



# Whakatāne-Ōhope Community Board

## *Te Poari Hapori o Whakatāne-Ōhope*

Monday, 12 May 2025

*Mane, 12 Haratua 2025*

Committee Rooms

14 Commerce Street, Whakatane

Commencing at 5:30 pm

Chief Executive Steven Perdia | Publication Date: 7 May 2025

[whakatane.govt.nz](http://whakatane.govt.nz)



**A Membership - *Mematanga***

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Board Member Carolyn Hamill - Chairperson

Board Member Linda Bonne - Deputy Chairperson

Board Member Christopher Howard

Board Member Doug McLean

Board Member Mark Marshall-Inman

Board Member Ozgur Iseri

Councillor Toni Boynton

## **B Role of the Community Board**

### **B Role of the Community Board**

Section 52 of the Local Government Act 2002 details the role of a community board:

- a. represent, and act as an advocate for, the interests of its community; and
- b. consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
- c. maintain an overview of services provided by the territorial authority within the community; and
- d. prepare an annual submission to the territorial authority for expenditure within the community; and
- e. communicate with community organisations and special interest groups within the community; and
- f. undertake any other responsibilities that are delegated to it by the territorial authority.

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**1 Opening Karakia - *He Karakia Tīmatanga*****1 Opening Karakia - *He Karakia Tīmatanga***

Whakataka te hau ki te uru	<i>Cease the winds from the west</i>
Whakataka te hau ki te tonga	<i>Cease the winds from the south</i>
Kia mākinakina ki uta	<i>Let the breeze blow over the land</i>
Kia mātaratara ki tai	<i>Let the breeze blow over the ocean</i>
E hī ake ana te atakura	<i>Let the red-tipped dawn come with a sharpened air.</i>
He tio, he huka, he hau hū	<i>A touch of frost, a promise of a glorious day</i>
Tīhei mauri ora!	

**2 Apologies - *Te hunga kāore i tae***

At the time of compiling the agenda, no apologies were received.

**3 Acknowledgements/Tributes - *Ngā Pānui***

An opportunity for members to recognise achievements, to notify of events, or to pay tribute to an occasion of importance.

The Chair has permitted the use of this time to allow Sherrie Thompson and Members of the Surf Life Saving Club to acknowledge the Board for their contribution to the international competition "Aussies 2025".

**4 Conflicts of Interest - *Ngākau kōnatunatu***

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.

The Elected member Register of interest is available on the Whakatāne District Council website. If You wish to view the information, please click this [link](#)

**5 Public Participation - *Wānanga Tūmatanui*****5 Public Participation - *Wānanga Tūmatanui*****5.1 Public Forum - *Wānanga Tūmatanui***

The Board has set aside time for members of the public to speak in the public forum at the commencement of each meeting. Each speaker during the forum may speak for five minutes. Permission of the Chairperson is required for any person wishing to speak during the public forum. Applicants seeking funding from the Board are encouraged to speak in support of their application at this time.

Board Members may ask questions of the speaker but these should be confined to obtaining further information or clarification on matters raised by the speaker.


- Piripai-Coastland Resident Association - Bex Dakin and Chris Watkinson
- Lilly and Rachel Collombet
- Hospice - Bryce Sheedy, Margaret Kempton and Jane Kay
- Mataatua Sports Trust - Chris Majoribanks
- Halo Whakatāne - Bridget Palmer and Kerry Bennett
- Heart Beats Exercise - Jo Camburn and Belinda Whitworth

**5.2 Deputations - *Ngā Whakapuaki Whaitake***

A deputation enables a person, group or organisation to make a presentation to Community Board on a matter or matters covered by their terms of reference. Deputations should be approved by the Chairperson, or an official with delegated authority, five working days before the meeting. Deputations may be heard at the commencement of the meeting or at the time that the relevant agenda item is being considered. No more than two speakers can speak on behalf of an organisation's deputation. Speakers can speak for up to five minutes, or with the permission of the Chairperson, a longer timeframe may be allocated.

With the permission of the Chairperson, Elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by the deputation.

**6 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui*****6 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui*****6.1 Minutes – Whakatāne-Ōhope Community Board 24 March 2025**

 <p><b>WHAKATĀNE</b> District Council <i>Kia Whakatāne au i ahau</i></p>	Details of Meeting:	<b>WHAKATĀNE-OHOPE COMMUNITY BOARD MEETING HELD IN THE COMMITTEE ROOMS, 14 COMMERCE STREET, WHAKATĀNE, MONDAY 24 MARCH 2025 COMMENCING AT 5:30 PM</b>
	Present:	C Hamill (Chairperson), Members L Bonne, M Inman, O Iseri (Jahn) and Councillor Boynton
	In Attendance:	A Pickles (General Manager Community Experience), V Fergusson (Manager Strategic Property) and A Dass (Governance Support Advisor)
	Visitors:	R Burgess, D Tate, J Cummins, K Monika, C Lowe, G McCormack and Deputy Mayor L Immink
	Apologies:	Member D McLean

**1. KARAKIA**

The meeting was opened with a Karakia by the Chairperson at 5:31 pm.

**2. APOLOGIES**

Moved Chairperson Hamill / Seconded Member Bonne

**RESOLVED:**

THAT the Whakatāne-Ōhope Community Board **accept** the apologies from Member McLean.

**CARRIED****3. ANNOUNCEMENTS/TRIBUTES**

None advise.

**4. CONFLICTS OF INTEREST**

None declared.

**6.1 Minutes – Whakatāne-Ōhope Community Board 24 March 2025(Cont.)****5. PUBLIC FORUM****5.1. Eastern Bay Riding for the Disabled - R Burgess**

The organisation presented its ongoing efforts to engage more participants, highlighting the benefits of equine therapy. A brief history of the organisation was shared, noting recent capital increases and the acquisition of three additional ponies. The committee discussed the challenges of an overstretched carpark and the potential need for a defibrillator. The carpark project being funding-dependent and existing funds primarily allocated to staff support.

**5.2. Ōhope Friendship Club - D Tate and J Cummins**

The club focused on connecting communities and engaging with Iwi. With approximately 30 participants for events, the club seeks funding for equipment upgrades, including an eftpos setup and transportation support. Currently utilising personal equipment, the club provides networking and educational opportunities for their elderly members. Operating with a \$3 entry fee and \$25 annual subscription, the club was previously known as the Probus club until it was renamed due to fees. They emphasised the importance of preventing elderly isolation.

**5.3. Te Rūnanga O Ngāti Awa – K Monika**

The presentation highlight seeking funds for a festival, with approximately 50 Early Childhood Education (ECE) schools expected to participate. They would provide resources such as books that teach Te Reo Māori and noted the possibility of publishing these books for schools to purchase in the future to close funding gaps. This was the first time they sought funding for an event they were not leading. Discussions also included the limited public funding capabilities and the current support provided to numerous ECE schools by the organisation.

**5.4. Trident High School - C Lowe**

Students were unable to attend due to national tournament commitments. The presentation focused on a unique event recognising local heroes, projected to attract 250 attendees. Sponsorship options were detailed: table sponsorship at \$800 plus GST, Silver Sponsorship at \$5,000 (including table, bar, and acknowledgment), or open donation. 22 students and their families will support the event, with potential for it to become an annual occurrence. All funds raised at the event will be put towards the volleyball teams Japan tour in 2025.

**5.5. Ōhope Beach Football Club - G McCormack**

The club explored sponsorship opportunities to increase membership, noting approximately 125 members. Funds received would be put towards using specialised grass-marking paint for the senior's pitch. They hope to attract more members and sponsors to avoid seeking funds from the Board.

**5.6. Crew – G McCormack.**

A brief overview was provided regarding the wood planing machine that the Board funded in 2024, which has generated paid employment and revenue. Schools have submitted pre-orders for timber. Pou Whakaaro aimed to employ six people in conjunction with Ministry of Social Development, providing employment opportunities over a 12-month period. The organisation would have further discussion with Council for future projects. Future applications may include kindling boxes for schools.

**6.1 Minutes – Whakatāne-Ōhope Community Board 24 March 2025(Cont.)**

**Attendance:** R Burgess left the meeting at 5:47 pm. D Tate and J Cummins left the meeting at 5:57 pm. K Monika left the meeting at 6:08 pm. C Lowe left the meeting at 6:17 pm. Member Inman left the meeting at 6:33 pm and entered at 6:34 pm and Member Jahn left the meeting at 6:32 pm and entered at 6:34 pm. G McCormack left the meeting at 6:37pm.

**6. Confirmation of Minutes**

Refers to page 8–13 of the agenda.

Moved Chairperson Hamill / Seconded Member Bonne

**RESOLVED:**

THAT the minutes of the Whakatāne-Ōhope Community Board meeting held on Monday, 10 February 2025 be **confirmed** as true and correct record.

**CARRIED****7. Reports****7.1. Whakatāne-Ōhope Community Board – Activity Report March 2025**

Refers to pages 14-27 of the agenda.

The General Manager of Community Experience and Manager of Strategic Property presented the report and highlighted the following:

- Staff considered hosting an opening event and involving the Board at the newly installed flying fox at the Marae tōtara reserve, noting that the posts required curing and thorough testing before public access could be permitted.
- Members preferred fully self-funding the Olympic gold sign for Lisa Carrington Lane. The graphics team could propose some options for the design.
- Action: Chair to contact Lisa Carrington with an invitation to view the new road sign.
- Traffic safety was addressed such as red crossings should only exist in 30 km zones. Zebra crossings were proposed as an alternative.
- Action: Team Leader Transport Strategy and Assets to attend the next meeting and provide an update on traffic safety concerns.
- Members received a reminder about the importance of gathering community evidence to support new project proposals. It was emphasised that the Council would need to carefully consider the ongoing maintenance requirements for any proposed initiatives.
- Members raised their interest in receiving updates on the other wards.

Moved Member Hamill / Seconded Member Inman

**RESOLVED:**

THAT the Whakatāne-Ōhope Community Board - Activity Report March 2025 be **received**.

**CARRIED**

**6.1 Minutes – Whakatāne-Ōhope Community Board 24 March 2025(Cont.)**

Moved Member Inman / Seconded Member Bonne

**RESOLVED:**

**THAT** the Whakatāne-Ōhope Community Board supports funding the Olympic Gold sign for Lisa Carrington Lane from their discretionary fund to the value of up to \$2,000.00 subject to the design concept being approved by majority of the members.

**CARRIED****7.2. Governance Administration – February 2025**

Refer to pages 28-95 of the agenda.

Members engaged in a discussion detailing the funding criteria, noting the organisation's high funding dependency and importance in the community. Significant interest was expressed in the defibrillator component of the proposal, as the Board deemed they were unable to fund the parking project in its entirety due to budgetary constraints. Members recommended that the applicant re-apply, with a specific funding request for a defibrillator.

Moved Councillor Boynton / Seconded Member Jahn

**RESOLVED:**

1. **THAT** the Governance Administration report be received; and
2. **THAT** the Whakatāne-Ōhope Community Board **allocates** \$3,000.00 from their discretionary fund to the Ōhope Friendship Club to cover hardware such as laptop, phone and eftpos machine for their club Meetings.

**CARRIED**

Moved Member Inman / Seconded Chairperson Hamill

**RESOLVED:**

**THAT** the Whakatāne-Ōhope Community Board **allocates** \$3,500.00 from their discretionary fund to Te Rūnanga O Ngāti Awa to cover costs associated with the Te Haro Toroa – Ngāti Awa Festival in April 2025.

**CARRIED**

Members who showed interest in attending the Everyday Hero Awards included Jahn, Bonne, Inman, Carolyn and Councillor Boynton.

Moved Chairperson Hamill / Seconded Member Bonne

**RESOLVED:**

**THAT** the Whakatāne-Ōhope Community Board **allocates** \$1,600.00 from their discretionary fund to Trident High School for two tables to assist in the organisation of the 'Everyday Hero' Awards in April 2025.

**6.1 Minutes – Whakatāne-Ōhope Community Board 24 March 2025(Cont.)****CARRIED**

Moved Chairperson Hamill / Seconded Member Boynton

**RESOLVED:**

THAT the Whakatāne-Ōhope Community Board **allocates** \$500 from their discretionary fund to Lysahn Collier to assist in the travel costs associated with attending two international tournaments in April and May 2025.

**CARRIED**

Moved Member Jahn / Seconded Member Bonne

**RESOLVED:**

THAT the Whakatāne-Ōhope Community Board **allocates** \$800.00 from their discretionary fund to the Ōhope Beach Football Club to cover the costs of painting the football pitch for the senior team.

**CARRIED****8. Chairperson Report****8.1. Chairpersons Report March 2025**

Refer to pages 96-98 of the agenda.

The Chair updated members with B Goldie and O Dobbins traffic concerns at West End Road. They have been invited to make a presentation at the next Infrastructure and Planning Committee meeting on 10 April 2025.

Moved Chairperson Hamill / Seconded Member Boynton

**RESOLVED:**

THAT the Whakatāne-Ōhope Chairperson's report February - March 2025 be received.

**CARRIED**

Moved Chairperson Hamill / Seconded Member Bonne

**RESOLVED:**

THAT Whakatāne-Ōhope Community Board allocates \$4,500 from their discretionary fund towards the sponsorship of the Tamariki Foodie Festival April 2025.

**CARRIED**

The meeting closed with a karakia led by the chairperson at 7:47 pm.

**6.1 Minutes – Whakatāne-Ōhope Community Board 24 March 2025(Cont.)**

Confirmed at the meeting dated:
CHAIRPERSON

## 7 Reports - *Ngā Pūrongo*

### 7 Reports - *Ngā Pūrongo*

#### 7.1 Whakatāne-Ohope Community Board – Activity Report May 2025



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To: **Whakatāne-Ohope Community Board**  
Meeting Date: **Monday, 12 May 2025**  
Author: **V Fergusson / Manager Strategic Property**  
Authoriser: **A Pickles / General Manager Community Experience**  
Reference: **A2881091**

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#### 1. Reason for the report - *Te Take mō tēnei rīpoata*

This report provides the Community Board with an update on a number of projects and activities delivered within the Whakatāne-Ohope Board area to the end of April 2025 and covers the following activities:

- Community Experience Update
- Development, Environment and Infrastructure Update
- People and Engagement Update
- Strategy and Growth Update
- Business and Corporate Services Update
- Strategic Māori Partnerships Update
- News – keeping up to date with communication with communities

#### 2. Recommendation - *Tohutohu akiaki*

**THAT** the Whakatāne-Ohope Community Board - Activity Report May 2025 be received.

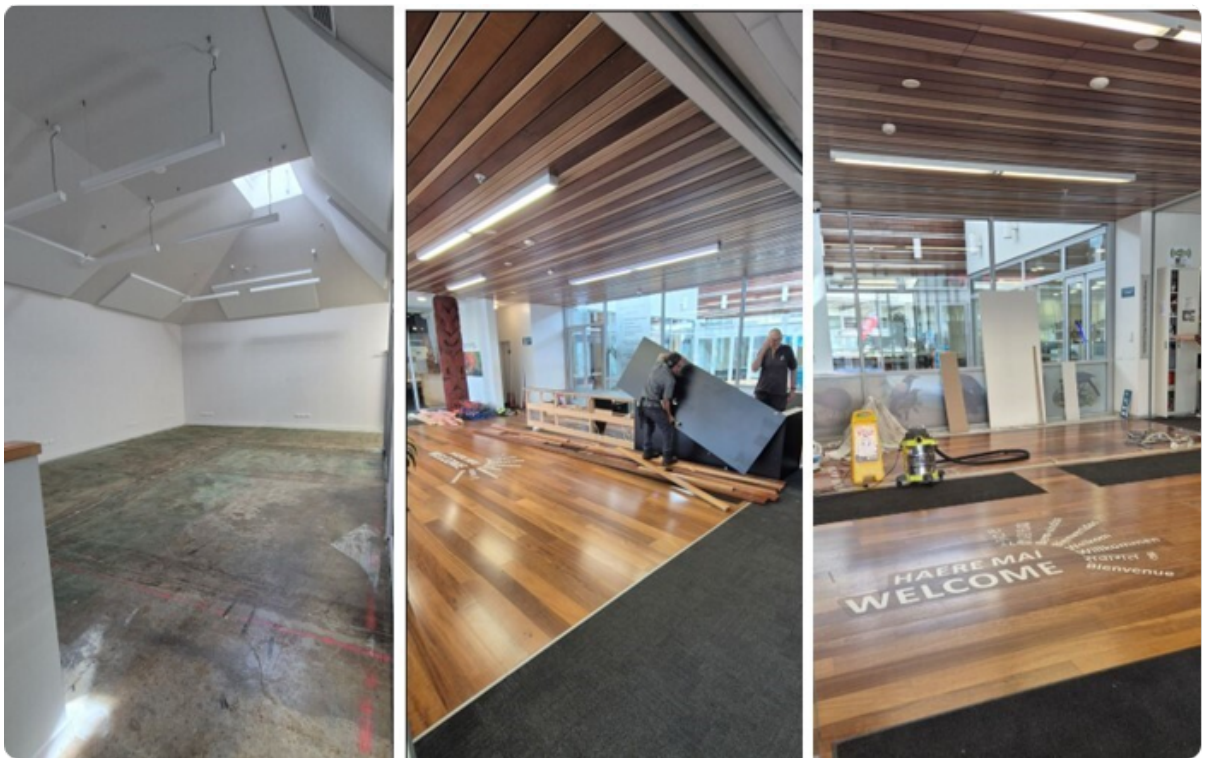
#### 3. Community Experience Update

##### 3.1. Valley Road tree harvesting project

The logging part of the tree harvest has been carried out and site remediation works are nearing completion. The bulk of the slash has been removed from the escarpment and has been transferred to stable ground below. Some bigger logs left on the hillside are classed as 'windthrow', meaning trees that have come down on their own, prior to the harvest operation. Those trees are considered stable, most are attached to root balls, still attached to the ground, and are breaking down.

**7.1 Whakatāne-Ohope Community Board – Activity Report May 2025(Cont.)****3.2. Te Kōputu a te Whanga a Toi - Whakatāne Library and Exhibition Centre****3.2.1. Celebrating Artistic Excellence: 39th MMCA Finale**

The final weeks of the 39th Molly Morpeth Canaday Award (MMCA) concluded with exceptional artist-led workshops that brought the exhibition experience to life. Hannah Irakau Pehi captivated participants with traditional muka extraction techniques, while Fa'amele Etuale guided an enthusiastic group of locals through the creative process of sculpture-making last Saturday. These interactive sessions provided valuable hands-on experiences and personal connections with talented artists, enriching the exhibition experience for curious participants of all ages.

**3.2.2. Library renovations: Enhancing your experience**

The library was closed between 31 March and 5 April to enable building improvements to be undertaken. This temporary library closure allowed for several important improvements:

- Floor levelling in staff offices
- Toilet health and safety improvements
- Wayfinding signage
- Removal of the large front reception

This last change represents an exciting shift in our service model, freeing our knowledgeable staff from desk duties to provide more personalised, 'roaming' assistance with reading recommendations and addressing the diverse needs of our community. The closure also provided an opportunity for a comprehensive shelf check (collection stocktake), reorganisation of materials for improved workflow, and giving special attention to our community libraries. Te Kōputu reopened 7 April to a positive community response.

**7.1 Whakatāne-Ohope Community Board – Activity Report May 2025(Cont.)****3.2.3. *Behind the scenes: Transition Period***

While the gallery space underwent its transformation, our team worked diligently behind the scenes to:

- De-install, carefully pack, and return MMCA artworks to finalists from across the mōtū
- Restore and repaint gallery walls in preparation for upcoming exhibitions
- Collect works for the Ukaipo exhibition from Hamilton
- Receive the travelling Toka Tu exhibition from Whangārei

**3.2.4. *Exhibition opening celebrates cultural artistry***

The recent gallery opening brought together artists, whānau and supporters to celebrate the new exhibitions. Arona Smith provided a meaningful mihi and karakia to introduce the exhibitions on display until mid-June: Toka Tū, Kawe Mate, and E Hoki Mai Nei ki te Ūkaipō | Return to Your Place of Nourishment.

The Ngāti Awa Social Health kaumatua will return to Te Kōputu later this week for a craft and kapu tī session with gallery staff, continuing this celebration of creativity and connection.

**3.2.5. *Tamariki light up libraries with Easter magic at Te Kōputu a Te Whanga a Toi***

**7.1 Whakatāne-Ohope Community Board – Activity Report May 2025(Cont.)**

More than 250 tamariki visited Edgecumbe, Murupara, and Whakatāne libraries during the Easter break, creating a wonderful celebration of creativity and community connection. These activities have been very well received by participants, caregivers, and regular library patrons. Children transformed the main library spaces into hubs of imagination and discovery through various engaging activities.

The Monster Mash Lego session was particularly popular, showcasing the library's role as a community creative centre. The tote bag workshop introduced many first-time visitors to the library's makerspace technology, with children eager to return for more activities.

A highlight was the Dr. Seuss escape room, which engaged children and adults in solving puzzles together. This success has inspired plans for future immersive experiences, with thanks to Thames Library for their support with props and ideas.

These programmes fulfil the Library's mission of fostering literacy and competency through engaging activities that encourage social connections and creative thinking. Te Kōputu continues to develop new ways to engage the community through reimagined library spaces.

**3.3. Te Whare Taonga o Taketake – Whakatāne Museum Collections and Research****3.3.1. *Connecting communities with their heritage***

The dedicated team at Taketake continues to serve as vital custodians of the district's historical and cultural treasures. Recently, the team has been responding to diverse enquiries from:

- Academic researchers seeking historical documents
- Individuals and whānau groups viewing taonga (treasured artefacts) in storage
- Visitors eager to experience museum displays

This important work ensures our community's rich heritage remains accessible and relevant for current and future generations.

**3.4. Whakatāne Aquatic Centre****3.4.1. *Aquatic and Fitness Centre annual shutdown***

The Whakatāne Aquatic and Fitness Centre will be closing from 15 May to 5 June 2025 to enable maintenance and improvement works to be carried out.

Works during this period include:

- Installation of epoxy flooring for the interior of the facility
- Pool covers installed for the 33m outdoor pool
- Air handling unit replacement
- Pressurisation of plant room to prevent corrosion of electrical equipment
- Reconditioning of all pool pumps
- Replacement of the facility chlorine tank and lines
- Cleaning of the hydroslide exterior
- General painting and touch ups

**7.1 Whakatāne-Ohope Community Board – Activity Report May 2025(Cont.)**

The biggest project will be the installation of epoxy flooring throughout the centre. The closure dates have been determined by the contractor's availability to carry out this work. This period falls within the school term which means our learn to swim programme will be shorter than normal for term two. Prices have been adjusted to reflect this. Those who have been registering for term two have been made aware of the closure period and reception to date has been largely neutral and accepting of the circumstances.

While the indoor pools will be closed to the public, we will be keeping the 33m outdoor pool open for the Swim Club. We will also be keeping the gym open for our members. Since the change rooms will be inaccessible during this period, we will be organising portable toilets for the 33m outdoor pool and gym users.

**3.4.2. *Poolsafe Certification: Excellence recognised***

We're proud to announce that both our Murupara and Whakatāne facilities have successfully received their Poolsafe certifications following our annual audit. This achievement represents the collective effort and dedication of our entire team across both locations.

The certification confirms our ongoing commitment to maintaining the highest standards of safety, supervision, and water quality. We'll continue building on this foundation as we strive for excellence in all aspects of our aquatic services.

**3.5. Open Spaces****3.5.1. *Flying Fox in full swing***

The flying fox at the Maraetōtara Reserve is officially back in motion. This popular attraction has undergone some exciting improvements that residents of all ages will appreciate.

The refreshed flying fox features two cables and is set in a new location, further back from the dunes and runs alongside the skatebowl.

A special thank you to local contractors Tracks Whakatāne and BW Engineering who brought our new flying fox to life. Most impressively, our very own Open Spaces team built and installed a launching platform which means our little riders can easily run the pommel seat back up for the next person.

The flying fox opened to the public on Monday 14 April with a karakia before whānau of all ages tested the standard. You can see the opening day video [here](#) :

**7.1 Whakatāne-Ohope Community Board – Activity Report May 2025(Cont.)****3.5.2. *Rose garden improvements***

The Japanese garden's Tea House now features a new cedar shingle roof, along with improvements to the entranceway path. We've also installed formal garden edging around the circular rose garden and annual bed, enhancing the overall aesthetic.

**3.5.3. *Mitchell Park Upgrade***

Work has begun on upgrading Mitchell Park to create a more functional space for Sunday markets and community events. The main footpath from Pyne Street carpark along the RSA frontage has been widened, and three picnic tables on concrete bases have been installed on the western side of the reserve. An accessible toilet is in the process of being installed. Still to come is an accessible drinking fountain, and turf renovation to improve levels and drainage.

**7.1 Whakatāne-Ohope Community Board – Activity Report May 2025(Cont.)****4. Development, Environment and Infrastructure Update****4.1. Lighting requests from the Board**

The Board Chair has advised of requests from the community for lighting repairs in Coastlands, lighting to be provided in the Coastlands public toilet, and for improved lighting at the public carpark on Short Street. These have been passed onto the relevant teams for consideration/action where appropriate.

**4.2. Feedback sought on the future of local water services**

Whakatāne District Council is inviting residents to have their say on a proposal that will shape how essential water services, including drinking water, stormwater, and wastewater, are delivered in the future.



The Government's new Local Water Done Well legislation replaces the previous Three Waters reform programme. While the end goals remain the same; safe, sustainable, and efficient water services, the new legislation gives councils more flexibility in how to achieve them. All councils are now required to submit a Water Services Delivery Plan by 3 September 2025, either individually or in partnership with others.

Over recent months, Whakatāne District Council staff and expert advisors have reviewed the state of the water infrastructure, assessed future upgrade and maintenance needs, and explored funding options. This detailed work has helped Councillors to shape a shortlist of delivery approaches now open for public feedback.

The two options are:

**7.1 Whakatāne-Ohope Community Board – Activity Report May 2025(Cont.)**

- A Multi-Council-Controlled Organisation (Multi-CCO) – Council's preferred option. This model involves forming a new, council-owned entity with other local councils. It offers shared resources, expert capability, and greater efficiency, while retaining ownership and governance at the local level.
- A standalone business unit within Council – An alternative where the Whakatāne District Council continues to manage water services internally, but with a stand-alone team and structure.

Financial modelling suggests that joining forces with other councils has marginal benefits in the first 10 years but stronger long-term benefits, noting that financial modelling relies on assumptions and therefore has uncertainties associated with it.

Under the Multi-CCO model, the Whakatāne District Council would jointly own a limited liability company responsible for delivering water services. All water-related assets, revenue, and debt would transfer to the new entity, which would provide services directly to customers under regulatory oversight. The Council would still play a vital role by setting expectations for how local priorities are reflected in decision-making.

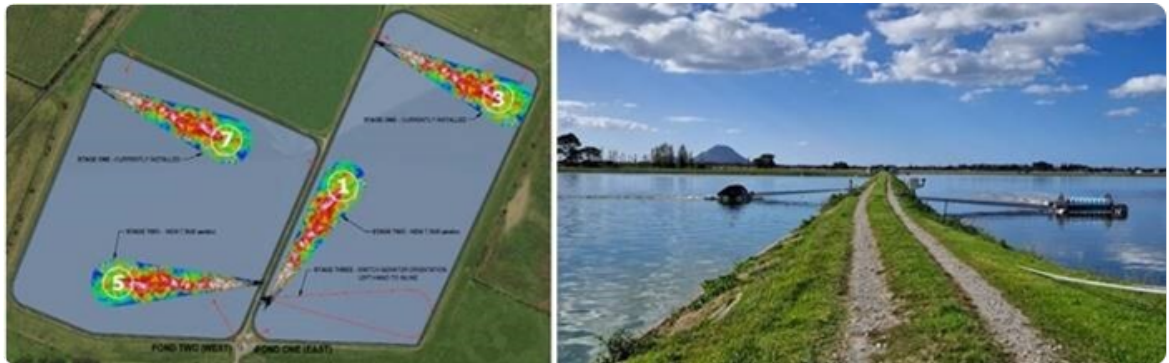
Public consultation opened on Thursday 17 April and runs until 5pm, Sunday 18 May. Community pop-in sessions are also planned during this time. To read the proposal, share your views, or for more information, visit [kororomai.whakatane.govt.nz/wai-it-matters](https://kororomai.whakatane.govt.nz/wai-it-matters).

**4.3. Hinemoa Stormwater Pump Station relocation and upgrade**

Site works at the Hinemoa stormwater upgrade project are progressing well. Horizon Energy has completed the installation of the electrical connection and the 300 kVA transformer. Construction of the concrete retaining walls is nearly finished, while ducting has been installed beneath the electrical building. Formwork is currently underway, with the floor slab pour scheduled to follow shortly.

**7.1 Whakatāne-Ohope Community Board – Activity Report May 2025(Cont.)****4.4. Wastewater pump station valve chamber renewals**

Draintech Contractors has commenced the valve chamber upgrade at Pump Station 11, located at 134A Harbour Road, Ōhope. Earlier in April, the concrete chamber was successfully positioned with support from Mahy Crane Hire. Bypass pumping has been set up using one of the existing pumps to ensure continuous service during the upgrade. Upon completion of works at Pump Station 11, Draintech will proceed to the final pump station site, located adjacent to the service station on Pōhutukawa Avenue.

**4.5. Whakatāne wastewater treatment plant – new aerators**

In June 2024, two surface-style aerators, featuring advanced technology, were installed, delivering improved energy efficiency, reduced maintenance needs, and enhanced oxygen transfer rates. Their strategic placement, guided by a comprehensive layout plan and phasing programme, also helps mitigate short-circuiting within the treatment process. Since installation, the Stage 1 aerators have collectively operated for approximately 11,000 hours without requiring any reactive maintenance from the Three Waters Operations team—marking a significant improvement over the previous models. Stage 2 was completed in early April with the successful installation of Aerators 1 and 5, in line with the pond layout plan. Installation of the remaining three aerators is still to be completed as part of the final phase.

**7.1 Whakatāne-Ohope Community Board – Activity Report May 2025(Cont.)****4.6. Desludging of Ōhope pond**

Desludging of Pond 1 in Ōhope recommenced at the end of March, with Kiwi Waste leading the operation. An initial 420 tonnes were removed at the end of last year. A post-removal survey identified an additional 500 tonnes that still need to be cleared. Kiwi Waste anticipates completing the desludging project by the end of June.

**4.7. Our Places – Eastern Bay Spatial Plan update**

The Our Places – Eastern Bay Spatial Plan (Spatial Plan) has reached a significant milestone and is now moving into its next phase — implementation.

Following extensive engagement in 2024 and strong alignment between community feedback and the emerging preferred growth scenario, the project team is now shifting focus to implementation and local delivery. Rather than progressing to further consultation on a draft version of the Spatial Plan, the plan will be finalised and presented to councils for adoption in June 2025.

The next phase of work will be led at the local level, with each council developing its own growth planning and delivery tailored to the needs and priorities of their communities.

In Whakatāne, work will begin on a new Local Growth Strategy, focusing on greenfield growth areas and infrastructure planning to support future housing and business development. Ōpōtiki District Council will advance its growth strategy with a focus on the Hukutaia Growth Area and maximising opportunities created by the Ōpōtiki Harbour Development. Kawerau District Council's housing and economic growth strategy will continue its focus on Stoneham Park and enabling economic development.

This local approach will provide more meaningful opportunities for engagement, ensuring that future development — including housing, infrastructure, and business land — is delivered in a way that supports balanced growth and reflects the unique character of each district.

For more information visit <https://ourplacesebop.org.nz/>.

**7.1 Whakatāne-Ohope Community Board – Activity Report May 2025(Cont.)**

Community Board Members will be invited to consultation events on the Local Growth Strategy in due course.

**4.8. Withdrawal of Proposed Plan Change 2: Keepa Road**

Proposed Plan Change 2, which was notified in 2018, is a private plan change that seeks to change the zoning of two parcels of land located on the corner of Keepa Road and State Highway 30, Whakatāne. The plan change proposed to change the current Light Industrial zoning to Residential to enable the future residential development of the land. Following notification, Council received 34 submissions and 12 further submissions. The plan change was placed on hold in late 2018, due to the need to undertake further technical assessments in response to the submissions. Council staff have recently received confirmation from the landowner's representative that the plan change proposal is being withdrawn. Public notices will be published shortly, and submitters will also be notified.

**4.9. Kāinga Ora – King Street site**

Kāinga Ora purchased the site on the corner of King and Stewart Streets and Washer Avenue (the old Countdown site) to provide a range of social housing options in Whakatāne. Given the change to the Kāinga Ora mandate they have now formally withdrawn a resource consent for what was proposed as 17 housing units and a commercial development. No information is available as to what will be done with the eight vacant lots.

**4.10. IANZ Audit**

Our Building Consent Authority (BCA) audit is scheduled for the 23 to 27 June 2025. The audit is run by IANZ, and it has been undertaken annually for the last two years. It tests our technical and system processes against our policy.

**7.1 Whakatāne-Ohope Community Board – Activity Report May 2025(Cont.)****5. People and Partnerships Update****5.1. Council 101**

The Whakatāne Youth Council received the first of many civics-related learning opportunities at its meeting when visited by Mayor Victor Luca, Deputy Mayor Lesley Immink and Youth Council rep, Cr Toni Boynton. The visit was an opportunity to discuss a number of Council-related issues and included a 'Council 101' presentation and a tour of the Council offices. The 101 presentation is made each year to the new Youth Council group as a way of outlining what local democracy is, how councils work, and how to get involved. The civics introduction provides a great overview for the Youth Council members and is particularly important in an election year.

**5.2. Community Plans**

Check out Council's website for everything you need to know about Community Planning happening in our rohe. Community Plans are a way to capture and prioritise the aspirations of area-based communities and create a path to achieve those goals. They're a way for local people to take positive action in their communities, and are supported by the Council.

**5.3. Updated Standing Orders**

Our Standing Orders have now been updated and adopted. You can find the new version on Council's public website.

**6. Strategy and Growth Update****6.1. Events give the local economy a boost**

Early April was one of the busiest event periods the district has seen in years with 30 events over a two-week period. This saw sporting events, family-friendly festivals, fishing tournaments, food experiences and workshops, theatre shows, markets, surfing festivals, Kiwi night walks, triathlons, pony rides, comedy gigs and more happening across the Whakatāne District.

**7.1 Whakatāne-Ohope Community Board – Activity Report May 2025(Cont.)**

The impact of these events goes beyond just great experiences. They provide a huge boost to the local economy, benefiting accommodation providers, retailers and hospitality businesses. Some of the larger events attracting visitors have been analysed, showing an estimated economic impact of \$910,000. These events showcase the richness of our region and highlight the passion and hard work of local organisers who make them happen for both our community and visitors.

**6.2. Tourism and Promotion - Autumn promotion is live**

The Autumn seasonal promotion is live on socials and the website. So far each of the five films have had an average of 7,000 views. The school holiday activity ads have just launched, encouraging people to head over to our rohe for the break or weekend visit. We also supported the Flavours of Plenty events, including the Tamariki Foodie Fair and the West End Wiggle.

**6.3. Climate Change Fund**

We're proud to be launching the Whakatāne Community Climate Action and Youth Development Funds – a new partnership between Whakatāne District Council and Trust Horizon, designed to empower our community to take real action on climate change. The funds' purpose is to increase community action in the Whakatane District.

It is aimed at local groups (but businesses can also apply, they just need to fund 50%) with a project to cut carbon emissions or build climate resilience. Eligibility and project possibility is kept wide as we wish to spark innovation, support equity, and grow climate leadership across our rohe.

There is \$95,000 available in 2025/26 with dedicated rounds each quarter. The maximum any application can apply for in a year is \$20,000.

There's also a special Youth Development Fund with \$5,000 set aside for young people (under 24 years old) who are based in or grew up in the Whakatane District to support them into climate-related education or training.

Applications for Round 1 open 1 July and close 15 August 2025.

The administrator of the fund is willing to meet with anyone to discuss potential projects or help with applications. If helpful, they are willing to attend one of your meetings to go over the fund in more detail.

**6.4. Te Rāhui Herenga Waka Whakatāne Boat Harbour**

Staff note the Board's request for an update on this project. At the time of writing this report no new information is available. If the position has changed at the time of the meeting, staff will provide a verbal update.

**7. Business and Corporate Services Update****7.1. Solid Waste****7.1.1. Waste and Litter Act Consultation**

The Waste Minimisation Act 2008 and Litter Act 1979 make up the key legislation that regulates waste and litter in New Zealand and central government is currently seeking feedback on proposed changes.

**7.1 Whakatāne-Ohope Community Board – Activity Report May 2025(Cont.)**

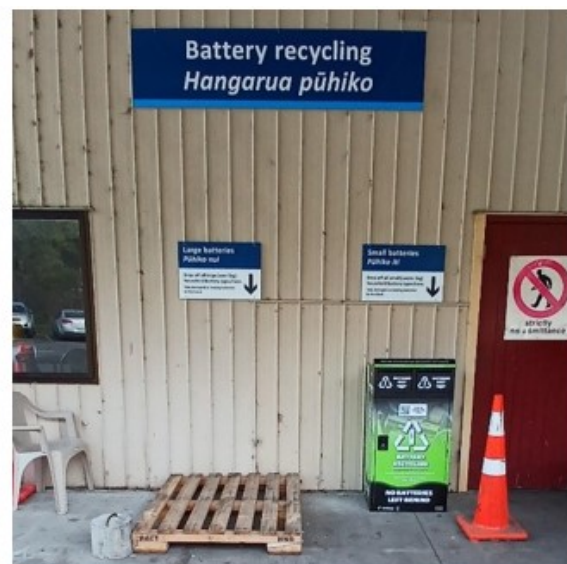
The proposed changes include:

- creating a framework for extended producer responsibility
- changes to how the waste levy is allocated to territorial authorities, and what they can spend the money on
- clarifying roles and responsibilities for central government, local government and the waste sector
- improving tools for compliance, monitoring, and enforcement
- enabling efficient and effective controls for littering and other types of mismanaged waste.

Further details can be found at : [Have your say on proposed amendments to waste legislation - Ministry for the Environment - Citizen Space](#)

These Acts impose responsibilities across several teams in council including, Solid Waste, Regulatory and Open Spaces. The deadline for submissions is 1 June 2025.

We have formed a team to prepare a submission on these changes and will present a draft to the Infrastructure and Planning Committee on 29 May 2025. However, if you have any feedback in the meantime please email our Solid Waste Manager, Nigel Clarke; [nigel.clarke@whakatane.govt.nz](mailto:nigel.clarke@whakatane.govt.nz) It would be helpful if you could please refer to specific submission questions in the document [Amendments-to-waste-legislation-proposals-and-questions-INFO1305.pdf](#) when providing feedback.

**7.2. Battery recycling**

The Solid Waste team is 'charged up' to be able to finally start promoting a safe and free way to recycle batteries at our Resource Recovery Centres. We have installed a new battery recycling unit at Whakatāne Resource Recovery Centre to recycle all small household batteries like AA, AAA, small cell batteries and even vape batteries. It has a heat sensor in it which is monitored 24/7 so is a safe way to store batteries ready to recycle. The unit was provided to us by Phoenix Recycling Group, a large battery recycling company that has supplied multiple councils with these units at a highly discounted price and is funded by our Waste Levy Fund keeping the costs away from our ratepayers but allowing us to still do the right thing.

**7.1 Whakatāne-Ohope Community Board – Activity Report May 2025(Cont.)**

We accept nearly all types of batteries and ensure they are recycled safely (full list of accepted batteries [here](#) ).

With the increase in truck, recycling facility, and landfill fires caused by batteries, we're pleased to offer this service to our community to help keep our contractors and sites safe.

We've started a month-long educational campaign to help our community learn how to safely store and recycle batteries. A newly designed brochure will be available at Customer Services, Te Kōputu (Whakatāne Library), and the Waste Zero Whakatāne stall at the Sunday Market. We'll also be sharing information through social media posts, radio spots, newspaper articles – and even videos (in both English and te reo Māori) featuring our very own [Tasha Thompson](#) and our friend [Tamati Waaka](#) from Papaka Ltd.

All information can be found [here](#) on our website. We require the public to tape over the battery terminals before they deposit them, so they don't 'short out' and ignite.

Nearest collection points:

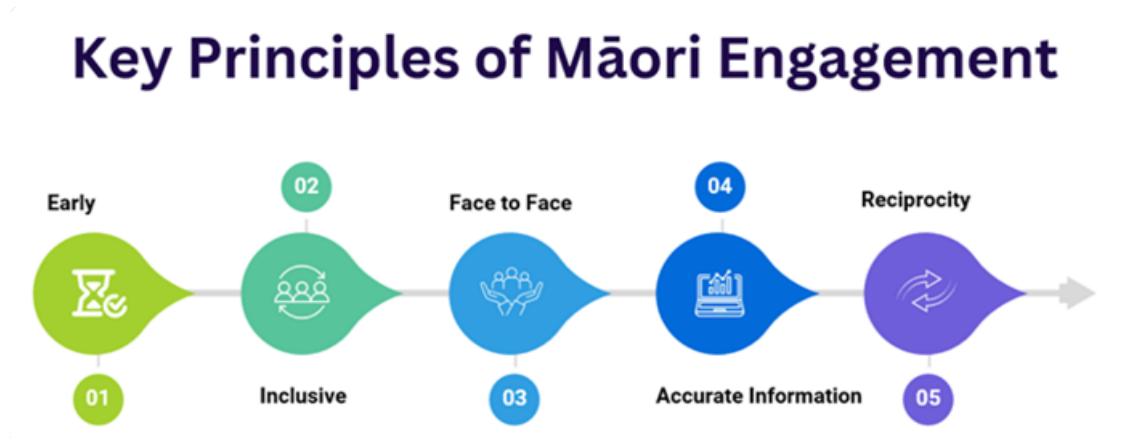
- Whakatāne Resource Recovery Centre – two dedicated battery recycling units (pictured above).
- Murupara Resource Recovery Centre – batteries are collected and transferred to Whakatāne for safe recycling.
- Other locations – Waste Zero Whakatāne stall at the first Sunday Market each month, Bunnings, and Supercheap Auto (for car batteries only).



We continue to work with Waste Zero Whakatāne and are pleased that they provide support back to Council supporting this campaign.

**8. Strategic Māori Partnerships Update****8.1. Best Practice**

The Toi Kōtūia team and extended staff members recently took part in a wānanga with Carlo Ellis on Best Practice Iwi Engagement. Carlo is the principal advisor of Te Aro Pū, a Strategic Advice and Critical Analysis consultancy firm. This wānanga enabled the team to reflect on past work programmes, what's working well, and how we can improve these practises in the future.

**7.1 Whakatāne-Ohope Community Board – Activity Report May 2025(Cont.)****8.2. First Noho Marae for 2025 in Te Teko**

A group of approximately 30 staff have had the privilege to stay at Ruaihona Marae 1 and 2 May at the first organisational Noho Marae for 2025. These noho marae are a great opportunity for our staff to increase their awareness and understanding of te ao Māori me ōna tikanga/the Māori world view and practises, become more comfortable and knowledgeable about and in these spaces and places, and build a deeper connection to their own self-awareness and our wider hapori/communities.

**9. News**

To keep up to date with current news members are encouraged to review the “Latest News” and “Public Notices”:

<https://www.whakatane.govt.nz/news> ; <https://www.whakatane.govt.nz/about-council/public-notice>

**Social media:** Social media is also a useful way for members to keep up to date with Council activities in your hapori.

<https://www.facebook.com/WhakataneDistrictCouncil>

<https://www.facebook.com/WhakataneAquaticCentre/>

<https://www.facebook.com/taketakemuseum>

**7.1 Whakatāne-Ohope Community Board – Activity Report May 2025(Cont.)**

<https://www.facebook.com/whakatanelibrary>

The Council Facebook page is a critical communications channel for our emergency management team and posts will always be put up during times the Incident Management Team is monitoring weather or other emergency events.

**Events:** For up to date listings on community events, information can be found here  
<https://www.whakatane.com/events>

<https://www.whakatane.com/events/community-events-and-markets>

**7.2 Governance Administration – May 2025****7.2 Governance Administration – May 2025**

To: **Whakatāne-Ōhope Community Board**

Meeting Date: **Monday, 12 May 2025**

Author: **A Dass / Governance Support Advisor**

Authoriser: **C Viljoen / Manager Governance Services**

Reference: **A2881214**

**1. Reason for the report - *Te Take mō tēnei rīpoata***

This report provides the Whakatāne/Ōhope Community Board with updated information on the latest discretionary funds application received for the Whakatāne/Ōhope ward and request that the Board consider these applications. It also includes information on other activities relevant to the Board's area, although the primary decision-making focus is on the funding aspect.

**2. Recommendations - *Tohutohu akiaki***

1. THAT the Governance Administration report - May 2025 be **received**; and
2. THAT the Whakatāne-Ōhope Community Board **considers** allocating discretionary funds to Lilly Collombet for costs associated in the Road Cycling Campaign in July 2025; and
3. THAT the Whakatāne-Ōhope Community Board **considers** allocating discretionary funds to Hospice to cover catering costs associated with their volunteer's lunch; and
4. THAT the Whakatāne-Ōhope Community Board **considers** allocating discretionary funds to the Mataatua Sports Trust to cover costs associated with the Mataatua Sports Awards 2025; and
5. THAT the Whakatāne-Ōhope Community Board **considers** allocating discretionary funds to Halo Whakatāne to assist in the costs associated with extending the cobblestone for the Matariki Constellation Plants; and
6. THAT the Whakatāne-Ōhope Community Board **considers** allocating discretionary funds to Heart Beats to assist in the purchase of an E mic wireless headset and a First Aid Kit.

**3. Background - *He tirohanga whakamuri*****3.1. Funding Criteria**

The criteria for the Community Board Discretionary Fund are:

- No retrospective funding applications will be considered.
- Applications will be considered throughout the year subject to funding availability and should be submitted at least 14 days before the meeting. Meeting dates can be found on - <https://www.whakatane.govt.nz/about-council/meetings>
- Supporting documentation on how you calculated your costs is required to justify the amount sought.

**7.2 Governance Administration – May 2025(Cont.)**

- Applications will be considered at the next appropriate Community Board meeting.
- The project must be held within the community board area you are seeking funding for
- The Community Board has the option to collaborate with other Boards in the joint funding of major projects.
- Boards generally lean towards funding an annual or biannual event once but reserve the right to consider each one on a case-by-case basis.
- A “guarantee against loss” may be offered to support an event that may require either seeding or back up finance – this is to give you confidence that funds up to the value offered will be available following the event if it runs at a loss.
- Applicants will be invited to attend the Public Forum at the commencement of the Board meeting the application will be considered at to provide a brief overview of the application. You will be notified of the time and date prior to the meeting.
- If successful, applicants will be required to use the relevant Community Board logo on advertising material and other items associated with the event or project to acknowledge the grant made.
- A declaration of expenditure and project report is required once the project has been completed.
- Funds not uplifted within six months from the allocation date will lapse.
- Applications are accepted throughout the year subject to funding availability.
- The key priority areas are – Youth – Environment – Economic Development – Recreation
- Grants between \$500 and \$2,000 will be considered to support individuals and groups attending a national or international cultural, sporting, leadership development event
- Grants of up to \$5,000 will be considered to support community focused projects and events.
- The Council’s Climate Change Strategy 2020-23 can be found on the Council’s webpage - <https://www.whakatane.govt.nz/contact-us/have-your-say/closed-consultations/climate-change-strategy-and-action-plans>.

**3.2. Project Fund**

The following table indicates the unallocated grants and subsidies (discretionary) fund:

## Whakatane-Ohope Community Board - AGENDA

## 7.2 Governance Administration – May 2025(Cont.)

<b>Whakatāne/Ōhope Community Board</b>			
<b>Unallocated Grants and Subsidies (Discretionary Fund) as at 30 April 2025 is \$46,308.89</b>			
Opening Balance carried forward from prior years unallocated grants			42,503.13
Funding operating surplus (deficit) for 2024 FY*			(14,235)
2024/25 Annual Plan			89,738.24
<b>2024/25 revised Budget of Grants and Subsidies to allocate</b>		<b>\$</b>	<b>118,006.31</b>
<b>2025 Allocations</b>			
8-Aug-24	VENUE HIRE FOR LIGHT PARTY, HAVE A HEART CHARITABLE TRUST	1,477	Approved & Paid
8-Aug-24	FUND TO ASSIST IN COSTS OF MATERIALS USED IN VIEWS IN TIME EXHIBITION SEPTEMBER TO NOVEMBER, EASTBAY QUILTERS	1,600	Approved & Paid
8-Aug-24	FUNDS JULY 2024 - TO ASSIST WITH COSTS ASSOCIATED WITH OUTWARD BOUND SEPTEMBER 2024, SAMUEL HALL	500	Approved & Paid
8-Aug-24	XAVIER AND OLIVER CHRISTIE	2,000	Approved & Paid
22-Aug-24	MALAYALEE COMMUNITY	350	Internal Payment
22-Aug-24	MALAYALEE COMMUNITY	515	Internal Payment
27-May-24	GRANT FOR COSTS ASSOCIATED WITH LIGHT UP WHAKATANE 2024	5,500	Internal Payment
11-Sep-24	THE EVENTS NETWORK FUNDING RETURNED	(4.66)	Payment Returned
30-Sep-24	FUND TO ASSIST IN COSTS TO PURCHASE A NEW WOOD THICKNESSER FOR CREW, EBAT CHARITABLE	1,599	Approved & Paid
30-Sep-24	FUND TO ASSIST IN COSTS OF PRINTING AND DELIVERING THEIR NEWSLETTER, ALZHEIMERS EASTERN BAY OF PLENTY	1,150	Approved & Paid
3-Oct-24	FUND TO ASSIST IN COSTS FOR TRAVEL AND ACCOMMODATION TO ATTEND THE NATIONAL CONFERENCE IN OCTOBER, EASTERN BAY COMMUNITY	1,100	Approved & Paid
3-Oct-24	FUND TO ASSIST IN TRAVEL COSTS ASSOCIATED TO ATTEND ROLLER DERBY WORLD CUP 2025, LET'S ROLL COACHING	500	Approved & Paid
3-Oct-24	FUND TO ASSIST PAM AND ESTHER PEARCE IN TRAVEL COSTS TO ATTEND THE HITACHI JAPAN EXCHANGE	1,897	Approved & Paid
9-Oct-24	EBOP DIAMOND SOFTBALL TEAM	2,000	Approved & Paid
9-Oct-24	FUND TO ASSIST IN COSTS ASSOCIATED WITH CHRISTMAS FLOAT PARADE 2024., ROTARY CLUB OF WHAKATANE	3,548	Approved & Paid
21-Nov-24	WOCBDF NOVEMBER 2024 NEIGHBOURHOOD SUPPORT TO ASSIST WITH COSTS ASSOCIATED WITH THE GET READY COMMUNITY DATA BASE	1,242	Approved & Paid
21-Nov-24	TO ASSIST WITH COSTS FOR VENUE HIRE AND PROMOTION FOR THE ANNUAL BOOK FAIR 2025, LIONS CLUB OF OHOPE BEACH CHARITABLE TRUST	1,400	Approved & Paid
21-Nov-24	FUNDING GRANT FOR THE AUSSIES, WHAKATANE SURF LIFESAVING CLUB	2,000	Approved & Paid
21-Nov-24	ASSIST IN THE COSTS FOR VENUE HIRE FOR THE TOUCH TOURNAMENT IN JANUARY 2025	2,885	Approved & Paid
10-Dec-24	ASSIST WITH COSTS ATTENDING THE GYMNASTICS NEW ZEALAND USA MENS TOURNAMENT TOUR IN 2025, JEAN-DANIEL ROSSET	1,000	Approved & Paid
17-Dec-24	FUND AS A KOHA FOR UTILISING THEIR MEETING FACILITIES, OHOPE VOLUNTEER FIRE BRIGADE	1,000	Approved & Paid
10-Dec-24	WHAKATANE KERALA COMMUNITY	635	Internal Payment
12-Feb-25	ASSIST WITH COSTS ASSOCIATED WITH TRAVELLING AND COMPETING AT THE 2025 WORLD FLY FISHING CHAMPIONSHIPS-BEN HENTON	2,000	Approved & Paid
14-Feb-25	EASTERN BAY OF PLENTY KAYAK FISHING CLUB	1,500	Approved & Paid
14-Feb-25	FUNDS FEBRUARY 2025 ASSIST WITH COSTS TO PURCHASE A 20 PLUS BIKE TRAILER FOR THE WHAKATANE YOUTH RIDERS,	4,500	Approved & Paid
14-Feb-25	ENHANCE COASTLANDS KAY MONTGOMERY ARTISTS FEES FOR ARTWORK CREATED 18 POWER BOXES IN COASTLANDS	5,000	Approved & Paid
14-Feb-25	FUND TO ASSIST IN THE COSTS ASSOCIATED WITH ESTABLISHING THE KIWI EXPERIENCE HUB- WHAKATANE KIWI TRUST- WHAKATANE KIWI TRUST	5,000	Approved & Paid
19-Feb-25	FUND TO ASSIST IN THE PURCHASE OF SAUSAGES IN THE PARK CELEBRATION ON 2 MARCH 2025, LIBERTY MINISTRIES TRUST	624	Approved & Paid
5-Mar-25	FUNDS TO WEST END WIGGLE TO COVER LABOUR COSTS ASSOCIATED WITH THE ARTS AND CRAFTS EXHIBITION TO BE HELD ON 11-13 APRIL 2025	1,000	Approved & Paid
5-Mar-25	TO ASSIST WITH FUNDS WITH THE HEART TO HEART EXPO AND FAMILY FESTIVAL 2025,	3,280	Approved & Paid
26-Mar-25	TO COVER HARDWARE COSTS SUCH AS LAPTOP, PHONE AND EFTPOS MACHINE FOR THEIR CLUB MEETINGS, OHOPE FRIENDSHIP CLUB	3,000	Approved & Paid
26-Mar-25	TO ASSIST WITH COSTS WITH THE TE HARO TOROA-NGATI AWA FESTIVAL IN APRIL 2025,	3,500	Approved & Paid
27-Mar-25	OHOPE BEACH FOOTBALL CLUB	800	Approved & Paid
28-Mar-25	PIRIPAI COASTLANDS BEACH RESIDENTS ASSOCIATION	1,500	Approved & Paid
7-Apr-25	FUND TO ASSIST IN THE ORGANISATION OF THE EVERYDAY HERO AWARD IN APRIL 2025-TRIDENT HIGH SCHOOL	1,600	Approved & Paid
10-Apr-25	SPONSORSHIP FOR TAMARIKI FOOD	4,500	Internal Payment
<b>Year to Date allocations</b>		<b>\$</b>	<b>71,697.42</b>
<b>Current unallocated Grants and Subsidies (Discretionary Fund)*</b>		<b>\$</b>	<b>46,308.89</b>

The current balance of the Whakatāne-Ōhope discretionary fund as at 30 April 2025 is approximately \$46,308.89.

#### 4. Subjects – *Kaupapa*

##### 4.1. Funding Applications

###### 4.1.1. Lilly Collombet

Lilly Collombet has been selected as one of six U19 women to represent the Black Magic Women's Road Cycling Team in international races across Belgium, The Netherlands, and France in July 2025. This prestigious opportunity will allow her to develop advanced racing skills, gain experience in team-based competition, and compete on the world stage. It also provides a platform to connect with professional cyclists, coaches, and team managers, supporting her aspiration to pursue a career in professional cycling and ultimately compete in events such as the Tour de France Femmes.

**7.2 Governance Administration – May 2025(Cont.)**

Lilly is seeking up to \$2,000.00 from the Board however, the project will have a total shortfall of approximately \$9-10,000.00.

**4.1.2. Hospice**

Hospice Eastern Bay of Plenty is seeking support for a special Volunteers lunch on Tuesday, 17 June 2025, celebrating the vital contributions of 110 volunteers. Collectively donating over 11,500 hours annually—valued at more than \$260,000—these volunteers play a crucial role in sustaining hospice services across the Eastern Bay. Traditionally marked with simple gestures, this year's event aims to provide a more meaningful acknowledgment through a modest \$35-per-head meal. The initiative not only honours their dedication but also fosters community connection, resilience, and ongoing support for compassionate care delivery.

The organisation is seeking \$3,740.00 to cover the costs associated with catering.

**4.1.3. Mataatua Sports Trust**

The Mataatua Sports Trust Awards celebrate the sporting achievements of individuals within the Mataatua Rohe and serve as a valued opportunity for whānau and communities to come together and honour local role models. After a hiatus, due to COVID-19, the awards successfully resumed for the 2022/2023 sporting years and will next be held for the 2024/2025 period. Nominations opened on Monday, 31 March 2025, and can be submitted online or via hardcopy from the Mataatua Sports Office.

The organisation is seeking \$2,300.00 to cover costs associated with the event. The Board has contributed for a shortfall of \$2,300.00 in 2023 for Mataatua Sports Awards.

**4.1.4. Halo Whakatāne**

HALO Whakatāne is seeking support from the Board to progress the Matariki Constellation Planting—an educational and cultural initiative launched in 2022 with local kura, Council, and businesses. Native trees representing the Matariki stars were planted in celestial formation, with ongoing enhancements led by youth and community groups. In 2025, HALO plans to extend the cobblestone path to improve accessibility and lay the foundation for interpretive signage. Future developments include inclusive audio-visual storytelling and low-voltage tree lighting, continuing to honour mātauranga Māori and community kaitiakitanga.

The group is seeking \$9,908.00 to cover the costs associated with the project.

**4.1.5. Heart Beats Community Exercise Program**

The Heart Beats community exercise program, now based at the Whakatāne War Memorial Hall, is seeking funding to purchase a wireless E-mic headset and amplifier to support clear instruction during classes. Participants range in age from 50 to 89, and the equipment is essential for safety and effective communication. Funding is also sought for a First Aid Kit to ensure immediate access in the event of minor injuries at the facility.

The group is seeking \$1,513.25 for the purchase of the E-mic and First Aid Kit.

**Attached to this report:**

- Appendix A – Lilly Collombet
- Appendix B – Hospice

Whakatane-Ohope Community Board - AGENDA

**7.2.1 Appendix A– Lilly Collombet**

- Appendix C – Mataatua Sport Trust
- Appendix D – Halo Whakatāne
- Appendix E – Heart Beats Community Exercise Program

**7.2.1 Appendix A– Lilly Collombet**

## Whakatane-Ohope Community Board - AGENDA

## 7.2.1 Appendix A– Lilly Collombet(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**1****CONTACT DETAILS**

1.1	Name of your organisation: N/A	
	Phone:	Email:
	Social Media Links – website, Facebook etc.	
	(N/A if applying as an individual)	

1.2	Name of principal contact: Lilly Collombet	
	Position held: Selected for the European Campaign for Black Magic U19 Women's Road Cycling Team.	
	Phone/Mobile: [REDACTED]	Email: [REDACTED]

1.3	Name of secondary contact: Rachael Collombet	
	Position held: Mother	
	Phone/Mobile: [REDACTED]	Email: [REDACTED]

1.4	How long has your organisation been operating?	N/A
	Objectives and activities of your organisation:	
	(N/A if applying as an individual)	

1.5	Is your group GST Registered?: No <input type="checkbox"/> Yes <input type="checkbox"/>	GST Number:
	(N/A if applying as an individual)	

## Whakatane-Ohope Community Board - AGENDA

## 7.2.1 Appendix A– Lilly Collombet(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**2****ABOUT YOUR FUNDING REQUEST**

2.1	Please provide a title for the project, service, event proposal for which you are seeking funding (approx 8 words):												
	Black Magic U19 Women's Road Cycling European Campaign July 2025 for Lilly Collombet												
2.2	<p>Give a brief description of the project, service, event proposal for which you are seeking funding <i>(if you have a separate project plan or require more space, please list the key points here and attach a full description of your proposal to the back of this form)</i>:</p> <p>I have been chosen as 1 of 6 U19 women to road cycle for the Black Magic Women's Road Cycling Team in international races in Belgium, The Netherlands and France over the month of July 2025. This will be an invaluable opportunity where I will learn: skills and racing strategies which I cannot learn in New Zealand, how to work and ride in a team, develop as a rider and it will give me a chance to compete on the world stage. I hope very much that this opportunity will provide a platform for me to meet professional cyclists, selectors, coaches and managers from professional cycling teams so I can learn from them as my dream is to be a professional cyclist and compete in the most prestigious races such as the Tour de France Femmes.</p>												
2.3	<table style="width: 100%;"> <tr> <td style="width: 50%;">How long does the project, service or proposal run?</td> <td style="width: 50%;">Starts: <u>28/06/25</u></td> </tr> <tr> <td>Is the project ongoing? (It will happen next year if I get picked, then again when I'm U23 if I am picked)</td> <td>Finishes: <u>30/07/25</u></td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td></td> </tr> </table>	How long does the project, service or proposal run?	Starts: <u>28/06/25</u>	Is the project ongoing? (It will happen next year if I get picked, then again when I'm U23 if I am picked)	Finishes: <u>30/07/25</u>	<input checked="" type="checkbox"/>							
How long does the project, service or proposal run?	Starts: <u>28/06/25</u>												
Is the project ongoing? (It will happen next year if I get picked, then again when I'm U23 if I am picked)	Finishes: <u>30/07/25</u>												
<input checked="" type="checkbox"/>													
2.4	<p>Funding Description – tick appropriate boxes</p> <table style="width: 100%;"> <tr> <td style="width: 40px;"><input type="checkbox"/></td> <td>Community Pride</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Cultural or Sporting Event</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Seed Funding for a community event</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Support for a community project</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Youth Development</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Environmental</td> </tr> </table>	<input type="checkbox"/>	Community Pride	<input checked="" type="checkbox"/>	Cultural or Sporting Event	<input type="checkbox"/>	Seed Funding for a community event	<input type="checkbox"/>	Support for a community project	<input checked="" type="checkbox"/>	Youth Development	<input type="checkbox"/>	Environmental
<input type="checkbox"/>	Community Pride												
<input checked="" type="checkbox"/>	Cultural or Sporting Event												
<input type="checkbox"/>	Seed Funding for a community event												
<input type="checkbox"/>	Support for a community project												
<input checked="" type="checkbox"/>	Youth Development												
<input type="checkbox"/>	Environmental												
2.5	<p>The Whakatāne District Council has adopted a set of Climate Change Principles to ensure that climate change be considered in all decisions. Please consider potential impacts to Climate Change that the project/event may have.</p> <p>I need to fly to Europe to compete.</p>												

A1862188

## Whakatane-Ohope Community Board - AGENDA

## 7.2.1 Appendix A– Lilly Collombet(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**3****MEASURING THE SUCCESS YOUR PROJECT, SERVICE OR EVENT PROPOSAL**

3.1 Show us how you will measure that your project, service or event proposal would be beneficial to the community

I would be very grateful to receive some funding help from the WHAKATĀNE-ŌHOPE COMMUNITY BOARD. I believe I could be a role model for young people in the EBOP especially for girls and young women in the community showing them that even though you may face challenges coming from a small town and having less resources than those in more affluent areas in NZ, you can achieve whatever you put your mind to if you believe, work hard to achieve your goals and have the support of your parents and your community. I am proud to show people where I come from, and I aspire to ride as a professional in Europe and win!

3.2

What will happen to the project if:

- this funding application is unsuccessful or,
- only a portion of the funds are received or,
- a guarantee against loss is provided rather than a grant?



The project will proceed as outlined



The project will be delayed  
(please specify expected length of delay): \_\_\_\_\_



The project will be downgraded



The project will be prevented from being carried out

## Whakatane-Ohope Community Board - AGENDA

## 7.2.1 Appendix A– Lilly Collombet(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

4 FINANCIAL DETAILS OF YOUR PROJECT, SERVICE OR PROPOSAL			
Note: All figures to include GST (if any).			
Please provide a breakdown of the budget for the project, service or proposal for which you are seeking assistance:			
PROJECT COSTS		PROJECT INCOME	
Description of cost	Amount	Income source	Amount
Flights Europe Return	\$ 3006.08	Applicant organisation's contribution	Whatever we need to put in
Flight Brussels	\$503.84	Kiwifruit Fundraiser	\$ 580
SVL Racing Insurance	\$1711.60	Eastpack Sponsorship Donation	\$500
Covermore Travel Insurance	\$1298	Quiz night Fundraiser (not happened yet – if we can sell all the tickets)	Possible \$1920
Black Magic Costs (accommodation, transport to races, food at races)	\$ 4000	Rotary Whakatane (applied for donation – no news yet)	Don't know
Food, Sundry & Living Costs in Belgium for July	\$4000	Bike Ride for Lilly – self fundraiser with Whakatane Cycle Club	Don't know
Clothing Kit for Black Magic Team	\$750		
International Cycling Licence	\$93.50		
<b>TOTAL ESTIMATED COST</b>	(a) 15363.02	<b>TOTAL INCOME</b>	(b) \$3000

**TOTAL FUNDING SHORTFALL/AMOUNT SOUGHT**  
*(i.e. 'a' minus 'b')*

**\$ 12363.02**

At the time of submitting the application I did not have further quotes or invoices. I can supply you with the invoice for the Black Magic Campaign deposit which is \$500. We have been told this amount eventually will total \$4000. This is being subsidised by Black Magic as the actual costs are expected to be around \$8000. If while the girls are over there, the team decide to race in more races than those that are currently in the programme, the entry and travel costs will be extra on top of this amount. We have purchased kit for Lilly from Tinelli and the amount has come to just over \$750 so far. The first invoice was \$613.07. Lilly has the second invoice which I think was just over \$120. I'm really sorry – but I am unable to provide you the actual invoices as we are contractually bound by Tinelli for confidentiality as they help with sponsorship for the kit and they provide an exclusive deal for Black Magic. We have now discovered that we will need to buy Lilly another pair of racing shoes which will be approximately \$500 – \$600, but she will buy these in Belgium as they will be cheaper there. The living costs in Belgium I have put on the form are an estimate. To be honest we don't really know how expensive this will be apart from the fact that the Euro is currently running at nearly \$2 NZ to 1 Euro. We will not be with Lilly, so obviously we need to make sure she has enough money to live, get bike repairs done etc and deal with any unforeseen circumstances. Lilly is very good with money and she will be busy training and racing so this trip is certainly not a trip where she will be going shopping or sightseeing. Her International Cycling License has now been purchased, and we received a discount for this and it cost \$55. I am able to attach that invoice for you. On the project income side, developments since the application was made are that Rotary Whakatane have given Lilly \$1000 towards the campaign and we have sold all our tables for the quiz night fundraiser. We are hoping to fund raise more from some raffles we will run on the night. (3 May) The bike ride fundraiser (17 May) will be a social event rather than a fundraiser where people can donate if they want to, but they don't have to.

## Whakatane-Ohope Community Board - AGENDA

## 7.2.1 Appendix A– Lilly Collombet(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form - Organisation

**5****OTHER COUNCIL FUNDING****Note: All figures to include GST (if any)**

What funding assistance has your group/organisation applied for **and/or** received from the Council over the past 3 years – either by way of a grant or 'in kind' support (advertising, promotional material, equipment, donations)

Year	Amount received (either \$ or in kind)	Purpose
		Nil

**6****DECLARATION**

We the undersigned do solemnly and sincerely declare and acknowledge that:


- The details we have given in all sections of this application are true and correct to the best of our knowledge.
- We have the authority to commit our group to this application.
- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a **publicly available** agenda.  
(If you do not wish for any personal details to be made public, please indicate this in your application.  
The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- We will provide a short summary of the project's success, benefits and promotion within 30 days.
- We acknowledge and approve receiving further communications from the Community Board.

Name:	Lilly Collombet
Position held:	Road Cyclist for Black Magic U19 European Women's Team 2025
Signature:	L S Collombet 
Date:	07/04/2025
Any personal details to withhold:	
Name:	Rachael Collombet
Position held:	Mother
Signature:	R M Collombet 
Date:	07/04/2025
Any personal details to withhold:	


A1862188

## Whakatane-Ohope Community Board - AGENDA

## 7.2.1 Appendix A– Lilly Collombet(Cont.)



## Ticket & receipt



Passenger name  
COLLOMBET/  
LILLYMISS

Membership Tier  
BLUE


Your booking reference: **LMQ6RN**


Your ticket is stored in our booking system. This receipt is your record of your ticket and is part of your conditions of carriage. For more information you can [read the notices and conditions of carriage](#).


You might need to show this receipt to enter the airport or to prove your return or onwards travel to immigration.


Check with your departure airport for restrictions on the carriage of liquids, aerosols and gels in hand baggage and check your visa requirements.

Please check our [Dangerous Goods information](#) to find out what you can and can't bring on board. Some substances and certain items are restricted, like portable electronic devices, spare batteries or smart bags.

Check in online, or 

90 minutes 

60 minutes 

45 minutes 

Check in at the airport. At most airports you need to arrive **3 hours** before departure, but it can be up to **4 hours** to complete all the travel requirements. Please check the best time to arrive for your journey below.

90 minutes before take-off go through passport control.

60 minutes before take-off be ready at the gate (Premium Economy, Economy Class).




45 minutes before take-off be ready at the gate (First Class, Business Class).

### Your travel information




All times shown are local for each city

→ Departing » From Auckland, New Zealand

Leg 1 of 4 | Auckland (AKL) to Dubai (DXB) | Operated by Emirates (equipment owner - Emirates)

Flight <b>EK 449</b>	Check-in at 05Jun2025 <b>17:00</b>	Departure 05Jun2025 <b>20:30</b>		<b>AUCKLAND</b> Departing AKL, Auckland International Airport International Terminal
Economy Saver				
Seat	Status <b>Confirmed</b>	Arrival 06Jun2025 <b>05:35</b>		<b>DUBAI</b> Arriving DXB, Dubai International Airport Terminal 3
Coupon validity: not before 05Jun2025 / not after 05Jun2025				<b>Baggage 30Kgs</b>

Leg 2 of 4 | Dubai (DXB) to Paris (CDG) | Operated by Emirates (equipment owner - Emirates)

Flight <b>EK 073</b>	Check-in at 06Jun2025 <b>05:20</b>	Departure 06Jun2025 <b>08:20</b>		<b>DUBAI</b> Departing DXB, Dubai International Airport Terminal 3
Economy Saver				
Seat	Status <b>Confirmed</b>	Arrival 06Jun2025 <b>13:30</b>		<b>PARIS</b> Arriving CDG, Charles De Gaulle Airport Aerogare 2 Terminal C
Coupon validity: not before 06Jun2025 / not after 06Jun2025				<b>Baggage 30Kgs</b>



7.2.1 Appendix A– Lilly Collombet(Cont.)



A STAR ALLIANCE MEMBER 

REÇU

NOM DU PASSAGER

COLLOMBET/LILLYMR

SERVICE CENTRE

Page de contact [brusselsairlines.com/contacts](https://brusselsairlines.com/contacts)

**Exonéré de TVA selon Art 41 §1 1°**

**Ce document est votre preuve de paiement et peut être utilisé pour des raisons fiscales et légales.**

Service lié à aucun vol spécifique

Services supplémentaires	EUR
Miscellaneous Charge	20.00

Ce service additionnel est valide jusqu'à un an après la délivrance de ce document. Ceci est uniquement applicable pour les vols opérés par Brussels Airlines et n'est pas remboursable.

Montant total

	EUR
Montant total	20.00

MODE DE PAIEMENT

	EUR
Credit Card American Express	20.00

Conditions

Non remboursable.



A STAR ALLIANCE MEMBER 

REÇU

NOM DU PASSAGER

COLLOMBET/LILLYMR

SERVICE CENTRE

Page de contact [brusselsairlines.com/contacts](https://brusselsairlines.com/contacts)

**Exonéré de TVA selon Art 41 §1 1°**

**Ce document est votre preuve de paiement et peut être utilisé pour des raisons fiscales et légales.**

Fee details

VOL

Toulouse (TLS) → Bruxelles (BRU)

Numéro de vol Date de départ

SN3668 30 juin 2025

Services supplémentaires EUR Statut

Vélo \*\* OK\*

\* Status: OK=Peut être utilisé

\*\*pour le prix veuillez vous référer au total

Ce service additionnel est valide jusqu'à un an après la délivrance de ce document. Ceci est uniquement applicable pour les vols opérés par Brussels Airlines et n'est pas remboursable.

Montant total

EUR

Montant total 80.00

MODE DE PAIEMENT

EUR

Credit Card American Express 80.00

Conditions

Non remboursable.

Brussels Airlines NV/SA - BTW/TVA BE0400.853.488  
Jaargetijdenlaan 100-102 Bus 30 - 1050 Brussel - Avenue des Saisons 100-102 Boîte 30 - 105  
Bruxelles - Belgium

## 7.2.1 Appendix A– Lilly Collombet(Cont.)



A STAR ALLIANCE MEMBER

REÇU

## NOM DU PASSAGER

LILLY COLLOMBET

## SERVICE CENTRE

Page de contact brusselsairlines.com/contacts

## DOCUMENT

Numéro de réservation KU9XIR

Numéro de billet 0822300898183

Emis le 19/3/2025

Emis par BRUSSELS AIRLINES

Lieu d'émission BRUSSELS

Page 2 de 4

## Exonéré de TVA selon Art 41 §1 1°

Ce document est votre preuve de paiement et peut être utilisé pour des raisons fiscales et légales.

## DÉTAILS DU PRIX (BILLET)

	EUR
Tarif	115.00
Taxes	
Surcharge internationale/domestique (YQ)	2.00
Surcharge internationale/domestique (YQ)	9.00
Redevance pour les services aux passagers et redevance sécurité (BE)	0.28
Taxes d'aéroport (FR)	5.14
Taxes d'aéroport (FR)	10.40
(O4)	7.40
Redevance pour les services aux passagers (QX)	6.29
Frais	
Suppléments*	0.00
Montant total	155.51

## MODE DE PAIEMENT

Ticket: Credit Card American Express AX 155.51  
XXXXXXXXXXXXXX

## Whakatane-Ohope Community Board - AGENDA

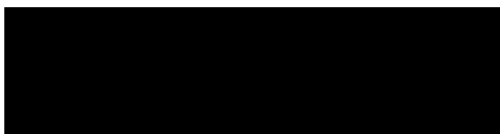
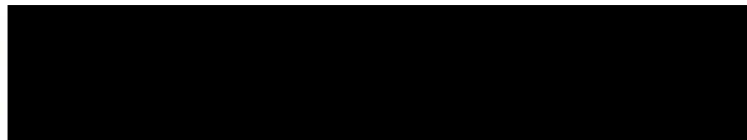
**7.2.1 Appendix A– Lilly Collombet(Cont.)**

Hi Rachael

Overnight we have been advised by SVL that they will require a premium for the entire trip i.e. €868. They have not commented whether or not they are also arranging insurance for the Black Magic Team (SVL are very conscious of privacy regulations in the EU therefore we must presume that BMT has made other arrangements.

Anyway, once you have clarified matters with BMT let us know so that we can make appropriate arrangements.

Regards



Hi Rachael

Our earlier emails refer.

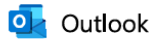
We presume the insurance arranged by the U19 Black Magic team will be either insurance arranged through Cycling NZ (they use AON to provide insurance through an insurer known as HDI). We cannot comment specifically on the HDI coverage as the arrangements are exclusive to Aon but if the team have arranged training and competition cover through SVL (who we work with) then it will cover claims arising from training and competition.

Assuming it is SVL their arrangements are ICU sanctioned/ approved. HDI we understand is also ICU approved.

**Trip Insurance**

Insurance is required for the customary travel risks because the competition/ training cover specifically excludes the ordinary travel risks; and it also includes transit damage for the bike (declared sum insured \$11,500 – the standard per item limit is \$1,500 but an additional \$10k has been added to give a total sum insured of \$11,500). We will arrange this with Cover-More Insurance. The quoted premium for the trip insurance is \$1,298 – see attached and policy wording. The quotation includes transit cover for the bike for a sum insured of \$11,500 but if transit insurance was not included for the bike the premium would have been \$665. We strongly recommend that you include the bike as they can be easily damaged in transit. However, it will not cover the bike whilst in use.

7.2.1 Appendix A– Lilly Collombet(Cont.)



Receipt

From [REDACTED]  
Date [REDACTED]  
To [REDACTED]



Thank you for using CCN today Lilly.

A summary of your transaction is included below. Please don't hesitate to contact us if you have any questions.

## Receipt

**Cycling New Zealand**  
Order# CCN-2244400

Item	Qty	Sub Total
Cycling New Zealand - 2025 International Race Licence		
- Lilly Collombet - Road/Track/Cyclocross International Race Licence	1	55.00
Sub Total:		\$55.00
Total:		\$55.00

**Summary**

Paid On Apr 16, 2025, 09:27 PM  
Total Paid: NZD \$55.00  
Vendor: Stripe  
Paid by: Online Payment  
Credit Card Number: xxxx xxxx xxxx 8914

7.2.1 Appendix A– Lilly Collombet(Cont.)



TAX INVOICE

Lilly Simone Collombet



Description	Quantity	Unit Price	Amount NZD
Deposit for the 2025 U19 Euro Campaign. Cost related to transport, food and team support.	1.00	500.00	500.00
Subtotal			500.00
TOTAL NZD			500.00

**Due Date: 27 Mar 2025**  
The club really appreciates your support.  
Direct Bank Deposit: 06-0943-0854044-00  
International Deposit Bank: ANZ Bank New Zealand Limited, 58 Ardmore Street, Wanaka 9305, New Zealand  
Sort Code: 060943 Account Number: 0854044  
Swift/BIC code: ANZBNZ22

----- ✂ -----

**PAYMENT ADVICE**

To: Black Magic Women Cycling Club Incorporated  
50 Charles Crt  
Wanaka 9382  
Otago  
NEW ZEALAND

Customer	Lilly Simone Collombet
Invoice Number	INV-0101
Amount Due	500.00
Due Date	27 Mar 2025
Amount Enclosed	<div>Enter the amount you are paying above</div>

**7.2.2 Appendix B– Hospice**

**7.2.2 Appendix B– Hospice**

## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B– Hospice(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**1****CONTACT DETAILS**

1.1	Name of your organisation: Hospice Eastern Bay of Plenty	
	Phone: 07 307 2244	Email: margaret@hospiceebop.org.nz
	Social Media Links – website, Facebook etc.	
	<a href="https://www.facebook.com/HospiceEBOP">https://www.facebook.com/HospiceEBOP</a> <a href="https://www.hospiceebop.org.nz/">https://www.hospiceebop.org.nz/</a>	
	<i>(N/A if applying as an individual)</i>	

1.2	Name of principal contact: Margaret Kempton	
	Position held: Grant Writer	
	Phone/Mobile: [REDACTED]	Email: [REDACTED]

1.3	Name of secondary contact: Bryce Sheedy	
	Position held: CEO	
	Phone/Mobile: [REDACTED]	Email: [REDACTED]

1.4	How long has your organisation been operating?	38 years
	Objectives and activities of your organisation:	
	<p>Hospice Eastern Bay of Plenty (Hospice EBOP) is dedicated to providing comprehensive palliative care that addresses the physical, emotional, spiritual, and social needs of patients with life-limiting illnesses, ensuring they live as fully as possible and die with dignity in their chosen environment. The organisation extends support to families and whānau through grief and bereavement counselling services, recognising the importance of holistic care. Specialist palliative care nurses offer home-based visits to manage symptoms, collaborating with general practitioners and other healthcare providers to coordinate effective patient care. Additionally, Hospice EBOP provides medical equipment loans to patients as needed, enhancing comfort and care at home. These services are offered free of charge, underscoring the organisation's commitment to accessible, compassionate end-of-life care.</p>	
	<i>(N/A if applying as an individual)</i>	

1.5	Is your group GST Registered?: Yes ✓ <i>(N/A if applying as an individual)</i>	GST Number: [REDACTED]
-----	---	------------------------

## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B– Hospice(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**2****ABOUT YOUR FUNDING REQUEST**

- 2.1 Please provide a title for the project, service, event proposal for which you are seeking funding (approx 8 words):

**Volunteer Week Appreciation Lunch – Celebrating Hospice Volunteer Contributions**

- 2.2 Give a brief description of the project, service, event proposal for which you are seeking funding (*if you have a separate project plan or require more space, please list the key points here and attach a full description of your proposal to the back of this form*):

Hospice Eastern Bay of Plenty is seeking support from the Community Board Fund to celebrate and acknowledge the incredible contributions made by our volunteers during Volunteer Week in June 2025. Specifically, we plan to host a special lunch event for 110 volunteers on Tuesday, June 17, 2025.

Our volunteers generously donate over 11,500 hours of their time each year, providing vital support that equates to more than \$260,000 annually, calculated at the minimum wage rate of \$23 per hour. This outstanding contribution highlights volunteers' crucial role in ensuring that our hospice services remain accessible and effective for the Eastern Bay community.

Typically, volunteer recognition has been modest (e.g., tea and biscuits), but this year we wish to provide a more meaningful celebration to genuinely express our gratitude and strengthen community ties. We have costed a modest (\$35/head) meal and seek community board funding to support this initiative.

The substantial support Hospice EBOP receives from volunteers not only reflects deep community engagement but also underscores the local recognition of the essential services we provide. Volunteer engagement fosters social cohesion, community connection, and resilience, greatly enhancing our ability to deliver compassionate and effective care to our community.

- 2.3

How long does the project, service or proposal run? Starts: 17 June 2025

Is the project ongoing? ☐

Finishes: 17 June 2025

- 2.4 Funding Description – tick appropriate boxes

☒ Community Pride

☐ Cultural or Sporting Event

☐ Seed Funding for a community event

☒ Support for a community project

☐ Youth Development

☐ Environmental

- 2.5 The Whakatāne District Council has adopted a set of Climate Change Principles to ensure that climate change be considered in all decisions. Please consider potential impacts to Climate Change that the project/event may have.

None

## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B– Hospice(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**3****MEASURING THE SUCCESS YOUR PROJECT, SERVICE OR EVENT PROPOSAL**

3.1 Show us how you will measure that your project, service or event proposal would be beneficial to the community

The thousands of volunteer hours donated annually demonstrate the significant ongoing benefit our community receives through volunteer involvement, equating to substantial economic value and essential service support. (Over 11,500 hours each year provide vital support that equates to more than \$260,000 annually, calculated at the minimum wage rate of \$23.50/hour). This outstanding contribution highlights volunteers' crucial role in ensuring that our hospice services remain accessible and effective for the Eastern Bay community.

The continued willingness of volunteers to engage and contribute time year after year indicates deep community commitment and high satisfaction levels.

This event aims to reinforce this commitment further, ensure sustained volunteer involvement, maintain community support for hospice services, and promote an ongoing culture of volunteerism and social connectedness within our town and region.

3.2

What will happen to the project if:

- this funding application is unsuccessful or,
- only a portion of the funds are received or,
- a guarantee against loss is provided rather than a grant?

☐

The project will proceed as outlined

☐

The project will be delayed

(please specify expected length of delay):

---



The project will be downgraded (tea and a biscuit)

☐

The project will be prevented from being carried out

## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B– Hospice(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**4****FINANCIAL DETAILS OF YOUR PROJECT, SERVICE OR PROPOSAL****Note: All figures to include GST (if any).**

Please provide a breakdown of the budget for the project, service or proposal for which you are seeking assistance:

PROJECT COSTS		PROJECT INCOME	
Description of cost	Amount	Income source	Amount
Salaries / wages	\$	Applicant organisation's contribution	\$
Postage / telephone / administration	\$	Fundraising	\$
Advertising / promotion	\$	Donations / sponsorship	\$
Professional fees	\$	Entry fees	\$
Travel costs	\$	Value of donated material	\$
Project materials	\$	Other Grants applied for (please specify):	\$
Labour cost	\$		\$
Venue / equipment hire	\$	Other income (please specify):	
Other costs (please specify):	\$		\$
Lunch for 110 volunteers	\$3740		\$
	\$		\$
	\$		
	\$		\$
<b>TOTAL ESTIMATED COST</b>	<b>(a) \$3740</b>	<b>TOTAL INCOME</b>	<b>(b) \$0</b>

**TOTAL FUNDING  
SHORTFALL/AMOUNT SOUGHT**  
(i.e. 'a' minus 'b')

\$ 3740

## 7.2.2 Appendix B– Hospice(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form - Organisation

**5****OTHER COUNCIL FUNDING****Note: All figures to include GST (if any)**



What funding assistance has your group/organisation applied for **and/or** received from the Council over the past 3 years – either by way of a grant or 'in kind' support (advertising, promotional material, equipment, donations)

Year	Amount received (either \$ or in kind)	Purpose
2025	\$1500 received	Community matching fund-for patient transfer equipment

**6****DECLARATION**

We the undersigned do solemnly and sincerely declare and acknowledge that:

- The details we have given in all sections of this application are true and correct to the best of our knowledge.
- We have the authority to commit our group to this application.
- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a **publicly available** agenda.  
(If you do not wish for any personal details to be made public, please indicate this in your application.  
*The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.*)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- We will provide a short summary of the project's success, benefits and promotion within 30 days.
- We acknowledge and approve receiving further communications from the Community Board.

Name:	Margaret Kempton
Position held:	Grant Writer
Signature:	
Date:	09/04/25
Any personal details to withhold:	
Name:	Bryce Sheedy
Position held:	CEO
Signature:	
Date:	09/04/25
Any personal details to withhold:	

7.2.2 Appendix B– Hospice(Cont.)

**Project Plan- Volunteer Week Appreciation Lunch – Celebrating Hospice Volunteer Contributions**

Hospice Eastern Bay of Plenty is seeking support from the Community Board Fund to celebrate and acknowledge the incredible contributions made by our volunteers during National Volunteer Week (21-25 June 2025). We plan to host a special lunch event for 110 volunteers on Tuesday, 17 June 2025.

Our 135 volunteers generously donated 11,638 hours in the 2023/2024 financial year, providing essential services and support valued at over \$260,000 annually. Their roles include shop assistance, testing and tagging electrical goods, delivering loan equipment, repairing patient equipment, patient companionship, life story writing, dog walking, grocery collections, and fundraising support.

Typically, volunteer recognition has been modest, such as tea and biscuits. This year, we aim to provide a more meaningful event to genuinely express our gratitude and reinforce community bonds. Funding from the Community Board will specifically support the meal costs.

**Costs Breakdown**

Item	Covered by
Invitations	Hospice EBOP
Volunteer Appreciation Tokens	Hospice EBOP
Funding Requested for Meals	\$3,740 (110 meals at \$34/head, Ōhope Club)

The cost of this acknowledgment is minimal compared to the tremendous value and support that volunteers contribute to our community.

**Benefit to the Community**

Direct community feedback reflects the ongoing benefits of volunteer contributions, highlighting how volunteer support enhances patient care, reduces caregiver stress, and builds stronger community connections. Sustained volunteer involvement also demonstrates community cohesion and commitment to our essential hospice services.

**Project Plan: Volunteer Appreciation Lunch Event**

**Objective:** Celebrate volunteer contributions, foster community bonds, and increase volunteer satisfaction and retention.

Date: Tuesday, 17 June 2025

Location: Ōhope Club

**Key Tasks and Timeline:**

April/May 2025: Secure venue and catering, confirm attendees, and distribute invitations

Early June 2025: Finalize attendance numbers

Mid-June 2025: Prepare certificates or appreciation tokens.

**7.2.2 Appendix B– Hospice(Cont.)**



Hi there Jane,

This is Asanka from Skipper's Restaurant. Here is our quote for your function:

**Menu:**

- Roast pork
- Butter chicken
- Rice
- Stir-fry vegetables
- Roast potatoes
- Green salad
- Cheesecake for dessert

**Price:** \$34 per person

If this suits your needs, please let me know.

Thank you,  
Asanka

**7.2.3 Appendix C– Mataatua Sport Trust**

**7.2.3 Appendix C– Mataatua Sport Trust**

## Whakatane-Ohope Community Board - AGENDA

## 7.2.3 Appendix C– Mataatua Sport Trust(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**1****CONTACT DETAILS**

1.1	Name of your organisation: Mataatua Sports Trust	
	Phone: 027 677 5890	Email: admin@mataatuassports.co.nz
	Social Media Links – website, Facebook etc. <a href="#">Mataatua Sports Trust NZ</a>	
	<a href="#">Mataatua Sports Trust   Facebook</a>	
	<i>(N/A if applying as an individual)</i>	

1.2	Name of principal contact: Chris Marjoribanks	
	Position held: Chairperson	
	Phone/Mobile: [REDACTED]	Email: [REDACTED]

1.3	Name of secondary contact: Heather Balcombe	
	Position held: Office Administrator	
	Phone/Mobile: [REDACTED]	Email: [REDACTED]

1.4	How long has your organisation been operating?	Incorporated since 1998 27 years
	Objectives and activities of your organisation:	
	<p>The Mataatua Sports Trust Awards honour the achievement in sports of people within the Mataatua Rohe. Held annually the awards event provides an opportunity for nominated individuals, their whanau and community to gather and celebrate and recognise role models within their community. The event is Marae based and is a smokefree, alcohol free event and engages with whanau to present roles models to promote healthy active lifestyles. The event also engages volunteers to help on the day of the event.</p>	
	<i>(N/A if applying as an individual)</i>	

1.5	Is your group GST Registered?: No <input type="checkbox"/> Yes <input checked="" type="checkbox"/>	GST Number [REDACTED]
	<i>(N/A if applying as an individual)</i>	

## Whakatane-Ohope Community Board - AGENDA

## 7.2.3 Appendix C– Mataatua Sport Trust(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**2****ABOUT YOUR FUNDING REQUEST**

2.1 Please provide a title for the project, service, event proposal for which you are seeking funding (approx 8 words):

Mataatua Sports Trust Awards 2025

2.2 Give a brief description of the project, service, event proposal for which you are seeking funding (if you have a separate project plan or require more space, please list the key points here and attach a full description of your proposal to the back of this form):

The Mataatua Sports Trust Awards honour the achievement in sports of people within the Mataatua Rohe. Held annually the awards event provides an opportunity for nominated individuals, their whanau and community to gather and celebrate and recognise role models within their community.

Due to the impacts of Covid 19 the Awards were put on hold from 2019 until an appropriate period until full participation and attendance by nominees and whanau was achievable. We are were able to hold the awards ceremony for the 2022/2023 sporting years and will now hold the event again for the 2024/2025 sporting years. Nomination forms will be available online or hardcopy forms can be collected from the Mataatua Sports Office. Nominations opened on Monday 31<sup>st</sup> March 2025.

2.3

How long does the project, service or proposal run?

Starts: 14 July 2025

Is the project ongoing? ☐

Finishes: 14 July 2025

2.4 Funding Description – tick appropriate boxes

☒ Community Pride☒ Cultural or Sporting Event☒ Seed Funding for a community event☒ Support for a community project☒ Youth Development☐ Environmental

2.5 The Whakatāne District Council has adopted a set of Climate Change Principles to ensure that climate change be considered in all decisions. Please consider potential impacts to Climate Change that the project/event may have.

**7.2.3 Appendix C– Mataatua Sport Trust(Cont.)****WHAKATĀNE-ŌHOPE COMMUNITY BOARD**  
**Application Form**

The Mataatua Wharenuī has efficient water and waste management systems, committed to reducing environmental impact. The venue is easily accessible with carparking for vans, allowing people to travel in groups or cycling. We use local suppliers to reduce carbon emissions through travel. The catering uses recyclable material or reusable material for utensils/plates, minimising waste.

## Whakatane-Ohope Community Board - AGENDA

## 7.2.3 Appendix C– Mataatua Sport Trust(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**3****MEASURING THE SUCCESS YOUR PROJECT, SERVICE OR EVENT PROPOSAL**

3.1 Show us how you will measure that your project, service or event proposal would be beneficial to the community

This event will result in economic contribution to the community. This includes utilisation of local businesses, such as, IT support and hire of local facilities and catering services and in addition, utilisation of local accommodation. It adds profile to Whakatane as a venue for hosting events and build experience within volunteers to project manage these types of events. This includes profiling Whakatane through local radio stations Sun FM and Tumeke FM.

The Mataatua Sports Trust Awards honour the achievement in sports of people within the Mataatua Rohe. Held annually the awards event provides an opportunity for nominated individuals, their whanau and community to gather and celebrate and recognise role models within their community. The event is Marae based and is a smoke free, alcohol-free event and engages with whanau to present roles models to promote healthy active lifestyles. Volunteers are sought to help run the event.

All nominees and attendees and supporting whanau will benefit from this grant. The awards evening allows for recognition of all nominees across the Mataatua Region and those descendants who live outside the region. The awards embrace full Māori cultural protocols including entertainment and a served meal.

3.2

What will happen to the project if:

- this funding application is unsuccessful or,
- only a portion of the funds are received or,
- a guarantee against loss is provided rather than a grant?



The project will proceed as outlined



The project will be delayed  
(please specify expected length of delay): \_\_\_\_\_



The project will be downgraded



The project will be prevented from being carried out

## 7.2.3 Appendix C– Mataatua Sport Trust(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**4****FINANCIAL DETAILS OF YOUR PROJECT, SERVICE OR PROPOSAL****Note: All figures to include GST (if any).**

Please provide a breakdown of the budget for the project, service or proposal for which you are seeking assistance:

PROJECT COSTS		PROJECT INCOME	
Description of cost	Amount	Income source	Amount
Salaries / wages	\$	Applicant organisation's contribution	\$ 1,418.00
Flowers	\$ 800.00	Fundraising	\$
Advertising / promotion	\$ 1,000.00	Donations / sponsorship	\$10,000.00
Professional fees	\$	Entry fees	\$
Printing Certificates/Booklets/Tickets	\$ 1,173.00	Value of donated material	\$
Project materials	\$	Other Grants applied for (please specify):	\$
Labour cost	\$		\$
Venue / equipment hire	\$ 3,795.00	Other income (please specify):	
Other costs (please specify):	\$	AGT Funding Grant (in process)	\$ 7,520.00
Technical Support	\$ 3,680.00		\$
Trophy Engraving	\$ 612.50		\$
Catering	\$10,177.50		
<b>TOTAL ESTIMATED COST</b>	<b>(a) \$21,238.00</b>	<b>TOTAL INCOME</b>	<b>(b) \$18,938.00</b>

**TOTAL FUNDING  
SHORTFALL/AMOUNT SOUGHT**  
(i.e. 'a' minus 'b')

\$ 2,300.00
-------------

## 7.2.3 Appendix C– Mataatua Sport Trust(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form - Organisation

**5****OTHER COUNCIL FUNDING****Note: All figures to include GST (if any)**

What funding assistance has your group/organisation applied for **and/or** received from the Council over the past 3 years – either by way of a grant or 'in kind' support (advertising, promotional material, equipment, donations)

Year	Amount received (either \$ or in kind)	Purpose
2023	\$2,300.00	Mataatua Sports Awards 2023

**6****DECLARATION**

We the undersigned do solemnly and sincerely declare and acknowledge that:

- The details we have given in all sections of this application are true and correct to the best of our knowledge.
- We have the authority to commit our group to this application.
- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a **publicly available** agenda.  
(If you do not wish for any personal details to be made public, please indicate this in your application.  
The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- We will provide a short summary of the project's success, benefits and promotion within 30 days.
- We acknowledge and approve receiving further communications from the Community Board.

Name:	Chris Marjoribanks
Position held:	Chairperson
Signature:	
Date:	
Any personal details to withhold:	
Name:	Kathleen Belshaw
Position held:	Trustee
Signature:	
Date:	
Any personal details to withhold:	

## Whakatane-Ohope Community Board - AGENDA

## 7.2.3 Appendix C– Mataatua Sport Trust(Cont.)



## Quote

**Client:** Mataatua Sports Trust  
**Attention:** Heather

**Date:** 11 March 2025  
**Reference:** Q005616

**Job Title:** Certificate, Booklets and Tickets

DESCRIPTION	COST
Artwork amendments to certificates, tickets and booklets. - This is an estimate, once we receive the content we can more accurately price so please request at this time for it to be reviewed otherwise we will charge according to time spent.	270.00
<b>Tickets x 150</b> Size: A6 Print: Full colour one side Stock: 300gsm Neo Gloss Art Finish: Numbering in red 1-150	127.00
<b>Booklet x 125</b> Cover: A4 to A5 Print: CMYK x 2 sides Stock: 250gsm Neo Gloss Art Score  Size: A5 (148x210) Text: 4pg (1 leaves) Print: CMYK x 2 sides Stock: 128gsm Neo Gloss Art Finishing: Saddle Stitch	507.00
<b>A4 Certificate x 10</b> Size: A4 Stock: 298gsm Mohawk Via I-tone Felt Bright White Print: Full colour one side.	116.00
	Subtotal 1,020.00
	15% GST (15%) 153.00
	<b>Total 1,173.00</b>

Thank you for the opportunity to quote – please contact me if you have any questions or I can be of further assistance.

Thanks,

**Claire Murray**

production@lawcreative.co.nz • 07 308 0095 • 57 Commerce St, Whakatane 3120 • lawcreative.co.nz



**7.2.3 Appendix C– Mataatua Sport Trust(Cont.)****DRAFT QUOTE**

Mataatua Sports Trust

**Date**  
7 Mar 2025Mataatua Wharenuī  
PO Box 76  
Whakatane 3158**Quote Number**  
QU-0040**GST Number**  
084-890-308

Description	Quantity	Unit Price	Amount NZD
Marae Complex (Full Day)	1.00	2,500.00	2,500.00
Cleaning Fee	1.00	200.00	200.00
Kitchen (Up to 6 Hours)	6.00	100.00	600.00
Subtotal			3,300.00
TOTAL GST 15%			495.00
<b>TOTAL NZD</b>			<b>3,795.00</b>

## Whakatane-Ohope Community Board - AGENDA

## 7.2.3 Appendix C– Mataatua Sport Trust(Cont.)

**Pukeko Caterers**

29 Station Road  
Rd1  
Whakatane  
Phone: 02102240699  
pukekocaterers@gmail.com  
GST Reg No: 032-546-374

**Quote****Quote number**

00001249

**Issue date**

05/03/2025

**Expiry date**

24/04/2025

**Bill to**

Mataatua Sports - 2025 Awards

Item ID	Description	UoM	Qty	Unit price (\$) excluding GST	GST	Amount (\$) excluding GST
	To cater Executive Buffet 2025 Sports Awards		150	55.00	\$15	8,250.00
	To hire of Mataatua Marae kitchen 2 x full days.		2	300.00	\$15	600.00
<b>Notes</b>						
Kia ora Heather, i have charged the hire of the kitchen for the Saturday and including Sunday. As the dinner and speeches will probably finish after 10.00pm, it would require my staff to come back the next day to clean and pack up our equipment etc.						
Subtotal (exc. GST)						\$8,850.00
GST						\$1,327.50
<b>Total amount</b>						<b>\$10,177.50</b>
including GST						

**7.2.3 Appendix C– Mataatua Sport Trust(Cont.)****Photography Service Quote****Prepared for:** Mataatua Sports Awards 2025**Date:** 15 March 2025**Prepared by:** Awhina Kurei

This quote outlines the photography services provided for your kaupapa, covering pre-event preparation, event coverage, and post-event deliverables.

**Key Deliverables:**

- High-resolution digital images
- Edited and colour-corrected photos

**Photography Coverage****Pre-event:**

- Whanaungatanga with kaimahi, Trustees, and ngā ringa raupā o te kaupapa
- Walk through of the venue with a designated kaimahi
- Candid moments of event organizers, volunteers, sponsors, kaiwhiwhi and their whanau

**Event Coverage:**

- Capturing pōhiri and whakaeke of recipients and their whānau
- Award presentations (individual winners, group photos, reactions)
- Action shots of award recipients on stage
- Guest speakers and performances
- Wide shots of the audience
- Capturing whanaungatanga in action

**Timeline & Deliverables**

Task	Estimated Delivery
<b>Event Photography</b>	On Event Day
<b>Basic Edits &amp; Sneak Peek</b>	Two weeks after kaupapa (this will be posted on Ira Vision Media platforms via REEL format and 1 picture)
<b>Full Edited Gallery</b>	4 weeks after the kaupapa date

**Pricing & Packages**

Prices are inclusive of GST and an additional \$150 for travel expenses.

Package	Coverage	Deliverables	Price (incl. GST & Travel)
<b>Standard</b>	3 hours	50 edited images	\$950
<b>Premium</b>	5 hours	100 edited images	\$1,250
<b>Full Coverage</b>	Full event	150+ edited images	\$1,650

**Terms & Conditions**

- A 50% deposit is required upon booking to secure the date.
- The remaining balance is due upon delivery of the final images.
- Cancellation within 48 hours of the event will result in forfeiture of the deposit.

**7.2.3 Appendix C– Mataatua Sport Trust(Cont.)**



- Any additional hours beyond the agreed package will be charged at \$200 per hour.

Thank you for considering our photography services.

If you have any pātai or to make changes contact me and we can sit and wānanga packages that align with your budget.

Nāku iti noa

Awhina Kurei

Trust has experienced significant growth across all programs, from Waka Ama to Ki O Rahi and Mau Rakau. Highlights include:

for Kaiako  
ng current schools  
with an increased number of teams from the previous year, signalling steady growth.  
fier even in the upcoming year.

casing sustained interest and engagement from schools.

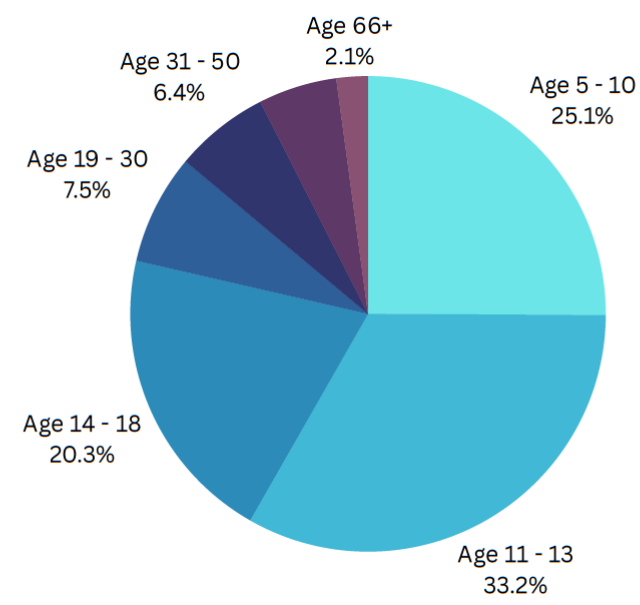
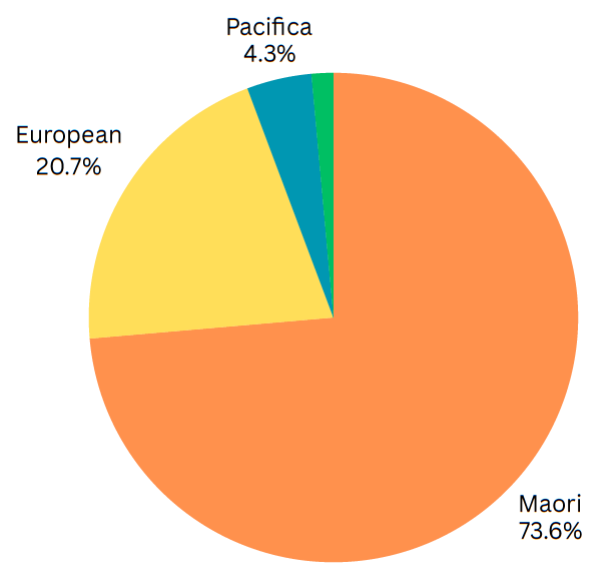
s in the recent wānanga, ranging in age from 7 to 80 years old, reflecting strong community engagement.

Rahi equipment, a W6 Waka Ama with accessories, and lifejackets thanks to Aotearoa Gaming Trust, NZ Community Trust and Whakatane Council Te Puaha Fund.

rowth and community impact.

participan  
50

WHAKATANE DISTRICT COUNCIL  
Whakatane-Ohope Community Board - AGENDA  
7.2.3 Appendix C– Mataatua Sport Trust(Cont.)



## Statement of Financial Performance

**Mataatua Sports Trust Inc.**  
**For the year ended 30 June 2024**

'How was it funded?' and 'What did it cost?'

	NOTES	2024	2023
<b>Revenue</b>			
Donations, fundraising and other similar revenue	1	21,531	25,208
Revenue from providing goods or services	1	265,782	247,700
Interest, dividends and other investment revenue	1	15,299	8,643
Other revenue	1	6,304	3,041
<b>Total Revenue</b>		<b>308,916</b>	<b>284,592</b>
<b>Expenses</b>			
Volunteer and employee related costs	2	86,877	82,873
Costs related to providing goods or service	2	106,216	50,606
Other expenses	2	17,620	13,755
<b>Total Expenses</b>		<b>210,714</b>	<b>147,234</b>
<b>Surplus/(Deficit) for the Year</b>		<b>98,203</b>	<b>137,358</b>

The accompanying Notes form part of and should be read in conjunction with these Performance Reports and the attached Review Report.

## 7.2.3 Appendix C– Mataatua Sport Trust(Cont.)

## Statement of Financial Position

Mataatua Sports Trust Inc.

As at 30 June 2024

'What the entity owns?' and 'What the entity owes?'

	NOTES	30 JUN 2024	30 JUN 2023
<b>Assets</b>			
<b>Current Assets</b>			
Bank accounts and cash	3	452,269	407,789
Other Current Assets	3	98	98
<b>Total Current Assets</b>		<b>452,367</b>	<b>407,887</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	5	76,399	29,938
<b>Total Non-Current Assets</b>		<b>76,399</b>	<b>29,938</b>
<b>Total Assets</b>		<b>528,767</b>	<b>437,825</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Creditors and accrued expenses	4	2,808	10,932
Employee costs payable	4	3,938	7,148
Other current liabilities	4	4,074	-
<b>Total Current Liabilities</b>		<b>10,819</b>	<b>18,080</b>
<b>Total Liabilities</b>		<b>10,819</b>	<b>18,080</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>517,948</b>	<b>419,745</b>
<b>Accumulated Funds</b>			
Capital contributed by owners or members	6	34,291	34,291
Accumulated surpluses or (deficits)	6	483,657	385,454
<b>Total Accumulated Funds</b>		<b>517,948</b>	<b>419,745</b>

Chairperson

Trustee

Date:

30/10/24

The accompanying Notes form part of and should be read in conjunction with these Performance Reports and the attached Review Report.

**7.2.3 Appendix C– Mataatua Sport Trust(Cont.)**

## Statement of Cash Flows

**Mataatua Sports Trust Inc.****For the year ended 30 June 2024**

'How the entity has received and used cash'

	2024	2023
<b>Cash Flows from Operating Activities</b>		
Donations, fundraising and other similar receipts	329,747	310,063
Receipts from providing goods or services	2,300	-
Interest, dividends and other investment receipts	15,299	8,643
GST	(29,829)	(30,673)
Payments to suppliers and employees	(218,543)	(138,379)
Cash flows from other operating activities	(4,321)	-
<b>Total Cash Flows from Operating Activities</b>	<b>94,653</b>	<b>149,654</b>
<b>Cash Flows from Investing and Financing Activities</b>		
Receipts from sale of property, plant and equipment	-	3,774
Payments to acquire property, plant and equipment	(50,173)	(7,275)
Cash flows from other investing and financing activities	-	1,394
<b>Total Cash Flows from Investing and Financing Activities</b>	<b>(50,173)</b>	<b>(2,107)</b>
<b>Net Increase/(Decrease) in Cash</b>	<b>44,480</b>	<b>147,548</b>
<b>Bank Accounts and Cash</b>		
Opening cash	407,789	260,241
Closing cash	452,269	407,789
<b>Net change in cash for period</b>	<b>44,480</b>	<b>147,548</b>

The accompanying Notes form part of and should be read in conjunction with these Performance Reports and the attached Review Report.

**7.2.4 Appendix D– Halo Whakatāne**

**7.2.4 Appendix D– Halo Whakatāne**

## Whakatane-Ohope Community Board - AGENDA

## 7.2.4 Appendix D– Halo Whakatāne(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

1	CONTACT DETAILS										
1.1	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="padding: 5px;">Name of your organisation: HALO Whakatāne Incorporated</td> </tr> <tr> <td style="width: 50%; padding: 5px;">Phone: 021 166 4558</td> <td style="width: 50%; padding: 5px;">Email: halowhakatane@gmail.com</td> </tr> <tr> <td colspan="2" style="padding: 5px;">Social Media Links – website, Facebook etc.</td> </tr> <tr> <td colspan="2" style="padding: 5px;"><a href="http://www.halowhakatane.org.nz">www.halowhakatane.org.nz</a> <a href="https://www.facebook.com/HaloWhakatane">https://www.facebook.com/HaloWhakatane</a></td> </tr> <tr> <td colspan="2" style="padding: 5px;">(N/A if applying as an individual)</td> </tr> </table>	Name of your organisation: HALO Whakatāne Incorporated		Phone: 021 166 4558	Email: halowhakatane@gmail.com	Social Media Links – website, Facebook etc.		<a href="http://www.halowhakatane.org.nz">www.halowhakatane.org.nz</a> <a href="https://www.facebook.com/HaloWhakatane">https://www.facebook.com/HaloWhakatane</a>		(N/A if applying as an individual)	
Name of your organisation: HALO Whakatāne Incorporated											
Phone: 021 166 4558	Email: halowhakatane@gmail.com										
Social Media Links – website, Facebook etc.											
<a href="http://www.halowhakatane.org.nz">www.halowhakatane.org.nz</a> <a href="https://www.facebook.com/HaloWhakatane">https://www.facebook.com/HaloWhakatane</a>											
(N/A if applying as an individual)											
1.2	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="padding: 5px;">Name of principal contact: Bridget Palmer</td> </tr> <tr> <td colspan="2" style="padding: 5px;">Position held: Lead Community Igniter</td> </tr> <tr> <td style="width: 50%; padding: 5px;">Phone/Mobile: [REDACTED]</td> <td style="width: 50%; padding: 5px;">Email: [REDACTED]</td> </tr> </table>	Name of principal contact: Bridget Palmer		Position held: Lead Community Igniter		Phone/Mobile: [REDACTED]	Email: [REDACTED]				
Name of principal contact: Bridget Palmer											
Position held: Lead Community Igniter											
Phone/Mobile: [REDACTED]	Email: [REDACTED]										
1.3	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="padding: 5px;">Name of secondary contact: Kerry Bennett</td> </tr> <tr> <td colspan="2" style="padding: 5px;">Position held: Treasurer – Business Igniter</td> </tr> <tr> <td style="width: 50%; padding: 5px;">Phone/Mobile: [REDACTED]</td> <td style="width: 50%; padding: 5px;">Email: [REDACTED]</td> </tr> </table>	Name of secondary contact: Kerry Bennett		Position held: Treasurer – Business Igniter		Phone/Mobile: [REDACTED]	Email: [REDACTED]				
Name of secondary contact: Kerry Bennett											
Position held: Treasurer – Business Igniter											
Phone/Mobile: [REDACTED]	Email: [REDACTED]										
1.4	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">How long has your organisation been operating?</td> <td style="width: 50%; padding: 5px;">9 years</td> </tr> <tr> <td colspan="2" style="padding: 5px;"> <p>Objectives and activities of your organisation:</p> <p><b>Mission:</b> <i>Kotahitanga: Working together for the wellbeing of our natural environment.</i></p> <p><b>Vision:</b> <i>Creating a habitat where Tieke/Saddleback can live and thrive in the heart of Whakatāne.</i></p> <p><b>Core Objectives:</b></p> <ol style="list-style-type: none"> <li>1. <b>Community-Led Conservation:</b> Facilitate relationships among volunteers, advocate for the environment, educate tamariki, and strengthen local pest control operations.</li> <li>2. <b>Youth Engagement and Education:</b> Provide environmental education to tamariki and Rangatahi, fostering a connection to Papatūānuku and encouraging active participation in conservation efforts.</li> <li>3. <b>Inclusive and Accessible Engagement</b> Commitment to accessibility in our mahi — ensuring our initiatives welcome people of all ages and abilities.</li> <li>4. <b>Pest Control and Habitat Restoration:</b> Implement urban and rural predator trapping networks to protect native species and restore habitats, aiming for a predator-free Whakatāne.</li> <li>5. <b>Cultural Integration:</b> Embrace Te Ao Māori in everyday practices, integrating Māori perspectives and knowledge into conservation efforts.</li> <li>6. <b>Climate Change Awareness:</b></li> </ol> </td> </tr> </table>	How long has your organisation been operating?	9 years	<p>Objectives and activities of your organisation:</p> <p><b>Mission:</b> <i>Kotahitanga: Working together for the wellbeing of our natural environment.</i></p> <p><b>Vision:</b> <i>Creating a habitat where Tieke/Saddleback can live and thrive in the heart of Whakatāne.</i></p> <p><b>Core Objectives:</b></p> <ol style="list-style-type: none"> <li>1. <b>Community-Led Conservation:</b> Facilitate relationships among volunteers, advocate for the environment, educate tamariki, and strengthen local pest control operations.</li> <li>2. <b>Youth Engagement and Education:</b> Provide environmental education to tamariki and Rangatahi, fostering a connection to Papatūānuku and encouraging active participation in conservation efforts.</li> <li>3. <b>Inclusive and Accessible Engagement</b> Commitment to accessibility in our mahi — ensuring our initiatives welcome people of all ages and abilities.</li> <li>4. <b>Pest Control and Habitat Restoration:</b> Implement urban and rural predator trapping networks to protect native species and restore habitats, aiming for a predator-free Whakatāne.</li> <li>5. <b>Cultural Integration:</b> Embrace Te Ao Māori in everyday practices, integrating Māori perspectives and knowledge into conservation efforts.</li> <li>6. <b>Climate Change Awareness:</b></li> </ol>							
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## Whakatane-Ohope Community Board - AGENDA

## 7.2.4 Appendix D– Halo Whakatāne(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

- Promote local action to raise awareness and address climate change impacts within the community.
7. **Sustainable Development Goals Alignment:**  
Align actions with global Sustainable Development Goals, contributing to broader environmental and community well-being objectives.
  8. **Collaboration and Partnerships:**  
Build and maintain relationships with our stakeholders to enhance collective impact and resource sharing.
  9. **Volunteer Empowerment:**  
Equip volunteers with the skills and knowledge needed for effective conservation work, fostering a strong and informed community.
  10. **Monitoring and Evaluation:**  
Regularly assess and adapt strategies to ensure the effectiveness and sustainability of our project initiatives.

*(N/A if applying as an individual)*

1.5

Is your group GST Registered?: Yes  
*(N/A if applying as an individual)*

GST Number:



## 7.2.4 Appendix D– Halo Whakatāne(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**2****ABOUT YOUR FUNDING REQUEST**

2.1 Please provide a title for the project, service, event proposal for which you are seeking funding (approx 8 words):

‘Giving strength to Matariki and our community’

2.2 Give a brief description of the project, service, event proposal for which you are seeking funding *(if you have a separate project plan or require more space, please list the key points here and attach a full description of your proposal to the back of this form):*

HALO Whakatāne leads a community-driven initiative that we hope will continue to grow engagement and knowledge in the years to come: the **Matariki Constellation Planting**.

In 2022, HALO collaborated with Whakatāne District Council, local schools, and arborist businesses to establish a living representation of the Matariki star cluster using native trees. Tamariki from local Kura planted each star in its celestial position, creating a meaningful and educational environmental installation. The trees were generously sponsored by local businesses including Andersen Tree Services, Ash & Oak, ALFA Contracting, Harawira Contracting, and Branch n Out.

In 2023, we added custom metal species identification plaques at the base of each tree. These name the species and also acknowledge the businesses that made the planting possible. Our HALO Kadets raised the funds for these plaques.

During Matariki 2024, the HALO Kadets raised funds to replace one of the trees that had sadly died — a testament to their growing kaitiakitanga and leadership.

Looking ahead:

- **In 2025**, we plan to engage TRACKS to extend the existing cobblestone path, completing a circular route around the constellation and improving accessibility for all visitors. This extension will also serve as a foundation for future signage.

We warmly invite the Whakatāne-Ōhope Community Board to support this next stage of the project through a financial contribution, helping us to continue creating a space that reflects and connects our community.

- **In 2026**, the story of Matariki will be told through a range of platforms, including the more traditional visual panels, but also audio to ensure those with vision impairments can take part and learn about our cultural and spiritual history.

The main sign would be located at a central point south/west of the constellation. This will allow wheelchairs, prams and those with walking difficulties to reach the planned interpretation platform. The placement, size and height of the panel/s will be wheelchair friendly. Once the District Council’s Signage Strategy is finalised, we aim to ‘go big’ by installing low-voltage uplighting at each tree and adding a central interpretive panel. We hope to work with local electricians to bring this night-time experience to life in a way that continues to honour Matariki and our natural world.

This long-term project exemplifies HALO Whakatāne’s mission to blend conservation, education, community, and culture — all under the stars.

2.3

How long does the project, service or proposal run?

Starts: \_\_\_\_\_

## Whakatane-Ohope Community Board - AGENDA

**7.2.4 Appendix D– Halo Whakatāne(Cont.)**

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD Application Form

Is the project ongoing? <input checked="" type="checkbox"/>	Finishes: _____

2.4	Funding Description – tick appropriate boxes
<input checked="" type="checkbox"/>	Community Pride
<input checked="" type="checkbox"/>	Cultural or Sporting Event
<input type="checkbox"/>	Seed Funding for a community event
<input checked="" type="checkbox"/>	Support for a community project
<input checked="" type="checkbox"/>	Youth Development
<input checked="" type="checkbox"/>	Environmental

2.5	<p>The Whakatāne District Council has adopted a set of Climate Change Principles to ensure that climate change be considered in all decisions. Please consider potential impacts to Climate Change that the project/event may have.</p> <ul style="list-style-type: none"> <li>We have strong existing relationships with Council staff and are well-positioned to assist with consultation, particularly around long-term planning and climate resilience.</li> </ul>
-----	--

## 7.2.4 Appendix D– Halo Whakatāne(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**3****MEASURING THE SUCCESS YOUR PROJECT, SERVICE OR EVENT PROPOSAL**3.  
1

Show us how you will measure that your project, service or event proposal would be beneficial to the community

The Matariki Constellation Planting is a living, evolving project that blends environmental stewardship with cultural education and accessibility. To ensure it continues to deliver meaningful benefits to the Whakatāne community, we will measure its success in the following ways:

1. **Community Participation and Engagement**

We will track the number of participants involved annually, including kura, community groups, businesses, and volunteers. Each year, increased involvement, such as the HALO Kadets' fundraising in 2024, reflects growing community ownership and connection to the project.

2. **Youth Involvement and Education**

Feedback from schools and Kura involved in planting and educational activities will help us assess how the project supports tamariki in developing environmental knowledge and cultural understanding. Pre- and post-event reflections or surveys may be used to measure learning outcomes.

3. **Improved Accessibility**

Upon completion of the cobbled circular path and installation of accessible signage in 2026, we will assess physical access to the site. This includes user feedback from people with mobility needs, ensuring the space is inclusive and usable by all.

4. **Public Feedback and Community use of the space over time**

Through informal community kōrero, social media comments, and follow-up surveys at Matariki events, we will collect stories, testimonials, and suggestions. These will inform future improvements and measure emotional connection to the project.

5. **Longevity and Future-Focus**

As a long-term project, its ability to inspire new initiatives and serve as a platform for other educational and cultural collaborations will be a key success measure. We aim for the constellation to become a lasting taonga for Whakatāne — cherished, visited, and continually added to.

By tracking these indicators over time, we'll ensure the Matariki Constellation Project remains relevant, inclusive, and beneficial, enriching our community through connection to the environment, te ao Māori, and each other.

3.  
2

What will happen to the project if:

- this funding application is unsuccessful or,
- only a portion of the funds are received or,
- a guarantee against loss is provided rather than a grant?

☐

The project will proceed as outlined

☒

The project will be delayed  
(please specify expected length of delay):

Until we have the funds to undertake the  
construction of the path

☐

The project will be downgraded

☐

The project will be prevented from being carried out

**7.2.4 Appendix D– Halo Whakatāne(Cont.)**

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**4****FINANCIAL DETAILS OF YOUR PROJECT, SERVICE OR PROPOSAL****Note: All figures to include GST (if any).**

Please provide a breakdown of the budget for the project, service or proposal for which you are seeking assistance:

PROJECT COSTS		PROJECT INCOME	
Description of cost	Amount	Income source	Amount
Salaries / wages	\$	Applicant organisation's contribution	\$2,500
Postage / telephone / administration	\$	Fundraising	\$
Advertising / promotion	\$	Donations / sponsorship	\$
Professional fees	\$12,408	Entry fees	\$
Travel costs	\$	Value of donated material	\$
Project materials	\$	Other Grants applied for (please specify):	\$
Labour cost	\$		\$
Venue / equipment hire	\$	Other income (please specify):	
Other costs (please specify):	\$		\$
	\$		\$
	\$		\$
	\$		
	\$		\$
<b>TOTAL ESTIMATED COST</b>	<b>(a) \$12,408</b>	<b>TOTAL INCOME</b>	<b>(b) \$2,500</b>

**TOTAL FUNDING  
SHORTFALL/AMOUNT SOUGHT**  
(i.e. 'a' minus 'b')

\$ 9,908

## Whakatane-Ohope Community Board - AGENDA

## 7.2.4 Appendix D– Halo Whakatāne(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form - Organisation

**5****OTHER COUNCIL FUNDING****Note: All figures to include GST (if any)**

What funding assistance has your group/organisation applied for **and/or** received from the Council over the past 3 years – either by way of a grant or 'in kind' support (advertising, promotional material, equipment, donations)

Year	Amount received (either \$ or in kind)	Purpose
2023	700	Project vehicle costs
2024	760	Matariki Story Writing
2024	1,000	Insurance - Multi Year Grant
2024	6,500	Rent Rebate for building leased off Council

**6****DECLARATION**

We the undersigned do solemnly and sincerely declare and acknowledge that:

- The details we have given in all sections of this application are true and correct to the best of our knowledge.
- We have the authority to commit our group to this application.
- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a **publicly available** agenda.  
(If you do not wish for any personal details to be made public, please indicate this in your application.  
The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- We will provide a short summary of the project's success, benefits and promotion within 30 days.
- We acknowledge and approve receiving further communications from the Community Board.

Name:	Bridget Palmer
Position held:	Lead Community Igniter
Signature:	
Date:	28.4.25
Any personal details to withhold:	No
Name:	Kerry Bennett
Position held:	Treasurer - Business Igniter
Signature:	

## 7.2.4 Appendix D– Halo Whakatāne(Cont.)



Phone: 07 3070581 - Email: [admin@tracks.kiwi.nz](mailto:admin@tracks.kiwi.nz)

Quotation To: HALO - Bridget Palmer

Date: 10/04/2025

Email: [Bridget@halowhakatane.org.nz](mailto:Bridget@halowhakatane.org.nz)

Quotation For: Rose Gardens Whakatane - Pathway adjacent to Matariki trees

## Quotation #26211-1

\* PLEASE NOTE: IF YOU ARE ACCEPTING THIS QUOTE, PLEASE  
INFORM US OF CORRECT NAME/COMPANY TO INVOICE & A PO  
NUMBER IF REQUIRED \*

ITEM	DESCRIPTION	UNIT	QTY	RATE	TOTAL
1.0	Allow to excavate & hardfill pathway 1.80m wide as shown on drawing. Supply cobbles & install with soldier course to outside & flairs at either end. Supply topsoil & complete grass berms.				
1.1	Labour & machinery	m <sup>2</sup>	60	158.40	\$9,504.00
1.2	Supply 50mm Classic cobbles - ex Placemakers	m <sup>2</sup>	60	91.40	\$5,484.00
ITEMS 1.1 + 1.2 =					\$14,988.00
1.3	OR: WDC supply cobbles ex council yard	m <sup>2</sup>	60	48.40	\$2,904.00
1.1	Labour & machinery	m <sup>2</sup>	60	158.40	\$9,504.00
ITEMS 1.1 + 1.3 =					\$12,408.00
Prices exclusive of GST					

### GENERAL CONDITIONS OF QUOTATION

Terms of payment are payment in full by 20th of the month following invoice. Any amounts outstanding will incur penalty interest of 2% per month.
Quotation is valid for sixty (60) days & prices are excluding GST.
Quotation excludes Engineering, Surveying, Council or Consultancy fees, permits or consents.
By accepting this quotation (whether in writing or verbally), you agree to and accept the general conditions, our terms of trade and any site specific tags associated with the works outlined in this quotation.
The contractor shall not be liable for damage to its works caused by storms, floods or other acts of God.
Price assumes sufficient access for the Contractors necessary machinery/plant and trucks.
Concrete is a natural product & is subject to differing ground & environmental conditions during and after installation which may result in various discolouration's or efflorescence appearing on the surface and also cracking of the concrete. We take all necessary precautions to avoid these occurrences, however in some circumstances it cannot be avoided and concrete discolouration's, efflorescence's and cracking may occur. This Quote does not allow for the replacement of cracked areas.
Any concrete work is designed to carry light vehicles unless otherwise specified the Contractor shall not be liable for any damages caused by any other vehicle, it is advised that vehicles do not drive on new concrete for a period of seven (7) days.
Should additional square/lineal meter-age be required this will be at an additional cost.
The contractor warrants that all concrete, oxides and sealers used will be of an acceptable quality, the contractor also warrants that all works will be carried out with reasonable skill and care.
The Contractor will not be responsible for any damage to concrete caused by the ground settlement or any other types of ground movement where ground level has been build up by the client or any other third party contractor.
No guarantee is given by the Contractor in regards to colour matching existing work.
Price assumes ground is free from underground obstructions and services, Tracks will not be liable for damage to any existing cable/fibre/pipe lines. Should a plan for location of cables be requested by client for excavation works this will be at an additional cost.
Pricing makes no allowance for unsuitable or collapsing ground or excess groundwater. Variation costings will apply based on engineers instructions.
No allowance for any repair work to field, cobblestones, existing concrete areas, structures or any other area that may be damaged due to trucks and equipment entering site.



**7.2.4 Appendix D– Halo Whakatāne(Cont.)**

[www.halowhakatane.org.nz](http://www.halowhakatane.org.nz)

<https://www.facebook.com/HaloWhakatane>

December 2023

**Matariki Constellation Planting Interpretation Planning****1. Objectives**

*A statement(s) about desired outcome(s). Why are we doing this project?*

**Background**

HALO Whakatāne leads an initiative that we hope will continue to build enjoyment and engagement in the coming years.

A constellation planting was undertaken in 2022 as a collaborative effort between HALO, WDC and local schools with support from local arborist businesses who sponsored the trees for the Matariki holiday planting event. These businesses included Andersen Trees Services, Ash & Oak and ALFA Contracting, Harawira Contracting and Branchn Out.

Tamariki from local Kura planted the Matariki star cluster configuration with native trees, and in future years we hope to install lights to further enhance the celestial installation - with support from electrician businesses.

2023, metal species identification panels were added at the base of each tree. These also acknowledge the tree sponsors. During the 2026 Matariki celebration we would like to go big and add an up light installation at each tree and a main interpretation panel.

**Objectives**

Visitors will gain an appreciation of Matariki, the significance of each whetū (star) within the constellation and what they represent.

**2. Audience**

*Identify who are your likely audiences and who is your target audience.*

The main users would be locals enjoying the Rose Gardens and the surrounding environment, including schools. However, we hope as the trees mature, paths are added for accessibility and the story of Matariki is told through signage and interpretation, visitors to Whakatāne will seek out the gardens to enjoy the experience. The range of knowledge sharing methods will ensure the abilities of our diverse community are catered for and they can also experience the installation.

## Whakatane-Ohope Community Board - AGENDA

**7.2.4 Appendix D– Halo Whakatāne(Cont.)****3. Media**

*A review of different options that could be used at this site and a description of the most suitable.*

We would like the story of Matariki to be told through a range of platforms including the more traditional visual panels, but also audio to ensure those with vision impairments can take part and learn about our cultural and spiritual history.

**4. Theme**

*The foundation block for building up your storyline*

‘Giving strength to Matariki’

**5. Validity of information**

*Indicate the length of time you could expect the sign to remain valid.*

This information should remain valid indefinitely. However, we would expect that the signage would need to be replaced within 5 – 7 years so that we can update the design and repair any damage or environmental weathering.

**6. Situation**

*Describe the physical setting likely impacts and expected use.*

The main sign would be located at a central point south/west of the constellation. There is a plan to extend the current cobblestone path to create a circular route around the planting. This will allow wheelchairs, prams and those with walking difficulties to reach the interpretation platform. The placement, size and height of the panel/s will need to be wheelchair friendly.

There could be a problem with vandalism. Consequently, we should look at a digital print with graffiti guard as the most affordable, practical option in these conditions.

**7. Other developments**

*Identify associated sites or developments that will affect the way that this project is managed.*

As this on council administered land there may be other projects, gardens or events that would affect or enhance this site. There will also be graphic fonts and formatting that the interpretation will need to align with. We would like the HALO Whakatāne logo to be used alongside WDC & Te Runanga o Ngāti Awa logos, if required.

We understand that there is also a ‘SOLAR PROJECT’ (Bridge to Heads concept) being explored by a local gentleman, Don Lewell. As this is intended to enhance the Warren Cole/river edge walkway experience and is solar system focused, it could bring another dimension to the Matariki Constellation project.

## Whakatane-Ohope Community Board - AGENDA

**7.2.4 Appendix D– Halo Whakatāne(Cont.)****8. Resources and cultural protocols**

*What resources are available to help the researchers, writers and designers? Has the required consultation been done/systems set up and used.*

Our HALO team can draft a basic outline of the concept and the information that needs to be included and discuss this with the Runanga.

There is plenty of information that could be used to create the interpretation around Matariki and this site. It would be more appropriate for local kaumatua, kuia and tamariki, to share the knowledge for the audio recording in Te Reo and English, if possible.

The Whakatāne District Council can share the council formats to ensure the interpretation aligns with their templates.

We would also like to seek permission to use the Matariki designs drawn by local artist, Te Haunui Tuna <https://www.tehaunuiart.com/>  
<https://www.teaoneews.co.nz/2017/07/11/moko-artist-draws-inspiration-from-matariki/>

**9. Completion**

*Give a completion date and describe any constraints such as staff absences.*

Prior to June 2026 (Matariki Holiday)

**10. Evaluation**

*Describe any evaluation that will occur (if any).*

Any concept design will be shared with stakeholders, Ngāti Awa, WDC, the Whakatāne River Care group and our funders.

**11. Allocation of work**

*Describe what work will be done in-house and what will be allocated to contractors.*

Project design and ideas provided by graphics consultants. (contracted)  
Concept overview and project management – HALO Whakatāne

HALO Whakatāne lead Bridget Palmer with support from Meyer Cook, Bobbianne Hughes, Charlotte Swan, Kerry Bennet and the HALO Whakatāne Committee

**12. An interpretation briefs**

## Whakatane-Ohope Community Board - AGENDA

## 7.2.4 Appendix D– Halo Whakatāne(Cont.)



**7.2.4 Appendix D– Halo Whakatāne(Cont.)**

# Whakatane Rose Gardens

## Matariki Plant Site

HALO Whakatāne Kaitiaki Kadets are fundraising to add permanent signage to the trees that were planted last year for Matariki. Each of the 9 trees represent each of the 9 stars in the constellation.



Pōhutukawa	✦		Pōhutukawa
Waitī	✦		Pūriri
Waitā	✦		Pūriri
Hiwa-i-te-rangi	✦		Tītoki
Waipuna-ā-rangi	✦		Ewekuri
Ururangi	✦		Rewarewa
Tupuānuku	✦		Kahikatea
Tupuārangi	✦		Mātai
Matariki	✦		Tōtara

Example of signage:




HALOWHAKATANE@GMAIL.COM



WWW.HALOWHAKATANE.ORG.NZ

Plant ID signage installation Matariki 2023



## 7.2.4 Appendix D– Halo Whakatāne(Cont.)



# Statement of Financial Performance

Halo Whakatane Incorporated  
For the year ended 31 March 2024

'How was it funded?' and 'What did it cost?'

	NOTES	2024	2023
<b>Revenue</b>			
Donations, fundraising and other similar revenue	1	92,441	229,761
Fees, subscriptions and other revenue from members	1	891	696
Revenue from providing goods or services	1	32,015	4,710
Interest, dividends and other investment revenue	1	5,685	3,445
Other revenue	1	21	-
<b>Total Revenue</b>		<b>131,053</b>	<b>238,611</b>
<b>Expenses</b>			
Volunteer and contractor related costs	2	182,351	165,406
Costs related to providing goods or service	2	35,624	112,167
Other expenses	2	153	126
<b>Total Expenses</b>		<b>218,128</b>	<b>277,698</b>
<b>Surplus/(Deficit) for the Year</b>		<b>(87,074)</b>	<b>(39,087)</b>

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

## 7.2.4 Appendix D– Halo Whakatāne(Cont.)



# Statement of Financial Position

Halo Whakatane Incorporated  
As at 31 March 2024

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 MAR 2024	31 MAR 2023
<b>Assets</b>			
<b>Current Assets</b>			
Bank accounts and cash	3	218,560	187,222
Debtors and prepayments	3	2,292	24,745
Inventory	3	35,997	27,244
<b>Total Current Assets</b>		<b>256,848</b>	<b>239,212</b>
<b>Non-Current Assets</b>			
Vehicles, tools, furniture and equipment	5	37,705	15,572
<b>Total Non-Current Assets</b>		<b>37,705</b>	<b>15,572</b>
<b>Total Assets</b>		<b>294,553</b>	<b>254,784</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Payables	4	688	21,023
Unused donations and grants with conditions	9	146,767	-
Other current liabilities	4	1	-
<b>Total Current Liabilities</b>		<b>147,455</b>	<b>21,023</b>
<b>Non-Current Liabilities</b>			
Fund Held on Behalf - Community Organisations	10	8,373	7,961
<b>Total Non-Current Liabilities</b>		<b>8,373</b>	<b>7,961</b>
<b>Total Liabilities</b>		<b>155,828</b>	<b>28,984</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>138,725</b>	<b>225,799</b>
<b>Accumulated Funds</b>			
Assets introduced at market value 31st March 20	6	11,257	11,257
Accumulated surpluses or (deficits)	6	127,468	214,542
<b>Total Accumulated Funds</b>		<b>138,725</b>	<b>225,799</b>

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

7.2.4 Appendix D– Halo Whakatāne(Cont.)



## Statement of Cash Flows

Halo Whakatane Incorporated  
For the year ended 31 March 2024

'How the entity has received and used cash'

	2024	2023
<b>Cash Flows from Operating Activities</b>		
Donations, fundraising and other similar receipts	264,815	212,645
Fees, subscriptions and other receipts from members	1,025	800
Receipts from providing goods or services	36,558	5,192
Interest, dividends and other investment receipts	5,685	3,445
Cash receipts from other operating activities	24	-
GST	6,201	23,930
Payments to suppliers and contractors	(254,942)	(309,582)
<b>Total Cash Flows from Operating Activities</b>	<b>59,366</b>	<b>(63,570)</b>
<b>Cash Flows from Investing and Financing Activities</b>		
Receipts from sale of property, plant and equipment	19	435
Receipts from sale of investments	-	232,306
Proceeds received into community groups funds held on behalf	2,633	5,371
Payments for tools, furniture and equipment	(28,527)	(9,089)
Payments to purchase investments	-	(201,109)
Payments made from community groups funds held on behalf	(2,221)	(3,805)
Cash flows from other investing and financing activities	68	(67)
<b>Total Cash Flows from Investing and Financing Activities</b>	<b>(28,028)</b>	<b>24,041</b>
<b>Net Increase/(Decrease) in Cash</b>	<b>31,337</b>	<b>(39,528)</b>
<b>Bank Accounts and Cash</b>		
Opening cash	187,222	226,751
Closing cash	218,560	187,222
<b>Net change in cash for period</b>	<b>31,337</b>	<b>(39,528)</b>

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

**7.2.5 Appendix E– Heat Beats Community Exercise**

**7.2.5 Appendix E– Heat Beats Community Exercise**

## Whakatane-Ohope Community Board - AGENDA

## 7.2.5 Appendix E– Heat Beats Community Exercise(Cont.)

<b>WHAKATĀNE-ŌHOPE COMMUNITY BOARD</b> <b>Application Form</b>	
<b>1</b>	<b>CONTACT DETAILS</b> <b>Discretionary Funds</b>
1.1	<div style="border: 1px solid black; padding: 2px;">Name of your organisation: Heart Beats Community Exercise Program</div> <div style="border: 1px solid black; padding: 2px; display: flex; justify-content: space-between;"> <span>Phone: see below</span> <span>Email: see below</span> </div> <div style="border: 1px solid black; padding: 2px;">Social Media Links – website, Facebook etc.</div> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> <div style="border: 1px solid black; padding: 2px; font-size: small;">(N/A if applying as an individual)</div>
1.2	<div style="border: 1px solid black; padding: 2px;">Name of principal contact: Jo Camburn</div> <div style="border: 1px solid black; padding: 2px;">Position held: Heart Beats Exercise Program Coordinator and Instructor</div> <div style="border: 1px solid black; padding: 2px; display: flex; justify-content: space-between;"> <span>Phone/Mobile: [REDACTED]</span> <span>Email: [REDACTED]</span> </div>
1.3	<div style="border: 1px solid black; padding: 2px;">Name of secondary contact: Belinda Whitworth</div> <div style="border: 1px solid black; padding: 2px;">Position held: Participant in the program</div> <div style="border: 1px solid black; padding: 2px; display: flex; justify-content: space-between;"> <span>Phone/Mobile: [REDACTED]</span> <span>Email: [REDACTED]</span> </div>
1.4	<div style="border: 1px solid black; padding: 2px; display: flex; justify-content: space-between;"> <span>How long has your organisation been operating?</span> <span>35 years</span> </div> <div style="border: 1px solid black; padding: 2px;">Objectives and activities of your organisation:</div> <div style="border: 1px solid black; padding: 2px;">Heartbeats community exercise program provides an exercise class two mornings per week targeting older people with the aim of keeping older people healthy, fit and mobile to maintain independent living in the community.</div> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> <div style="border: 1px solid black; padding: 2px; font-size: small;">(N/A if applying as an individual)</div>
1.5	<div style="border: 1px solid black; padding: 2px; display: flex; justify-content: space-between;"> <span>Is your group GST Registered?: No <input checked="" type="checkbox"/> Yes <input type="checkbox"/></span> <span>GST Number:</span> </div> <div style="border: 1px solid black; padding: 2px; font-size: small;">(N/A if applying as an individual)</div>

## Whakatane-Ohope Community Board - AGENDA

## 7.2.5 Appendix E– Heat Beats Community Exercise(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**2**

ABOUT YOUR FUNDING REQUEST

**Discretionary Funds**

- 2.1 Please provide a title for the project, service, event proposal for which you are seeking funding (approx 8 words):

Purchase an E Mic Wireless Headset for the Instructor and a First Aid Kit

- 2.2 Give a brief description of the project, service, event proposal for which you are seeking funding *(if you have a separate project plan or require more space, please list the key points here and attach a full description of your proposal to the back of this form):*

The Heart Beats community exercise program has recently moved location to the Whakatane War Memorial Hall. The facility does not provide a microphone wireless headset and amplifier required by the Instructor. Funding is sought to purchase a E Mic headset for use by the Instructor.

The participants of the program vary in ages from 50 plus to 89 years. To ensure the safety of the participants should there be any minor injuries, funding for a First Aid Kit is also being sought. This is for ease of access at the facility and immediate surroundings.

2.3

How long does the project, service or proposal run?

Starts: ongoing

Is the project ongoing? **X**

Finishes: \_\_\_\_\_

- 2.4 Funding Description – tick appropriate boxes

☐

Community Pride

☐

Cultural or Sporting Event

☐

Seed Funding for a community event

☒

Support for a community project

☐

Youth Development

A1862188

**7.2.5 Appendix E– Heat Beats Community Exercise(Cont.)****WHAKATĀNE-ŌHOPE COMMUNITY BOARD  
Application Form**

Environmental

2.5

The Whakatāne District Council has adopted a set of Climate Change Principles to ensure that climate change be considered in all decisions. Please consider potential impacts to Climate Change that the project/event may have.

The program has negligible impact on climate change as it is a community exercise program held during the day for 3 hours per week. There will be lighting costs only and no waste to be disposed.

## Whakatane-Ohope Community Board - AGENDA

## 7.2.5 Appendix E– Heat Beats Community Exercise(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**3**

MEASURING THE SUCCESS YOUR PROJECT, SERVICE OR EVENT PROPOSAL

**Discretionary Funds**

3.1 Show us how you will measure that your project, service or event proposal would be beneficial to the community

The following are the measures of success for the HeartBeats exercise program:

- Number of participants per Heart Beats class and regular attendance by participants
- Increase in the number of participants per Heart Beats classes over the next 12 months
- Heart Beats participants self reporting of maintenance of independent living, social networks and reduced social isolation and need for home care supports
- Continued support from Sport Bay of Plenty and accreditation of the Instructor

3.2

What will happen to the project if:

- this funding application is unsuccessful or,
- only a portion of the funds are received or,
- a guarantee against loss is provided rather than a grant?

☒

The project will proceed as outlined

☐The project will be delayed  
(please specify expected length of delay): \_\_\_\_\_☐

The project will be downgraded

☐

The project will be prevented from being carried out

## Whakatane-Ohope Community Board - AGENDA

## 7.2.5 Appendix E– Heat Beats Community Exercise(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**4****FINANCIAL DETAILS OF YOUR PROJECT, SERVICE OR PROPOSAL****Discretionary Funds****Note: All figures to include GST (if any).**

Please provide a breakdown of the budget for the project, service or proposal for which you are seeking assistance:

PROJECT COSTS		PROJECT INCOME	
Description of cost	Amount	Income source	Amount
Salaries / wages	\$	Applicant organisation's contribution	\$
Postage / telephone / administration	\$	Fundraising	\$
Advertising / promotion	\$	Donations / sponsorship	\$
Professional fees	\$	Entry fees	\$
Travel costs	\$	Value of donated material	\$
Project materials	\$	Other Grants applied for (please specify):	\$
Labour cost	\$		\$
Venue / equipment hire	\$	Other income (please specify):	
Other costs (please specify):	\$		\$
E Mic Wireless Fitness Headset	\$1,436.25		\$
Microphone Pack			
St Johns First Aid Kit	\$ 77.25		\$
	\$		
	\$		\$
<b>TOTAL ESTIMATED COST</b>	<b>(a) \$1513.25</b>	<b>TOTAL INCOME</b>	<b>(b) \$</b>

**TOTAL FUNDING  
SHORTFALL/AMOUNT SOUGHT**  
(i.e. 'a' minus 'b')

\$ 1513.25

## Whakatane-Ohope Community Board - AGENDA

## 7.2.5 Appendix E– Heat Beats Community Exercise(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form - Organisation

**5****OTHER COUNCIL FUNDING****Note: All figures to include GST (if any)**


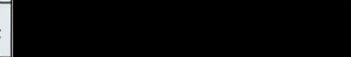
What funding assistance has your group/organisation applied for **and/or** received from the Council over the past 3 years – either by way of a grant or 'in kind' support (advertising, promotional material, equipment, donations)

Year	Amount received (either \$ or in kind)	Purpose
		No funding has been applied for from the Council

**6****DECLARATION**

We the undersigned do solemnly and sincerely declare and acknowledge that:

- The details we have given in all sections of this application are true and correct to the best of our knowledge.
- We have the authority to commit our group to this application.
- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a **publicly available** agenda.  
(If you do not wish for any personal details to be made public, please indicate this in your application.  
The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- We will provide a short summary of the project's success, benefits and promotion within 30 days.
- We acknowledge and approve receiving further communications from the Community Board.

Name:	Jo Camburn
Position held:	Heart Beats Coordinator and Instructor
Signature:	
Date:	28/4/2025
Any personal details to withhold:	
Name:	Belinda Whitworth
Position held:	Participant in Heart Beats and administration support
Signature:	
Date:	24/4/2025
Any personal details to withhold:	

## Whakatane-Ohope Community Board - AGENDA

**7.2.5 Appendix E– Heart Beats Community Exercise(Cont.)****SUPPORTING DOCUMENT FOR HEART BEATS COMMUNITY EXERCISE PROGRAM WHAKATANE OHOPE COMMUNITY BOARD GRANT APPLICATION**

Heart Beats is a community exercise and wellbeing program, held twice weekly in Whakatane. The program participants are older people aged between 50 and 89 years who come from all over the Whakatane District Council region to attend on a regular basis.

Heart Beats has been operating for over 35 years focusing on the promotion of health and wellbeing for older people.

The instructor, Jo Camburn has been operating the class for many years. She is highly professional, registered and accredited with Sports Bay of Plenty. She maintains current knowledge of fitness programs, especially those that improve the health of older people and incorporates new techniques into the classes. She is passionate and committed to the Heart Beats program and the broader social support network and will always go the extra mile to help, for example offering transport to ensure attendance at classes.

In recent months the attendance has increased to over 80 regular attendees, with classes often averaging 40 people. Heart Beats classes have recently moved to the Whakatane War Memorial Hall. This venue provides the space to cater for the current participants and for expansion.

**FUNDING/BUDGET**

The funding for Heart Beats is based on participants contribution of \$4 per class and this is kept as a minimum as many of the participants are on pensions or have limited incomes.

The participant contribution covers the cost of the venue, instructor costs which include an hourly rate for preparation and instruction, travel and administration. There are approximately 80 to 90 classes per year depending on public holidays, annual leave and Christmas summer break. The tables below demonstrate that Heart Beats operates on a shoestring budget and does not provide a guaranteed income for the instructor. The Instructor, therefore has decreased income at times.

INCOME	Per Class	Monthly (based on 8 classes)
35 attendees per class	\$140	\$1,120
40 attendees per class	\$160	\$1,280

OUTGOINGS	Per Class	Monthly (based on 8 classes)
Rent	\$37.50	\$300
Instructor (prep, class, travel, admin)	\$103.50	\$828
Total outgoings	\$141.00	\$1,128.00

Recently, financial donations from Heart Beats participants have funded the purchase of basic gym equipment such as hand weights, however, the participants do not have the financial capacity to fund the E-Mic sound system and First Aid Kit

## Whakatane-Ohope Community Board - AGENDA

**7.2.5 Appendix E– Heat Beats Community Exercise(Cont.)**

and therefore are seeking the support of the Whakatane Ohope Community Board to fund these necessary items to ensure the Instructor has the necessary sound system to deliver the classes and First Aid kit to maintain safety of the participants.

If the application was not approved or only a portion of the funds were received this would impact negatively on the Instructor's health as she would be relying on her voice to carry and be heard, and may result in an accident by participants not hearing the instruction correctly many of whom are older with hearing impairments.

However, that said, Heart Beats will continue as it has for the past 35 years, for where there is a will, there is a way.

Your support for this funding will be much appreciated by all the participants, supporting the health and wellbeing of older people in the community, who are maybe your family/whānau, parents, grandparents, aunts, uncles, sister or brother.

The Heart Beats Group

7.2.5 Appendix E– Heat Beats Community Exercise(Cont.)

Monday, 12 May 2025


24/04/2025, 12:07

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


<https://mail.google.com/mail/u/0/#inbox?projector=1>


7.2.5 Appendix E– Heat Beats Community Exercise(Cont.)



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Dimensions: 34cm x 25cm x 10cm.

*In stock*  
Option:  
Each  
Quantity:  

-


1

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KIT CONTENTS

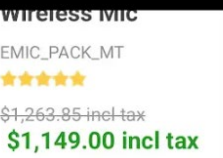
DELIVERY INFORMATION



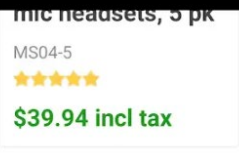
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SM716-650  
★★★★★  
\$299.00 incl tax



**E-Mic Wireless Fitness Headset Microphone Pack**  
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★★★★★  
\$1,248.99 incl tax



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EMIC\_PACK\_MT  
★★★★★  
\$1,149.00 incl tax



**Mic headsets, 5 pk**  
MS04-5  
★★★★★  
\$39.94 incl tax

**8 Chairperson and Sub-Committee Reports****8 Chairperson and Sub-Committee Reports****8.1 Chairperson's Report – May 2025**To: **Whakatāne-Ōhope Community Board**Meeting Date: **Monday, 12 May 2025**Author: **WOCB Chairperson**Reference: **A2882806****1. Reason for the report - *Te Take mō tēnei rīpoata***

Tēnā koutou katoa. This report is to provide an overview of the activities undertaken and events attended since the last meeting. A huge congratulations to Claire Lowe and her team at Trident High School who organised a wonderful evening at the 2025 EBOP Everyday Heroes Event Night. It really celebrated some of our unsung community champions and showcased what a great place Whakatāne is to live.

**2. Recommendation - Tohutohu akiaki**

1. THAT the Whakatāne-Ōhope Chairperson's report March 2025 – May 2025 be **received**.
2. THAT the Whakatāne-Ōhope Community Board **contribute** up to \$250 from their discretionary funds for the morning tea held in acknowledgment of the efforts of Annette Such.
3. THAT the Whakatāne-Ōhope Community Board considers **allocating** \$2,000.00 from their discretionary fund to Riding for the Disabled so they may purchase a defibrillator for their site.

**3. Community Engagement**

Recent events attended by WOCB members:

## Whakatane-Ohope Community Board - AGENDA

**8.1 Chairperson's Report – May 2025(Cont.)**

- National Online CB hui (25 March) - Councillor Boynton, Board Member Hamill
- Piripai-Coastlands Beach Collective monthly meetings (26 March, 30 April) – Board Member Hamill
- Tamariki Foodie Festival (5 April) – Board Members Bonne, Mclean, Hamill and Ozgur)
- Coastlands Powerbox Art Celebration (5 April) – Board Members Bonne & Hamill
- Presentation to IPC Meeting with Ollie Dobbin on West End Speed (10 April) – Board Member Hamill
- Maraetotara Flying Fox Karakia (14 April) – Board Members Bonne, Hamill & Councillor Boynton
- Whakaari Memorial Steering Group meetings (22 April, 6 May) – Board Members Inman & Hamill
- Community Heroes Awards at THS (26 April) – Board Members Bonne, Inman, Hamill & Councillor Boynton
- Local Water Done Well community pop-in session (1 & 4 May) – Board Members Bonne, Hamill, Councillor Boynton & Lesley Immink
- Combined Community Boards Meeting (6 May) – Board Members Bonne, Hamill, Inman, Mclean & Ozgur

**4. Follow-up from events/meetings**Whakaari Memorial Steering Group Update

Discussion and engagement with hapū is continuing to clarify the most appropriate location for the Memorial. The Steering Group is meeting fortnightly with hapū representatives and the Rūnanga. We have had some significant donations to our Whakaari Memorial Fund at Eastern Bay Community Foundation.

**Tamariki Foodie Festival**

This was a great success, and congratulations to WDC staff on a well-run event. Although numbers were down on the previous year, the weather was good and the feedback was excellent.

**Local Water Done Well**

**8.1 Chairperson's Report – May 2025(Cont.)**

We all now have some understanding on the two main options available to Council on the Local Water Done Well process following the community engagement process. As a Board we need to make a submission on whether we support adopting a standalone internal business unit model or considering a joint subregional CCO model.

**Waiewe Reserve Care Group**

The Boards has been asked if we could support a morning tea honouring Annette Such and the wider Waiewe Reserve Care Group. Resolution – That the Whakatāne-Ōhope Community Board support a neighbourhood morning tea and gift to Annette Such up to \$250.

**Riding for the Disabled Funding**

As we have discussed at our recent meeting, the Board has had a request from RDA to purchase a defibrillator for their premises. Resolution – That the Whakatāne-Ōhope Community Board give \$2000 to RDA to purchase a defibrillator.

**5. Upcoming events**

Trust Horizon Light Up Whakatāne Opening Ceremony 5 July 2025.

**9 Closing Karakia - *He Karakia Whakakapi***

**9 Closing Karakia - *He Karakia Whakakapi***

Kia tau ki a tātou katoa  
Te atawhai o tō tātou Ariki, a Ihu Karaiti  
Me te aroha o te Atua  
Me te whiwhingatahitanga  
Ki te wairua tapu  
Ake, ake, ake  
Amine

*May the grace of the Lord Jesus Christ,  
and the love of God,  
and the fellowship of the Holy Spirit be with you all  
Forever and ever  
Amen*