on a matter or matters covered by their terms of reference. Deputations should be approved by the Chairperson, or an official with delegated authority, five working days before the meeting. Deputations may be heard at the commencement of the meeting or at the time that the relevant agenda item is being considered. No more than two speakers can speak on behalf of an organisation's deputation. Speakers can speak for up to 5 minutes, or with the permission of the Chairperson, a longer timeframe may be allocated.

With the permission of the Chairperson, Elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by the deputation.

1. Matata Community Plan


The Matatā Collective will be presenting the completed Matatā Community Plan. The completed document is the culmination of a huge amount of mahi by the Matatā Collective.

As reported in the Activity Report (item 4.5), the Collective started the process by undertaking engagement with the community to prioritise goals and aspirations, which has now culminated in the completed document.

6 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui*

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6.1 Minutes - Rangitāiki Community Board 26 February 2025

	Details of Meeting:	RANGITĀIKI COMMUNITY BOARD MEETING HELD AT THE LIONS READING ROOM, EDGE CUMBE LIBRARY, COLLEGE ROAD, EDGE CUMBE ON WEDNESDAY, 26 FEBRUARY 2025 COMMENCING AT 5:30 PM
	Present:	Members L Waaka (Chairperson), P Flowerday, C McIndoe, H Brown and Councillor G Dennis <i>Via Teams:</i> Deputy Chair R Gardiner
	In Attendance:	Councillor T O'Brien, F Begley (Manager Community Partnerships) and A Dass (Governance Support Advisor)
	Visitors:	L Eve (Manawahe Eco Trust), V Peka and M Natana (Te Kohanga Reo o Patutaatahi)
	Apologies:	

1. KARAKIA

The meeting was opened at 5:30 pm with a Karakia led by Chairperson Waaka.

2. APOLOGIES

No apologies had been received for this meeting.

3. ACKNOWLEDGEMENTS / TRIBUTES

Nil.

4. CONFLICTS OF INTEREST

Nil.

5. PUBLIC PARTICIPATION

5.1. Te Kohanga Reo o Patutaatahi

Around 150 children were scheduled to participate in their annual Mokotini event in April. The event aimed to promote social cohesion and the practice of Te Reo through performances. Edgcumbe War Memorial Hall had been booked as the venue, as it was determined to be the most central location. Catering would be provided for all attendees and staff. An invitation was extended to Members to attend Mokotini, starting at 9 am on 11 April 2025.

6.1 Minutes - Rangitāiki Community Board 26 February 2025(Cont.)

6. CONFIRMATION OF MINUTES

Refer to pages 8-12 of the agenda.

Moved Member Flowerday / Seconded Member McIndoe

RESOLVED:

THAT the minutes of the Rangitāiki Community Board meeting for Wednesday, 27 November 2024 be **confirmed** as a true and correct record.

CARRIED

7. REPORTS

7.1. Rangitāiki Community Board – Activity Report

Refer to pages 13-22 of the agenda.

Manager of Community Partnerships presented the report and discussion highlighted the following points:

- The New Years Day fatigue event was discussed, and the need for more support on the day was highlighted.
- The Board's Eastern Bay of Plenty spatial plan and Diversity, Equity and Inclusion policy submission was discussed, and Member Gardiner was acknowledged for his efforts in drafting the final submissions.
- The importance of youth involvement in the Rangitāiki Board was emphasised. Increased engagement from Rangitāiki College was suggested, and staff were encouraged to contact the school in person.
- Members were reminded to contact the Council and log a request for service (RFS) to ensure issues are actioned promptly.
- The need for ongoing maintenance and improved wheelchair access on Rangitāiki stop banks.

Attendance: L Eve entered the meeting at 6:01 pm.

Moved Member Gardiner / Seconded Member Flowerday

RESOLVED:

THAT the Rangitāiki Community Board – Activity Report for February 2025 be **received**.

CARRIED

6.1 Minutes - Rangitāiki Community Board 26 February 2025(Cont.)

8. Public Forum (Continued)

8.1. Manawahe Eco Trust

Since 2010, the Manawahe Eco Trust (MET) has worked to protect the Manawahe Ecological Corridor, partnering with the local community to safeguard the kōkako population through volunteer-led predator control. Recently, MET expanded its efforts to include wallaby control due to their impact on native bush and kōkako breeding success. An innovative wallaby control programme was introduced, using nine feeding stations with game cameras to condition wallabies before administering targeted Feratox pellets. MET has applied to the Board for ongoing support in pest control efforts, ensuring sustained protection of native biodiversity.

9. Reports (Continued)

9.1. Governance Administration

Refer to pages 23-37 of the agenda.

Moved Chairperson Waaka / Seconded Councillor Dennis

RESOLVED:

1. THAT the Governance Administration report be **received**; and
2. THAT Members **note** the pecuniary forms for year 3 are due to the Governance team no later than 28 February 2025; and
3. THAT the Rangitāiki Community Board **allocates** \$2,000.00 from the discretionary funds to the Manawahe Eco Trust to cover ongoing pest control operations, ensuring long-term biodiversity protection.

CARRIED

Attendance: Member McIndoe left the meeting at 6:46 pm and entered the meeting at 6:47 pm.

Adjournment: The meeting was adjourned at 7:01 pm and reconvened at 7:07 pm.

10. Chairperson and Councillor Reports

10.1. Chairperson Report

Refer to pages 38-42 of the agenda.

Members discussed allocating a total of \$750, with \$542.50 for venue hire and \$207.50 for the Mokotini event organised by Te Kohanga Reo o Patutaatahi.

Moved Member Flowerday / Seconded Member McIndoe

RESOLVED:

6.1 Minutes - Rangitāiki Community Board 26 February 2025(Cont.)

1. THAT the RCB Chairperson Report – 26 February 2025 be **received**.
2. THAT the Rangitāiki Community Board **allocates** \$750 from the discretionary funds to Te Kohanga Reo o Patutaatahi to cover the costs associated with the annual Mokotini event taking place at the Edgecumbe War Memorial in April 2025.

CARRIED

10.2. Councillor Report

Refer to page 43-44 of the agenda.

Members discussed the installation of the bus shelter in Te Teko and noted the recent completion of upgrades and maintenance of infrastructure around Matatā. Additionally, the Board addressed the proposed liquor licence extension for Te Teko Superette, expressing support for the Te Teko Residents Association's (TTRA) opposition to the extension. TTRA had been advised to submit their request in writing for the Board to review and support.

Moved Member Flowerday / Seconded Member Brown

RESOLVED:

1. THAT the RCB Ward Councillor Report – February 2025 be **received**.
2. THAT the RCB make a submission on the Te Teko Superette's liquor licence renewal opposing the extension of their liquor sale hours and the submission include that the Superette continues to sell only the items permitted under its current licence conditions.
3. THAT the RCB delegate Authority to Chairperson Waaka and Deputy Chair Gardiner to make the submission on behalf of the Board.

CARRIED

10.3. Member Reporting

- Member Brown emphasised the importance of improved communication and engagement with all constituents for projects in the Rangitāiki ward. He would be following up with the Team Leader Transport Strategy and Assets, Joe Metcalf in regard to the bus shelter now located in front of a residence. Furthermore, it was suggested that Members present updates on their projects at Community Board meetings to ensure effective collaboration with Council staff and prevent any oversight.
- Member Flowerday reported attending the Ngāti Rangitihi Spatial Plan meeting, which involved 40 participants, and emphasised the importance of establishing achievable outcomes for the plan. Additionally, it was proposed to engage with the Lions Club and Blue Light Whakatāne to explore opportunities for their involvement in supporting the Rangitāiki River Festival.
- Member McIndoe committed to following up with the Manager Ports and Airport Chief Executive, Mark Reid regarding sound depth measurements.
- Member Gardiner provided an overview of central government updates affecting the Rangitāiki area and suggested sharing the Manawahe newsletter to keep the community informed.

6.1 Minutes - Rangitāiki Community Board 26 February 2025(Cont.)

- Chairperson Waaka highlighted the installation of a pedestrian refuge outside Te Teko Post office which had been a project logged with Waka Kotahi for a couple of years and advised that Waka Kotahi was unable to clean the Edgecumbe bridge due to concerns about debris entering the water. The Chairperson noted they would not be seeking re-election for the Chair role in the next triennium and the Board should start considering succession planning. She had followed up with Councillor O'Brien in regards to the Whakatāne 'resting Room' World war I and II Memorial plaque and Councillor O'Brien was scheduled to meet with the Whakatāne RSA president.

Attendance:

Councillor Dennis and Chairperson Waaka left the meeting at 7:40 pm.

Chairperson Waaka entered the meeting at 7:43 pm.

The meeting closed with a Karakia lead by Chairperson Waaka at 7:56 pm.

Confirmed at the meeting dated:
CHAIRPERSON

7 Reports - *Ngā Pūrongo*

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7.1 Rangitāiki Community Board – Activity Report



To: **Rangitāiki Community Board**

Date: **Wednesday, 9 April 2025**

Author: **F Begley / Manager Community Partnerships**

Authoriser: **B Gray / GM Finance and Commercial Services**

Reference: **A2862089**

1. Reason for the report - Te take mō tēnei rīpoata

This report provides the Community Board with an update on projects and activities delivered within the Rangitāiki Board to April 2025 and covers the following activities:

- Strategy and Growth Update
- People and Partnerships Update
- Strategic Māori Partnerships Update
- Planning, Regulatory and Infrastructure Update
- Ports, Harbour and Airport Update
- Business and Corporate Services Update
- Solid Waste Update
- Three Waters Update
- News

2. Recommendation - *Tohutohu akiaki*

THAT the Rangitāiki Community Board – Activity Report for April 2025 be **received**.

3. Strategy and Growth Update

3.1. Mayor and Councillors provide direction on Annual Plan budget

Whakatāne District Council's draft 2025/26 Annual Plan budget was presented to the Mayor and Councillors last month, outlining a budget that keeps costs down while still investing in the district's future.

The draft budget now proposes an average rate increase of 11.7%, down from the 12.7% forecast for Year Two of the Long Term Plan, with the savings helping to reduce Council's deficit (the gap between income and expenses) faster.

7.1 Rangitāiki Community Board – Activity Report(Cont.)

A number of factors contributed to the savings, including pausing or rephasing some work programmes and setting a zero target for new Full Time Equivalent (FTE) roles for Year 2. Some aspects of the roading budget no longer would be spent because subsidy has been withdrawn by the NZ Transport Agency.

Chief Executive Steven Perdia says Elected Members have been clear that Council needs to get out of the operating deficit, where everyday costs are exceeding our income.

“That means keeping costs under control, finding new revenue streams, and making sure every dollar is well spent. At the same time, we must keep investing in key areas like infrastructure and economic growth, so our communities remain strong and resilient.”

The final Annual Plan is set for adoption in June 2025. The Council will continue to share updates on the draft Annual Plan in the coming months to keep the community informed.

3.2. Better Off Funding Update

Whakatāne District Council is making strides in delivering community-focused projects thanks to funds from the Department of Internal Affairs’ Better Off Funding.

The funding allocation of \$5.66million was received in December 2022, with the total amount invested as of 31 January 2025 reaching \$3.3 million. These funds have helped the Council fast-track key projects that benefit the community.

At the 6 March Living Together Committee meeting, General Manager Strategy and Transformation, Dr Leny Woolsey, provided an update on the seven Better Off Funding projects.

“We’re happy to report that work on the projects continues to progress, with three of the seven projects having reached their completion milestones.” said Dr Woolsey.

The Natural Hazard Resilience project aims to build greater community resilience to natural disasters. The project included funding to upgrade Waimana-Nukuhou North Memorial Hall and Te Teko War Memorial Hall, which were completed in 2023 and 2024.

Work continues to progress on the Edgecumbe to Thornton trail with sections one and four now complete. Section one saw the upgrade of the existing Rangitāiki River Walkway completed in December 2024.

The Collective Iwi Policy Hub’s primary use of funds is to support and strengthen relationships between the Council and four iwi in the Whakatāne District. The project has recently added additional technical expertise to support the programme manager. Engagement work continues with iwi and hāpu on future aspirations to incorporate into the draft Our Places- Eastern Bay Spatial Plan. Once complete, the focus will shift to the implementation phase of the spatial plan, climate change adaptation, and local water management practices.

Following iwi and community engagement on masterplans for Minginui and Murupara, the Southern Districts Towns Regeneration project is now entering the development phase. An architect is designing visual concepts, which will be shared with the Minginui and Murupara communities during the next six months.

Dr Woolsey noted the completion of He Waka Hono Hapori Community Connections and Outreach project.

7.1 Rangitāiki Community Board – Activity Report(Cont.)

“We have two vans ready to service our more remote communities. These vans will act like mobile hubs of engagement, allowing our communities to access some council services, such as library borrowing.”

Work is underway on the schedules for where and when the vans will visit communities. Two other completed projects are the Acceleration of the Our Places- Eastern Bay Plenty Spatial Plan and the CCTV upgrade.

“While the CCTV upgrade is complete, Council will use the remaining funds to install a radio system, enabling the monitoring team to communicate directly with the police.”

4. People and Partnerships Update**4.1. Diversity Equity and Inclusion Policy**

Whakatāne District Council's Diversity, Equity and Inclusion (DEI) Policy was adopted at the Living Together Committee meeting on 6 March 2025. Its adoption marks the end of a robust development process.

The DEI Policy aims to enhance social cohesion by supporting diversity, equity and inclusion in the Council's work and everyday interactions. It outlines the Council's commitment to fostering a sense of belonging, ensuring marginalised and minority communities are included in decision-making, and building relationships based on empathy, compassion and respect.

Council's General Manager People & Partnerships, Emlyn Hatch, says he is confident the policy meets the needs of community members, including those in minority and marginalised groups.

The DEI Policy aligns with the Council's strategic priorities and national frameworks, including the Local Government Act 2002 and the New Zealand Bill of Rights Act 1990. The policy also supports Council's Te Toi Waka Whakareī Strategy, which promotes Māori engagement and cultural identity within the region.

4.2. Community Funding

Creative Communities Scheme and Rural Travel Fund will be open for applications from 9-30 April. The Creative Communities Scheme helps fund local art and creative projects. The Rural Travel Fund provides funding towards transport costs to allow young people to participate in their regular sports competitions. Information on these funding rounds, including fund guidelines and application forms, will be available on Council's website.

4.3. Eastern Bay Road Safety Programme

The Eastern Bay Road Safety Programme and partners will be delivering a Rangatahi Road Safety Roadshow event at Rangitāiki College on 8 May. This follows roadshows at Murupara Area School on Tuesday, 6 May 2025 and visits to kura / schools in Ruatoki. The events are aimed at senior school students. The road shows will include several activities which have a road safety message or learning. Activities that have been confirmed so far are a climbing wall, basketball activities, police booze bus, motorcycle expert, with other providers and activities still being confirmed.

7.1 Rangitāiki Community Board – Activity Report(Cont.)**4.4. Standing Orders Review**

Last year, the Taituarā Democracy and Participation Reference Group conducted a review of Standing Orders. The reference group included Mike Reid from LGNZ and a legal perspective from Simpson Grierson. The final template was released in January 2025 following the sector review for local councils' consideration. The Governance Services team is currently working to align the sector-approved template with Whakatāne District Council's formatting and style guidelines and will also make minor reference changes to the document.

4.5. Matatā Community Plan

The Matatā Collective will be attending the Rangitāiki Community Board meeting to present the completed Matatā Community Plan. This is part of an ongoing process to share the plan with the Matatā community through workshops, events and hui. The completed document is the culmination of a huge amount of mahi by the Matatā Collective. The Collective is made up of representatives of local groups and residents who over the past year have committed themselves to creating a plan for Matatā. They started the process by undertaking engagement with the community to prioritise goals and aspirations. They are now excited to be able to share the completed document with the Community Board as part of a programme to present the plan to key community stakeholders, iwi and the wider Matatā community. The Matatā Collective are also planning delivery of actions within the plan to achieve the community's priority goals and look forward to starting these projects over the coming months.

5. Strategic Māori Partnerships Update**5.1. A warm welcome to Hone**

Council's new Kaihautu— Director Strategic Māori Partnerships, Hone Patrick, was welcomed to Council with a mihi whakatau on Monday, 10 March. A number of our iwi partners, elected members and staff, as well as whānau and friends of Hone, were there to support him. It was a fitting start to Hone's time at Whakatāne District Council, and he has hit the ground running in his new role.

7.1 Rangitāiki Community Board – Activity Report(Cont.)**6. Planning, Regulatory and Infrastructure Update****6.1. Herepuru Road Retaining Wall**

This project has recently been awarded to Romanes Construction NZ from Rotorua. All pre-construction items are currently being addressed and resolved ahead of the scheduled commencement. At this stage, the works are expected to take one month and will be carried out under a full road closure, with no access to SH2. The scope of work (location highlighted in yellow above) includes the removal of the existing failing retaining wall and the construction of a new timber post and lagging retaining wall with an extended length and drilled anchors. All residents on Herepuru Road have been notified via letter correspondence.

6.2. Restoration works completed at Awatarariki

Following recent intense rainfall and subsequent flooding in the Awatarariki and Waitepuru streams, restoration work has now been substantially completed. The Awatarariki sedimentation ponds and the Waitepuru detention basin have been fully restored to their design capacity after the removal of approximately 9,500 cubic metres of silt and debris deposited during the event. This material has been successfully relocated to a designated deposition area west of the Awatarariki Fanhead. While the final clean-up now is almost complete, negotiations are underway with Railcorp and the State Highway contractor to have their assets fully cleared as well.

The footbridge over the Awatarariki stream, which was removed because of the supporting banks being eroded, will be replaced on new abutments and after receiving some reconditioning and protective coating.

Arrangements are in place for the sediment banks to be surveyed to ensure the township's flood protection is retained and any adjustments will be carried out if these are found necessary.

It is very pleasing to observe the affected areas are looking fantastic, thanks to the swift and professional response from Mahy Contractors, these critical flood protection systems are once again fully operational.

7.1 Rangitāiki Community Board – Activity Report(Cont.)

6.3. Mimiha Stream Bridge Replacement



A staged approach will be used for the bridge opening expected to begin in early April which will see the traffic lane opened first. This will allow for the temporary bridge to be demolished and the fill from the approaches used for the permanent road. Earthworks are well under way and the approaches are being constructed using cut and old slip material.

6.4. Plan Change 4: Building Platform Level

Plan Change 4 aims to better manage flood risks for buildings by allowing different foundation types and simplifying the consent process. It proposes changes such as using piled foundations to raise building levels and making it easier to add small extensions or build garages below the predicted flood level. Additionally, any building where the predicted flood level exceeds 300mm will require a resource consent. The public notification period ended on Friday, 14 March with six submissions received. The submissions are generally supportive of the plan change, while seeking various amendments. We are now preparing a Summary of Submissions document, which itself will be publicly notified in April for further submissions. Further submissions allow individuals or groups to support or oppose points made in original submissions.

7. Ports, Harbour and Airport

7.1. Boat Wash

In May 2024, the project to update the method of payment system for the Whakatāne Ramp Boat Wash was completed. Before this, two different methods of payment were trialled, one was a pre-paid 'frequency operated button' (like a prepaid key fob) and the other involved an APP which you needed to pre-register. Neither method proved successful with users.

The new payment system uses PayWave, making it as easy as buying a cup of coffee, no pre-registration required. Council has kept the same pricing as the previous system, with \$2 and \$4 wash options. Now that the new system is in place, these prices will be reviewed annually alongside all Ports and Harbour charges.

Since launching in June 2024, the change has been a success, with 61 washes already completed. As awareness grows within the boating community, we expect this number to continue rising.

7.1 Rangitāiki Community Board – Activity Report(Cont.)**7.2. Airport Hangars**

The Airports team has been working with Veros to develop an Expression of Interest (EOI) document for new hangars at Whakatāne Airport. This EOI will form part of the final feasibility study and business case for the project, which was identified in the strategic plan section of the Airport Master Plan 2024. The EOI will be distributed widely within the aviation community starting on 10 March 2025 and will remain open for up to six weeks. This will help our airports team better understand the actual demand for hangars at the Airport.

7.3. Airport Café – Rere Espresso

On Monday, 17 March the new Rere Espresso Café opened at the Whakatāne Airport Terminal. This café is operated by a local company and has a very experienced barista. The menu is amazing, you can find it [here](#) . This is a small but significant step on the airport's development journey. Please support this venture when you can.

8. Business and Corporate Services Update**8.1. Solar farm feasibility study**

Solar farm feasibility study Staff have successfully completed the procurement process for our solar farm feasibility study, and we're pleased to announce that Beca has been selected as the successful tenderer. We received an impressive 26 tenders from both local and international organisations. Our evaluation placed the greatest emphasis on track record and capability, where Beca stood out. Notably, they have delivered key projects such as the feasibility study for Marlborough Airport's solar farm and Auckland Airport's renewable energy strategy. As part of the feasibility study, Beca will assess soil and land conditions, airport operations, potential impacts of the solar farm, conduct or connection capability, and ownership and management model options. We aim to begin the study this month and complete it by June.

8.2. Project Enterprise– ERP (Enterprise Resource Planning) Replacement Implementation

The Mayor has approved the appointment of Councillor Jukes to the ERP Replacement Project Steering Group. While each of the GM representatives will ensure key perspectives are maintained during decision-making, the inclusion of Councillor Jukes as a PSG member will ensure that the interests and voices of the public are also upheld. Given the complex and multi-year nature of ERP replacement programmes, this diversity will be key to sound decision-making, effective guidance and direction and successful outcomes. Further to this, the consistent and regular (monthly) nature of PSG meetings will enable Councillor Jukes to respond to ad hoc queries from Councillor colleagues with more

7.1 Rangitāiki Community Board – Activity Report(Cont.)

detailed information regarding progress, complimenting the information shared with Council during scheduled quarterly reporting via the Finance and Performance Committee. The first PSG will take place in March.

9. Solid Waste**9.1. Supporting Charities and Creating Employment**

Council has responsibilities under the Ozone Layer Protection Act 1996 and Climate Change Response Act 2002 to ensure ozone destroying gases in fridges and freezers received at our Resource Recovery Centres are removed and disposed of appropriately. We engage a contractor to provide this service, which is why a fee applies when these units are dropped off. The scrap metal is then transported to a merchant; however, due to transport costs and non-metal content, there is no financial return.

We have been working with Community Resources Whakatāne (CREW) on an alternative model. We will be purchasing a degassing unit using the Council's waste levy fund and CREW will be training staff for the task. From 1 April, CREW will pick up the units from our Resource Recovery Centres and take them away, degas, dismantle and recycle them. We will continue to charge the \$25 fee at our Resource Recovery Centre and CREW will charge the same amount for pick up, degassing and dismantling. This initiative will be creating employment opportunities at CREW and upskilling staff.

10. Three Waters Update**10.1. What's Up with water? – Introducing 'Wai-it Matters'**

Whakatāne District Council is lifting the lid on the full journey of water - from source to tap and back again. ['Wai - It Matters'](#) is an education campaign designed to help the community better understand the essential work required to deliver clean drinking water, manage wastewater, and future-proof stormwater systems.

10.2. Water Meter Installation – Matatā Water Supply Scheme

The next phase of the Matatā Water Meter Installation Project is expected to get underway in April 2025, following steady progress since the project started in late 2023. So far, around one-third of residential properties have had new water meters installed alongside ongoing pipe replacement works.

This phase will involve the installation of new water meters at around 115 homes in Matatā. The installation of new manifold meters requires minor excavation and is expected to cause minimal disruption. Properties where meters will be installed will experience a water shutdown of approximately half an hour to commission the newly installed meter. In some cases, the shutdown may be longer if valves do not function properly.

Council will continue to engage directly with affected property owners and provide at least 48 hours' notice if a shutdown is required. We also want to reinforce that no changes to the current charging system will be introduced at this time. Water meters help both Council and property owners detect leaks and reduce unnecessary water loss.

Work is expected to be completed by the end of June 2025.

7.1 Rangitāiki Community Board – Activity Report(Cont.)

11. News

<https://www.whakatane.govt.nz/news>

<https://www.whakatane.govt.nz/about-council/public-notice>

11.0.1. *Social media: social media is also a useful way for members to keep up to date with Council activities in your hāpori.*

<https://www.facebook.com/WhakataneDistrictCouncil>

<https://www.facebook.com/WhakataneAquaticCentre/>

The Council Facebook page is a critical communications channel for our emergency management team and posts will always be put up during times the Incident Management Team is monitoring weather or other emergency events.

11.0.2. *Events: For up-to-date listings on community events, information can be found here*

<https://www.whakatane.com/events/community-events-and-markets>

7.2 Governance Administration – April 2025

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To: **Rangitāiki Community Board**
Meeting Date: **Wednesday, 9 April 2024**
Author: **S Duffy / Senior Governance Support Advisor**
Authoriser: **C Viljoen / Manager Governance Services**

1. Reason for the report - *Te Take mō tēnei rīpoata*

This report is to inform the Rangitāiki Community Board on activities relevant to the Boards area. It serves an administrative purpose and covers the following Governance Services related topics:

- Discretionary Fund
- Combined Community Board
- Standing Orders

2. Recommendations - *Tohutohu akiaki*

1. THAT the Governance Administration April 2025 report be **received**; and
2. THAT Members **RSVP** to the Governance Services team of their attendance or apology for the 6 May 2025 Combined Community Board meeting.

3. Background - *He tirohanga whakamuri*

3.1. Discretionary Project Fund

The following table indicates the unallocated grants and subsidies (discretionary) fund:

Rangitāiki Community Board	
Unallocated Grants and Subsidies (Discretionary Fund) as at 31 March 2025 is \$23,277.61	
Opening Balance carried forward from prior years unallocated grants*	9,601.77
2024/25 Annual Plan	20,059.14
2024/25 revised Budget of Grants and Subsidies to allocate	\$ 29,660.91
2025 Allocations	
FUND TO COVER COSTS FOR THE OCTOBER WANANGA VENUE HIRE , PROJECT COSTS AND TRAVEL COSTS	3,500 Approved & Paid
TO ATTEND NGATI AWA TE TOKI FESTIVAL OCTOBER 2024, NGAI TAMAWERA KAPA HAKA ROOPU	133 Committed not yet paid
NICS AUTOS DONATION (VIA REIMBURSEMENT L WAAKA)	750 Approved & Paid
FOR COSTS ASSOCIATED MOKOTINI EVENT, TE PURAPURA O NGATIWA KI RANGITAIKI	
TO COVER ON GOING PEST CONTROL OPERATIONS, ENSURING LONG TERM BIODIVERSITY PROTECTION	2,000 Approved & Paid
Year to Date allocations	\$ 6,383.30
Current unallocated Grants and Subsidies (Discretionary Fund)*	\$ 23,277.61

7.2 Governance Administration – April 2025(Cont.)

The current balance of the Rangitāiki discretionary fund as of 31 March 2025 is approximately \$23,277.00

4. Subjects – *Kaupapa*

This section provides information from the Governance Services function, to members.

4.1. Combined Community Board

The meeting scheduled for July 2025 has been bought forward to Tuesday, 6 May 2025. You will have received a meeting invite, so please ensure that you have this noted in your calendars.

The earlier meeting will enable information to be presented in a timely manner regarding Local Waters Done Well and Local Body Elections.

If you have any items that you would like considered for the agenda, please contact the Governance Services team.

4.2. Standing Orders

Standing Orders contain rules for the conduct of the proceedings of local authorities, committees, subcommittees and local and community boards. Their purpose is to enable local authorities to exercise their decision-making responsibilities in a transparent, inclusive and lawful manner, which contributes to greater public confidence of local governance.

At the March 2025 Whakatāne District Council meeting, Council adopted the updated 2025 Standing Orders.

Early in the new triennium (2025-2028), the updated Standing Orders will be presented to the Community Board.

4.3. Funding Applications

No funding applications have been presented for the April 2025 Board meeting.

8 Chairperson and Sub-Committee Reports

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8.1 RCB Chairperson Report – 9 April 2025



To: **Rangitāiki Community Board**

Meeting Date: **Wednesday, 9 April 2025**

Submitted by: **L Waaka / RCB Chairperson**

Reference: **A2862894**

1. From the Chair

Tēnā koutou katoa,

As we come together for our second meeting of the year, I want to begin by acknowledging the continued strength and spirit of our Rangitāiki communities. The way our communities continue to support one another reminds us why community-led progress is not only possible, but also powerful.

In recent weeks the Edgumbe Community Survey has been circulated. This survey is a vital step in the development of a refreshed Edgumbe Community Plan, a plan shaped by the voices of those who live, work, and raise their whānau in the area. Your input will help lay the foundation for future growth, development, and wellbeing. If you haven't already, I strongly encourage you to participate and help define the aspirations and priorities that matter most to you and your community.

Across Rangitāiki, we are guided as a Board to serve with clarity, care, and integrity. Central to this is the voice of our people we deeply value and acknowledge our local community groups and associations who continue to create spaces for us to come together, share, and grow.

We encourage our Rangitāiki communities to keep reaching out whether to raise concerns, suggest solutions, or simply share your thoughts and perspectives. Your voice matters. It helps shape the decisions we make and ensures our actions reflect the true needs, hopes, and aspirations of the communities we proudly serve.

2. Recommendation - *Tohutohu akiaki*

THAT the RCB Chairperson Report – 9 April be received.

8.2 RCB Councillor Report

3. Activity/Engagement

3.1. Meetings

TBC	Awakaponga Hall <i>Assigned RCB rep – Heemi Brown</i>
11 March	Matatā Residents Association Meeting <i>Assigned RCB rep – Peter Flowerday</i>
12 March	Edgecumbe Development & Improvement Team (E.D.I.T) <i>Assigned RCB rep - Leeann Waaka</i>
18 March	Edgecumbe Collective <i>Assigned RCB rep - Clive McIndoe, attended by Leeann Waaka</i>
1 April	Te Teko Residents Association <i>Assigned RCB rep - Pete Falwasser</i>
3 April	Manawahe District Hall Committee <i>Assigned RCB rep – Ross Gardiner, attended by Heemi Brown</i>

3.2. Combined Community Board

Tuesday, 6 May is the next Combined Community Board meeting. I encourage you all to attend and please ensure you advise the Governance Services team whether or not you can attend.

8.2 RCB Councillor Report

Councillor Dennis will give a verbal update regarding community meetings attended and relevant Council information and activities.

9 Closing Karakia - *He Karakia Whakakapi*

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Kia tau ki a tātou katoa
Te atawhai o tō tātou Ariki, a Ihu Karaiti
Me te aroha o te Atua
Me te whiwhingatahitanga
Ki te wairua tapu
Ake, ake, ake
Amine

*May the grace of the Lord Jesus Christ,
and the love of God,
and the fellowship of the Holy Spirit be with you all
Forever and ever
Amen*