



# Community Funding Committee

*Te Komiti Motuhake o te Tohatoha Pūtea  
me ngā Whakawhiwhinga Rangatahi*

Tuesday, 20 May 2025

*Tūrei, 20 Haratua 2025*

Tōtara Room

Civic Centre, Commerce Street, Whakatāne

Commencing at 1:00 pm



Chief Executive: Steven Perdia | Publication Date: 15 May 2025

[whakatane.govt.nz](http://whakatane.govt.nz)





**A Membership - *Mematanga***

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Councillor Gavin Dennis - Chairperson

Councillor Ngapera Rangiaho

Councillor John Pullar

Creative Communities Scheme panel members:

Ngarangi Chapman

In place of Sue Whale, Beryl Wilson

Moiria Hannah

Kim Fort

Annabel Caudwell

Sue Gould

**B Delegations to the Community Funding Committee - *Tuku Mahi ki te Komiti***

To administer and allocate funds that Council manages as part of its Grants and Funding Portfolio in accordance with the Community Grants and Funding Policy 2023, and to incorporate additional funding streams as they arise. This includes external funds that Council manages, such as the Creative Communities Scheme and Sport NZ Rural Travel Fund

- To consider applications for grants and funds that are part of Council's Grants and Funding Portfolio and to make allocations within approved budgets in accordance with the Community Grants and Funding Policy 2023.
- New Zealand according to the specific priorities set by Creative New Zealand.

The Committee's decisions do not need to be approved or confirmed by the Council.

## TABLE OF CONTENTS

<b>1</b>	<b>Apologies - <i>Te hunga kāore i tae</i> .....</b>	<b>5</b>
<b>2</b>	<b>Acknowledgements / Tributes - <i>Ngā Mihimihi</i> .....</b>	<b>5</b>
<b>3</b>	<b>Conflicts of Interest - <i>Ngākau kōnatunatu</i> .....</b>	<b>5</b>
<b>4</b>	<b>Public Participation- <i>Wānanga Tūmatanui</i> .....</b>	<b>6</b>
<b>4.1</b>	<b>Public Forum - <i>Wānanga Tūmatanui</i> .....</b>	<b>6</b>
<b>4.2</b>	<b>Deputations - <i>Nga Whakapuaki Whaitake</i> .....</b>	<b>6</b>
<b>5</b>	<b>Confirmation of Minutes - <i>Te whakaaetanga o ngā meneti o te hui</i> .....</b>	<b>7</b>
<b>6</b>	<b>Reports - <i>Ngā Pūrongo</i> .....</b>	<b>8</b>
<b>6.1</b>	<b>Creative Communities Scheme – May 2025 .....</b>	<b>8</b>
<b>6.2</b>	<b>Rural Travel Fund – May 2025 .....</b>	<b>12</b>

## **1 Apologies - *Te hunga kāore i tae***

### **1 Apologies - *Te hunga kāore i tae***

No apologies were recorded at the time of compiling the agenda.

### **2 Acknowledgements / Tributes - *Ngā Mihimihi***

An opportunity for members to recognise achievements, to notify of events, or to pay tribute to an occasion of importance.

### **3 Conflicts of Interest - *Ngākau kōnatunatu***

The Elected Member Register of Interest is available on the Whakatāne District Council website. If you wish to view the information, please click this [Register Link](#)

Members are reminded of the need to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interests they might have. Elected Members are also reminded to update their register of interests when changes occur.

#### **1. Financial Conflict**

- Members present must declare any direct or indirect financial interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.
- Members cannot take part in the discussion, nor can they vote on any matter in which they have a direct or indirect financial interest, unless with an approved exception.
- Members with a financial interest should physically withdraw themselves from the table. If the meeting is public excluded, members should leave the room.

#### **2. Non-Financial Conflict**

- If a member considers that they have a non-financial conflict of interest in a matter they must not take part in the discussions about that matter or any subsequent vote.
- Members with a non-financial interest must leave the table when the matter is considered but are not required to leave the room.

## **4 Public Participation- *Wānanga Tūmatanui***

### **4 Public Participation- *Wānanga Tūmatanui***

#### **4.1 Public Forum - *Wānanga Tūmatanui***

The Committee has set aside 30 minutes for members of the public to speak in the public forum at the commencement of each meeting. Each speaker during the forum may speak for five minutes. Permission of the Chairperson is required for any person wishing to speak during the public forum.

With the permission of the Chairperson, Elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

- Kids Unplugged - Anton Steel
- He Rourou, He Rotarota - Rangipare Ngaropo
- Tukutuku Basics - Sonny Hape
- Tapa Moana Nui - Amy Korenhof
- Te Whare Rakau Whakapai Kura Wananga - Haupai Williams
- Te Ahi Tahutahu Trust - Wairere Iti
- Whakatāne District Community Arts Council Incorporated - Tania Akehurst
- Stage Door Productions Charitable Trust - Claire House (video only)

The following applicants have expressed an intention to present their applications but have not confirmed their attendance at the time of compiling this agenda.

- Whakatane High School - Tara Murphy
- Waioroariki - Reremoana Rota
- Songwriters of Aotearoa - Mack Apaapa
- Mural at Te Kura Kaupapa Maori o Te Orini Ki Ngati awa - Jinan Dodd
- Thornton School - Kristen Mews

#### **4.2 Deputations - *Nga Whakapuaki Whaitake***

A deputation enables a person, group or organisation to make a presentation to Committee on a matter or matters covered by their terms of reference. Deputations should be approved by the Chairperson, or an official with delegated authority, five working days before the meeting. Deputations may be heard at the commencement of the meeting or at the time that the relevant agenda item is being considered. No more than two speakers can speak on behalf of an organisation's deputation. Speakers can speak for up to 5 minutes, or with the permission of the Chairperson, a longer timeframe may be allocated.

With the permission of the Chairperson, Elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by the deputation.

**5 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui***

**5 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui***

The minutes from the Community Funding Committee held Tuesday, 18 March 2025 can be viewed via the Council website.

Click on the link below in order to view the 'unconfirmed minutes'.

- [Minutes - Community Funding Committee 18 March 2025](#)

## 6 Reports - *Ngā Pūrongo*

### 6 Reports - *Ngā Pūrongo*

#### 6.1 Creative Communities Scheme – May 2025



To: **Community Funding Committee**

Date: **Tuesday, 20 May 2025**

Author: **E Parsons Rossiter / Community Funding Advisor**

Authoriser: **E Hatch / GM People and Partnerships**

Reference: **A2876060**

##### 1. Reason for the report - *Te Take mō tēnei rīpoata*

That the Committee considers the applications received for the first round of Creative Communities Scheme Funding in 2025 and allocates funding to the recipients accordingly.

Applications opened on 9 April 2025 and closed on 30 April 2025. There is \$20,154.40 available for this round of the Creative Communities Scheme. A total of 18 valid applications were received requesting a total of \$79,748.59.

Fourteen applicants have indicated they would like to address the Funding Committee about their application.

A summary of the valid applications is appended to the report.

##### 2. Recommendation/s - *Tohutohu akiaki*

1. THAT the Community Funding Committee **receives** the report 'Creative Communities Scheme – May 2025'; and
2. THAT the Community Funding Committee **receives** the applications to the Creative Communities Scheme – May 2025; and
3. THAT the Community Funding Committee **considers** the applications to the Creative Communities Scheme – May 2025 and **allocates** the funding to recipients accordingly.

##### 3. Background - *He tirohanga whakamuri*

The Creative Communities Scheme (CCS) was created and is funded by Creative New Zealand (Creative New Zealand is the trading name of the Arts Council of New Zealand Toi Aotearoa).

The scheme provides funding to local arts projects, events and activities to encourage engagement in the arts at a local level. Projects that are eligible include (but are not limited to) craft, dance, inter-arts, literature, Māori Arts, multi-artform (including film), music, Pacific Arts, theatre, and visual arts.



**6.1 Creative Communities Scheme – May 2025(Cont.)**

Creative NZ allows applications to the scheme to come from individuals and groups. The following are not eligible for the CCS:

- Activities that are not arts-focused
- Activities that are the direct responsibility of schools or other education institutions and form part of the school curriculum within school time
- Ongoing administration or personnel costs not related to a specific project
- Projects that are the core business of an organisation or service provider
- Retrospective project costs (for projects already started or completed)
- Fundraising activities, including sponsorship
- Travel for individuals or groups to attend events, performances, presentations, shows or exhibitions in other areas and overseas
- The purchase of artworks for collections
- Debt or interest on debt
- Developing facilities, such as gallery and theatre lights, stage curtains or building restoration
- Buying equipment such as computers, cameras, musical instruments, costumes, or uniforms.

Decisions on funding are made at the Community Funding Committee by a funding panel consisting of Council and Community Representatives.

**4. Discussion – Kōrerorero**

All applications are assessed in line with criteria provided by Creative NZ.

In order to be eligible for funding, an application must align with and support one of the following criteria:

- **Access and Participation** - the project will create opportunities for local communities to engage with and participate in the arts.
- **Diversity** - the project will support the diverse arts and cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity.
- **Young People** - the project will enable and encourage young people (under 18 years) to engage with and actively participate in the arts.

**5. Options Analysis - Ngā Kōwhiringa**

No options have been identified relating to the matters of this report.

**6. Significance and Engagement Assessment - Aromatawai Pāhekoheko****6.1. Assessment of Significance**

The decisions and matters of this specific report are assessed to be of low significance in accordance with the Council's Significance and Engagement Policy.

## **6.1 Creative Communities Scheme – May 2025(Cont.)**

### **6.2. Engagement and Community Views**

The Creative Communities Scheme Fund has been managed by Whakatāne District Council on behalf of Creative NZ for many years and is a well-established part of Council's funding portfolio.

Engagement on this matter is not being undertaken in accordance with Section 6.1 of Council's Significance and Engagement Policy, subsections (b) and (e):

(b) Council will not consult when there is already a sound understanding of the views and preferences of the persons likely to be affected or interested in the matter.

(e) The matter has already been addressed by the Council's policies or plans, which have previously been consulted on.

The Rural Travel Fund was advertised externally through various media outlets including the local newspaper, community newsletters, social media and emails to more than 550 Council contacts and networks.

## **7. Considerations - *Whai Whakaaro***

### **7.1. Strategic Alignment**

No inconsistencies with any of the Council's policies or plans have been identified in relation to this report.

### **7.2. Legal**

No outstanding legislative requirements or obligations have been identified in relation to this report.

### **7.3. Financial/Budget Considerations**

The budget allocation for the Creative Communities Scheme Fund is supplied by Creative NZ and managed by Whakatāne District Council on their behalf. There are no outstanding budget considerations associated with the recommendations of this report.

There is an administrative cost to Council (largely staff time) from members of the Governance, Communications and Community Partnerships teams.

### **7.4. Climate Change Assessment**

There are no significant or notable impacts associated with the matters of this report.

### **7.5. Risks**

There are no significant or notable risks associated with the matters of this report.

## **8. Next Steps – E whai ake nei**

Once decisions have been made, successful and unsuccessful applicants will be informed of the decisions, and funding will be distributed accordingly.

**Attached to this Report:**

**6.1 Creative Communities Scheme – May 2025(Cont.)**

## Appendix A- Summary of Applications

Reference Number	Applicant	Project Title	Amount Requested
CCS25002	Theatre Whakatane Incorporated	Sleeping Beauty 2025	\$5,000.00
CCS25003	Mr Anton Steel	Kids Unplugged	\$5,000.00
CCS25004	Mrs Cheryl Wilson	Pake Up!	\$3,400.00
CCS25006	Miss Rangipare Ngaropo	He Rourou, He Rotarota	\$5,175.00
CCS25007	Whakatane Embroiderer's Guild	Jo Dixey - Long and Short Workshop	\$900.00
CCS25008	Whakatāne High School	FLOX Art Workshop	\$5,175.00
CCS25009	Waioroariki	Waioroariki Taonga Pūoro, Wānanga	\$2,631.00
CCS25015	Stage Door Productions Charitable Trust	Set the Stage: Newsies Jr all-youth production by Stage Door Productions Charitable Trust	\$8,032.00
CCS25016	Miss Sonny Hape	Tukutuku Basics	\$1,902.94
CCS25018	Songwriters of Aotearoa	Songwriters of Aotearoa quest. To award new written songs	\$12,000.00
CCS25019	Mr Jinan Dodd	Mural at Te Kura Kaupapa Māori o Te Orini Ki Ngati Awa	\$5,800.00
CCS25020	Te Ahi Tahutahu Trust	Te Māramatanga o te Ātea	\$5,000.00
CCS25021	Tapa Moana Nui	Tapa Moana Nui Community Engagement: Workshops	\$5,164.93
CCS25022	Whakatāne District Community Arts Council Incorporated	Creating Light Together: Community Lantern Art Workshop for Trust Horizon Light Up Whakatāne 2025	\$1,615.23
CCS25023	Wāhi Charitable Trust	Podcasts- Resilience Matters & Korero with Matua Brad Podcast	\$4,438.88
CCS25024	Thornton School	Seussical the Musical, our annual school production	\$5,814.00
CCS25025	Mr Haupai Williams	Te Whare Rakau Whakapai Kura Wananga	\$1,600.00
CCS25026	Te Teko Residents Association	Boat Painting	\$1,099.61
<b>Total Amount Requested:</b>			<b>\$79,748.59</b>

## 6.2 Rural Travel Fund – May 2025

### 6.2 Rural Travel Fund – May 2025



To: **Community Funding Committee Meeting**

Date: **Tuesday, 20 May 2025**

Author: **E Parsons Rossiter / Community Funding Advisor**

Authoriser: **E Hatch / GM People and Partnerships**

Reference: **A2876061**

#### 1. Reason for the report - *Te Take mō tēnei rīpoata*

That the Committee considers the applications received for the Rural Travel Fund for 2025 and allocates funding to the recipients accordingly.

Applications opened on 9 April, 2025 and closed on 30 April, 2025. There is \$15,412.30 available for the Rural Travel Fund for 2025. A total of 18 valid applications were received requesting a total of \$95,501.80. This is the only funding round for the Rural Travel Fund for the 2024-25 financial year and the 2025 calendar year.

A summary of the valid applications is appended to the report.

#### 2. Recommendation/s - *Tohutohu akiaki*

1. THAT the Community Funding Committee **receives** the report 'Rural Travel Fund – May 2025'; and
2. THAT the Community Funding Committee **receives** the applications to the Rural Travel Fund – May 2025; and
3. THAT the Community Funding Committee **considers** the applications to the Rural Travel Fund – May 2025 and **allocates** the funding to recipients accordingly.

#### 3. Background - *He tirohanga whakamuri*

The Sport NZ Rural Travel Fund (RTF) was established in 2003 to provide assistance with travel costs for junior and youth sport teams in rural areas of New Zealand. This supports Sport NZ's strategic vision to contribute to the wellbeing of everybody in Aotearoa through an enriching and inspiring Play, Active Recreation and Sport system.

The Rural Travel Fund is administered on behalf of Sport NZ by 35 eligible territorial authorities across Aotearoa to remove the barrier of travel cost and increase participation for tamariki (children aged 5-11) and rangatahi (young people aged 12-18) in rural areas.

**6.2 Rural Travel Fund – May 2025(Cont.)****3.1. Rural Travel Fund criteria**

Applications to the Rural Travel Fund are available to rural sport club teams and rural school teams within the Whakatāne District with members aged between 5 and 18 years. The fund is aimed at supporting rural school club teams or rural sports club teams participating in regular local competition outside of school time.

**3.2. Not covered by the fund**

The following are not eligible for the RTF:

- Rural school or club teams located outside of the Whakatāne District
- Activities and teams participating in activities during school time
- Individual players, coaches, or officials
- Teams not participating in regular, organised, local competition
- Rural school club teams competing in inter-school or intra-school competition during school time
- Travel costs to regional or national sport competitions.

**4. Discussion – Kōrerorero**

All applications are assessed according to the merit of the project, based on the fund guidelines. Applicants are required to identify the benefits of the proposed project to the community and priority is given to projects or kaupapa that a wide range of people will be able to participate in.

Council began using the funding management programme SmartyGrants in 2024. This is the first round of Rural Travel funding to be managed under SmartyGrants.

In previous years, applicants to the Rural Travel Fund were asked to submit one application per sport. Due to this practice, some schools submitted up to eight application forms.

Research was conducted by the Community Funding Advisor, about the way other councils manage applications to their Rural Travel funding. The Community Funding Advisor looked at various application forms, agendas, and minutes from other councils around New Zealand. It was concluded that asking for one application per sport is not standard practice, with the majority of councils (that allocate Rural Travel funding) asking for just one application form per organisation. The decision was made to remove the requirement for organisations to submit one application form per sport and move to a one application form (per organisation) model. It is expected that this will remove some unnecessary workload for applicants.

One of Sport New Zealand's aims with the Rural Travel Fund is to encourage participation in sports from demographic groups that have not traditionally had access to sporting opportunities. To help encourage participation, Sport New Zealand requires that application forms have a section on the demographics of the participants that funding would go to, which includes age, gender, and disability. Sport NZ expects funding be prioritised for organisations that have a large number of female and disabled sports participants, in line with their aims for the Rural Travel Fund.

**6.2 Rural Travel Fund – May 2025(Cont.)**

5. Options Analysis - *Ngā Kōwhiringa*

No options have been identified relating to the matters of this report.

6. Significance and Engagement Assessment- Aromatawai Pāhekoheko

**6.1. Assessment of Significance**

The decisions and matters of this specific report are assessed to be of low significance in accordance with the Council's Significance and Engagement Policy.

**6.2. Engagement and Community Views**

The Rural Travel Fund has been managed by Whakatāne District Council on behalf of Sport NZ for many years and is a well-established part of Council's funding portfolio.

Engagement on this matter is not being undertaken in accordance with Section 6.1 of Council's Significance and Engagement Policy, subsections (b) and (e):

(b) Council will not consult when there is already a sound understanding of the views and preferences of the persons likely to be affected or interested in the matter.

(e) The matter has already been addressed by the Council's policies or plans, which have previously been consulted on. The Rural Travel Fund was advertised externally through various media outlets including the local newspaper, community newsletters, social media, radio and emails to more than 550 Council contacts and networks.

7. Considerations - *Whai Whakaaro*

**7.1. Strategic Alignment**

No inconsistencies with any of the Council's policies or plans have been identified in relation to this report.

**7.2. Legal**

No outstanding legislative requirements or obligations have been identified in relation to this report.

**7.3. Financial/Budget Considerations**

The budget allocation for the Rural Travel Fund is supplied by Sport NZ and managed by Whakatāne District Council on their behalf. There are no outstanding budget considerations associated with the recommendations of this report.

There is an administrative cost to Council (largely staff time) from members of the Governance, Communications and Community Partnerships teams.

**7.4. Climate Change Assessment**

There are no significant or notable impacts associated with the matters of this report.

**6.2 Rural Travel Fund – May 2025(Cont.)****7.5. Risks**

There are no significant or notable risks associated with the matters of this report.

**8. Next Steps – E whai ake nei**

Once decisions have been made, successful and unsuccessful applicants will be informed of the decisions, and funding will be distributed accordingly.

**Attached to this Report:**

Appendix A- Summary of Applications

Reference Number	Applicant	Amount Requested
RTF02	Rangitāiki College	\$2,018.00
RTF03	Matatā Public School	\$2,000.00
RTF04	Te Teko JAB Club	\$15,000.00
RTF06	Whakatane Sport Fishing Club	\$1,901.44
RTF09	Trident High School	\$10,000.00
RTF22	<del>Omataroa</del> Netball Club	\$500.00
RTF27	Te Teko Rugby and Sports Club	\$13,989.00
RTF31	<del>Te Urewera</del> Stags Rugby League	\$2,000.00
RTF37	<del>Taoroa</del> Sports & Cultural Club Incorporated	\$960.00
RTF38	Galatea School	\$587.00
RTF40	Te Kura Kaupapa Maori o Te Orini	\$1,520.00
RTF41	Edgecumbe Junior Hockey Club	\$1,000.00
RTF43	Te Kura Kaupapa Maori o Huiarau	\$10,800.00
RTF44	FC Tauranga Moana	\$2,500.00
RTF45	Whakatane Rowing Club	\$4,520.00
RTF46	Whakatane High School	\$17,685.00
RTF47	Eastern Bay <u>Of</u> Plenty Cricket Club Inc	\$5,848.96
RTF48	Thornton School	\$2,672.40
<b>Total Amount Requested:</b>		<b>\$95,501.80</b>