



Chief Executive Committee

Tuesday, 20 May 2025

Tūrei, 20 Haratua 2025

Room Tōtara (Chambers)

Council Building, 14 Commerce Street, Whakatāne

Commencing at 9:00 am



Chief Executive Steven Perdia | Publication Date: 15 May 2025

whakatane.govt.nz

A Membership - *Mematanga*

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Mayor Dr Victor Luca

Councillor Nándor Tánczos - Chairperson

Deputy Mayor Lesley Immink - Deputy Chairperson

Councillor Wilson James

Councillor John Pullar

Councillor Julie Jukes

Independent Chair, Risk and Assurance - Stuart Henderson

B Delegations to the Chief Executive Committee - *Tuku Mahi ki te Komiti*

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Chief Executive Committee - Purpose and delegations

- To provide guidance and support to the Chief Executive to deliver on their role.
- To consider and prepare correspondence and address other matters relating to performance and remuneration associated with the Chief Executive; and
- To be responsible for addressing performance issues as they arise as well as making recommendations to the Council for wider consideration.

TABLE OF CONTENTS

1	Apologies - <i>Te hunga kāore i tae</i>	6
2	Acknowledgements / Tributes - <i>Ngā Mihimihi</i>	6
3	Conflicts of Interest - <i>Ngākau kōnatunatu</i>	7
4	Confirmation of Minutes - <i>Te whakaaetanga o ngā meneti o te hui</i>	8
5	Resolution to Exclude the Public - <i>Whakataunga kia awere te marea</i>	9
5.1	Reasons to exclude the public - 20 May 2025	9
	5.1.1 Reasons to exclude - CEPSC 20 May 2025	9
1	Confirmation of Minutes - <i>Te whakaaetanga o ngā meneti o te hui</i>	6
1.1	Public Excluded Minutes - 15 April 2025	6
	1.1.1 Public Excluded Minutes Chief Executive Performance and Support Committee Meeting 15 April 2025	6
2	Reports - <i>Ngā Pūrongo</i>	6
2.1	Chief Executive Draft KPIs and Evaluation Process Considerations	6

1 Apologies - *Te hunga kāore i tae*

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No apologies were recorded at the time of compiling the agenda.

2 Acknowledgements / Tributes - *Ngā Mihimihi*

An opportunity for members to recognise achievements, to notify of events, or to pay tribute to an occasion of importance.

3 Conflicts of Interest - *Ngākau kōnatunatu*

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The Elected Member Register of Interest is available on the Whakatāne District Council website. If you wish to view the information, please click this [Register link](#).

Members are reminded of the need to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interests they might have. Elected Members are also reminded to update their register of interests when changes occur.

Financial Conflict

- Members present must declare any direct or indirect financial interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.
- Members cannot take part in the discussion, nor can they vote on any matter in which they have a direct or indirect financial interest, unless with an approved exception.
- Members with a financial interest should physically withdraw themselves from the table. If the meeting is public excluded, members should leave the room.

Non-Financial Conflict

- If a member considers that they have a non-financial conflict of interest in a matter they must not take part in the discussions about that matter or any subsequent vote.
- Members with a non-financial interest must leave the table when the matter is considered but are not required to leave the room.

4 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui*

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The minutes from the Extra-Ordinary Chief Executive Performance and Support Committee meeting held on 15 April 2025 can be viewed by clicking the link below.

[Unconfirmed Minutes Chief Executive Performance and Support Committee 15 April 2025](#)

5 Resolution to Exclude the Public - *Whakataunga kia awere te marea*

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5.1 Reasons to exclude the public - 20 May 2025

5.1.1 Reasons to exclude - CEPSC 20 May 2025

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

Chief Executive KPI initial draft and performance review evaluation process considerations.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	When item can be released into the public
1	Chief Executive KPI initial draft and performance review evaluation process considerations.	Good reason to withhold exists under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)	Not to be released

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 and 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1	To protect the privacy of natural persons, including that of deceased natural persons; (section 7(2)(a))

1 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui*

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1.1 Public Excluded Minutes - 15 April 2025

1.1.1 Public Excluded Minutes Chief Executive Performance and Support Committee Meeting 15 April 2025

2 Reports - *Ngā Pūrongo*

2.1 Chief Executive Draft KPIs and Evaluation Process Considerations