



# Whakatāne-Ōhope Community Board

## *Te Poari Hapori o Whakatāne-Ōhope*

Monday, 23 June 2025

*Mane, 23 Pipiri 2025*

Ōhope Fire Station  
Harbour Road, Ōhope  
Commencing at 5:30 pm

Chief Executive Steven Perdia | Publication Date: 17 June 2025

[whakatane.govt.nz](http://whakatane.govt.nz)



**A Membership - *Mematanga***

**A Membership - *Mematanga***

Board Member Carolyn Hamill - Chairperson

Board Member Linda Bonne - Deputy Chairperson

Board Member Christopher Howard

Board Member Doug McLean

Board Member Mark Marshall-Inman

Board Member Ozgur Iseri

Councillor Toni Boynton

## **B Role of the Community Board**

### **B Role of the Community Board**

Section 52 of the Local Government Act 2002 details the role of a community board:

- a. represent, and act as an advocate for, the interests of its community; and
- b. consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
- c. maintain an overview of services provided by the territorial authority within the community; and
- d. prepare an annual submission to the territorial authority for expenditure within the community; and
- e. communicate with community organisations and special interest groups within the community; and
- f. undertake any other responsibilities that are delegated to it by the territorial authority.



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**1 Opening Karakia - *He Karakia Tīmatanga*****1 Opening Karakia - *He Karakia Tīmatanga***

Whakataka te hau ki te uru	<i>Cease the winds from the west</i>
Whakataka te hau ki te tonga	<i>Cease the winds from the south</i>
Kia mākinakina ki uta	<i>Let the breeze blow over the land</i>
Kia mātaratara ki tai	<i>Let the breeze blow over the ocean</i>
E hī ake ana te atakura	<i>Let the red-tipped dawn come with a sharpened air.</i>
He tio, he huka, he hau hū	<i>A touch of frost, a promise of a glorious day</i>
Tīhei mauri ora!	

**2 Apologies - *Te hunga kāore i tae***

At the time of compiling the agenda, no apologies were received

**3 Acknowledgements/Tributes - *Ngā Pānui***

An opportunity for members to recognise achievements, to notify of events, or to pay tribute to an occasion of importance

**4 Conflicts of Interest - *Ngākau kōnatunatu***

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.

The Elected member Register of interest is available on the Whakatāne District Council website. If You wish to view the information, please click this [link](#)

**5 Public Participation - *Wānanga Tūmatanui*****5 Public Participation - *Wānanga Tūmatanui*****5.1 Public Forum - *Wānanga Tūmatanui***

The Board has set aside time for members of the public to speak in the public forum at the commencement of each meeting. Each speaker during the forum may speak for five minutes. Permission of the Chairperson is required for any person wishing to speak during the public forum. Applicants seeking funding from the Board are encouraged to speak in support of their application at this time.

Board Members may ask questions of the speaker but these should be confined to obtaining further information or clarification on matters raised by the speaker.


- Jess Cleghorn
- Trident High School - James McLean
- Monique Prasad
- Danae Lee
- Youth Encounter Ministries - Mary Ann Wiremu

**5.2 Deputations - *Ngā Whakapuaki Whaitake***

A deputation enables a person, group or organisation to make a presentation to Community Board on a matter or matters covered by their terms of reference. Deputations should be approved by the Chairperson, or an official with delegated authority, five working days before the meeting. Deputations may be heard at the commencement of the meeting or at the time that the relevant agenda item is being considered. No more than two speakers can speak on behalf of an organisation's deputation. Speakers can speak for up to five minutes, or with the permission of the Chairperson, a long timeframe may be allocated.

With the permission of the Chairperson, Elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by the deputation.

**6 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui*****6 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui*****6.1 Minutes – Whakatāne-Ōhope Community Board 12 May 2025**

	Details of Meeting:	<b>WHAKATĀNE-OHOPE COMMUNITY BOARD MEETING HELD IN THE COMMITTEE ROOMS, 14 COMMERCE STREET, WHAKATĀNE, MONDAY, 12 MAY 2025, COMMENCING AT 5:30 PM</b>
	Present:	C Hamill (Chairperson), Members L Bonne, D McLean and C Howard  <i>Via Teams:</i> Member M Inman
	In Attendance:	J Metcalf (Team Leader Transport Strategy & Assets) and A Dass (Governance Support Advisor)  <i>Via Teams:</i> V Fergusson (Manager Strategic Property) and A Pickles (General Manager Community Experience)
	Visitors:	S Saunders, A Marie, B Dakin, C Watkinson, G Stewart, L Collombet and R Collombet, B Sheedy, M Kempton and J Kay, C Majoribanks, H Wahapango, B Palmer and K Bennett, J Camburn, B Whitworth, M Dutton, Surf Life Saving Club Representatives and Youth Council Representative S Clyde
	Apologies:	Councillor T Boynton and Member O Iseri

**1. KARAKIA**

The meeting was opened with a Karakia by the Chairperson at 5:30 pm.

**2. APOLOGIES**

Moved Chairperson Hamill / Seconded Member Bonne

**RESOLVED:**

THAT the Whakatāne-Ōhope Community Board **accept** the apologies from Councillor Boynton and Member O Iseri.

**CARRIED****3. ANNOUNCEMENTS/TRIBUTES**

Representatives from the Surf Life Saving Club shared a video presentation in appreciation of the Boards support of their Aussies 2025 competition.

**6.1 Minutes – Whakatāne-Ōhope Community Board 12 May 2025(Cont.)**

**Attendance:** Surf Life Saving Club Representatives left the meeting at 5:38 pm.

**4. CONFLICTS OF INTEREST**

None declared.

**5. PUBLIC FORUM****5.1. Scott Saunders and Anne Marie - Accessible crossings on Pohutukawa Ave**

Mr Saunders introduced the work of WAI (Whakatāne Accessible and Inclusive) and raised accessibility concerns regarding pedestrian crossings on Pohutukawa Avenue. He specifically highlighted challenges for individuals with visual impairment and the need for improved crossing facilities, particularly the installation of a red crossing near the Ōhope Beach Medical Centre. Staff emphasised that proper installation would require more than just painted lines, including the addition of lighting and kerb buildouts. Staff will continue to engage with WAI and follow the consultation process with the community. The Board noted their advocacy with Council.

**Attendance:** S Saunders and A Marie left the meeting at 5:51 pm.

**5.2. Piripai-Coastland Resident Association - Bex Dakin, Chris Watkinson and Gaye Stewart**

Representatives from the Piripai-Coastlands Beach Community Collective addressed the Board regarding the shared-use pathway parallel to Keepa Road. They reported that the path becomes dangerous during heavy rain due to large puddle formation and insufficient width for safe pedestrian usage when cyclists are present. Their survey results indicated community dissatisfaction with the road's condition, and that many residents use the road to bike on instead which is not safe due to traffic speed and volume. Staff noted that previously allocated funding for upgrades and repairs had been withdrawn from the Annual Plan 2025/26 and requested the Community Board's continued advocacy with Council. They were advised that internal processes needed to be followed and that funding for this project has been affected by reductions in Central Government funding.

**Attendance:** G Stewart, B Dakin and C Watkinson left the meeting at 6:03 pm.

**5.3. Lilly and Rachel Collombet**

Ms L Collombet provided an update on her selection as one of six women under 19 in New Zealand chosen for a prestigious cycling competition taking place in July 2025. She outlined her role as a climber and noted that scouts from world tour development teams would be watching the six-race competition. Fundraising efforts had included quiz nights raising \$2,500 through raffles, a \$1,000 donation from Rotary Club, and kiwifruit sales with Zespri's permission. A social ride event was planned to further support fundraising efforts.

**Attendance:** L Collombet and R Collombet left the meeting at 6:10 pm.

**5.4. Hospice - Bryce Sheedy, Margaret Kempton and Jane Kay**

Hospice representatives reported that 14 months previously they had been given the opportunity to revitalise the service or face takeover by the District Health Board. The team had expanded significantly and nearly tripled the number of patients managed. Op shops provided 22% of profits, and volunteer time was equivalent to approximately 11,000 hours annually. They emphasised the

## Whakatane-Ohope Community Board - AGENDA

**6.1 Minutes – Whakatāne-Ōhope Community Board 12 May 2025(Cont.)**

importance of maintaining proper equipment and volunteer support, noting that volunteers would be opposed to certain grant conditions. Board Member Bonne noted that funding for a thank you lunch for volunteers might set a precedent for other community groups for similar activities.

**Attendance:** B Sheedy, M Kempton and J Kay left the meeting at 6:20 pm

**5.5. Mataatua Sports Trust - Chris Majoribanks and Hemi Wahapango**

Mr Majoribanks acknowledged the ongoing support provided by the Whakatāne-Ōhope Community Board to the Trust's awards programme. He highlighted the achievements of several women athletes who had gained major sports recognition and outlined the Trust's work with schools around the Bay of Plenty. He noted the rising popularity of waka ama and the Trust's offering of High School qualifications in this area. The Trust maintained their connections with Sport New Zealand.

**Attendance:** C Majoribanks and H Wahapango left the meeting at 6:28 pm.

**5.6. Halo Whakatāne - Bridget Palmer and Kerry Bennett**

Representatives outlined Halo Whakatāne's vision and values being to live and thrive through community involvement. They reported receiving some of Bay Trust's funding for their Quay Street building project but noted that lack of funding required flexibility in project completion. The organisation administered care across a range of Council-administered land, providing pest control advice and rodent management throughout Whakatāne through volunteer deployment. Their work included weed suppression and initiatives to make nature accessible to everyone. They had supported Trident High School with \$22,000 for wheelchair access improvements and requested \$2,500 from Council for DEI (Diversity Equity and Inclusion) signage.

**Attendance:** B Palmer and K Bennett left the meeting at 6:38 pm.

**5.7. Heart Beats Exercise - Jo Camburn and Belinda Whitworth, Mary Dutton**

The representatives reported that Heart Beats had been operating for over 35 years, providing exercise and socialisation opportunities through Monday and Friday sessions at Whakatāne Memorial Hall for the elderly. They noted that the venue lacked adequate equipment and that Ms Camburn had been running sessions for 20 years. The group sought to avoid increasing costs for participants whilst ensuring viable income for the instructor and obtaining Board support. A participant, M Dutton, highlighted her positive experience with the programme. The requested equipment included a headset with speaker system that would remain with the group.

**Attendance:** M Dutton, J Camburn and B Whitworth left the meeting at 6:46 pm.

**6. Confirmation of Minutes**

Refers to page 8–13 of the agenda.

Moved Member Bonne / Seconded Chairperson Hamill

**RESOLVED:**

THAT the minutes of the Whakatāne-Ōhope Community Board meeting held on Monday, 24 March 2025 be **confirmed** as true and correct record.

**6.1 Minutes – Whakatāne-Ōhope Community Board 12 May 2025(Cont.)****CARRIED****7. Reports****7.1. Whakatāne-Ōhope Community Board – Activity Report May 2025**

Refers to pages 14-30 of the agenda.

The General Manager of Community Experience and Manager of Strategic Property presented the report and discussion highlighted the following points:

- A decision has now been made on the Boat Harbour project.
- Climate change funding opportunities is launching as Council is partnering up with Trust Horizon to empower the community to take action on climate change.
- LWDL (Local Waters Done Well) consultations were underway and closed on the 18 May 2025.
- Slash management was currently satisfactory and safe.
- Discussion occurred regarding the location of the red crossing in the Ōhope/Maraetotara Reserve area.
- Brainstorming sessions had been held with community groups, balancing facility needs across different communities.
- Keepa Road project timing remained challenging, with ambitions to include the project in the Long Term Plan.

Moved Chairperson Hamill / Seconded Member Howard

**RESOLVED:**

**THAT** the Whakatāne-Ōhope Community Board - Activity Report May 2025 be **received**.

**CARRIED**

**Adjournment:** the meeting adjourned at 7:07 pm and reconvened at 7:10 pm.

**7.2. Governance Administration – May 2025**

Refer to pages 31-101 of the agenda.

Moved Member Howard / Seconded Member Bonne

**RESOLVED:**

1. THAT the Governance Administration report - May 2025 be received; and
2. THAT the Whakatāne-Ōhope Community Board allocate \$2,000.00 discretionary funds to Lilly Collombet for costs associated in the Road Cycling Campaign in July 2025.

**CARRIED**

The Board discussed volunteering recognition and appropriate appreciation methods for community members.

Action: The Chairperson to follow up with the Mayor regarding a community recognition event.



**6.1 Minutes – Whakatāne-Ōhope Community Board 12 May 2025(Cont.)**

Moved Member Howard / Seconded Chairperson Hamill

**RESOLVED:**

THAT the Whakatāne-Ōhope Community Board allocate \$1,500.00 from discretionary funds to Hospice to cover catering costs associated with their volunteers' lunch, with the Community Board banner to be displayed and a Board member to attend if possible.

**CARRIED**

Member Bonne requested their vote against the motion be recorded.

Moved Chairperson Hamill / Seconded Member Howard

**RESOLVED:**

THAT the Whakatāne-Ōhope Community Board allocate \$2,300.00 from discretionary funds to the Mataatua Sports Trust to cover costs associated with the Mataatua Sports Awards 2025, with Members McLean and Inman expressing interest in attending.

**CARRIED**

Moved Member Howard / Seconded Member Bonne

**RESOLVED:**

THAT the Whakatāne-Ōhope Community Board allocate \$2,000.00 discretionary funds to Halo Whakatāne to assist in the costs associated with extending the cobblestone for the Matariki Constellation Plants.

**CARRIED**

Moved Member Howard / Seconded Member Bonne

**RESOLVED:**

THAT the Whakatāne-Ōhope Community Board allocate \$1,513.25 from discretionary funds to Heart Beats Exercise Group to assist with the purchase of a wireless headset microphone and First Aid Kit.

**CARRIED****8. Chairperson Report****8.1. Chairpersons Report May 2025**

Refer to pages 102-104 of the agenda.

The Chairperson reported on several matters including the current challenging period for the Memorial project and submissions regarding LWDW preferred models. The majority of members indicated support for a Council Controlled Business Unit model, with members expressing interest in making verbal submissions.

Member McLean offered his residence as an alternative venue for the morning tea acknowledgement of Annette Such in case of difficult weather conditions.

**6.1 Minutes – Whakatāne-Ōhope Community Board 12 May 2025(Cont.)**

Moved Chairperson Hamill / Seconded Member McLean.

**RESOLVED:**

1. THAT the Whakatāne-Ōhope Chairperson's report March 2025 – May 2025 be received.
2. THAT the Whakatāne-Ōhope Community Board contribute up to \$250 from their discretionary funds for the morning tea held in acknowledgment of the efforts of Annette Such.

**CARRIED**

Moved Chairperson Hamill / Seconded Member Inman

**RESOLVED:**

THAT the Whakatāne-Ōhope Community Board considers allocating \$2,000.00 from their discretionary fund to Riding for the Disabled so they may purchase a defibrillator for their site.

**CARRIED**

The meeting closed with a karakia led by the chairperson at 7:51 pm.

Confirmed at the meeting dated:	
CHAIRPERSON	

## 7 Reports - *Ngā Pūrongo*

### 7 Reports - *Ngā Pūrongo*

#### 7.1 Whakatāne-Ōhope Community Board – Activity Report



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To: **Whakatāne-Ōhope Community Board**  
Meeting Date: **Monday, 23 June 2025**  
Author: **V Fergusson / Manager Strategic Property**  
Authoriser: **A Pickles / General Manager Community Experience**  
Reference: **A2907900**

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#### 1. Reason for the report - *Te Take mō tēnei rīpoata*

This report provides the Community Board with an update on a number of projects and activities delivered within the Whakatāne-Ōhope Board area to the end of May 2025 and covers the following activities:

- Local Elections
- Community Experience Update
- Development, Environment and Infrastructure Update
- People and Engagement Update
- Strategy and Growth Update
- Business and Corporate Services Update
- Strategic Māori Partnerships Update
- News – keeping up to date with communication with communities

#### 2. Recommendation - *Tohutohu akiaki*

THAT the Whakatāne- Ōhope Community Board - Activity Report June 2025 be **received**.

#### 3. Local Elections

On 11 June Whakatāne District Council launched its 2025 local election campaign – Stand for Something: Tū Tūturu.

The campaign calls on people from all walks of life to step up, be heard, and lead where they live. It also encourages residents and ratepayers to enrol, vote and help shape the future of the Whakatāne District. Details of this comprehensive campaign can be found on Council's [website](#) .

Whakatāne District Council Chief Executive, Steven Perdia says local government needs voices that reflect the diversity, aspirations, and lived experiences of our people.

**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)****4. Community Experience Update****4.1. Community Board matters arising for Community Experiences portfolio**

The Board's suggestion that lighting for the carpark on Short Street, Whakatāne be improved has been passed on to the relevant team which has noted the suggestion and is assessing whether improvements can be made.

The Board's comments on the need to adjust the Maraetōtara Flying Fox in Ōhope were passed onto the Open Spaces team which checked the equipment and made an adjustment.

The Board's comments on the need for maintenance and repairs at the Warren Park dog park in Eivers Road, Whakatāne have been passed onto the Open Spaces team for action.

Board members are encouraged to direct members of the public to the RFS (request for service) portal on Council's website for these types of issues. This is the most efficient way to have these issues brought to the relevant team's attention, addressed and tracked.

**4.2. Te Kōputu a Te Whanga a Toi – Whakatāne Library and Exhibition Centre****4.2.1. *Rainbow display***

**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)**

During Pride Month, our Lifelong Learning team celebrates the inclusive heart of our kaupapa. Libraries throughout Aotearoa showcase their diverse collections through 'Out on the Shelves' displays, featuring relevant titles and resources alongside interactive programmes and powerful visual messaging. These initiatives remind our communities that diversity, equity and inclusion form the foundation of our public library mission: creating safe, respectful and supportive spaces for everyone. Toitū te mahi tahi!

As winter weather draws people indoors, our warm and welcoming library spaces become natural gathering places. Community members from across the district and beyond find comfort in the non-judgmental environment our Whakatāne libraries provide - spaces to learn, relax and pause. Regular favourites include the ever-popular Hā Kākano preschool storytime, our newly launched sewing sessions, and the tremendously popular Creative Corner, all offering opportunities for our community to connect, learn and flourish.



**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)**

Zines - tiny magazine-style booklets that tell quick and often powerful stories - have become particularly popular with our Rainbow Youth community. Saturday programming continues to attract strong community engagement across all age groups and interests.

**4.2.2. Creative connections: Kaumātua visit Whakatāne Art Gallery**

**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)**

We recently welcomed the Ngāti Awa Kaumātua group to the Whakatāne Art Gallery for a wonderful morning of connection and creativity. The day began with heartfelt karakia and waiata followed by an engaging tour of current exhibitions.

The Toka Tū showcase featuring works from kaumātua ringatoi struck a special chord with the group, who then rolled up their sleeves for a hands-on earth pigment workshop.

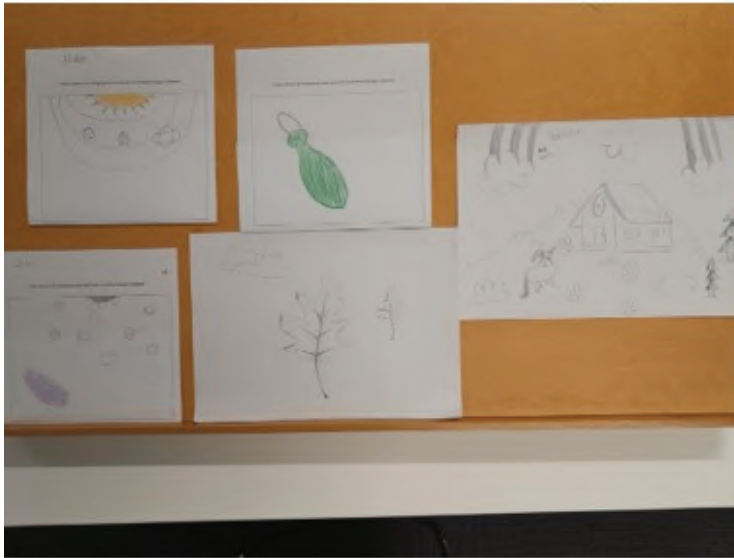
The enthusiastic feedback we received opens exciting possibilities for future artistic partnerships within our community.

**4.2.3. *Pages and play: Library activities bring community together***

Our new Sewing Space sessions have stitched together a community of crafters! Both experienced sewers and eager beginners gathered for the session on Thursday, 15 May. These creative meetups, initially scheduled for once a month, now continue fortnightly on Thursdays from 10am to 12pm.

Hā Kākano preschool story times continue drawing crowds at Te Kōputu, now enhanced with Duplo STEAM sessions afterward where families can watch their young engineers create and problem-solve.



**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)****4.2.4. Woodlands kura explore treasures**

Te Kōputu buzzed with energy during its first school visit of Term 2, welcoming 60 intermediate students from Woodlands School in Ōpōtiki. The tamariki immersed themselves in engaging activities centred around the solar system, maramataka, Mātaatua waka, Muriwai, and mātauranga Māori.

The adventure continued at Te Whare Taonga o Taketake, where the manuhiri/visitors viewed taonga representing social and natural history, with a special peek at the intriguing taxidermy collection. Some students dove into local history in the reading room, while others expressed their creativity through art activities.

**4.2.5. Music Month rocks Te Kōputu; SeniorNet and school groups in the whare**

**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)**

New Zealand Music Month came alive at Te Kōputu with an electrifying Friday night showcase featuring senior music students from Trident High School. The passionate performances drew an enthusiastic crowd of whānau, friends and music lovers, creating an unforgettable evening that celebrated our local musical talent.

Our community connections continue to flourish with the return of SeniorNet volunteers to the library. While our dedicated library staff are always ready to assist with technology questions, we deeply value the specialised support SeniorNet provides. Their volunteers offer extended one-on-one assistance with devices, software and internet challenges, fostering meaningful relationships and new friendships within our community.



**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)****4.2.6. Library Renovations: Enhancing your experience**

Thoughtful changes to our physical layout continue to surprise and delight both familiar faces and first-time visitors. The removal of the front reception desk has revealed hidden treasures, with many people delighting in the discovery of our popular magazine collection. Now prominently featured in the Te Kōputu entranceway, this collection creates an inviting introduction to all the resources and services we offer.

**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)****4.3. Open Spaces****4.3.1. *Preserving Kanuka at Thornton***

The Open Spaces team recently participated in the milestone first planting day of the Thornton Kanuka Restoration project, an important partnership between Whakatāne District Council and Bay of Plenty Regional Council.

This vital five-year initiative aims to protect New Zealand's last remaining stand of Thornton Kanuka on Council land through comprehensive pest control, protection fencing, and carefully scheduled plantings.

We're grateful for the valuable funding support from Trust Horizon and Bay Trust.

The successful day brought together representatives from both funding organisations, Ngāti Rangitihi, and enthusiastic students from St Joseph's School for this meaningful conservation effort.

**4.3.2. *Annual planting embraces climate resilience***

Our gardening team has successfully completed this year's annual bedding planting – navigating through some climate-related challenges along the way!

Unusually warm conditions affected our supplier's seedling germination, prompting our team to quickly adjust planting plans with available alternatives. As climate change makes traditional cooler-climate species like tulips increasingly challenging to maintain, our forward-thinking team is pivoting toward more resilient, sustainable options for our community spaces.



**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)****4.4. Te Whare Taonga o Taketake – Whakatāne Museum Collections and Research****4.4.1. *Taonga encounter sparks Creative New Zealand connection***

Above: Hera Mitchell, Haniko Te Kurapa, Maraea Timutimu and Mark Sykes

A meaningful encounter recently took place at Taketake when two mokopuna of Marata Tangohau visited to view precious kakahu from the Beckett whānau collection. Marata had been the respected kuia of Haniko and his sister, and the mokopuna were accompanied by kaimahi from Creative New Zealand during this significant visit.

This encounter sparked further collaboration when Creative New Zealand approached Mark Sykes for his expertise on the care and preservation of taonga in our collection, with particular focus on textiles. The resulting interview reflects our ongoing commitment to ensuring these precious cultural treasures receive the highest standard of care and respect.

[News and blog | Creative New Zealand](#)

**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)****4.5. Whakatāne Aquatic and Fitness Centre****4.5.1. 2025 Annual maintenance shutdown**

The most significant improvements during our shutdown period occurred in the main hall, where we installed new epoxy flooring and completed extensive interior painting. While this represented the most challenging aspect of the shutdown - due to dust creation, fumes, and the temporary closure of this popular space - the results have been transformative.

The first phase involved sanding existing concrete floors and painting walls, bleachers, and storage areas.



**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)**

Two weeks later, the project reached completion with final sealing. We're delighted with the outcome - the space feels completely renewed and revitalised.

**4.5.2. Pool Covers**

Another major shutdown project involved installing thermal covers for our outdoor pool. This initiative, generously funded entirely by Trust Horizon, promises substantial energy savings year-round. While installation presented challenges - particularly the discovery that the outdoor pool floor isn't perfectly level - our contractors skilfully adapted and delivered excellent results. The pool now maintains noticeably warmer temperatures in the early morning, much to the delight of our swimming club members during these cooler months.

**5. Development, Environment and Infrastructure Update****5.1. Community Board matters arising in relation to Development, Environment and Infrastructure**

The Board's query on dog pound charges over weekends and the reason for additional charges has been passed on to the Regulatory Team for comment. The Regulatory Team has advised that the additional fee is for food only. People are able to provide their own food for the weekend should they want that substance fee waived. Council has contractors that go in to feed the dogs over the weekend but they are unable to process payments for the release during this time.

Council often accepts payments as late as 4:45pm on a Friday allowing dogs to be picked up by 5pm.



**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)**

We are currently reviewing the Policy.

The suggestion from the Board that Council consider the provision of a zebra crossing on Stewart Street to enable safe pedestrian passage to Whakatāne Hospital has been passed on to the transportation team for consideration.

**5.2. Transport****5.2.1. *Keepa Road Project – Impacts following Boat Harbour Project Update***

The Keepa Road, Whakatāne project has been on hold while awaiting an update on the Boat Harbour Project. With the recent announcement that the Boat Harbour Project will not progress, a review of funding for the upgrade of Keep Road has been undertaken.

The design and property purchase phases of the Keepa Road project were approved in June 2023. The construction phase of the project was not approved for funding in the 2024-27 National Land Transport Programme (NLTP).

Through the adoption of the 2024-27 NLTP, Waka Kotahi/NZTA was able to avoid re-assessing the Keepa Road design and property purchase funding, on the basis that the project was to provide access to the Provincial Growth Fund (PGF) funded harbour development.

As the boat harbour development is no longer progressing, NZTA were obligated to reassess the Keepa Road design and property purchase phases of the project against the Investment Prioritisation Method (IPM). The threshold for inclusion in the NLTP requires at least a 'High' alignment with the Government Policy Statement (GPS) for Land Transport under the IPM. The Keepa Road project does not meet this criterion.

As a result, NZTA has notified the Whakatāne District Council that the remaining funding for the design and property purchase phases of the project will be removed from the 2024-27 NLTP.

The Keepa Road project no longer has any NZTA funding approved in the current 2024-27 period, for design, property purchase or construction.

With the boat harbour project halted, the urgency to progress this project has also reduced. The project will now continue to be on hold, until the development of the 2027-37 LTP, where the Keepa Road project's priority and timing will be reassessed, along with all other Transport Improvement Projects.

**5.2.2. *Have your say on safer speeds across the Whakatāne District***

Council is inviting the community to share its views on proposed speed limit changes across several local roads, as part of a district-wide consultation process.

The proposed changes aim to make roads safer and more suitable for how they're used today – particularly around schools, marae, residential areas, and popular recreational spots. Many of the proposed changes have been shaped by community input, safety assessments and requests from residents, schools, and local organisations.

The Council is proposing changes to speed limits on the following roads:

## Whakatane-Ohope Community Board - AGENDA

**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)**

Withy Road, Te Teko Road, Thornton Road, Wainui Road, Shaw Road subdivision, Thornton Beach Road, West End Road, Galatea Road, Waiōhau, Pukehou Road, Waiōhau, Papanui Road, Waiōhau, Tawhia Road, Waiōhau, Galatea Road, Matahina Dam, Rototaha Road, Matahina Dam, Reid Road, Whakatāne Airport, Tassel Drive, Valley Road and Ōhope Road.

A full list of the proposed changes, along with the reasons behind each one, is available on the consultation webpage [Local road speed limits - Ngā Pae Tere | Kōrero Mai - Let's Talk](#) . Maps and detailed descriptions are also provided to help residents understand the context and purpose of each proposed change.

Consultation is open from Wednesday, 28 May to 5pm, Sunday, 29 June 2025.

**5.2.3. Wainui road Slip/Dropout – EMERGENCY WORK**

**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)**

Emergency repair work has been carried out at the Wainui Road dropout, following a rain event that caused the road edge to fall away into the estuary. All waterlogged materials have now been removed from the site. A new subsoil drainage system has been installed, and the area has been backfilled. A layer called 'rock rip-rap' has been placed along the slope to prevent erosion in the future. Additionally, a new rock-lined swale drain has been constructed to help manage heavy rainfall. The berm has been covered with topsoil and grass seed. All reinstatement works are now complete. The only outstanding task is the kerb and channel extension, which is weather-dependent and will proceed when conditions permit.

**5.2.4. WDC Resurfacing**

Pre-seal repairs for the 2025/26 sites have commenced and will continue until the cooler and wetter weather sets in. The recent rain has limited progress somewhat.

**5.3. Three Waters****5.3.1. What's next for local water services?**

Community consultation on the future delivery of Whakatāne District's water services has now closed, and Council thanks everyone who took the time to have their say.



**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)**

Following a detailed assessment of potential options, Council consulted on a preferred option to work with other willing councils to establish a Multi-Council Controlled Organisation. This model would retain local ownership and governance while offering the benefits of scale, shared expertise, and cost-efficiency. The alternative option considered was to continue delivering water services through a standalone business unit within Council.

The Local Water Done Well public consultation ran throughout April and early May, giving residents the opportunity to learn about proposed changes to the delivery of drinking water, stormwater, and wastewater. Around 80 people made a submission.

Mayor Dr Victor Luca says community feedback will play a critical role in shaping the Council's Water Services Delivery Plan, which all councils are required to prepare by 3 September 2025.

The Council is now moving into the next stage of the process, which includes hearings, deliberations, and adoption of the final plan.

Key dates:

- 5 June – Hearings: Submitters who asked to speak presented their views directly to Council.
- 26 June – Deliberations: Council will consider all feedback and confirm its indicative direction.
- 14 August – Final adoption of the Water Services Delivery Plan (WSDP).
- 3 September – Submission of the WSDP to the Department of Internal Affairs.

**5.3.2. *New Hinemoa, Whakatāne stormwater pump station***

Stainless steel air vents have been installed on the rising main, along with filter collars placed around the rising main on the landward side of the stopbank and around the gravity outlet pipe. The pumice access track to the pump station has also been completed. Reinstatement of the school field is now underway, with topsoiling and hydroseeding in progress. The concrete slab for the electrical room has been poured.

**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)**

An investigation into concerns regarding the quality of the roof slab concrete has confirmed that the average compressive strength of the upper roof slab does not meet design specifications. As a result, the affected section will need to be cut out and replaced to ensure the structure meets its intended design life. Further input from a structural engineer is required to address reinforcement tie-ins with the existing walls. We are currently working with Waiotahi and their structural subcontractor, Letts, to determine an appropriate solution for the replacement and remedial works.

**5.3.3. Wastewater Pump Station valve chamber renewals**

Draintech Contractors are undertaking the renewal of the wastewater pump station valve chamber at Ōhope Station 3, located on Pōhutukawa Avenue. The existing chamber is in poor condition, with significant deterioration of the steel pipework and fittings, as well as pipe misalignment—all of which pose a serious risk of failure, potentially leading to wastewater overflows and odour issues.

The replacement valve chamber is a precast concrete structure, manufactured locally by Whakatāne Precast Concrete. Given the site's challenging location alongside Millers Stream, McLeod Cranes were engaged to lift the 12-tonne chamber into place from across the stream.

The final valve chamber, has been largely completed, with the new concrete chamber, steel pipework, and valves now installed. The custom-fabricated safety lid, supplied by a local contractor, is currently undergoing powder coating and will be installed shortly. Once this is complete, the site will be reinstated, and beach access will be reopened.



**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)****5.3.4. Water main repair at 29 Muriwai Drive, Whakatāne**

The team successfully repaired a break in the 100mm asbestos freshwater main at 29 Muriwai Drive, Whakatāne, found when the road in this location slumped. The main was in poor condition and located just 400mm below the road surface. Traffic management was required while the repair was made.

**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)****5.3.5. Keeping Awatapu Stormwater Station free from debris**

With the recent heavy rainfall, keeping the Awatapu stormwater screens clear proved to be a continual challenge for the reticulation team. The screens capture debris before it flows through the lagoon pumps, and out to the Whakatāne River. The screens need regular clearing during heavy rainfall events to ensure water continues to flow through the pumps and out to the river.

**5.4. Building Consents****5.4.1. BCA audit starting soon**

The Building Consent Authority (BCA) which issues building consents and inspects building work is audited each two years. Our next full audit commences on Monday, 23 June 2025 and is completed on Thursday, 26 June 2025. The audit looks at our Building Manual and our application of the processes detailed in it, along with technical and system audits, and general compliance with the Building Code.

In response to MBIE's upcoming requirements for a Building Consent Authority (BCA) to complete 80% of inspections within three working days of making the booking, we have implemented a process to monitor timeframes. Since implementation, we have been able to provide an inspection booking on the day requested in all but one case, where it was the following day.



## Whakatane-Ohope Community Board - AGENDA

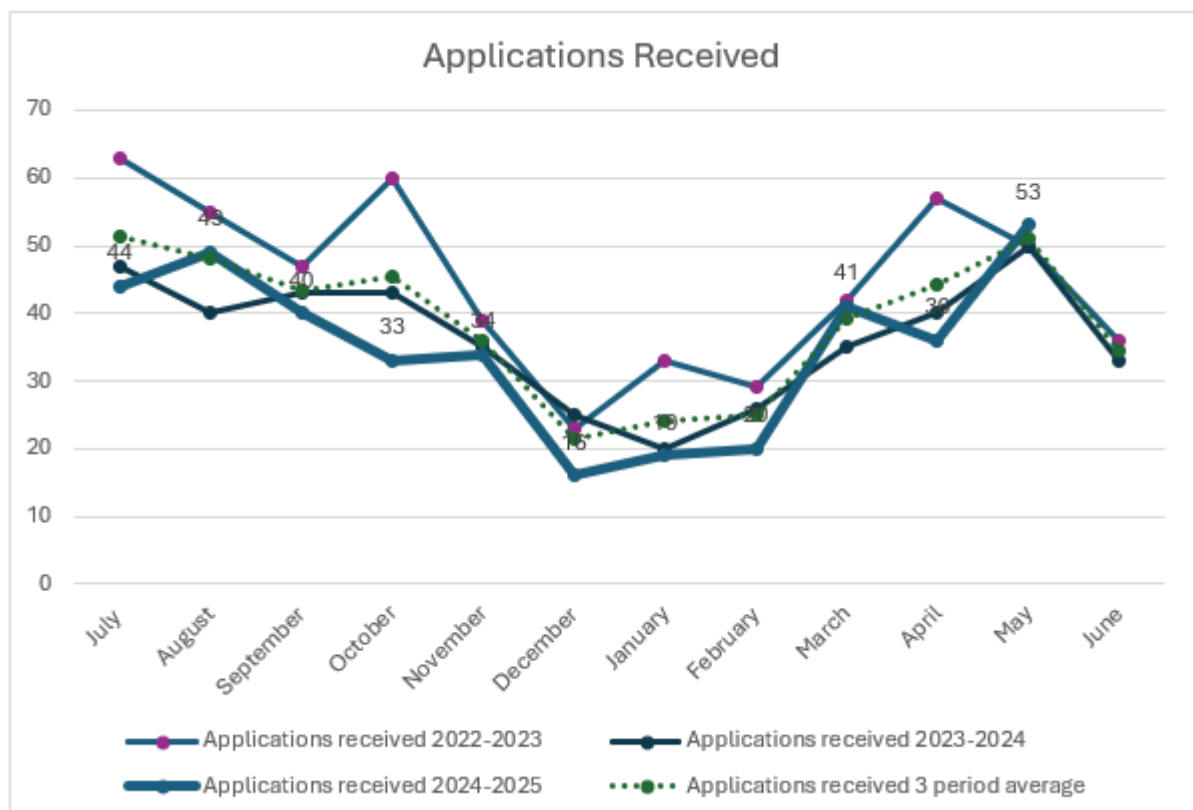
## 7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)

## 5.4.2. BCA statistics

	This month 2025	This month 2024
Applications received (building consents)	53	50
Consent decisions to grant	49	54
Consent decisions to refuse	12	0
Compliance	96.61%	87.04%
Average clock on Days	6.71	8.84
Consents with RFIs	52%	60%
Value of work (granted)	\$7.03m	\$7.48m
CCC decisions to issue	42	28
CCC decisions to refuse	18	10
CCC compliance	80.95%	85%
Inspections undertaken	175	193
Average inspection lead time	0-1 day	1-3 days

Overall, the team has made strong gains in processing times and compliance rates. While there are fewer consents granted and a higher number of refusals, this reflects stronger quality controls and maturing processes. The faster inspection lead times and lower RFI (request for information) rates are promising indicators of improved customer service and internal efficiency. There was a small drop in CCC compliance and consent values but on balance, the performance trends are positive.

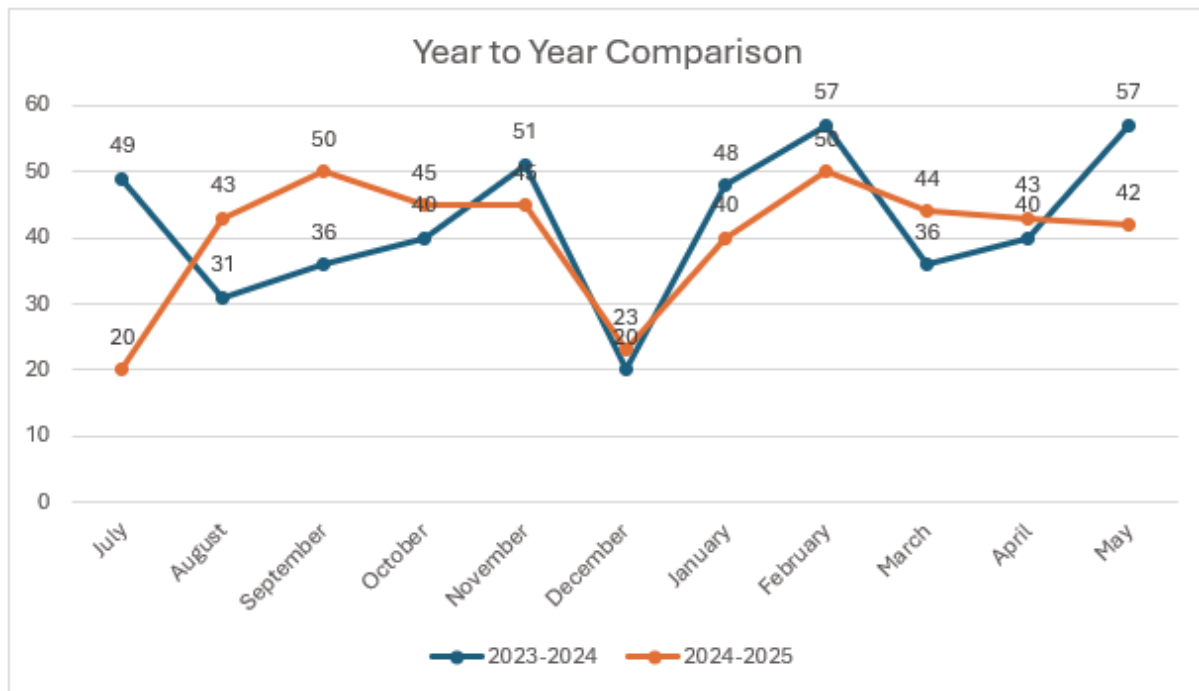
## 5.4.3. Applications received – Comparison with last three financial years



## Whakatane-Ohope Community Board - AGENDA

**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)****5.4.4. 42 LIM applications were received this month, compared to 57 in May 2024.**

An emerging performance issue resulted in almost half the LIMS in May being issued outside the statutory timeframe. This issue has been addressed and the LIM process is back on track.

**5.5. Policy Planning and Consents Compliance****5.5.1. Plan Change 4 – Building Platform Level**

Through Plan Change 4, Council is seeking to improve how the District Plan manages flood risk to buildings. Plan Change 4 was notified for submissions earlier this year, with six received. As required under the Resource Management Act, Plan Change 4 has now been notified for further submissions which closed on Wednesday, 11 June 2025. Next steps are for the Council staff to prepare a report on the submissions and further submissions received and give recommendations to either accept or reject what submitters / further submitters have requested. Council staff will be working to resolve all submissions and further submissions without the need for a hearing, where possible

## Whakatane-Ohope Community Board - AGENDA

## 7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)

## 5.5.2. MBIE monitoring

Median days taken to process consents by Building Consent Authority Q1 2025 <sup>?</sup>

BCA	Days	BCA	Days	BCA	Days
Waikato	19	Gisborne	13	Mackenzie	9
Napier City	18	Ōpōtiki	13	Tararua	9
Hauraki	17	Central Otago	12	Kaikōura	8
Dunedin City	16	Horowhenua	12	Manawatu	8
Masterton	16	New Plymouth	12	Ruapehu	8
Auckland	16	Palmerston North City	12	Hastings	7
Upper Hutt City	16	South Taranaki	12	Hurunui	7
Matamata-Piako	15	South Waikato	12	Invercargill City	7
South Wairarapa	15	Taupō	12	Selwyn	7
Thames-Coromandel	15	Wairoa	12	Tasman	7
Clutha	14	Waitomo	12	Whakatāne	7
Hamilton City	14	Ashburton	11	Whanganui	7
Hutt City	14	Christchurch City	11	Rotorua Lakes	7
Kaipara	14	Marlborough	11	Kāpiti Coast	6
Waipa	14	Ōtorohanga	11	Waitaki	6
Central Hawke's Bay	14	Timaru	11	Buller	5
Waimakariri	14	Whangārei	11	Carterton	5
Far North	13	Wellington City	11		
Nelson City	13	Gore	10		
Queenstown Lakes	13	Porirua City	10		
Tauranga City	13	Southland	10		
Waimate	13	Westland	10		
Western Bay of Plenty	13	Grey	9		

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The Ministry of Business, Innovation and Employment monitor compliance of statutory processing times across New Zealand. The Q1 2025 information from the BRANZ dashboard shows the Whakatāne District Council to be near the top of the list for speed in processing building consent applications.

## 6. People and Engagement Update

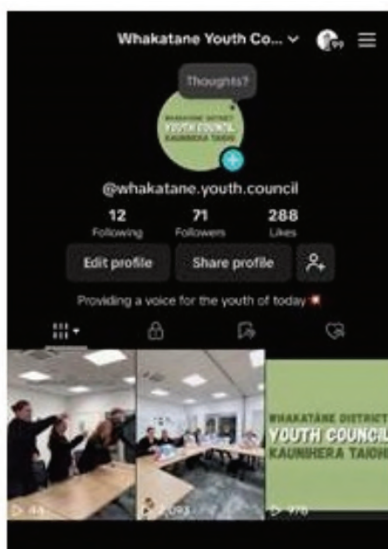
## 6.1. Community Development

## 6.1.1. Rangatahi Road Safety Roadshow



**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)**

The 2025 Rangatahi Road Safety Roadshow, organised and delivered by Richard Hamer, Jemma Rudkin, and Annelle Prince from the Community Partnerships team, focused on reaching rural students this year. The team visited Murupara Area School, Te Wharekura ō Rūātoki, and Rangitāiki High School as part of the roadshow. Over three days, 254 students participated in interactive activities highlighting key road safety issues such as distractions, restraints, impaired driving and motorcycle awareness. Delivered in partnership with NZ Police, iwi groups and safety organisations, the roadshow was well received by students and teachers, and forms part of the wider Eastern Bay of Plenty Road Safety Programme aimed at encouraging safer driving behaviours among young people and future motorists.

**6.1.2. Youth Council Tik Tok**

This year, the Youth Council is focused on strengthening its online presence to better connect with young people and create a space where ideas, opinions, and opportunities can be shared. They have chosen to launch a TikTok account, recognising that it's one of the most popular platforms among youth and more effective than Facebook for reaching their target audience. The goal is to post a mix of informative videos alongside fun, relatable content to keep young people engaged and coming back for more. They've already shared their first three videos and have a dedicated social media team within the Youth Council working on updates and creative posts. Jump on and take a look.

**6.1.3. Orange Sky**

An Orange Sky Aotearoa Mobile Laundry Unit is operating a six-month trial in the district. The unit is managed and funded by Waiariki Whānau Mentoring. Council will support this through advocacy and a small contribution to the fuel costs for the trial period (from existing budgets). The unit will initially be used in Whakatāne and Tāneatua and the plan is to progressively expand the services across the rohe. Kat Doughty from Orange Sky will present in the Public Forum of the Living Together Committee on 19 June. To learn more about Orange Sky Aotearoa visit their [website](#).

**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)****6.1.4. Community Funding**

More than \$35,000 was distributed to community groups recently through the Community Funding Committee on behalf of the Creative Communities Scheme (CCS) and Rural Travel Fund. The CCS funding round was preceded by more than a dozen presentations by applicants on projects supporting arts and culture in our communities.

Projects and events that received funding included: tukutuku weaving workshops; a mural project; Pasifika arts and crafts; a multi-modal artwork; lantern making for the Light Up Whakatāne festival, and Thornton School's Seussical the Musical production (pictured). The next rounds of the Reorua Fund and Te Puaha (Waterways and Marine Environment Fund) opened in June.

**7. Strategy and Growth Update****7.1. 'Making cents of the dollars' – Annual Plan education campaign rolling out**

Our Annual Plan 2025/26 education campaign – [Making cents of the dollars](#)– has rolled out.

The aim of the campaign is to help our communities better understand the key changes, savings, and support options included in this year's draft Annual Plan. To do this, we'll be using a range of channels, including:

- Community newsletters (delivered to households and available at key locations)
- Social media content
- Short video
- Website updates
- Digital screens
- Print outs available at customer services and facilities



## Whakatane-Ohope Community Board - AGENDA

**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)**

These resources will also be available to the public and used throughout the campaign to make the content as clear and accessible as possible.

**7.2. Whakatāne District Growth Strategy internal workshops underway**

We have begun a series of workshops as part of the Whakatāne District Growth Strategy. The sessions, provide an opportunity for stakeholders to share their knowledge, insights, and ideas to help shape how we grow over the next 30 years.

These workshops are an important step in ensuring the strategy is informed by a wide range of perspectives and grounded in local understanding of the opportunities and challenges across our district.

We'll continue to keep you updated as the strategy progresses.

**7.3. Events & Marketing****7.3.1. Autumn Campaign completed**

Autumn marketing activity focused on encouraging out-of-town visitors to attend events in our rohe. Marketing support for Flavours of Plenty Festival and the Ōhiwa Oyster Festival proved highly successful. Four out of five Eastern Bay ticketed Flavours of Plenty events sold out and the three free events were also well attended.

The team hosted travel content creators from escape.video who have a combined audience of more than 550,000 people across Instagram, Facebook and TikTok. Followers use the content to plan holidays and around 50% of their audience are based overseas. Delivering campaigns across their channels is therefore a great way to reach both the domestic and international travel market. We will be launching a campaign across escape.video channels in spring. The Escape video campaign will feature the following businesses visited during their stay – Awa Motel, Awa Café, The Comm, Drip Desserts, KG Kayaks, Cadera, Tio Ōhiwa, Whakatāne Kiwi Trust, Volk & Co, Riverbug, Mata Brewery, Moutohorā Island with Prosail Charters, Wainui Seaside Glamping, Fisherman's Wharf, Gibbo's on the Wharf.

The June edition of Air NZ Kia Ora magazine will feature a four-page article showcasing food experiences across our rohe. The article followed a family with writer Sue Hoffart earlier this year. Businesses featured in the article include, Tio Ōhiwa, Fisherman's Wharf, Gregoli Olive Grove, YiaYia's Little Kitchen, Herringbone Wine, Native Tree Farm, All the Sands café, L'Atelier, Whakatāne Sunday Market, Cigol, Volk & Co, Café Awa, Mata Brewery and Ōhope Craft Market.

## Whakatane-Ohope Community Board - AGENDA

**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)**

Ōhiwa Oyster Festival welcomed 1,500 people to Wharfside, Port Ōhope, on Saturday 17 May 2025 to celebrate the opening of the Oyster season. The event is run by the team at Tio Ōhiwa Oyster Farm and is supported by our events team with both guidance and event sponsorship funding. Over 75% of attendees travelled from outside of the district to stay for the weekend, resulting in an estimated economic impact of \$388,000 for the local economy.

**7.3.2. *Winter marketing campaign underway***

The winter marketing campaign launched at the start of June, promoting a range of winter-friendly activities centred around a new winter campaign film.

Other promotions include Girls' Golf Getaways – combining golf, boutique shopping, eateries, and indoor experiences – and Trust Horizon Light Up Whakatāne, which this year aligns with the July school holidays.

Marketing for the light festival is well underway, with a new promotional film shared across multiple digital platforms, along with print advertising targeting both local audiences and those within a 1–2 hour drive.

**7.3.3. *More than 100 Events, \$1.4 million spent***

The district has just wrapped up its busiest events season yet, with more than 100 events delivered between January and June 2025. Ticketing data and visitor estimates from seven of our region's major events – including the Touch Tournament, Sun 2 Surf, Local Wild Food Festival, West End Wiggle, Farming Like Grandad, Top School, and the Ōhiwa Oyster Festival – show that around 8,000 attendees visited the Whakatāne District specifically for these occasions. Many stayed for the weekend, contributing an estimated \$1.4 million in direct spending across our accommodation, retail, and hospitality sectors.

**7.3.4. *Events funds secured***

The Regional Events Promotion Fund has just been confirmed for the Whakatāne District with \$53,500 going to six events to support marketing efforts and attract more domestic visitors to the area during the off-season. The events include; Local Wild Food Festival, Tio Ōhiwa Oyster Festival, Sun to Surf, Jazz in the Park, Farming Like Grandad Country Fair, NZ Surf Life Saving Championships 2026.

**7.4. *Floodwall Integration***

The team from Horizon Networks will soon begin installing new permanent lighting infrastructure along the Warren Cole Walkway, which was removed as part of Bay of Plenty Regional Council's Future Proof Stage 1 works. The team will start near the McAlister Pump Station and working their way back along the route towards the old I-site. During this time, the footpath will be closed, and detours will be in place to help you get around safely. Works kicked off Friday, 13 June 2025.

**7.5. *Climate Change*****7.5.1. *Whakatāne Community Climate Action and Youth Development Funds – opening soon***

We're proud to be launching the Whakatāne Community Climate Action and Youth Development Funds, a new partnership between the Council and Trust Horizon. These funds are designed to empower our community to take real action on climate change.

**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)**

The purpose is to increase grassroots climate action across the Whakatāne District. Funding is aimed at local groups – though businesses can also apply (with 50% co-funding required) – for projects that reduce carbon emissions or build climate resilience.

Eligibility is intentionally broad to encourage innovation, support equity, and grow climate leadership across our rohe. A total of \$95,000 is available in 2025/26, for the community fund and a separate Youth Development Fund has \$5,000 set aside to support young people (under 24 years old) from the Whakatāne District to pursue climate-related education or training.

Round 1 opens 1 July and closes 15 August 2025. Help us spread the word:

[whakatane.govt.nz/climatefund](https://whakatane.govt.nz/climatefund)

**7.5.2. Solar panel installation**

We are excited to announce that solar panel installation will begin between June and September at the Dog Pound, followed by the Resource Recovery Centre and the Main Council Building (Civic Centre). These will be the first buildings in Council's portfolio to switch to grid tied solar energy.

This project is part of our wider efforts to reduce our carbon footprint, cut energy costs, and support a more sustainable future for our organisation and community. This project is funded through a loan from Trust Horizon, which has a very favourable 3.5% interest rate and repayment period of 10 years. The projected savings from the energy generated by the solar will cover this cost.

Health and safety remain a top priority throughout the process, and the relevant teams will be kept updated on access and timing as the project progresses. This has been a project which has been brewing for many years and is exciting to finally coming to fruition.

**8. Business and Corporate Services****8.1. Rates Rebates promotion in the community**

The Rates team has been working hard to promote rates rebates in the community through a targeted campaign across print advertising, social media, and our website. A key highlight was the rates team attendance at the Whakatāne markets. Catereena Atkins and Saiah Ramanui raised awareness about what rates rebates are and supported people with on-the-spot applications. They completed over 80 applications and did a fantastic job engaging with the community, confidently encouraging people to visit the stall and making the process as easy as possible. It was a great example of proactive, community-focused service.

**8.2. Waste Management****8.2.1. Council introduces three strikes system to tackle bin contamination**

Council has introduced a three strikes system to help reduce contamination in kerbside recycling and greenwaste bins.

If a bin is found to be contaminated, the household will receive a warning sticker on their bin, along with an educational flyer on how to sort their waste correctly. There will be two warnings, giving residents a fair chance to improve. On the third occasion, a letter will be issued and the bin may be temporarily removed for three months.



**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)**

“Our priority is to educate and support our community to recycle and dispose of greenwaste properly. Taking someone’s bin is a last resort and will only happen when people repeatedly abuse the service despite the help and warnings we provide,” says Solid Waste Manager Nigel Clarke.

On the third strike, only the offending bin, whether recycling or greenwaste, will be taken away. Households will still retain their general waste bins. There will also be no deduction in rates due to the bin being removed.

Recently, Council had to send 745 tonnes of greenwaste to landfill because it was highly contaminated with rubbish and could not be made into sellable compost. This cost ratepayers approximately \$143,000 in disposal fees.

Most households in the Whakatāne District are doing the right thing when it comes to sorting their waste, but it is a minority that is causing significant problems for the entire system. It only takes a few contaminated bins to undermine the greenwaste and recycling efforts of the whole community.

The three strikes bin rules will begin at the end of June across the Whakatāne District.

The Whakatāne Beacon’s article on these rules prompted a wave of national and international media coverage from One News, NZ Herald, Stuff, RNZ, Newstalk ZB, and even Yahoo News Australia. While similar systems are already in place in many other councils, the story quickly gained momentum. Solid Waste Manager Nigel Clarke clearly explained the need for the Three Strikes system, how it will work, and reinforcing that the issue of contamination is district-wide, not limited to any one area. The Three Strikes approach will be introduced along with an education and awareness campaign.

**8.2.2. Waste survey**

The Solid Waste team is currently running its district-wide Waste Awareness Survey 2025 to understand what the Whakatāne District community knows about rubbish and recycling. The short survey gathers information about residents’ knowledge, habits, and opinions on local waste services, helping the team improve how rubbish, recycling, and composting are delivered across the district.

**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)**

This survey is a follow-up to the 2021 survey, allowing the team to measure any changes in community awareness since then. Residents are encouraged to complete the survey and share it with their friends, whānau, and neighbours. The survey is available on the Korero Mai page at <https://koreromai.whakatane.govt.nz/district-wide-waste-survey>

**9. Strategic Māori Partnerships Update****9.1. Tikanga Sessions underway**

The first Tikanga Session for this year's first block of lessons was recently held. We are lucky to have Moerangi Black and Matetu Herewini facilitating these sessions in-house for our kaimahi. These sessions are all about tikanga practice and interaction, with four focused sessions leading to a half-day marae visit on the Friday of week four to round the sessions off. The tikanga lessons are part of the continuing work to build cultural competency in our organisation.

**9.2. Matariki celebrations**

A programme of events and activities for staff to celebrate Matariki was delivered 16 – 20 June 2025. The activities included a presentation from te ao Māori exponent Ranginui Rikirangi-Thomas. Ranginui was one of the tohunga/experts who performed karakia at the second national Hautapu ceremony in Rotorua in 2023.

Throughout the week the principles of Matariki – reflection, celebration, and preparation were incorporated into the workplace, as we move into te tau hou Māori/the Māori new year. Mānawatia a Matariki!

**10. News**

To keep up to date with current news members are encouraged to review the "Latest News" and "Public Notices":

<https://www.whakatane.govt.nz/news> ; <https://www.whakatane.govt.nz/about-council/public-notice>

**Social media:** Social media is also a useful way for members to keep up to date with Council activities in your hāpori.

<https://www.facebook.com/WhakataneDistrictCouncil>

<https://www.facebook.com/WhakataneAquaticCentre/>

<https://www.facebook.com/taketakemuseum>

<https://www.facebook.com/WhakataneGalleries>

<https://www.facebook.com/whakatanelibrary>

The Council Facebook page is a critical communications channel for our emergency management team and posts will always be put up during times the Incident Management Team is monitoring weather or other emergency events.

**Events:** For up to date listings on community events, information can be found here

**7.1 Whakatāne-Ōhope Community Board – Activity Report(Cont.)**

<https://www.whakatane.com/events>

<https://www.whakatane.com/events/community-events-and-markets>

**7.2 Governance Administration – June 2025****7.2 Governance Administration – June 2025**

To: **Whakatāne-Ōhope Community Board**

Meeting Date: **Monday, 23 June 2025**

Author: **A Dass / Governance Support Advisor**

Authoriser: **C Viljoen / Manager Governance Services**

Reference: **A2906743**

**1. Reason for the report - *Te Take mō tēnei rīpoata***

This report provides the Whakatāne/Ōhope Community Board with updated information on the latest discretionary funds application received for the Whakatāne/Ōhope ward and request that the Board consider these applications. It also includes information on other activities relevant to the Board's area, although the primary decision-making focus is on the funding aspect.

**2. Recommendations - *Tohutohu akiaki***

1. THAT the Governance Administration report June 2025 be **received**; and
2. THAT the Whakatāne-Ōhope Community Board **approves** the final concept for the Carrington Lane signage addition, as endorsed by the New Zealand Olympic Committee; and
3. THAT the Whakatāne-Ōhope Community Board **considers** allocating discretionary funds to Jess Cleghorn for costs associated in competing in the ICF Under 23 Canoe Sprint World Championship in July 2025; and
4. THAT the Whakatāne-Ōhope Community Board **considers** allocating discretionary funds to Trident High School to assist in costs associated with Rarotonga Cultural and Sporting Exchange in September 2025; and
5. THAT the Whakatāne-Ōhope Community Board **considers** allocating discretionary funds to the Monique Prasad to cover costs associated in competing in the New Zealand Junior Women's Volleyball Team competing in Japan in July 2025; and
6. THAT the Whakatāne-Ōhope Community Board **considers** allocating discretionary funds to Dane Lee to assist in the costs associated with Rainbow Rangatahi Roller Disco in 2025; and
7. THAT the Whakatāne-Ōhope Community Board **considers** allocating discretionary funds to Youth Encounter Ministries Trust to assist in the dirt bike therapy programme in 2025.

**3. Background - *He tirohanga whakamuri*****3.1. Funding Criteria**

The criteria for the Community Board Discretionary Fund are:

- No retrospective funding applications will be considered.

**7.2 Governance Administration – June 2025(Cont.)**

- Applications will be considered throughout the year subject to funding availability and should be submitted at least 14 days before the meeting. Meeting dates can be found on - <https://www.whakatane.govt.nz/about-council/meetings>
- Supporting documentation on how you calculated your costs is required to justify the amount sought.
- Applications will be considered at the next appropriate Community Board meeting.
- The project must be held within the community board area you are seeking funding for
- The Community Board has the option to collaborate with other Boards in the joint funding of major projects.
- Boards generally lean towards funding an annual or biannual event once but reserve the right to consider each one on a case-by-case basis.
- A “guarantee against loss” may be offered to support an event that may require either seeding or back up finance – this is to give you confidence that funds up to the value offered will be available following the event if it runs at a loss.
- Applicants will be invited to attend the Public Forum at the commencement of the Board meeting the application will be considered at to provide a brief overview of the application.
- If successful, applicants will be required to use the relevant Community Board logo on advertising material and other items associated with the event or project to acknowledge the grant made.
- A declaration of expenditure and project report is required once the project has been completed.
- Funds not uplifted within six months from the allocation date will lapse.
- Applications are accepted throughout the year subject to funding availability.
- The key priority areas are – Youth – Environment – Economic Development – Recreation
- Grants between \$500 and \$2,000 will be considered to support individuals and groups attending a national or international cultural, sporting, leadership development event
- Grants of up to \$5,000 will be considered to support community focused projects and events.
- The Council’s Climate Change Strategy 2020-23 can be found on the Council’s webpage - <https://www.whakatane.govt.nz/contact-us/have-your-say/closed-consultations/climate-change-strategy-and-action-plans>.

**3.2. Project Fund**

The following table indicates the unallocated grants and subsidies (discretionary) fund:



## Whakatane-Ohope Community Board - AGENDA

## 7.2 Governance Administration – June 2025(Cont.)

Whakatāne/Ohope Community Board			
Unallocated Grants and Subsidies (Discretionary Fund) as at 11 June 2025 is		\$	31,495.64
Opening Balance carried forward from prior years unallocated grants			42,503.13
Funding operating surplus (deficit) for 2024 FY*			(14,235)
2024/25 Annual Plan			89,738.24
2024/25 revised Budget of Grants and Subsidies to allocate		\$	118,006.31
<b>2025 Allocations</b>			
8-Aug-24	VENUE HIRE FOR LIGHT PARTY, HAVE A HEART CHARITABLE TRUST	1,477	Approved & Paid
8-Aug-24	FUND TO ASSIST IN COSTS OF MATERIALS USED IN VIEWS IN TIME EXHIBITION SEPTEMBER TO NOVEMBER, EASTBAY QUILTERS	1,600	Approved & Paid
8-Aug-24	FUNDS JULY 2024 - TO ASSIST WITH COSTS ASSOCIATED WITH OUTWARD BOUND SEPTEMBER 2024, SAMUEL HALL	500	Approved & Paid
8-Aug-24	XAVIER AND OLIVER CHRISTIE	2,000	Approved & Paid
22-Aug-24	MALAYALEE COMMUNITY	350	Internal Payment
22-Aug-24	MALAYALEE COMMUNITY	515	Internal Payment
27-May-24	GRANT FOR COSTS ASSOCIATED WITH LIGHT UP WHAKATANE 2024	5,500	Internal Payment
11-Sep-24	THE EVENTS NETWORK FUNDING RETURNED	(4.66)	Payment Returned
30-Sep-24	FUND TO ASSIST IN COSTS TO PURCHASE A NEW WOOD THICKNESSER FOR CREW, EBAT CHARITABLE	1,599	Approved & Paid
30-Sep-24	FUND TO ASSIST IN COSTS OF PRINTING AND DELIVERING THEIR NEWSLETTER, ALZHEIMERS EASTERN BAY OF PLENTY	1,150	Approved & Paid
3-Oct-24	FUND TO ASSIST IN COSTS FOR TRAVEL AND ACCOMMODATION TO ATTEND THE NATIONAL CONFERENCE IN OCTOBER, EASTERN BAY COMMUNITY	1,100	Approved & Paid
3-Oct-24	FUND TO ASSIST IN TRAVEL COSTS ASSOCIATED TO ATTEND ROLLER DERBY WORLD CUP 2025, LET'S ROLL COACHING	500	Approved & Paid
3-Oct-24	FUND TO ASSIST PAM AND ESTHER PEARCE IN TRAVEL COSTS TO ATTEND THE HITACHI JAPAN EXCHANGE	1,897	Approved & Paid
9-Oct-24	EBOP DIAMOND SOFTBALL TEAM	2,000	Approved & Paid
9-Oct-24	FUND TO ASSIST IN COSTS ASSOCIATED WITH CHRISTMAS FLOAT PARADE 2024., ROTARY CLUB OF WHAKATANE	3,548	Approved & Paid
21-Nov-24	WOCBDF NOVEMBER 2024 NEIGHBOURHOOD SUPPORT TO ASSIST WITH COSTS ASSOCIATED WITH THE GET READY COMMUNITY DATA BASE	1,242	Approved & Paid
21-Nov-24	TO ASSIST WITH COSTS FOR VENUE HIRE AND PROMOTION FOR THE ANNUAL BOOK FAIR 2025, LIONS CLUB OF OHOPE BEACH CHARITABLE TRUST	1,400	Approved & Paid
21-Nov-24	FUNDING GRANT FOR THE AUSSIES, WHAKATANE SURF LIFESAVING CLUB	2,000	Approved & Paid
21-Nov-24	ASSIST IN THE COSTS FOR VENUE HIRE FOR THE TOUCH TOURNAMENT IN JANUARY 2025	2,885	Approved & Paid
10-Dec-24	ASSIST WITH COSTS ATTENDING THE GYMNASTICS NEW ZEALAND USA MENS TOURNAMENT TOUR IN 2025, JEAN-DANIEL ROSSET	1,000	Approved & Paid
17-Dec-24	FUND AS A KOHA FOR UTILISING THEIR MEETING FACILITIES, OHOPE VOLUNTEER FIRE BRIGADE	1,000	Approved & Paid
10-Dec-24	WHAKATANE KERALA COMMUNITY	635	Internal Payment
12-Feb-25	ASSIST WITH COSTS ASSOCIATED WITH TRAVELLING AND COMPETING AT THE 2025 WORLD FLY FISHING CHAMPIONSHIPS-BEN HENTON	2,000	Approved & Paid
14-Feb-25	EASTERN BAY OF PLENTY KAYAK FISHING CLUB	1,500	Approved & Paid
14-Feb-25	FUNDS FEBRUARY 2025 ASSIST WITH COSTS TO PURCHASE A 20 PLUS BIKE TRAILER FOR THE WHAKATANE YOUTH RIDERS,	4,500	Approved & Paid
14-Feb-25	ENHANCE COASTLANDS KAY MONTGOMERY ARTISTS FEES FOR ARTWORK CREATED 18 POWER BOXES IN COASTLANDS	5,000	Approved & Paid
14-Feb-25	FUND TO ASSIST IN THE COSTS ASSOCIATED WITH ESTABLISHING THE KIWI EXPERIENCE HUB- WHAKATANE KIWI TRUST- WHAKATANE KIWI TRUST	5,000	Approved & Paid
19-Feb-25	FUND TO ASSIST IN THE PURCHASE OF SAUSAGES IN THE PARK CELEBRATION ON 2 MARCH 2025, LIBERTY MINISTRIES TRUST	624	Approved & Paid
5-Mar-25	FUNDS TO WEST END WIGGLE TO COVER LABOUR COSTS ASSOCIATED WITH THE ARTS AND CRAFTS EXHIBITION TO BE HELD ON 11 -13 APRIL 2025	1,000	Approved & Paid
5-Mar-25	TO ASSIST WITH FUNDS WITH THE HEART TO HEART EXPO AND FAMILY FESTIVAL 2025,	3,280	Approved & Paid
26-Mar-25	TO COVER HARDWARE COSTS SUCH AS LAPTOP, PHONE AND EFTPOS MACHINE FOR THEIR CLUB MEETINGS, OHOPE FRIENDSHIP CLUB	3,000	Approved & Paid
26-Mar-25	TO ASSIST WITH COSTS WITH THE TE HARO TOROA - NGATI AWA FESTIVAL IN APRIL 2025,	3,500	Approved & Paid
27-Mar-25	OHOPE BEACH FOOTBALL CLUB	800	Approved & Paid
28-Mar-25	PIRIPAI COASTLANDS BEACH RESIDENTS ASSOCIATION	1,500	Approved & Paid
7-Apr-25	FUND TO ASSIST IN THE ORGANISATION OF THE EVERYDAY HERO AWARD IN APRIL 2025-TRIDENT HIGH SCHOOL	1,600	Approved & Paid
10-Apr-25	SPONSORSHIP FOR TAMARIKI FOOD	4,500	Internal Payment
17 May 2025	COSTS ASSOCIATED WITH THE MATAATUA SPORTS AWARDS 2025, MATAATUA SPORTS TRUST- MATAATUA SPORTS TRUST	2,300	Approved & Paid
22 May 2025	COSTS ASSOCIATED WITH JUDGES FEES AND THE HIRE OF TUI PARTY EQUIPMENT, WHAKATANE DISTRICT COMMUNITY ARTS COUNCIL INC.- WHAKATANE DISTRICT COMMUNITY ARTS COUNCIL INC.	5,000	Approved & Paid
22 May 2025	EXTENDING THE COBBLESTONES FOR THE MATARIKI CONSTELLATION PLANTS, HALO WHAKATANE INCORPORATED- HALO WHAKATANE INCORPORATED	2,000	Approved & Paid
22 May 2025	PURCHASE OF A WIRELESS HEADSET MICROPHONE AND FIRST AID KIT, HEART BEATS EXERCISE- HEART BEATS EXERCISE	1,513	Approved & Paid
22 May 2025	ROAD CYCLING CAMPAIGN IN JULY 2025, LILLY COLLOMBET- LILLY COLLOMBET	2,000	Approved & Paid
04 Jun 2025	DEFIBRILLATOR FOR ON SITE, RIDING FOR THE DISABLED ASSOCIATION INC- RIDING FOR THE DISABLED ASSOCIATION INC	2,000	Approved & Paid
<b>Year to Date allocations</b>		\$	86,510.67
<b>Current unallocated Grants and Subsidies (Discretionary Fund)*</b>		\$	31,495.64
* C/F for Whakatāne was largely driven by allocating previously unallocated grant funding from 2023			

The current balance of the Whakatāne-Ōhope discretionary fund as at 11 June 2025 is approximately \$31,496.64.

4. Subjects – *Kaupapa*

## 4.1. Carrington Lane Signage

The final concept for Dame Lisa Carrington signage has been approved by the New Zealand Olympic Committee (NZOC) following an extended review process. The design is now ready for formal approval at the upcoming Whakatāne-Ōhope Community Board meeting. The NZOC has advised that any future modifications to the artwork—including text, logos, or imagery—must receive prior approval due to strict intellectual property conditions. Additionally, only logos of official sponsors affiliated with Dame Lisa Carrington may be included. Once the signage is adopted by the Board, Council's Graphics team will supply the print-ready files, and the Board will liaise with the Transport team to coordinate production and installation. The Communications team will be supporting in media and social media coverage. Noting the Board has already allocated \$2,000.00 from their discretionary fund, below are the concepts ready for approval.

**7.2 Governance Administration – June 2025(Cont.)****4.2. Funding Applications****4.2.1. Jess Cleghorn**

Jess Cleghorn is seeking funding support following her selection to represent New Zealand at the 2025 Junior and U23 ICF Canoe Sprint World Championships, to be held in Portugal in July 2025. As a member of the national team, Jess will compete at an elite international level, highlighting the depth of talent within New Zealand's next generation of paddlers. The cost of the campaign is approximately \$13,514 (excluding GST) per athlete. Contributions towards this amount will directly support Jess's participation and development, while also fostering the continued success of New Zealand athletes on the world stage.

Jess has received \$1,739.13 in 2022 to attend the Kayak Championship in Japan.

**4.2.2. Trident High School**

Trident High School is seeking funding to support a cultural exchange trip to Rarotonga, where they will visit Titikaveka College to build relationships, share cultural knowledge, and strengthen ties between communities. The project is designed to deepen students' understanding of Cook Islands culture and Pasifika identities, while fostering leadership, pride, and cross-cultural connection. This experience will contribute to long-term efforts to empower and celebrate Pasifika learners within the Whakatāne District.

The school is seeking \$1,200.00 to cover the costs associated with travel to Auckland airport and return.

The Board has made the following contributions to Trident High School:

Hillary Challenge in 2022 - \$2,000.00.

Girls UK Football Tour in - \$2,000.00.

Hillary Challenge in 2023 - \$1,000.00.

Jubilee Celebration in 2023 – \$2,000.00.

**7.2 Governance Administration – June 2025(Cont.)**

Te Maru Ora (Canopy Project) in 2023 - \$5,000.00.

Everyday Hero Awards in 2025 - \$1,600.00.

**Total of \$13,600.00.**

**4.2.3. Monique Prasad**

Monique Prasad is seeking funding support to take part in the upcoming New Zealand Junior Women's Volleyball Team tour to Fukuoka, Japan, from 6–17 July 2025. Selected to represent New Zealand, the team will compete against a range of university and club teams, while also training and recovering at the FIVB training centre facilities. The tour includes cultural and sightseeing activities on non-competition days, offering a valuable opportunity for both athletic development and cross-cultural learning. This experience forms part of a high-performance pathway supported by the Japanese Volleyball Association and FIVB, aimed at nurturing the next generation of New Zealand volleyball talent.

Monique is seeking \$2,000.00 to assist in travel costs associated in with competing.

**4.2.4. Rainbow Rangatahi Roller Disco – Danae Lee**

Funding is being sought to support a youth-focused, alcohol-free Rainbow Roller Disco for rangatahi aged 12–24, to be held at the Whakatāne War Memorial Stadium on 28 June 2025. Designed to foster inclusion, connection, and celebration, the event will provide a safe and affirming space for Rainbow young people and their whānau, featuring roller skating, music, food, creative activities, and prizes. With up to 100 attendees expected, it addresses a clear local need for positive, culturally safe events for marginalised youth. The initiative also supports local businesses and community development, with additional funding sought to cover food and prizes.

Danae is seeking \$1,922.25 to cover the costs associated with the Disco.

**4.2.5. Youth Encounter Ministries Trust**

Funding is sought to support an eight-week, activity-based programme for up to six at-risk rangatahi from Apiti Hou Alternative Education Centre in Whakatāne. Held each Thursday in Term 3, 2025, at Paengāroa, the four-hour sessions combine dirt bike riding with counselling and kai, aiming to build self-worth, strengthen identity, and empower participants to make positive life choices. The programme culminates in a celebration with whānau to acknowledge the rangatahi's growth and development.

The organisation has received \$2,500.00 in 2024 and \$1,500.00 in 2022 for dirt bike therapy sessions.

**4.3. Local Elections 2025 and Māori wards poll update**

Preparations for the 2025 Local Elections are well underway, with a strong focus on increasing voter education, candidate diversity, and community participation across the district.

Community Board members will have received an email from the Chief Executive announcing the launch of the 2025 Local Elections campaign and outlining the importance of local engagement. This message reinforces the collaborative approach in supporting successful delivery.

**7.2 Governance Administration – June 2025(Cont.)****4.3.1. Key Dates**

Candidate nominations open: 4 July 2025

Candidate nominations close: 1 August 2025

Voting period: 9 September – 11 October 2025 till noon

Election Day: Saturday, 11 October 2025 till noon

Preliminary results: Expected 13 October 2025

Official results declared: 17 October 2025

Māori Ward Poll: A binding poll on the future of Māori Wards will be held concurrently with the election.

**4.3.2. Candidate Briefings**

The first candidate briefing was held on Saturday, 14 June. It was livestreamed and is available on Council's website along with the presentation materials.

The next candidate briefing is scheduled for Friday, 11 July (venue to be confirmed).

**4.3.3. Roadshow and Engagement Campaign**

Our in-house roadshow campaign is structured in two key phases:

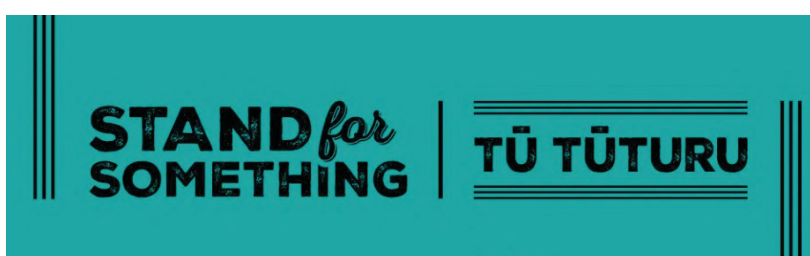
Phase 1: Enrol & Stand (July) – Focused on encouraging enrolment and supporting prospective candidates.

Phase 2: Vote (September–October) – Aimed at increasing voter turnout through education and visibility.

Roadshow events will be held across the district, including areas such as Matatā, Edgecumbe, Tāneatua, Waimana, and Murupara. These events will offer opportunities for residents to learn about the election process, engage with Council staff, and understand what it takes to stand as an elected member.

**4.3.4. Campaign Branding: Stand for Something – Tū Tūturu**

Our campaign branding, Stand for Something – Tū Tūturu, is designed to be bold, bilingual, and community-focused. The visual identity features a modern colour palette of teal, pink, black, and white, and is supported by a full style guide, social media templates, and logo lock-ups for consistent use across all materials.



**7.2 Governance Administration – June 2025(Cont.)****4.3.5. Orange Bin Placements**

Locations for 'Orange Voting Bins' have been identified and business owners contacted. Agreements are in progress, and once confirmed a map outlining all areas of bin placements will be available on councils website. These bins will serve as visible reminders and collection points during the voting period.

All return voting envelopes will include a printed QR code that links directly to a webpage showing voting locations and drop-off points across the district. This is part of our effort to make voting more accessible and ensure voters can easily find the most convenient way to return their papers.

**4.3.6. Candidate Handbook**

A comprehensive Candidate Handbook is now available to support those considering standing for election.

The web version can be accessed via the Council's website.

A limited number of hard copies will be available from WDC service centres and libraries.

**4.3.7. Electoral Officer Contact Information**

Electoral Officer

Dale Ofoske

Independent Election Services

Level 2, 198 Federal Street, Auckland

Phone: 0800 922 822

Email: dale.ofoske@electionservices.co.nz

Deputy Electoral Officer

Chirese Viljoen

Whakatāne District Council

14 Commerce Street, Whakatāne

Phone: 07 306 0500

Email: Chirese.viljoen@whakatane.govt.nz

**Attached to this report:**

- Appendix A – Jess Cleghorn
- Appendix B – Trident High School
- Appendix C – Monique Prasad



Whakatane-Ohope Community Board - AGENDA

**7.2.1 Appendix A – Jess Cleghorn**

- Appendix D – Rainbow Rangatahi Roller Disco
- Appendix E – Youth Encounter Ministries Trust

**7.2.1 Appendix A – Jess Cleghorn**

## Whakatane-Ohope Community Board - AGENDA

## 7.2.1 Appendix A – Jess Cleghorn(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD Application Form

**1****CONTACT DETAILS**

1.1

Name of your organisation:

Phone:

Email:

Social Media Links – website, Facebook etc.

*(N/A if applying as an individual)*

1.2

Name of principal contact:

JESS CLEGHORN

Position held:

P

1.3

Name of secondary contact:

MARK CLEGHORN

Position held:

Phone/N

1.4

How long has your organisation been operating?

Objectives and activities of your organisation:

*(N/A if applying as an individual)*

1.5

Is your group GST Registered?: No ☐Yes ☐

GST Number:

*(N/A if applying as an individual)*

## Whakatane-Ohope Community Board - AGENDA

## 7.2.1 Appendix A – Jess Cleghorn(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD Application Form

**2****ABOUT YOUR FUNDING REQUEST**

- 2.1 Please provide a title for the project, service, event proposal for which you are seeking funding (approx 8 words):
- ICF UNDER 23 CANOE SPRINT WORLD CHAMPIONSHIPS 2025
- 2.2 Give a brief description of the project, service, event proposal for which you are seeking funding (if you have a separate project plan or require more space, please list the key points here and attach a full description of your proposal to the back of this form):
- CANOE SPRINT WORLD CHAMPIONSHIPS FOR  
UNDER 23's LOCATED IN MONTE MOR-O-VELHO,  
PORTUGAL.
- 2.3 How long does the project, service or proposal run? Starts: 23 JULY 2025
- Is the project ongoing? ☐ Finishes: 27 JULY 2025
- 2.4 Funding Description – tick appropriate boxes
- |                                     |                                    |
|-------------------------------------|------------------------------------|
| <input type="checkbox"/>            | Community Pride                    |
| <input checked="" type="checkbox"/> | Cultural or Sporting Event         |
| <input type="checkbox"/>            | Seed Funding for a community event |
| <input type="checkbox"/>            | Support for a community project    |
| <input type="checkbox"/>            | Youth Development                  |
| <input type="checkbox"/>            | Environmental                      |
- 2.5 The Whakatāne District Council has adopted a set of Climate Change Principles to ensure that climate change be considered in all decisions. Please consider potential impacts to Climate Change that the project/event may have.
- 
- 
- 
-

## Whakatane-Ohope Community Board - AGENDA

## 7.2.1 Appendix A – Jess Cleghorn(Cont.)

# WHAKATĀNE-ŌHOPE COMMUNITY BOARD

## Application Form

**3****MEASURING THE SUCCESS YOUR PROJECT, SERVICE OR EVENT PROPOSAL**

3.1 Show us how you will measure that your project, service or event proposal would be beneficial to the community

INSPIRE OTHER YOUNG ATHLETES FROM  
WHAKATANE TO COMPETE IN INTERNATIONAL  
SPORTING EVENTS.

3.2

What will happen to the project if:

- this funding application is unsuccessful or,
- only a portion of the funds are received or,
- a guarantee against loss is provided rather than a grant?

☐

The project will proceed as outlined

☐The project will be delayed  
(please specify expected length of delay): \_\_\_\_\_☐

The project will be downgraded

☒

The project will be prevented from being carried out

WILL BE UNABLE TO  
COMPLETE.



## Whakatane-Ohope Community Board - AGENDA

## 7.2.1 Appendix A – Jess Cleghorn(Cont.)

# WHAKATĀNE-ŌHOPE COMMUNITY BOARD

## Application Form

4

## FINANCIAL DETAILS OF YOUR PROJECT, SERVICE OR PROPOSAL

Note: All figures to include GST (if any).

Please provide a breakdown of the budget for the project, service or proposal for which you are seeking assistance:

PROJECT COSTS		PROJECT INCOME	
Description of cost	Amount	Income source	Amount
Salaries / wages	\$	Applicant organisation's contribution (savings)	\$ 3,300
Postage / telephone / administration	\$	Fundraising	\$ TBC
Advertising / promotion (uniform)	\$ 380.00	Donations / sponsorship	\$ TBC
Professional fees	\$	Entry fees	\$
Travel costs	\$ 4,954.60	Value of donated material	\$
Project materials	\$	Other Grants applied for (please specify): MARSHY ACADEMY OF SPORT TOWER FUND	\$ 500
Labour cost	\$		\$
Venue / equipment hire	\$ 417.80	Other income (please specify):	
Other costs (please specify): Gym / club / Boat hire	\$ 765.00	Firewood sales	\$ 2,000
AIRPORT TRANSFERS	\$ 196.90		\$
CANOE TRANSPORT	\$ 190.60		\$
ACCOMMODATION	\$ 7,562.50		
GENERAL	\$ 695.60		\$
TOTAL ESTIMATED COST	(a) \$ 13,514.90	TOTAL INCOME	(b) \$ TBC

TOTAL FUNDING  
SHORTFALL/AMOUNT SOUGHT  
(i.e. 'a' minus 'b')

\$ TBC.

- \* SEVERAL FUNDING APPLICATIONS ARE UNDERWAY.
- \* AN ADVENTURE RACE IS BEING RUN ON 8 JUNE 2025, WITH PROCEEDS GOING TOWARDS THE COST.



## Whakatane-Ohope Community Board - AGENDA

## 7.2.1 Appendix A – Jess Cleghorn(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form - Organisation

**5****OTHER COUNCIL FUNDING****Note: All figures to include GST (if any)**


What funding assistance has your group/organisation applied for **and/or** received from the Council over the past 3 years – either by way of a grant or 'in kind' support (advertising, promotional material, equipment, donations)

Year	Amount received (either \$ or in kind)	Purpose
2022	\$1,500	ATTENDANCE AT AIDA PACIFIC CHAMPIONSHIPS (FROM WHAKATANE/OHOPE COMMUNITY BOARD)

**6****DECLARATION**

We the undersigned do solemnly and sincerely declare and acknowledge that:

- The details we have given in all sections of this application are true and correct to the best of our knowledge.
- We have the authority to commit our group to this application.
- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a **publicly available** agenda.  
(If you do not wish for any personal details to be made public, please indicate this in your application.  
The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- We will provide a short summary of the project's success, benefits and promotion within 30 days.
- We acknowledge and approve receiving further communications from the Community Board.

Name:	JESS CLEGHORN
Position held:	
Signature:	
Date:	
Any personal details to withhold:	
Name:	
Position held:	
Signature:	
Date:	
Any personal details to withhold:	

**Campaign Budget - U23/Junior World Champs  
Spain and Portugal 2025**

Depart 5 July and arrive back 29 July

16 Athletes - 5 support staff	25 Days	Notes:
Accommodation and Main meals - Banyoles	\$ 72,616.00	6th to 20th July - Full Board for 14 nights total - Awaiting amended final invoice
Accommodation and Main meals - Portugal	\$ 48,384.00	20 July to 28 July - 8 nights
Airfares	\$ 79,274.00	Main internationals and domestic Spain to Portugal
Airport Transfer Costs	\$ 3,150.00	TBC
Boat transport and van delivery - Germany to Banyoles	\$ 3,050.00	Germany to Banyoles/Portugal to Germany
Boat Rental - extra boats needed on top of fleet	\$ 5,100.00	Includes Coach boat rental in Banyoles
Gym costs/Banyoles club access fees	\$ 7,140.00	
General	\$ 3,300.00	Includes ICF Admin fees, misc costs, bank fees, excursion, ice
Insurance	\$ 7,329.00	\$13.96 pp per day
Medical	\$ 500.00	
Rental Vehicles	\$ 4,485.00	One Rental van
Uniform	\$ 6,080.00	
Vehicle Expenses	\$ 2,200.00	Fuel and tolls
	\$ -	
	\$ -	
Contingency - 5% of total	\$ 12,130.40	
<b>Campaign Totals:</b>	<b>\$ 254,738.40</b>	
	\$ (10,500.00)	Minus Te Hapitanga funding (coach development for one coach)
	\$ (28,000.00)	Minus CRNZ contribution (\$20k) and Coach PM Scholarship (\$8k)
	\$ 13,514.90	Per Athlete cost

\* Please note that if you are going to Europe earlier than wider team you will be charged extra for any flight difference and insurance costs

## Whakatane-Ohope Community Board - AGENDA

**7.2.1 Appendix A – Jess Cleghorn(Cont.)**

28 April 2025

To whom it may concern

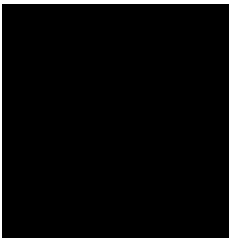
This is to confirm that Jessica Cleghorn has been selected to compete for New Zealand on the world stage in the 2025 Junior and U23 ICF Canoe Sprint World Championships in Portugal this July.

The cost of the campaign is approximately \$13,514 (excluding GST) per athlete. We thank you for any support you can give to help with the costs for this athletes.

The Canoe Racing NZ bank account number if needed is: 12-3064-0190505-00.

Please do not hesitate to contact me if you require any further information.

Kind regards



Operations Manager

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*Proud to be associated with:*



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Canoe Racing NZ Inc | PO Box 65-451 | Mairangi Bay | Auckland 0754 | Email [admin@canoeracing.org.nz](mailto:admin@canoeracing.org.nz)

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**7.2.2 Appendix B – Trident High School**

**7.2.2 Appendix B – Trident High School**

## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B – Trident High School(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**1****CONTACT DETAILS**

1.1	Name of your organisation: Trident High School Whakapiki Rarotonga Cultural and Sporting Exchange	
	Phone: [REDACTED]	
	Social Media Links – website, Facebook etc.	
	Trident High School	
	<i>(N/A if applying as an individual)</i>	
1.2	Name of principal contact: Jimmy McLean	
	Position held: Group Tour Leader	
	Phone/Mob: [REDACTED]	
1.3	Name of secondary contact: Te Manaakitanga Pryor	
	Position held: Manager of Group	
	Phone/Mobile: [REDACTED]	
1.4	How long has your organisation been operating?	The Whakapiki initiative has been running successfully for nine years.
	Objectives and activities of your organisation:	
	The group was established to support Māori students in achieving academic success, while encouraging pride in their identity. It aims to empower them to use Te Reo and Tikanga Māori as tools to grow as leaders within their whānau, hapū, and iwi.	
	The Trident group plays an active role in our Whakapiki programme, which supports student engagement in Te Ao Māori and Mātauranga Māori as pathways to improved academic success.	
	Our group is preparing to travel to Rarotonga to connect with Titikaveka College through a meaningful cultural exchange. This journey is focused on building strong, lasting relationships and learning from each other. It offers our students a unique opportunity to experience Cook Islands culture firsthand, deepening their understanding of Pasifika identities. The knowledge, friendships, and insights they bring home will help us continue to honour, support, and uplift Pasifika students and communities throughout the Whakatāne district.	
	<i>(N/A if applying as an individual)</i>	
1.5	Is your group GST Registered?: No <input type="checkbox"/> Yes <input checked="" type="checkbox"/>	GST Number: NA [REDACTED]
	<i>(N/A if applying as an individual)</i>	



## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B – Trident High School(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**2****ABOUT YOUR FUNDING REQUEST**

- 2.1 Please provide a title for the project, service, event proposal for which you are seeking funding (approx 8 words):

Rarotonga Cultural and Sporting Exchange

- 2.2 Give a brief description of the project, service, event proposal for which you are seeking funding (*if you have a separate project plan or require more space, please list the key points here and attach a full description of your proposal to the back of this form*):

We are seeking funding to support a cultural exchange trip to Rarotonga, where students will visit Titikaveka College to build relationships, share cultural knowledge, and strengthen ties between our communities. This project aims to deepen students' understanding of Cook Islands culture and Pasifika identities, while fostering leadership, pride, and cross-cultural connection. The experience will contribute to long-term efforts to empower and celebrate Pasifika learners within the Whakatāne district.

- 2.3 How long does the project, service or proposal run? Starts: September 12th
- Is the project ongoing? ☐ No Finishes: September 18th

- 2.4 Funding Description – tick appropriate boxes

- ☐ Community Pride
- ☒ Cultural or Sporting Event
- ☐ Seed Funding for a community event
- ☐ Support for a community project
- ☐ Youth Development
- ☐ Environmental

- 2.5 The Whakatāne District Council has adopted a set of Climate Change Principles to ensure that climate change be considered in all decisions. Please consider potential impacts to Climate Change that the project/event may have.

As part of their learning experience in Rarotonga, students will explore how local communities are responding to the impacts of climate change through sustainable land and sea practices. They will gain insights into how students in the village cultivate taro using traditional methods that respect the land, as well as how customary knowledge and practices are applied to gather food from the ocean. This learning will deepen their understanding of climate resilience, cultural sustainability, and the importance of Indigenous knowledge in addressing environmental challenges.

A1862188

## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B – Trident High School(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**3****MEASURING THE SUCCESS YOUR PROJECT, SERVICE OR EVENT PROPOSAL****3.1 Show us how you will measure that your project, service or event proposal would be beneficial to the community**

While the immediate benefits of this trip might not be obvious right away, we believe it will have a lasting impact on our community. When students return from Rarotonga, they'll have a deeper understanding of Cook Islands culture, and we hope they'll share what they've learned with their schools, whānau, and communities. By experiencing the Cook Islands way of life—its traditions, values, and history—students will gain new perspectives that connect with and complement our Māori heritage. These shared experiences will help build stronger cultural bonds, encourage mutual respect, and create opportunities for learning across generations. Our school is committed to supporting our Pasifika students, recognising their unique strengths. We see a future where their success is celebrated through programs that honour their identity, make them feel they belong, and help them succeed both academically and culturally.

**3.2**

What will happen to the project if:

- this funding application is unsuccessful or,
- only a portion of the funds are received or,
- a guarantee against loss is provided rather than a grant?



The project will proceed as outlined



The project will be delayed  
(please specify expected length of delay): \_\_\_\_\_



The project will be downgraded



The project will be prevented from being carried out

## 7.2.2 Appendix B – Trident High School(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

4	FINANCIAL DETAILS OF YOUR PROJECT, SERVICE OR PROPOSAL		
Note: All figures to include GST (if any).			
Please provide a breakdown of the budget for the project, service or proposal for which you are seeking assistance:			
PROJECT COSTS		PROJECT INCOME	
Description of cost	Amount	Income source	Amount
Flights / Insurance/ Accommodation	\$47985.00	Applicant organisation's contribution \$2285.00 pp	\$47985.00
Food	\$ 6300.00	Fundraising	\$7100.00
Activities Museum / Koha	\$2,000.00	Donations / sponsorship	\$
Transport in Rarotonga	\$ 800.00	Other Grants applied for (please specify):	\$
Travel to Auckland airport and return x 2	\$ 1200.00		\$
TOTAL ESTIMATED COST		TOTAL INCOME	
(a) \$56,285.00		(b) \$55,085.00	

**TOTAL FUNDING  
SHORTFALL/AMOUNT SOUGHT**  
(i.e. 'a' minus 'b')

\$ 1200.00

## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B – Trident High School(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form - Organisation

**5****OTHER COUNCIL FUNDING****Note: All figures to include GST (if any)**~~AND~~ ~~YES~~

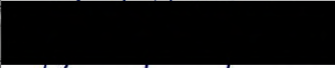

What funding assistance has your group/organisation applied for and/or received from the Council over the past 3 years – either by way of a grant or 'in kind' support (advertising, promotional material, equipment, donations)

Year	Amount received (either \$ or in kind)	Purpose
2023	\$2000	Girls UK football Tour
2023	\$1000	Hillary Challenge
2023	\$2000	Jubilee Celebration
2025	\$1600	Everyday Heroes Fundraiser

**6****DECLARATION**

We the undersigned do solemnly and sincerely declare and acknowledge that:

- The details we have given in all sections of this application are true and correct to the best of our knowledge.
- We have the authority to commit our group to this application.
- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a publicly available agenda.  
(If you do not wish for any personal details to be made public, please indicate this in your application. The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- We will provide a short summary of the project's success, benefits and promotion within 30 days.
- We acknowledge and approve receiving further communications from the Community Board.

Name:	Jimmy McLean
Position held:	Coordinator
Signature:	
Date:	13/05/2025
Any personal details to withhold:	
Name:	Te Manaakitanga Pige
Position held:	manager
Signature:	
Date:	13/05/2025
Any personal details to withhold:	



**7.2.2 Appendix B – Trident High School(Cont.)**

INVOICE: 344807

Travel Consultant: Donella Buttimore

TO: Trident High School – Rarotonga Cultural Trip 2025

C/-: James Mclean

**Travel arranged for Trident High School – Rarotonga Cultural Trip 2025**

INVOICE:	AMOUNT
----------	--------

**Group Price based on 21 Passengers Including:**

- Return Works (Meals and Movies)
- 2 x 16 seater Vans
- 4 x 3 Bedroom Garden Rooms with Continental Breakfast
- Edgewater Island Night show and food
- Captain Tama's Lagoon Cruise
- Insurance based on Nil Excess with all passengers under 50 years of age and without any pre existing medical conditions. All medical conditions will need to be assessed individually and may incur an extra fee

Total 21 passengers x \$2285.00 per person	=	\$47985.00
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**Payments due:**

<b>1<sup>st</sup> Deposit due 16 December 2024 \$300 x 21 passengers</b>	<b>\$6300.00</b>
2 <sup>nd</sup> Deposit due 24 February 2025 \$300 x 21 passengers	\$6300.00
3 <sup>rd</sup> Deposit due 19 May 2025 \$500 x 21 Passengers	\$10500.00
Balance due 19 Jul 2025 of \$1185.00 x 21 Passengers	\$24885.00

NB: International Travel Services do not incur GST as this is zero rated

**Westpac Bank Account**  
**03 0490 0005831 01**

Kind Regards,

Donella Buttimore  
 Senior Consultant  
**HELLOWORLD WHAKATANE**




## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B – Trident High School(Cont.)

Whakapiki 2025 Rarotonga Cultural and Sport Exchange		
Date	Activity	
Friday 12th	5.55 am Check in at Auckland airport	 2 x Rental Vans
	8.55 Depart Auckland	
Thursday 11th	2.40pm Arrive Rarotonga Airport (Thursday)	
	3.30 Check in at Edgewater Resort. Unpack gear	
	4.00 Quick Tour around Island	
	5.30 Tea Palace Takeaways Burgers	
	Swim and Relax at Resort Prepare Dinner for Friday.	
	9.45 Debrief / Supper / Lights Out	
Friday 12th	8.00 am Continental Breakfast	
	9.30 Visit Titikaveka School for sports Exchange Ki O Rahi	
	12.00 Lunch at school Packed lunches	
	1.0 Cultural Exchange	
	Back to resort for swim and relax	
	5.30 Tea BBQ NZ Styles	
	Swim and Relax at resort	
	9.45 Debrief / Supper / Lights Out	
Saturday 13th	8.00 am Continental Breakfast	
	9.00 Visit Punanaga nui Markets	
	12.00 Lunch (Buy own lunch)	
	2.00 Waka Ama Competition with Local schools and organised by the local waka ama club.	

## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B – Trident High School(Cont.)

	5.30	<b>Tea Polynesian night at Resort</b> Swim and Relax at Resort	
	9.45	Debrief / Supper / Lights Out	
Sunday 14th	8.00 am	Continental Breakfast	
	10.00	Attend Church Service	
	12.00	<b>Lunch at Resort</b>	
	1.0	Visit Departing place of Waka to NZ	
	2.0	Swim and Relax at resort	
	5.30	<b>Tea Eat at Resort BBQ Cook Island styles</b>	
	9.45	Debrief / Supper / Lights Out	
Monday 15th	8.00 am	Continental Breakfast	
	10.00	Tama Tours	
	12.00	<b>Lunch at Tama Tours</b>	
		Swim and Relax at resort	
	5.30	<b>Tea Eat at Resort</b>	
	9.45	Debrief / Supper / Lights Out	
Tuesday 16th	8.00 am	Continental Breakfast	
	10.00	Te Ara Cook Islands museum	
	12.00	<b>Lunch at Shipwreck Aroa Resort</b>	
		Visit Hospital Lookout to view Island and Visit Royal House	
		Relax and swim at Resort	
	5.30	<b>Tea Muri night markets</b>	
	9.45	Debrief / Supper / Lights Out	

## Whakatane-Ohope Community Board - AGENDA

**7.2.2 Appendix B – Trident High School(Cont.)**

<b>Wednesday 17th</b>	<b>8.00 am</b>	<b>Continental Breakfast</b>	
		<b>Last swim at the resort</b>	
	<b>12.00</b>	<b>Lunch Palace Takeaways Burgers</b>	
	<b>2.00</b>	<b>Check in at Rarotonga airport</b>	
	<b>4.00</b>	<b>Depart for Auckland</b>	
	<b>6.30</b>	<b>Arrive Auckland Thursday 18th</b>	
	<b>8.00</b>	<b>Travel Home</b>	



## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B – Trident High School(Cont.)

*Titikaveka College*

PO Box 1042 Rarotonga, Cook Islands

Phone: 23015/23016

Kia Orana,

**Invitation to Participate in Sports and Cultural Exchange at Titikaveka College**

On behalf of the staff and students of Titikaveka College, I am pleased to extend a warm invitation to your students and accompanying staff to visit our school as part of a special sports and cultural exchange programme in September, 2025.

This exchange aims to promote friendship, learning, and mutual respect between our schools through shared experiences in sport and culture. During your visit, your students will have the opportunity to participate in a range of sporting activities, including sharing your knowledge of the traditional Māori game of Ki o Rahi, as well as engage in workshops that showcase the unique cultural heritage of the Cook Islands.

Our cultural programme includes interactive sessions in Cook Island drumming and traditional dance, guided by our experienced teachers and enthusiastic students. We believe this will be an enriching experience that deepens cross-cultural understanding and appreciation.

We are excited about the prospect of hosting your group and look forward to finalising arrangements in the coming weeks.

Should you have any questions or require further information, please do not hesitate to contact us directly via email.

We look forward to welcoming Trident High School to Titikaveka College.

Meitaki,

Raewyn Morgan

Principal

*Raewyn Morgan*  
PRINCIPAL

📞 Mobile: +612 40591  
✉️ principal@titikaveka.cox.nz  
☎️ 011 67 4817 23016

## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B – Trident High School(Cont.)

## Profit and Loss

### Trident High School

For the month ended 31 January 2025

	JAN 2025	BUDGET	VARIANCE	YTD	YTD BUDGET	YTD VARIANCE	2024 BUDGET
<b>Income</b>							
Interest Earned	3,352	100,000	-97%	3,352	100,000	-97%	100,000
International Students	-	40,000	-100%	-	40,000	-100%	15,000
<b>Government Grants</b>							
Operational Grants	860,314	2,555,558	-66%	860,314	2,555,558	-66%	2,501,469
Other Government Grants	6,626	145,000	-95%	6,626	145,000	-95%	142,373
Other MOE Grants	-	5,828,711	-100%	-	5,828,711	-100%	6,263,195
Resource Teachers Learning and Behaviour	-	17,900	-100%	-	17,900	-100%	-
Teachers' Salaries Grant	544,470	7,000,000	-92%	544,470	7,000,000	-92%	7,000,000
Use of Land & Buildings	-	2,022,000	-100%	-	2,022,000	-100%	2,022,000
<b>Total Government Grants</b>	<b>1,411,409</b>	<b>17,569,169</b>	<b>-92%</b>	<b>1,411,409</b>	<b>17,569,169</b>	<b>-92%</b>	<b>17,929,037</b>
<b>Locally Raised Funds</b>							
Activities	12,479	351,000	-96%	12,479	351,000	-96%	257,000
Donations	1,500	235,500	-99%	1,500	235,500	-99%	147,500
Fundraising	220	20,000	-99%	220	20,000	-99%	10,000
Other Revenue	5,389	131,500	-96%	5,389	131,500	-96%	106,000
Trading	93	11,500	-99%	93	11,500	-99%	10,500
<b>Total Locally Raised Funds</b>	<b>19,681</b>	<b>749,500</b>	<b>-97%</b>	<b>19,681</b>	<b>749,500</b>	<b>-97%</b>	<b>531,000</b>
FA - Primary Industries Training Org (PITO)	-	50,000	-100%	-	50,000	-100%	135,000
RTLB - Behaviour Funding	6,925	6,400	8%	6,925	6,400	8%	6,400
RTLB Funding	-	7,800	-100%	-	7,800	-100%	7,800
MOE Ops Equity Funding	143,481	573,922	-75%	143,481	573,922	-75%	513,499
FA - Trident Allied Trades Course	-	149,440	-100%	-	149,440	-100%	160,462
MOE Principals Wellbeing	-	6,000	-100%	-	6,000	-100%	6,000
FA - Catering Course	-	55,461	-100%	-	55,461	-100%	-
FA - WAC Course	-	158,540	-100%	-	158,540	-100%	-
FA - Wananga Course	-	55,461	-100%	-	55,461	-100%	-
FA - Patchell Course	-	32,640	-100%	-	32,640	-100%	-
FA - ATT House Sale Recoveries	-	85,000	-100%	-	85,000	-100%	-

## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B – Trident High School(Cont.)

## Profit and Loss

	JAN 2025	BUDGET	VARIANCE	YTD	YTD BUDGET	YTD VARIANCE	2024 BUDGET
MOE HCN (High Complex Needs)	-	15,000	-100%	-	15,000	-100%	-
BOT Strategic Salaries	-	500,000	-100%	-	500,000	-100%	-
<b>Total Income</b>	<b>1,584,848</b>	<b>20,154,333</b>	<b>-92%</b>	<b>1,584,848</b>	<b>20,154,333</b>	<b>-92%</b>	<b>19,404,198</b>
<b>Gross Profit</b>	<b>1,584,848</b>	<b>20,154,333</b>	<b>-92%</b>	<b>1,584,848</b>	<b>20,154,333</b>	<b>-92%</b>	<b>19,404,198</b>
<b>Less Operating Expenses</b>							
<b>Locally Raised Funds</b>							
Activities	993	422,000	-100%	993	422,000	-100%	336,248
Other Fund Costs	-	1,500	-100%	-	1,500	-100%	1,670
Trading	-	13,000	-100%	-	13,000	-100%	76,000
<b>Total Locally Raised Funds</b>	<b>993</b>	<b>436,500</b>	<b>-100%</b>	<b>993</b>	<b>436,500</b>	<b>-100%</b>	<b>413,918</b>
<b>Administration</b>							
Audit Fee	-	10,000	-100%	-	10,000	-100%	9,599
Board of Trustees Expenses	136	12,300	-99%	136	12,300	-99%	6,300
Board of Trustees Fees	-	4,200	-100%	-	4,200	-100%	4,200
Communication	1,174	33,000	-96%	1,174	33,000	-96%	43,000
Consumables	6,735	(27,000)	-125%	6,735	(27,000)	-125%	(30,500)
Employee Benefits - Salaries	34,835	605,174	-94%	34,835	605,174	-94%	350,813
Operating Lease	3,213	50,000	-94%	3,213	50,000	-94%	50,000
Other	3,060	55,650	-95%	3,060	55,650	-95%	53,520
Service Providers	-	14,500	-100%	-	14,500	-100%	14,500
<b>Total Administration</b>	<b>49,153</b>	<b>757,824</b>	<b>-94%</b>	<b>49,153</b>	<b>757,824</b>	<b>-94%</b>	<b>501,432</b>
<b>Depreciation</b>							
Depreciation	-	250,000	-100%	-	250,000	-100%	250,000
<b>Total Depreciation</b>	<b>-</b>	<b>250,000</b>	<b>-100%</b>	<b>-</b>	<b>250,000</b>	<b>-100%</b>	<b>250,000</b>
<b>Finance Costs</b>	<b>-</b>	<b>12,500</b>	<b>-100%</b>	<b>-</b>	<b>12,500</b>	<b>-100%</b>	<b>12,500</b>
<b>Learning Resources</b>							
Curricular	31,485	5,093,380	-99%	31,485	5,093,380	-99%	5,649,025
Employee Benefits - Salaries	652,626	9,330,948	-93%	652,626	9,330,948	-93%	8,819,116
Equipment Repairs	3,404	19,000	-82%	3,404	19,000	-82%	31,095
Extra-Curricular Activities	1,460	99,780	-99%	1,460	99,780	-99%	56,920
General	3,659	27,000	-86%	3,659	27,000	-86%	21,500

## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B – Trident High School(Cont.)

Profit and Loss

	JAN 2025	BUDGET	VARIANCE	YTD	YTD BUDGET	YTD VARIANCE	2024 BUDGET
Information & Communication Technology	6,928	152,000	-95%	6,928	152,000	-95%	117,500
Library Resources	66	7,450	-99%	66	7,450	-99%	7,450
Staff Development	1,562	33,000	-95%	1,562	33,000	-95%	28,000
Total Learning Resources	701,190	14,762,558	-95%	701,190	14,762,558	-95%	14,730,606
<b>Property</b>							
Caretaking and Cleaning Consumables	2,677	260,500	-99%	2,677	260,500	-99%	243,000
Consultancy and Contract Services	-	21,000	-100%	-	21,000	-100%	24,500
Cyclical Maintenance	-	90,000	-100%	-	90,000	-100%	81,940
Provision Employee Benefits - Salaries	11,231	129,790	-91%	11,231	129,790	-91%	129,007
Grounds	4,117	16,700	-75%	4,117	16,700	-75%	16,000
Heat, Light and Water	4,704	80,700	-94%	4,704	80,700	-94%	75,000
Rates	-	25,000	-100%	-	25,000	-100%	20,000
Repairs and Maintenance	4,625	95,000	-95%	4,625	95,000	-95%	105,634
Security	1,881	15,500	-88%	1,881	15,500	-88%	10,750
Total Property	29,235	734,190	-96%	29,235	734,190	-96%	705,831
Use of land & Buildings Expense	-	2,022,000	-100%	-	2,022,000	-100%	2,022,000
School Production Expenses	-	25,000	-100%	-	25,000	-100%	5,000
Equity Fund (Student)	-	2,500	-100%	-	2,500	-100%	2,000
School Ball	-	18,000	-100%	-	18,000	-100%	15,000
Curriculum Software	300	16,215	-98%	300	16,215	-98%	30,664
Health & Safety - School Wide	658	12,000	-95%	658	12,000	-95%	12,500
Principal Expenses - WELLNESS	3,510	5,000	-30%	3,510	5,000	-30%	5,000
Sports Coordinator - Operational	-	18,180	-100%	-	18,180	-100%	9,460
FA - Project Funding	-	25,000	-100%	-	25,000	-100%	25,000
FA - Trident Allied Trades	3,778	149,440	-97%	3,778	149,440	-97%	109,482
Expenses	-	1,000	-100%	-	1,000	-100%	1,000
PB4L Expenses	-	1,000	-100%	-	1,000	-100%	1,000
FA - Salaries - Trident Allied Trades	5,051	-	-	5,051	-	-	51,000
Prizegiving Expenses	-	10,000	-100%	-	10,000	-100%	10,000

Profit and Loss (Kiwi Park Model) (BOT) 2023 Budget Trident High School



## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B – Trident High School(Cont.)

Profit and Loss

	JAN 2025	BUDGET	VARIANCE	YTD	YTD BUDGET	YTD VARIANCE	2024 BUDGET
MOE Principals Wellbeing Coaching/Mentoring	-	6,000	-100%	-	6,000	-100%	6,000
Schoolwide Sports Expenses	1,899	50,000	-96%	1,899	50,000	-96%	65,000
Cultural Development - Strategic (BR)	-	10,000	-100%	-	10,000	-100%	-
Staff Celebrations	498	6,000	-92%	498	6,000	-92%	6,000
International Department	-	40,000	-100%	-	40,000	-100%	20,000
Student Attendance Recognition	-	2,000	-100%	-	2,000	-100%	2,000
FA - Wananga Course Expenses	-	55,461	-100%	-	55,461	-100%	-
FA - Admin Charge	-	40,000	-100%	-	40,000	-100%	-
Principal's Expenses - Strategic	-	10,000	-100%	-	10,000	-100%	-
Development FA - Catering	-	55,461	-100%	-	55,461	-100%	-
Course Expense	-	5,000	-100%	-	5,000	-100%	5,000
Community Consultation & Events	-	31,779	-100%	-	31,779	-100%	-
Admin - Sick Bay Coordinator	-	86,000	-100%	-	86,000	-100%	-
Sports Director Salary	-	32,640	-100%	-	32,640	-100%	-
FA - Patchell Course Expenses	-	158,540	-100%	-	158,540	-100%	-
FA - WAC Course Expenses	-	158,540	-100%	-	158,540	-100%	-
Total Operating Expenses	796,264	19,846,788	-96%	796,264	19,846,788	-96%	19,016,393
<b>Operating Profit</b>	<b>788,584</b>	<b>307,545</b>	<b>156%</b>	<b>788,584</b>	<b>307,545</b>	<b>156%</b>	<b>387,805</b>
<b>Capital Expenditure</b>							
Curriculum Capital Purchases	5,364	241,777	-98%	5,364	241,777	-98%	356,989
Curriculum Textbooks	7,300	29,428	-75%	7,300	29,428	-75%	9,315
Library Book Purchases	16	3,250	-99%	16	3,250	-99%	3,250
Total Capital Expenditure	12,681	274,455	-95%	12,681	274,455	-95%	369,554
<b>Net Profit</b>	<b>775,903</b>	<b>33,090</b>	<b>2,245%</b>	<b>775,903</b>	<b>33,090</b>	<b>2,245%</b>	<b>18,251</b>

Profit and Loss (Kiwi Park Model) (BOT) 2023 Budget Trident High School

## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B – Trident High School(Cont.)

## Profit and Loss - Trades Academy

### Trident High School

For the month ended 31 January 2025

	JAN 2025	2025 OVERALL BUDGET	VARIANCE	YTD	YTD BUDGET	YTD VARIANCE	BUDGET 2024
<b>Income</b>							
FA - Income	-	40,000	-100%	-	40,000	-100%	40,000
FA - Lead Provider (PC&C) Funding	-	987,505	-100%	-	987,505	-100%	1,066,500
FA - Primary Industries Training Org (PITO)	-	50,000	-100%	-	50,000	-100%	135,000
FA - Tertiary Component (T&L) Funding	-	1,953,210	-100%	-	1,953,210	-100%	2,257,524
FA - Tertiary Component (Top-up) Funding	-	839,496	-100%	-	839,496	-100%	647,198
FA - Transport Funding	-	1,325,000	-100%	-	1,325,000	-100%	1,551,208
FA - Trident Allied Trades Course	-	149,440	-100%	-	149,440	-100%	160,462
FA - Catering Course	-	55,461	-100%	-	55,461	-100%	-
FA - WAC Course	-	158,540	-100%	-	158,540	-100%	-
FA - Wananga Course	-	55,461	-100%	-	55,461	-100%	-
FA - Patchell Course	-	32,640	-100%	-	32,640	-100%	-
FA - ATT House Sale Recoveries	-	85,000	-100%	-	85,000	-100%	-
MOE HCN (High Complex Needs)	-	15,000	-100%	-	15,000	-100%	-
BOT Strategic Salaries	-	500,000	-100%	-	500,000	-100%	-
<b>Total Income</b>	-	<b>6,246,753</b>	<b>-100%</b>	-	<b>6,246,753</b>	<b>-100%</b>	<b>5,857,892</b>
<b>Gross Profit</b>	-	<b>6,246,753</b>	<b>-100%</b>	-	<b>6,246,753</b>	<b>-100%</b>	<b>5,857,892</b>
<b>Plus Other Income</b>							
MOE Ops Equity Funding	-	573,922	-100%	-	573,922	-100%	513,499
MOE Principals Wellbeing	-	6,000	-100%	-	6,000	-100%	6,000
<b>Total Plus Other Income</b>	-	<b>579,922</b>	<b>-100%</b>	-	<b>579,922</b>	<b>-100%</b>	<b>519,499</b>
<b>Less Operating Expenses</b>							
FA - Provider Top-up Payments (TCF)	-	839,496	-100%	-	839,496	-100%	645,000
FA - Operations (LPF)	77	53,250	-100%	77	53,250	-100%	53,250
FA - Pastoral Care & Co-ord. Expenses (LPF)	-	-	-	-	-	-	661,625
FA - Project Funding	-	25,000	-100%	-	25,000	-100%	25,000

## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B – Trident High School(Cont.)

## Profit and Loss - Trades Academy

	JAN 2025	2025 OVERALL BUDGET	VARIANCE	YTD	YTD BUDGET	YTD VARIANCE	BUDGET 2024
FA - Salaries - Trident Allied Trades	-	-	-	-	-	-	51,000
FA - Salaries (LPF)	20,938	267,644	-92%	20,938	267,644	-92%	342,016
FA - School Pastoral Care Payment (LPF)	-	356,500	-100%	-	356,500	-100%	-
FA - Teaching & Learning Provider (TCF)	-	1,953,210	-100%	-	1,953,210	-100%	2,200,000
FA - Tertiary Providers Pastoral Care (LPF)	-	135,775	-100%	-	135,775	-100%	-
FA - Transport Expense	-	1,300,000	-100%	-	1,300,000	-100%	1,300,000
FA - Trident Allied Trades Expenses	-	149,440	-100%	-	149,440	-100%	109,482
FA Administration Fee Expenses	-	-	-	-	-	-	40,000
FA Transition/Sponsorship	-	-	-	-	-	-	303,515
Schoolwide Sports Expenses	-	50,000	-100%	-	50,000	-100%	65,000
Cultural Development - Strategic (BR)	-	10,000	-100%	-	10,000	-100%	-
Staff Celebrations	-	6,000	-100%	-	6,000	-100%	6,000
International Department	-	40,000	-100%	-	40,000	-100%	20,000
Student Attendance Recognition	-	2,000	-100%	-	2,000	-100%	2,000
FA - Wananga Course Expenses	-	55,461	-100%	-	55,461	-100%	-
FA - Admin Charge	-	40,000	-100%	-	40,000	-100%	-
Principal's Expenses - Strategic	-	10,000	-100%	-	10,000	-100%	-
Development	-	55,461	-100%	-	55,461	-100%	-
FA - Catering Course Expense	-	5,000	-100%	-	5,000	-100%	5,000
Community Consultation & Events	-	31,779	-100%	-	31,779	-100%	-
Admin - Sick Bay Coordinator	-	86,000	-100%	-	86,000	-100%	-
Sports Director Salary	-	32,640	-100%	-	32,640	-100%	-
FA - Patchell Course Expenses	-	158,540	-100%	-	158,540	-100%	-
FA - WAC Course Expenses	-	-	-	-	-	-	-
Total Less Operating Expenses	21,015	5,663,196	-100%	21,015	5,663,196	-100%	5,828,888
<b>Operating Profit</b>	<b>(21,015)</b>	<b>1,163,479</b>	<b>-102%</b>	<b>(21,015)</b>	<b>1,163,479</b>	<b>-102%</b>	<b>548,503</b>

## Whakatane-Ohope Community Board - AGENDA

## 7.2.2 Appendix B – Trident High School(Cont.)

## Profit and Loss - Trades Academy

	JAN 2025	2025 OVERALL BUDGET	VARIANCE	YTD	YTD BUDGET	YTD VARIANCE	BUDGET 2024
<b>Non-operating Expenses</b>							
Other School Transactions	-	1,095,209	-100%	-	1,095,209	-100%	503,792
MOE Principals Wellbeing	-	6,000	-100%	-	6,000	-100%	6,000
Coaching/Mentoring	-	18,180	-100%	-	18,180	-100%	9,460
Sports Coordinator - Operational	-	1,000	-100%	-	1,000	-100%	1,000
P84L Expenses	-	10,000	-100%	-	10,000	-100%	10,000
Prizegiving Expenses	-	1,130,389	-100%	-	1,130,389	-100%	530,252
<b>Total Non-operating Expenses</b>	-			-			
<b>Net Profit</b>	(21,015)	33,090	-164%	(21,015)	33,090	-164%	18,251



## 7.2.2 Appendix B – Trident High School(Cont.)

## Comprehensive Profit and Loss

### Trident High School

For the month ended 31 January 2025

	JAN 2025	2025 OVERALL BUDGET	YEAR TO DATE
<b>Income</b>			
Government Grants	1,561,815	19,264,833	1,561,815
Interest Received	3,352	100,000	3,352
International Students	-	40,000	-
Locally Raised Funds	19,681	749,500	19,681
<b>Total Income</b>	<b>1,584,848</b>	<b>20,154,333</b>	<b>1,584,848</b>
<b>Gross Profit</b>	<b>1,584,848</b>	<b>20,154,333</b>	<b>1,584,848</b>
<b>Less Operating Expenses</b>			
Administration	51,465	822,603	51,465
Depreciation	-	250,000	-
Finance Costs	-	12,500	-
Learning Resources	718,535	15,572,245	718,535
Locally Raised Funds	993	436,500	993
Property	29,235	2,756,190	29,235
<b>Total Less Operating Expenses</b>	<b>800,228</b>	<b>19,850,038</b>	<b>800,228</b>
<b>Operating Profit</b>	<b>784,619</b>	<b>304,295</b>	<b>784,619</b>
<b>Non-operating Expenses</b>			
<b>Capital Expenditure</b>			
Curriculum Capital Purchases	5,364	241,777	5,364
Curriculum Textbooks	7,300	29,428	7,300
<b>Total Capital Expenditure</b>	<b>12,664</b>	<b>271,205</b>	<b>12,664</b>
<b>Total Non-operating Expenses</b>	<b>12,664</b>	<b>271,205</b>	<b>12,664</b>
<b>Net Profit</b>	<b>771,955</b>	<b>33,090</b>	<b>771,955</b>

## 7.2.2 Appendix B – Trident High School(Cont.)

## Statement of Cash Flows

### Trident High School

For the month ended 31 January 2025

	JAN 2025	DEC 2024	YTD
<b>Cash Flows from Operating Activities</b>			
Government Grants	1,261,639	2,488,941	1,261,639
Locally Raised Funds	500,656	54,473	500,656
Payments to Employees	(698,692)	(958,188)	(698,692)
Payments to Suppliers	(382,340)	(2,793,035)	(382,340)
Interest received	3,352	6,296	3,352
GST	121,592	44,345	121,592
Net Cash Flows from Operating Activities	806,205	(1,157,167)	806,205
<b>Cash Flows from Investing Activities</b>			
Other cash items from investing activities	(2,714)	(26,070)	(2,714)
Net Cash Flows from Investing Activities	(2,714)	(26,070)	(2,714)
<b>Cash Flows from Financing Activities</b>			
Finance Lease Payments	(6,098)	6,980	(6,098)
Funds Administered on Behalf of Third Parties	(2,096)	6,980	(2,096)
Funds Held for Capital Works Projects	-	(1,233)	-
Other cash items from financing activities	(54,023)	306,785	(54,023)
Net Cash Flows from Financing Activities	(62,217)	319,512	(62,217)
<b>Net Cash Flows</b>	<b>741,274</b>	<b>(863,725)</b>	<b>741,274</b>
<b>Cash and Cash Equivalents</b>			
Cash and cash equivalents at beginning of period	2,231,069	3,094,793	2,231,069
Cash and cash equivalents at end of period	2,972,343	2,231,069	2,972,343
Net change in cash for period	741,274	(863,725)	741,274

**7.2.3 Appendix C – Monique Prasad**

**7.2.3 Appendix C – Monique Prasad**

## 7.2.3 Appendix C – Monique Prasad(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD Application Form

<b>1</b>	CONTACT DETAILS	Discretionary Funds
1.1	<div style="border: 1px solid black; padding: 2px;">Name of your organisation:</div> <div style="border: 1px solid black; padding: 2px; display: flex; justify-content: space-between;"> <div style="width: 45%;">Phone:</div> <div style="width: 45%;">Email:</div> </div> <div style="border: 1px solid black; padding: 2px;">Social Media Links – website, Facebook etc.</div> <div style="border: 1px solid black; height: 20px; margin-top: 2px;"></div> <div style="border: 1px solid black; padding: 2px; color: #a52a2a; font-style: italic;">(N/A if applying as an individual)</div>	
1.2	<div style="border: 1px solid black; padding: 2px;">Name of principal contact: Monique Prasad</div> <div style="border: 1px solid black; padding: 2px;">Position held: Individual Athlete</div> <div style="border: 1px solid black; padding: 2px; display: flex;"> <div style="width: 20%;">Phone/Mobile:</div> <div style="width: 80%; background-color: black;"></div> </div>	
1.3	<div style="border: 1px solid black; padding: 2px;">Name of secondary contact: Kirsten Ashcroft</div> <div style="border: 1px solid black; padding: 2px;">Position held: (Mum)</div> <div style="border: 1px solid black; padding: 2px; display: flex;"> <div style="width: 20%;">Phone/Mobile:</div> <div style="width: 80%; background-color: black;"></div> </div>	
1.4	<div style="border: 1px solid black; padding: 2px; display: flex;"> <div style="width: 40%;">How long has your organisation been operating?</div> <div style="width: 60%;"></div> </div> <div style="border: 1px solid black; padding: 2px;">Objectives and activities of your organisation:</div> <div style="border: 1px solid black; height: 20px; margin-top: 2px;"></div> <div style="border: 1px solid black; height: 20px; margin-top: 2px;"></div> <div style="border: 1px solid black; height: 20px; margin-top: 2px;"></div> <div style="border: 1px solid black; height: 20px; margin-top: 2px;"></div> <div style="border: 1px solid black; padding: 2px; color: #a52a2a; font-style: italic;">(N/A if applying as an individual)</div>	
1.5	<div style="border: 1px solid black; padding: 2px; display: flex; align-items: center;"> <div style="width: 45%;">           Is your group GST Registered?: No <input type="checkbox"/> Yes <input type="checkbox"/> </div> <div style="width: 55%; border-left: 1px solid black; padding-left: 10px;">GST Number:</div> </div> <div style="border: 1px solid black; padding: 2px; color: #a52a2a; font-style: italic;">(N/A if applying as an individual)</div>	



## Whakatane-Ohope Community Board - AGENDA

## 7.2.3 Appendix C – Monique Prasad(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**2**

ABOUT YOUR FUNDING REQUEST

**Discretionary Funds**

2.1 Please provide a title for the project, service, event proposal for which you are seeking funding (approx 8 words):

New Zealand Junior Women's Volleyball Team to Japan

2.2 Give a brief description of the project, service, event proposal for which you are seeking funding (*if you have a separate project plan or require more space, please list the key points here and attach a full description of your proposal to the back of this form*):

I have been selected in the New Zealand Junior Women's Volleyball team to represent NZ in Japan.

I will travel to Japan with the team from 06 July-16 July. We will play teams in Fukuoka, Japan.

Since I began playing volleyball in Year 9 at Whakatane High School, it has been my number one goal to represent NZ.

2.3

How long does the project, service or proposal run?

Starts: 06 July 2025

Is the project ongoing?



Finishes: 16 July 2025

2.4 Funding Description – tick appropriate boxes



Community Pride



Cultural or Sporting Event



Seed Funding for a community event



Support for a community project



Youth Development



Environmental

## Whakatane-Ohope Community Board - AGENDA

## 7.2.3 Appendix C – Monique Prasad(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

2.5	<p>The Whakatāne District Council has adopted a set of Climate Change Principles to ensure that climate change be considered in all decisions. Please consider potential impacts to Climate Change that the project/event may have.</p>
	<p>As it is an international trip, I will be flying, which will affect climate change due to the impact of fuel usage.</p>

3

## MEASURING THE SUCCESS YOUR PROJECT, SERVICE OR EVENT PROPOSAL

3.1	<p>Show us how you will measure that your project, service or event proposal would be beneficial to the community</p>
	<p>I believe my selection as a New Zealand representative has a positive impact on Youth in Whakatane. I am a Y13 student at Whakatane High School and I will be able to share my story, which I hope will inspire upcoming youth to believe in themselves, and set a high goal in their sport. One day they too, may be chosen to represent NZ. Being involved in a sporting community has given me the opportunity to create lifelong friendships and memories with people I would have never known, and for that I'm forever grateful. I want our young people to experience moments like these because I truly believe opportunities like this shape us into unique and amazing individuals.</p> <p>I will be representing our region in Japan, and telling everyone where I have come from. This could have a positive impact with people I meet intrigued to hopefully travel to Whakatane in the future.</p>

3.2	<p>What will happen to the project if:</p> <ul style="list-style-type: none"> <li>this funding application is unsuccessful or,</li> <li>only a portion of the funds are received or,</li> <li>a guarantee against loss is provided rather than a grant?</li> </ul>
	<p><input checked="" type="checkbox"/> The project will proceed as outlined</p> <p><input type="checkbox"/> The project will be delayed (please specify expected length of delay): _____</p> <p><input type="checkbox"/> The project will be downgraded</p> <p><input type="checkbox"/> The project will be prevented from being carried out</p>

## Whakatane-Ohope Community Board - AGENDA

## 7.2.3 Appendix C – Monique Prasad(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

<b>4</b> FINANCIAL DETAILS OF YOUR PROJECT, SERVICE OR PROPOSAL			
<b>Note: All figures to include GST (if any).</b>			
Please provide a breakdown of the budget for the project, service or proposal for which you are seeking assistance:			
PROJECT COSTS		PROJECT INCOME	
Description of cost	Amount	Income source	Amount
Salaries / wages	\$	Applicant organisation's contribution	\$
Postage / telephone / administration	\$	Fundraising	\$
Advertising / promotion	\$	Donations / sponsorship	\$
Professional fees	\$	Entry fees	\$
Travel costs	\$ 6700.00	Value of donated material	\$
Project materials	\$	Other Grants applied for (please specify):	\$
Labour cost	\$		\$
Venue / equipment hire	\$	Other income (please specify):	
Other costs (please specify):	\$	Will be fully funded by Family as	\$ 4700.00
	\$	I have no time to fundraise	\$
	\$		\$
	\$		
	\$		\$
<b>TOTAL ESTIMATED COST</b>	(a) 6700.00	<b>TOTAL INCOME</b>	(b) \$ 4700.00
<b>TOTAL FUNDING SHORTFALL/AMOUNT SOUGHT</b> (i.e. 'a' minus 'b')		<div style="border: 2px solid black; display: inline-block; padding: 5px 20px;">\$ 2000.00</div>	

## Whakatane-Ohope Community Board - AGENDA

## 7.2.3 Appendix C – Monique Prasad(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form - Organisation

**5****OTHER COUNCIL FUNDING****Note: All figures to include GST (if any)**

What funding assistance has your group/organisation applied for **and/or** received from the Council over the past 3 years – either by way of a grant or 'in kind' support (advertising, promotional material, equipment, donations)

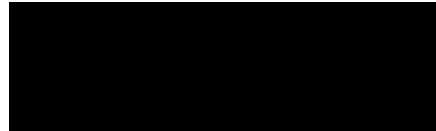
Year	Amount received (either \$ or in kind)	Purpose
	NONE	

**6****DECLARATION**

We the undersigned do solemnly and sincerely declare and acknowledge that:

- The details we have given in all sections of this application are true and correct to the best of our knowledge.
- We have the authority to commit our group to this application.
- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a **publicly available** agenda.  
(If you do not wish for any personal details to be made public, please indicate this in your application.  
The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- We will provide a short summary of the project's success, benefits and promotion within 30 days.
- We acknowledge and approve receiving further communications from the Community Board.

Name:	Monique Prasad
Position held:	Individual Athlete
Signature:	Monique
Date:	06 March 2025
Any personal details to withhold:	
Name:	
Position held:	
Signature:	
Date:	
Any personal details to withhold:	

**7.2.3 Appendix C – Monique Prasad(Cont.)**

Friday, 30 May 2025

**RE: New Zealand Junior Women's and Junior Men's Squad – Fukuoka, Japan**

Kia ora,

Firstly, congratulations on your selection for the upcoming NZ Junior Women's & Men's teams to travel to Fukuoka, Japan to represent New Zealand. We appreciate your patience in receiving communications as we work through the details with the Japanese Volleyball Association and FIVB. We're excited to share updated information received from Japan, along with proposed tour details.

The teams will depart on the 6<sup>th</sup> of July returning on the 17<sup>th</sup> of July. Teams will play a range of university/club teams around Fukuoka accessing the FIVB training centre facilities for training and recovery. Sightseeing/cultural activities included on the non-competition days. A full schedule will be provided shortly, below is a draft on matches currently proposed:

**Japan Tour Match Schedule (proposed)****8 July (Tue)**

- Men: vs Japan University of Economics – ACCION Fukuoka
- Women: vs Fukuoka University – ACCION Fukuoka

**9 July (Wed)**

- Women: vs University of Teacher Education Fukuoka – Kitakyushu City Arena

**10 July (Thurs)**

- Game TBD

**11 July (Fri)**

- Men: vs Fukuoka University – Fukuoka University
- Women: vs University of Teacher Education Fukuoka – Kitakyushu City Arena

**14 July (Mon)**

- Men: vs Kyushu Sangyo University – Kyushu Sangyo University
- Women: vs FUKUOKA GIRASOL – ACCION Fukuoka





## Whakatane-Ohope Community Board - AGENDA

## 7.2.3 Appendix C – Monique Prasad(Cont.)

**15 July (Tue)**

- Men: vs Nishinippon Institute of Technology – Tagawa City Arena
- Women: vs KANOA LAULEA'S FUKUOKA – Tagawa City Arena

**Tour Details:****International Flight Itinerary**

- **Departure:** Auckland, New Zealand – to Brisbane and to Taipei Taiwan Taoyuan Ap, Taipei, Chinese Taipei
- **Flight:** C10054
- **Date:** Sunday, 6 July
- **Time:** 07:30 pm
- Arrival in Taipei Tawain Taoyuan Ap: Monday, 7 July @ 05:45am
- **Departure:** Taipei Taiwan Taoyuan, Ap to Fukuoka, Japan
- **Flight:** C10110
- **Date:** Monday, 7 July
- **Time:** 06:50 am
- Arrival in Fukuoka, Japan: Monday, 7 July @ 09:55 am
- **Return:** Fukuoka, Japan to Taipei Taiwan Taoyuan Ap, Taipei, Chinese Taipei
- **Flight:** C10117
- **Date:** Wednesday, 16 July
- **Time:** 09:00 am
- Arrival in Taipei Taiwan Taoyuan Ap, Taipei, Chinese Taipei: Wednesday, 16 July @ 10:25 am
- **Departure:** Taipei Taiwan Taoyuan Ap, Taipei, Chinese Taipei to Sydney, Kingsford Smith, Sydney, NZ
- **Flight:** C10051
- **Date:** Wednesday, 16 July
- **Time:** 11:30 pm
- Arrival in Sydney, Kingsford Smith, Sydney, NZ: Thursday, 17 July @ 10:45 am
- **Departure:** Sydney, Kingsford Smith, Sydney, NZ to Auckland, New Zealand
- **Flight:** C18685
- **Date:** Thursday, 17 July
- **Time:** 12:50 pm
- Arrival in Auckland, New Zealand: Thursday, 17 July @ 06:00 pm



**7.2.3 Appendix C – Monique Prasad(Cont.)**

Please take note that international flight details might change due to availability when squad has confirmed availability and our travel agent makes booking.

**Domestic Travel:**

- **Canterbury, Tasman, Hawkes Bay based athletes:** Please book your own domestic travel. VNZ will reimburse up to \$450 for return travel (included in the budget)
- **Bay of Plenty and Waikato athletes traveling by car:** VNZ will reimburse up to \$150 for return travel (also included in the budget).

Please forward flight bookings and/or fuel receipts along with bank details to:

**Details to include in next bulletin:**

- Accommodation
- Final tour itinerary

**Tour Cost and Payment:**

The estimated **cost per athlete is \$6,700**. Please note that all costs are subject to change due to factors such as flight availability and pricing fluctuations.

Volleyball NZ requires a **\$1,000 deposit** as confirmation of your commitment to the tour and associated costs. This deposit is **due by Friday, 6th June 2025**.

Volleyball New Zealand is pleased to share that we have received **funding support from Japan totalling \$18,000** to assist with the upcoming tour. This contribution has been allocated equally across the travelling squads and has already been factored into the overall budget.

The updated tour costs per athlete are as follows:

- **New Zealand Junior Women's Squad**  
Original Tour Cost: **\$7,450.00**  
Less Contribution: **\$750.00**  
**Updated Total: \$6,700.00**
- **New Zealand Junior Men's Squad**  
Original Tour Cost: **\$7,450.00**  
Less Contribution: **\$750.00**  
**Updated Total: \$6,700.00**



**7.2.3 Appendix C – Monique Prasad(Cont.)**

This funding has helped reduce the individual cost to athletes and supports our shared goal of making international opportunities more accessible.

This includes:

- International & domestic travel (flights or mileage)
- Travel insurance
- Transportation between overseas airports and accommodation
- Uniform
- Accommodation
- Meals (excluding meals in NZ and at airports)
- Training venue hire
- Pool entry fee
- Excursion trips

**Payment Options**

You may choose to pay in full or follow the payment plan outlined below:

- 1st Payment – **\$1,000.00** due **Friday, 6 June 2025** - Deposit
- 2nd Payment – **\$1,900.00** due **Friday, 20 June 2025**
- 3rd Payment – **\$1,900.00** due **Friday, 4 July 2025**
- 4th Payment - **\$1,900.00** due **Friday, 25 July 2025**

*(Please note: the final payment will be adjusted to reflect the actual total cost.)*

**Players Agreement**

To confirm your place, we please ask that you email [REDACTED] with your player agreement (attached) by **5pm Monday, 2nd June 2025**.

Please don't hesitate to reach out if you have any further questions. We look forward to an exciting and successful tour.

Yours sincerely,



**7.2.4 Appendix D – Rainbow Rangatahi Roller Disco**

**7.2.4 Appendix D – Rainbow Rangatahi Roller Disco**

## Whakatane-Ohope Community Board - AGENDA

## 7.2.4 Appendix D – Rainbow Rangatahi Roller Disco(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

<b>1</b>	CONTACT DETAILS	<b>Discretionary Funds</b>								
1.1	<div style="border: 1px solid black; padding: 2px;">Name of your organisation: Danae J. Lee (applying as an individual)</div> <div style="border: 1px solid black; padding: 2px;">Ph <span style="background-color: black; color: black;">[REDACTED]</span></div> <div style="border: 1px solid black; padding: 2px;">Social Media Links – website, Facebook etc.</div> <div style="border: 1px solid black; padding: 2px;">n/a</div> <div style="border: 1px solid black; padding: 2px; color: #c00000; font-style: italic;">(N/A if applying as an individual)</div>									
1.2	<div style="border: 1px solid black; padding: 2px;">Name of principal contact: Danae J. Lee</div> <div style="border: 1px solid black; padding: 2px;">Position held: Applying as an individual / principal contact</div> <div style="border: 1px solid black; padding: 2px;">Pho <span style="background-color: black; color: black;">[REDACTED]</span></div>									
1.3	<div style="border: 1px solid black; padding: 2px;">Name of secondary contact: Laura Abbott</div> <div style="border: 1px solid black; padding: 2px;">Position held: Head of English &amp; Dean, Whakatane High School, QSA Teacher Lead</div> <div style="border: 1px solid black; padding: 2px;">Phone/Mobile: <span style="background-color: black; color: black;">[REDACTED]</span></div>									
1.4	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 45%; padding: 2px;">How long has your organisation been operating?</td> <td style="width: 55%; padding: 2px;">n/a</td> </tr> <tr> <td colspan="2" style="padding: 2px;">           Objectives and activities of your organisation: I'm applying on behalf of a small collective of people who support Rainbow people in our local community. We are an informal group currently,, comprised of teachers, members of the Rainbow community, and experienced professional facilitators of support for Rainbow young people.         </td> </tr> <tr> <td colspan="2" style="padding: 2px;">           NB: some of the people involved assisted to run a similar event last year with funding support from Gender Dynamix. It was very successful, well attended and made clear attendees' desire for another one. Due to a shift in this organisation's Scope of Practice, they are no longer able to financially support this kaupapa but have committed to providing in-kind assistance where possible (likely with volunteer support.)         </td> </tr> <tr> <td colspan="2" style="padding: 2px; color: #c00000; font-style: italic;">(N/A if applying as an individual)</td> </tr> </table>		How long has your organisation been operating?	n/a	Objectives and activities of your organisation: I'm applying on behalf of a small collective of people who support Rainbow people in our local community. We are an informal group currently,, comprised of teachers, members of the Rainbow community, and experienced professional facilitators of support for Rainbow young people.		NB: some of the people involved assisted to run a similar event last year with funding support from Gender Dynamix. It was very successful, well attended and made clear attendees' desire for another one. Due to a shift in this organisation's Scope of Practice, they are no longer able to financially support this kaupapa but have committed to providing in-kind assistance where possible (likely with volunteer support.)		(N/A if applying as an individual)	
How long has your organisation been operating?	n/a									
Objectives and activities of your organisation: I'm applying on behalf of a small collective of people who support Rainbow people in our local community. We are an informal group currently,, comprised of teachers, members of the Rainbow community, and experienced professional facilitators of support for Rainbow young people.										
NB: some of the people involved assisted to run a similar event last year with funding support from Gender Dynamix. It was very successful, well attended and made clear attendees' desire for another one. Due to a shift in this organisation's Scope of Practice, they are no longer able to financially support this kaupapa but have committed to providing in-kind assistance where possible (likely with volunteer support.)										
(N/A if applying as an individual)										
1.5	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 45%; padding: 2px;">           Is your group GST Registered?: No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> </td> <td style="width: 55%; padding: 2px;">GST Number: n/a</td> </tr> <tr> <td colspan="2" style="padding: 2px; color: #c00000; font-style: italic;">(N/A if applying as an individual)</td> </tr> </table>		Is your group GST Registered?: No <input checked="" type="checkbox"/> Yes <input type="checkbox"/>	GST Number: n/a	(N/A if applying as an individual)					
Is your group GST Registered?: No <input checked="" type="checkbox"/> Yes <input type="checkbox"/>	GST Number: n/a									
(N/A if applying as an individual)										



## Whakatane-Ohope Community Board - AGENDA

## 7.2.4 Appendix D – Rainbow Rangatahi Roller Disco(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**2**

ABOUT YOUR FUNDING REQUEST

**Discretionary Funds**

- 2.1 Please provide a title for the project, service, event proposal for which you are seeking funding (approx 8 words):

Rainbow Rangatahi Roller Disco

- 2.2 Give a brief description of the project, service, event proposal for which you are seeking funding *(if you have a separate project plan or require more space, please list the key points here and attach a full description of your proposal to the back of this form):*

A youth-focused alcohol-free event providing a fun safe atmosphere where Rainbow rangatahi and their friends can be themselves: Roller Skate Disco with prizes for best costume for Rainbow youth 12 - 24 yrs, at the Whakatāne War Memorial Stadium, on the 28<sup>th</sup> June from 5 to 8 pm. There will be skating, disco lights, food and a photo-booth & badge making will be available as well. We expect up to 100 young people and their whānau to attend, based on last year's attendance of 76 young people and around 20 parents, siblings and wider whānau.

Whakatāne district is very much in need of positive Rainbow events, especially for teens. Our young people are often forced to exist in spaces where they are marginalised, bullied and not accepted for who they are and we think it's important to offer spaces where they can come out and enjoy themselves in a safe and welcoming environment here at home, rather than having to look to other regions for this type of event. It will also provide an opportunity to support local businesses and services as (with the exception of the Photo Booth) we will be procuring goods and services locally.

Last year's event was very successful and attendance exceeded expectations. Most of the young people who attended were from Whakatāne and Ōhope, but others attended from places like Edgecumbe, Te Teko, Rūātoki, Ōpōtiki and one each from Kawerau and Ruatāhuna. We believe that fostering these connections across the rohe is also important for our young people who often struggle to connect and find community, and Whakatāne is the natural central place to support and be a place of manaakitanga for those who may be close neighbours although technically outside the district.

As a community of need our event is focused on the marginalized Rainbow community. It is all-inclusive for the Whakatāne community, with the only absolute requirement being whakamana te tangata - respect for all. We will welcome all Rainbow people, their friends, whānau, and supportive members of the Whakatāne community. We will be in a wheelchair-accessible building. We wish to support all marginalized people and their friends and whānau.

Our event aligns with all five Pou of the WOCB Strategic Plan: Youth, Connection, Environment, Economic, Recreation and with sections 7.1.1, 7.1.3, 7.1.4 and 7.3 of Whakatāne District Council's Diversity, Equity and Inclusion Policy.

**Safety**

First aid will be available, and all skating safety gear will be provided. We will have two volunteer security people and will encourage an open celebration of our differences.

Regarding additional funding, we are planning to seek sponsorship or fundraising to cover the cost of food and additional prizes for the event. All the adults involved are providing their time as in-kind support and Trust Horizon is generously providing the lighting.

2.3

How long does the project, service or proposal run?

Starts: 28<sup>th</sup> June 2025, 5pm

Is the project ongoing?

Finishes: 28<sup>th</sup> June 2025, 8pm

- 2.4 Funding Description – tick appropriate boxes

## Whakatane-Ohope Community Board - AGENDA

## 7.2.4 Appendix D – Rainbow Rangatahi Roller Disco(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD Application Form

<input type="checkbox"/>	Community Pride
<input type="checkbox"/>	Cultural or Sporting Event
<input type="checkbox"/>	Seed Funding for a community event
<input type="checkbox"/>	Support for a community project
<input type="checkbox"/>	Youth Development
<input type="checkbox"/>	Environmental

2.5

The Whakatāne District Council has adopted a set of Climate Change Principles to ensure that climate change be considered in all decisions. Please consider potential impacts to Climate Change that the project/event may have.

Environmental kaitiakitanga: We will keep our event low waste by using reusable decorations, serving finger foods, and not serving bottled cans or drinks.

**7.2.4 Appendix D – Rainbow Rangatahi Roller Disco(Cont.)**

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**3**

MEASURING THE SUCCESS YOUR PROJECT, SERVICE OR EVENT PROPOSAL

Discretionary Funds

3.1 Show us how you will measure that your project, service or event proposal would be beneficial to the community

To measure the beneficial impact of our project we will record attendance numbers at the event and collect qualitative feedback from the young people involved via a survey. These data will be reported back to the Community Board and used to inform whether this event, or events like it should be organised again in future.

3.2

What will happen to the project if:

- this funding application is unsuccessful or,
- only a portion of the funds are received or,
- a guarantee against loss is provided rather than a grant?

☐

The project will proceed as outlined

☒

The project will be delayed  
(please specify expected length of delay):

Until alternate funding is found. \_\_\_\_\_

☐

The project will be downgraded

☒

The project will be prevented from being carried out

## Whakatane-Ohope Community Board - AGENDA

## 7.2.4 Appendix D – Rainbow Rangatahi Roller Disco(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**4****FINANCIAL DETAILS OF YOUR PROJECT, SERVICE OR PROPOSAL****Note: All figures to include GST (if any).**

Please provide a breakdown of the budget for the project, service or proposal for which you are seeking assistance:

PROJECT COSTS		PROJECT INCOME	
Description of cost	Amount	Income source	Amount
Salaries / wages	\$ -	Applicant organisation's contribution	\$ n/a
Postage / telephone / administration	\$ -	Fundraising	\$ -
Advertising / promotion	\$ 65 (invitation printing)	Donations / sponsorship	\$ 200 (Horizon, lighting)
Professional fees	\$ -	Entry fees	\$0
Travel costs	\$ -	Value of donated material	\$ -
Project materials	\$	Other Grants applied for (please specify):	\$ -
Labour cost	\$ -		\$ -
Venue / equipment hire	\$291.25 (War Memorial hall. Inc \$220 bond)	Other income (please specify):	n/a
Other costs (please specify):		Volunteers Time	\$400
Let's Roll Skating (skates & safety gear)	\$440	Sponsored &/or donated kai	\$500
The Photo Booth Lady	\$747.50	Donated prizes	\$150
Prizes for Costumes	\$150		
Paper products for food serving	\$28.50		\$
Badge Making Booth	\$200		
<b>TOTAL ESTIMATED COST</b>	<b>(a) \$1922.25</b>	<b>TOTAL INCOME</b>	<b>(b) \$1250</b>

**TOTAL FUNDING  
SHORTFALL/AMOUNT SOUGHT**  
(i.e. 'a' minus 'b')

\$ 1922.25

## Whakatane-Ohope Community Board - AGENDA

## 7.2.4 Appendix D – Rainbow Rangatahi Roller Disco(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form - Organisation

**5****OTHER COUNCIL FUNDING****Note: All figures to include GST (if any)**


What funding assistance has your group/organisation applied for **and/or** received from the Council over the past 3 years – either by way of a grant or 'in kind' support (advertising, promotional material, equipment, donations)

Year	Amount received (either \$ or in kind)	Purpose
		none

**6****DECLARATION**

We the undersigned do solemnly and sincerely declare and acknowledge that:

- The details we have given in all sections of this application are true and correct to the best of our knowledge.
- We have the authority to commit our group to this application.
- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a **publicly available** agenda.  
(If you do not wish for any personal details to be made public, please indicate this in your application. The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- We will provide a short summary of the project's success, benefits and promotion within 30 days.
- We acknowledge and approve receiving further communications from the Community Board.

Name:	Danae J. Lee
Position held:	Primary contact, applying as an individual
Signature:	
Date:	
Any personal details to withhold:	
Name:	
Position held:	
Signature:	
Date:	
Any personal details to withhold:	



## 7.2.4 Appendix D – Rainbow Rangatahi Roller Disco(Cont.)



## LETS ROLL COACHING

TAX INVOICE

**Invoice #:** GenderD**Date of Invoice:** 4th June 2024**To:** Gender Dynamix**Date of Activity:** Friday 21st June 2024**Project Title:** Rainbow Rangitahi Midwinter Roller Disco**Project Description:** Providing roller skates, protective gear and coaching guidance to rangitahi as part of a fun inclusive Gender dynamix run disco, at Whakatāne War Memorial Hall.**Account:** Payment to Account: A Ivy Bates  
12-3155-0142349-53 Let's Roll Coaching - Account**Terms:** To be paid within 7 days of date 10/6/24

Description	Cost per class delivery	Total
Delivery of skates & equipment Labour cost, set up, coaching with Ivy Bates	\$440.00	\$440.00
40+ pairs of skates and protective gear available for use. Set from 3pm till 9pm. 21.6.24		
Grand Total excl GST:		<b>\$440.00</b>

Thank you for the opportunity to collaborate on making a difference in young peoples lives through the activity of skating.

Sincerely yours,

Ivy Bates

## Whakatane-Ohope Community Board - AGENDA

## 7.2.4 Appendix D – Rainbow Rangatahi Roller Disco(Cont.)



## QUOTE

Gender Dynamix

**Date**  
25 Mar 2025  
**Expiry**  
8 Apr 2025  
**Quote Number**  
QU-0364  
**Reference**  
28th June Roller Disco  
**GST Number**  
114581607

Little Ladies Ltd  
 trading as The Photobooth  
 Lady  
 Attention: Annea Hoskin  
 5 Gledstane Road  
 Katikati 3129 NZ  
 m- 021 1152893  
 e-  
 hi@thephotoboothlady.co.nz

## Photobooth for Whakatane Rainbow Rangatahi Roller Disco 28 June 2025

Photobooth, Backdrop, Instant prints, Props and Host!

\*Includes a 20% Charity Discount

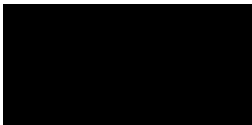
Description	Quantity	Unit Price	Discount	Amount NZD
Studio Booth 2hrs	1.00	750.00	20.00%	600.00
Travel cost	1.00	50.00		50.00
Subtotal (includes a discount of 150.00)				650.00
TOTAL GST 15%				97.50
TOTAL NZD				747.50

**7.2.4 Appendix D – Rainbow Rangatahi Roller Disco(Cont.)**

Whakatāne District Council  
Private Bag 1002  
Whakatāne 3158  
New Zealand  
[whakatane.govt.nz](http://whakatane.govt.nz)

**Booking Quote REF250342930**

26-Mar-2025



Dear Amy Gosman

Thank you for choosing to hire a community venue with us.

Your booking is currently **Tentative and requires approval** from us.

Quotes do not represent confirmed bookings and only indicate pricing based on your booking request. A Council Officer will be in contact with you to advise the supporting documents required in order to approve your booking. When your booking is approved, you will be sent an invoice for your hire.

In order to secure your booking, you will need to provide all required documentation and pay the invoice in full.

Details of your booking are shown below:

Booking Date	Venue	Fee Description	Amount (\$)
28-Jun-2025	Whakatane War Memorial Hall	Stadium - Junior Sports Booking Fee (17:15 - 22:00)	71.25

All items are GST inclusive unless specifically marked otherwise.

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<b>Total hire fees</b>	<b>\$71.25</b>
------------------------	----------------

**7.2.5 Appendix E – Youth Encounter Ministries Trust**

**7.2.5 Appendix E – Youth Encounter Ministries Trust**

## 7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

1	CONTACT DETAILS															
1.1	Name of your organisation: <b>YOUTH ENCOUNTER MINISTRIES TRUST</b> Phone: <span style="background-color: black; color: black;">[REDACTED]</span> Social Media Links – website, Facebook etc. www.youthencounter.co.nz    www.facebook.com/YouthEncounterNZ    Instagram @youthencounternz <i>(N/A if applying as an individual)</i>															
1.2	Name of principal contact: <b>MAREE RAUHALA</b> Position held: <b>ADMINISTRATOR</b> Phone/Mobile: <span style="background-color: black; color: black;">[REDACTED]</span>															
1.3	Name of secondary contact: <b>MARY WANHILL</b> Position held: <b>CEO</b> Phone/Mobile: <span style="background-color: black; color: black;">[REDACTED]</span>															
1.4	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">How long has your organisation been operating?</td> <td style="width: 50%; padding: 2px;">Registered Charitable Trust since 2012</td> </tr> <tr> <td colspan="2" style="padding: 2px;">Objectives and activities of your organisation: <b>Unleashing potential in youth through:</b></td> </tr> <tr> <td colspan="2" style="padding: 2px;">Mentoring: <b>intentionally guiding rangatahi towards discovering purpose for life</b></td> </tr> <tr> <td colspan="2" style="padding: 2px;">Therapy: <b>strengthening identity through activity-based sessions interwoven with clinical counselling</b></td> </tr> <tr> <td colspan="2" style="padding: 2px;">Camps: <b>residential camps focused on inspiring people to step into a hope-filled future</b></td> </tr> <tr> <td colspan="2" style="padding: 2px;">Leadership: <b>trainings, volunteering and staff team building so young people can step into their leadership potential</b></td> </tr> <tr> <td colspan="2" style="padding: 2px;"><i>(N/A if applying as an individual)</i></td> </tr> </table>		How long has your organisation been operating?	Registered Charitable Trust since 2012	Objectives and activities of your organisation: <b>Unleashing potential in youth through:</b>		Mentoring: <b>intentionally guiding rangatahi towards discovering purpose for life</b>		Therapy: <b>strengthening identity through activity-based sessions interwoven with clinical counselling</b>		Camps: <b>residential camps focused on inspiring people to step into a hope-filled future</b>		Leadership: <b>trainings, volunteering and staff team building so young people can step into their leadership potential</b>		<i>(N/A if applying as an individual)</i>	
How long has your organisation been operating?	Registered Charitable Trust since 2012															
Objectives and activities of your organisation: <b>Unleashing potential in youth through:</b>																
Mentoring: <b>intentionally guiding rangatahi towards discovering purpose for life</b>																
Therapy: <b>strengthening identity through activity-based sessions interwoven with clinical counselling</b>																
Camps: <b>residential camps focused on inspiring people to step into a hope-filled future</b>																
Leadership: <b>trainings, volunteering and staff team building so young people can step into their leadership potential</b>																
<i>(N/A if applying as an individual)</i>																
1.5	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">           Is your group GST Registered?: No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> </td> <td style="width: 50%; padding: 2px;">           GST Number: <span style="background-color: black; color: black;">[REDACTED]</span> </td> </tr> <tr> <td colspan="2" style="padding: 2px;"><i>(N/A if applying as an individual)</i></td> </tr> </table>		Is your group GST Registered?: No <input type="checkbox"/> Yes <input checked="" type="checkbox"/>	GST Number: <span style="background-color: black; color: black;">[REDACTED]</span>	<i>(N/A if applying as an individual)</i>											
Is your group GST Registered?: No <input type="checkbox"/> Yes <input checked="" type="checkbox"/>	GST Number: <span style="background-color: black; color: black;">[REDACTED]</span>															
<i>(N/A if applying as an individual)</i>																



## Whakatane-Ohope Community Board - AGENDA

## 7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**2****ABOUT YOUR FUNDING REQUEST**

2.1 Please provide a title for the project, service, event proposal for which you are seeking funding (approx 8 words):

GROUP THERAPY FOR STUDENTS AT APITI HOU

2.2 Give a brief description of the project, service, event proposal for which you are seeking funding (if you have a separate project plan or require more space, please list the key points here and attach a full description of your proposal to the back of this form):

Up to six at-risk rangatahi from Apiti Hou Alternative Education centre in Whakatāne would be transported to our premises in Paengaroa each Thursday for eight weeks in Term 3, 2025. Each four-hour session would involve activity-based (dirt bike riding) sessions interwoven with counselling and kai. Our focus is to take the participants from low self-worth to becoming more secure in their identity. To empower the rangatahi to make positive decisions for themselves and their futures, and to enable them to choose how they interact with their wider community. The final week whānau are invited for a celebration time of the rangatahi's growth.

2.3 How long does the project, service or proposal run? Starts: 9 Oct 25

Is the project ongoing? ☐

Finishes: 27 Nov 2025

2.4 Funding Description – tick appropriate boxes

- ☐ Community Pride
- ☐ Cultural or Sporting Event
- ☐ Seed Funding for a community event
- ☐ Support for a community project
- ☒ Youth Development
- ☐ Environmental

2.5 The Whakatāne District Council has adopted a set of Climate Change Principles to ensure that climate change be considered in all decisions. Please consider potential impacts to Climate Change that the project/event may have.

As an organisation, we monitor our carbon footprint and maintain a Carbon Calculator.

We have annual reviews with our Calculator provider.

**7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)**

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**3****MEASURING THE SUCCESS YOUR PROJECT, SERVICE OR EVENT PROPOSAL**

3.1 Show us how you will measure that your project, service or event proposal would be beneficial to the community

This is the tenth year we have been invited by Apiti Hou to deliver our Group Therapy to a cohort from their centre. They see the value and the transformation that it brings to their rangatahi and how it dovetails in with the principles they seek to pass on to the ākonga.

We maintain a comprehensive client management system where we record details of each session with our youth, their risk factors, growth, challenges. We gather feedback from the participants. A full report is done at the completion of the course with quotes from participants and staff/referrers.

We pay special attention to growth in: self-worth, relationships with whānau, engagement in the learnings and development in social skills.

3.2

What will happen to the project if:

- this funding application is unsuccessful or,
- only a portion of the funds are received or,
- a guarantee against loss is provided rather than a grant?



The project will proceed as outlined

The project will be delayed  
(please specify expected length of delay): \_\_\_\_\_

The project will be downgraded



The project will be prevented from being carried out

## 7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form

**4****FINANCIAL DETAILS OF YOUR PROJECT, SERVICE OR PROPOSAL****Note: All figures to include GST (if any).**

Please provide a breakdown of the budget for the project, service or proposal for which you are seeking assistance:

PROJECT COSTS		PROJECT INCOME	
Description of cost	Amount	Income source	Amount
Salaries / wages	\$ 21,000	Applicant organisation's contribution	\$
Postage / telephone / administration	\$	Fundraising	\$
Advertising / promotion	\$	Donations / sponsorship	\$ 6,100
Professional fees	\$	Entry fees	\$
Travel costs	\$ 0.00	Value of donated material	\$
Project materials	\$	Other Grants applied for (please specify):	\$
Labour cost	\$	AGT	\$ 13,460
Venue / equipment hire	\$	Other income (please specify):	
Other costs (please specify):	\$	Unidentified grants	\$ 8440
Program Costs	\$ 5125	WOCB	\$ 2000
Infrastructure costs	\$ 3500		\$
Staff costs	\$ 375		
	\$		\$
<b>TOTAL ESTIMATED COST</b>	<b>(a) \$ 30,000</b>	<b>TOTAL INCOME</b>	<b>(b) \$ 30,000</b>

**TOTAL FUNDING  
SHORTFALL/AMOUNT SOUGHT**  
(i.e. 'a' minus 'b')

\$ 0.00

## 7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)

## WHAKATĀNE-ŌHOPE COMMUNITY BOARD

### Application Form - Organisation

**5****OTHER COUNCIL FUNDING****Note: All figures to include GST (if any)**



What funding assistance has your group/organisation applied for **and/or** received from the Council over the past 3 years – either by way of a grant or 'in kind' support (advertising, promotional material, equipment, donations)

Year	Amount received (either \$ or in kind)	Purpose
2024	\$2500	Dirt Bike Therapy for Apiti Hou students
2022	\$1500	Dirt Bike Therapy for Apiti Hou students

**6****DECLARATION**

We the undersigned do solemnly and sincerely declare and acknowledge that:

- The details we have given in all sections of this application are true and correct to the best of our knowledge.
- We have the authority to commit our group to this application.
- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a **publicly available** agenda.  
(If you do not wish for any personal details to be made public, please indicate this in your application.  
The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- We will provide a short summary of the project's success, benefits and promotion within 30 days.
- We acknowledge and approve receiving further communications from the Community Board.

Name:	MAREE RAUHALA
Position held:	Administrator
Signature:	
Date:	22 May 2025
Any personal details to withhold:	Nil
Name:	MARY WANHILL
Position held:	CEO
Signature:	
Date:	22 May 2025
Any personal details to withhold:	Nil



7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)

**1 APRIL23 - 31 MARCH24 REPORT**

**ENCOUNTER<sup>NZ</sup>**  
LIVE LIFE WIDE OPEN

A photograph of two young men sitting on their dirt bikes in a grassy field. The man on the left is wearing a blue and green motocross suit and glasses, holding his helmet. The man on the right is wearing a yellow and red motocross suit and is smiling, also holding his helmet. They are both on green dirt bikes. The background shows a grassy hill, a tree, and some orange traffic cones under a cloudy sky.

**PERFORMANCE  
REPORT**

**2023-24 FINANCIAL YEAR**

**Unleashing potential  
in young people to  
Live Life Wide Open!**



## 7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)



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Our Vision  
Core Values  
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Legal info  
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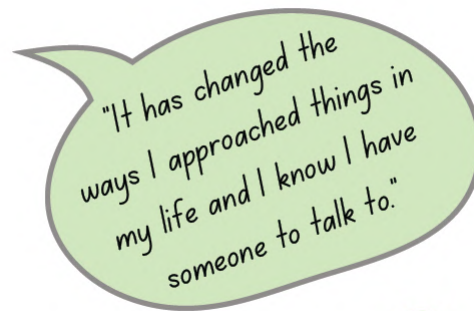
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## Part 2: Service Performance

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This statement has been subject to a review engagement and should be read in conjunction with the attached reviewer's report

**LIVE  
LIFE  
WIDE  
OPEN**

**ENCOUNTER**  
LIVE LIFE WIDE OPEN

## 7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)



## ENTITY INFORMATION

# THERAPY MENTORING CONNECT CAMPS MAHI LEADERSHIP

### LEGAL INFO

**Legal name of entity:** Youth Encounter Ministries Trust

**Other name:** Youth Encounter

**Type of entity and legal basis:** Registered Charitable Trust

**Registration number:** CC48898

Address: 196 Roydon Downs Rd, RD9, Te Puke 3189

Phone: 07 218 2113 Email: [info@youthencounter.co.nz](mailto:info@youthencounter.co.nz)

Website: [www.youthencounter.co.nz](http://www.youthencounter.co.nz)

Instagram: [www.instagram.com/youthencounternz](https://www.instagram.com/youthencounternz)

Facebook: <https://www.facebook.com/YouthEncounterNZ>

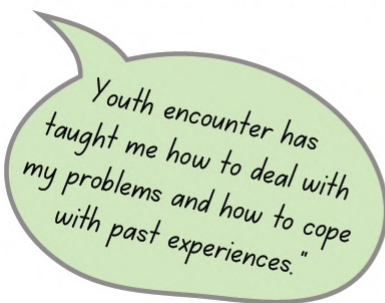
View charity at: [www.register.charities.govt.nz/Charity/CC48898](http://www.register.charities.govt.nz/Charity/CC48898)

### OUR VISION

Our vision is to empower all young people of Aotearoa New Zealand to Live Life Wide Open. We are dedicated to creating an environment where genuine acceptance can be found and authentic connections formed. Through our fun culture, we create a space where people not only discover their true value but are also empowered to live life to the fullest.

### OUR MISSION

Our mission is to create a safe place of belonging that unleashes peoples God-given potential through therapeutic activity-based programs that results in empowering our team and clients to Live Life Wide Open!



### CORE VALUES

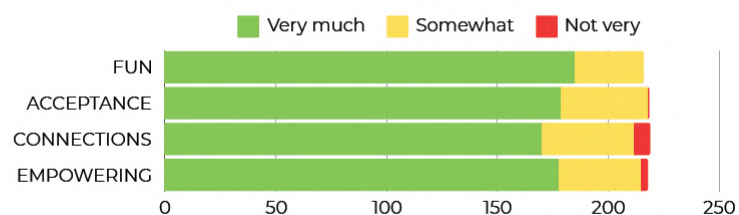
Creating a **FUN** environment for people to belong

Meeting people where they at at with **ACCEPTANCE**

Developing a strength-based community through genuine **CONNECTIONS**

**EMPOWERING** people to release their God-given potential,

*How participants rated they felt we used our core values...*



This statement has been subject to a review engagement and should be read in conjunction with the attached reviewer's report.

**ENCOUNTER**  
LIVE LIFE WIDE OPEN



## Whakatane-Ohope Community Board - AGENDA

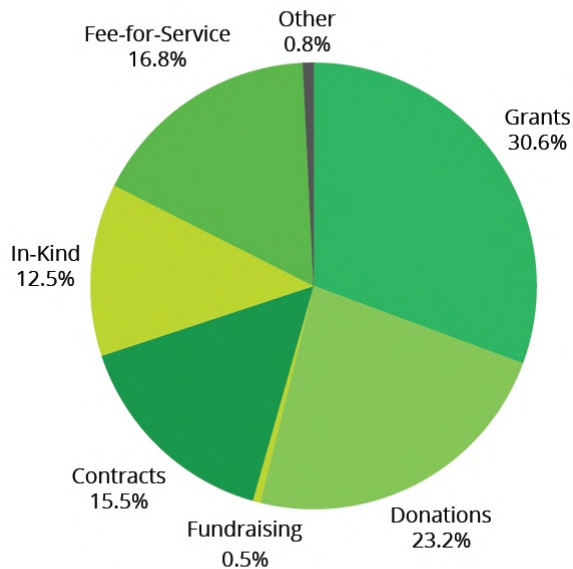
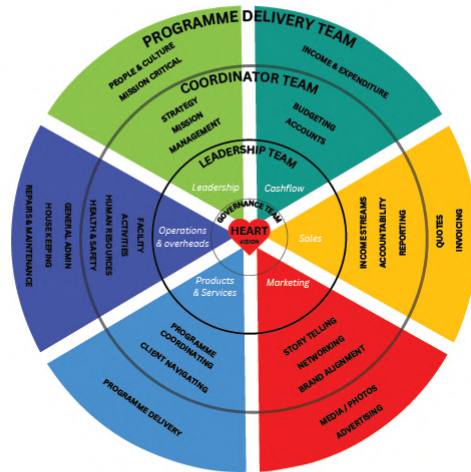
## 7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)

## ENTITY STRUCTURE

The consolidated performance report for the "Group" is for the not-for-profit entity comprising Youth Encounter Ministries Trust (YEMT) and its wholly owned subsidiary Youth Encounter Limited Partnership (YELP).

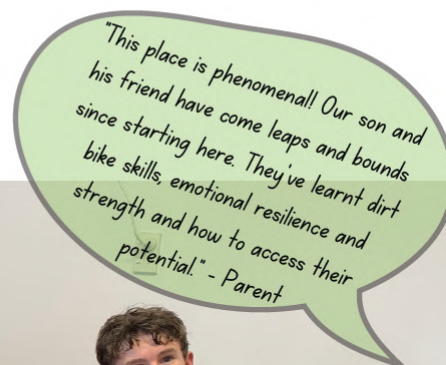
**Governance Structure:** Our governance board comprises 4 trustees, supported by an advisor (secretary), the CEO of YEMT, and a Director of YELP.

**Operational Structure:** Daily operations are managed by our Leadership Team. Programme delivery is handled by our Coordinator Team, with essential contributions from our Facilitator Staff and Volunteers, ensuring effective achievement of our strategic outcomes.



## INCOME STREAMS

Youth Encounter relies on a diverse array of revenue streams for sustaining its operations and fulfilling its mission. The primary sources of cash and resources income include donations, government contracts, funding grants, fundraising initiatives, and participant fees. These multifaceted methods used by Youth Encounter to raise funds and leverage various channels of partnerships, ensures financial stability and enables the organization to effectively carry out its mission through the service delivery of its programmes.



04

This statement has been subject to a review engagement and should be read in conjunction with the attached reviewer's report.

**7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)****CEO REPORT****05**

In 2023 FY, Youth Encounter remained steadfast in its mission to empower the youth of Aotearoa NZ to live life to the fullest. By facilitating unique activity-based programs, the organization aimed to instil a sense of belonging and unleash the God-given potential within each participant. Throughout the year, efforts were concentrated on strengthening the organizational culture and fostering an environment where true acceptance and connection could thrive.

The organization's four key objectives focused on being a culture driven organisation, sustainable impactful change, staff well-being, and ensuring a safe environment. Notably, a shift towards empowering staff to focus on doing the right things rather than managing tasks led to increased engagement and a positive impact on the organizational culture. Furthermore, efforts were made to integrate Treaty of Waitangi principles into the workplace, fostering cultural inclusivity and alignment with Maori Kaupapa.

Youth Encounter prioritized staff well-being through initiatives such as the Gallup Strengths Finder and the implementation of Personal Development Plans. Additionally, spiritual growth was fostered through regular prayer and prophetic vision sessions, promoting connectedness within the community.



Amidst the organization's dedication to its mission, moments of camaraderie and rejuvenation were cherished, such as team holidays and recreational activities. The collective efforts of staff, volunteers, and supporters were recognized and celebrated, acknowledging their contributions towards creating a safe and nurturing environment at Youth Encounter.

As the organization looks ahead, a strategic focus on storytelling and financial literacy aims to strengthen communications and empower staff in good stewardship. With unwavering support from the community, Youth Encounter remains committed to breaking cycles of poverty and disenfranchisement, offering hope and abundant life to the youth of Aotearoa NZ.

"A thief has only one thing in mind—he wants to steal, slaughter, and destroy. But I have come to give you everything in abundance, more than you expect—life in its fullness until you overflow!" - John 10:10 TPT

Blessings, *Mary*



This statement has been subject to a review engagement and should be read in conjunction with the attached reviewer's report.

**ENCOUNTER**  
LIVE LIFE WIDE OPEN



**7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)**

# APPROVAL

The Trustees are pleased to present the approved performance report including the historical performance report of YOUTH ENCOUNTER MINISTRIES TRUST for the period ended 31 March 2024.

APPROVED:

John V.

12 Sept 2024

Date

Andrew Craig Clements (Trustee - Treasurer)

12 Sept 2024

Date

This statement has been subject to a review engagement and should be read in conjunction with the attached reviewer's report

**ENCOUNTER**  
LIVE LIFE WIDE OPEN



## 7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)



# SERVICE PERFORMANCE

## Programme Engagement

Programme engagement refers to the active involvement of individuals who have participated in one of our programmes.

### 572

A total of 572 **programme engagements**, a 26% increase from the previous FY. This was a total of 397 individual people, with 32% engaged in multiple programmes.

### 337

Worked with 337 **individual young people** between the ages of 9-24yrs old.

### 52%

52% new engagements with young people, with 48% continuing engagement from the previous FY.

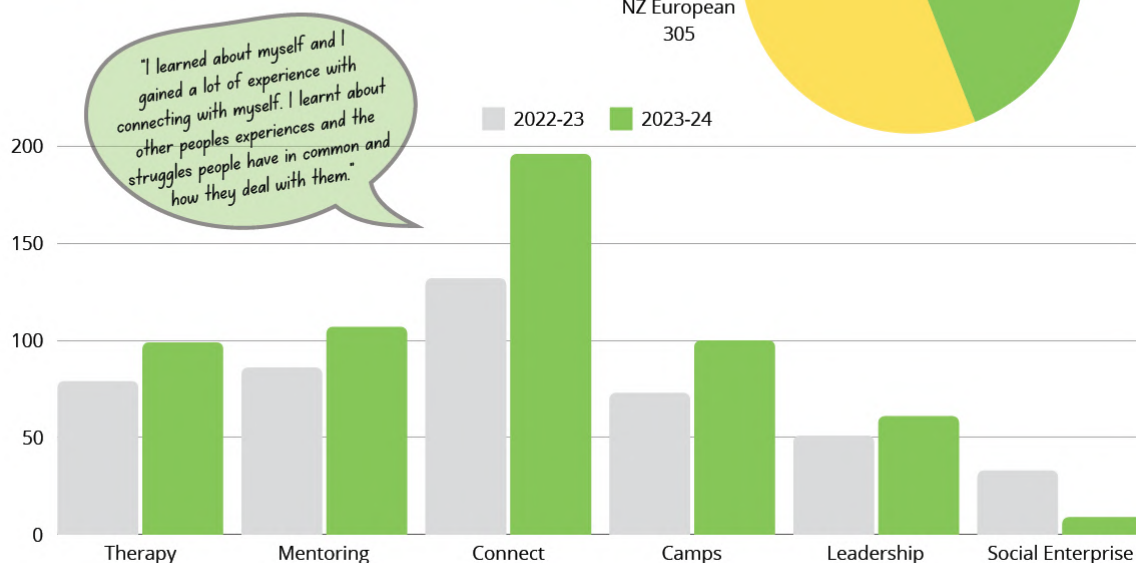
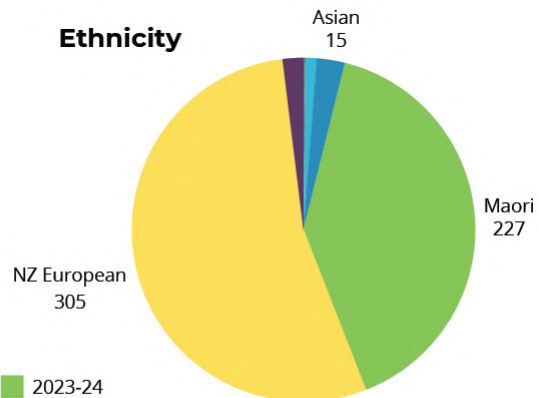
### Gender

70% MALE

30% FEMALE



### Ethnicity



"I learned about myself and I gained a lot of experience with connecting with myself. I learnt about other peoples experiences and the struggles people have in common and how they deal with them."

This statement has been subject to a review engagement and should be read in conjunction with the attached reviewer's report.

**ENCOUNTER**  
LIVE LIFE WIDE OPEN

**7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)****KEY OBJECTIVES****08**

These are the four key objectives that we believe are critical to fulfilling our mission;

1. **Culture Driven** – Powerful culture that leads change
2. **Impact Focused** - Sustainable and measurable outcomes
3. **Energized Staff** - Engaged and empowered team
4. **Safe Environment** - A safe space for clients and team

**HUMAN RESOURCES**

The success of Youth Encounter is rooted in the dedication and expertise of our staff. Their commitment, passion, and hard work drive our impactful initiatives and positively transform the lives of the youth we serve. Their skills, innovation, and teamwork create a dynamic work environment, essential for the growth and success of our programs. Simply put, our mission would not be possible without the incredible contributions of our staff.

Employed Staff (average week);

- People employed full time: 13
- People employed part time: 7

Average paid hours per week: 358.4

Volunteer Staff (average year);

- Total volunteers: 34
- Volunteer hours: 3586

**COMPLIANCE**

- We are committed to achieving high industry standards and have certified ourselves with a leading audit accreditation, Adventure Mark.
- We hold a current Level 2 Social Sector Accreditation, as a specialist outdoor pursuits and camps.



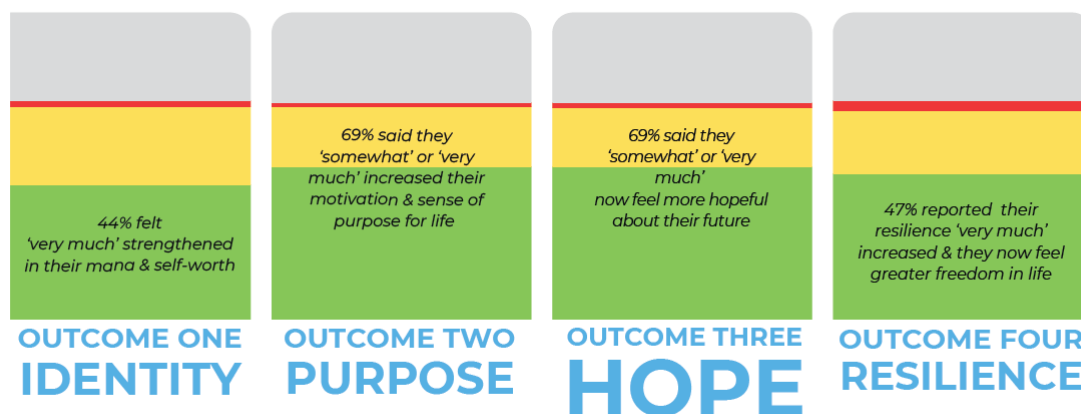
"I've never been this calm before, I'm used to being angry all the time at people and things." - Participant

**Outcomes**

Youth Encounter has four strategic outcomes that show the difference we are making on our young people's lives. Outcomes are measured with indicators to assess if anyone is better off from the programmes we are delivering. Outcomes are strategically set for each programme within a programme logic and delivered through our Live Life Wide Open Track. The following feedback is from 38% of our programme engagements.

Very much    Some what    Not very    No feedback

Participant feedback on our four strategic outcomes across from our programme services;



This statement has been subject to a review engagement and should be read in conjunction with the attached reviewer's report.

**ENCOUNTER**  
LIVE LIFE WIDE OPEN

## 7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)

# FINANCIAL PERFORMANCE

09

## STATEMENT OF FINANCIAL PERFORMANCE

## HOW WAS IT FUNDED? WHAT DID IT COST?

## FOR THE YEAR ENDED 31 MARCH 2024

	Note	This Year \$	Last Year \$
<u>REVENUE</u>			
Donations, fundraising and other similar revenue	1	530,753	440,612
Revenue from providing goods or services	1	352,431	327,572
Interest, dividends and other investment revenue	1	5,213	917
Other revenue	1	6,133	4,306
<b>Total Revenue</b>		<b>894,531</b>	<b>773,408</b>
<u>EXPENSES</u>			
Expenses related to public fundraising	2	3,018	1,221
Volunteer and employee related costs	2	658,193	562,893
Costs related to providing goods or service	2	116,090	104,822
Other expenses	2	89,776	74,281
<b>Total Expenses</b>		<b>867,077</b>	<b>743,217</b>
<b>OPERATING SURPLUS/(DEFICIT) FOR THE YEAR</b>		<b>27,454</b>	<b>30,191</b>
<b>SPECIAL PROJECTS</b>			
Donations - Property Project **	3	53,000	101,500
<b>Total Special Projects</b>		<b>53,000</b>	<b>101,500</b>
<b><u>SURPLUS / (DEFICIT) FOR THE YEAR</u></b>		<b><u>80,454</u></b>	<b><u>131,691</u></b>

\*\* This year the Board of Trustees have continued with the opportunity to invest into, and secure a physical home-base. This is a particular project designed to create stability and security for our operations. The donations recorded are not available for operations of the Trust and are therefore not included in the operational surplus/(deficit).

## 7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)



STATEMENT OF FINANCIAL POSITION  
WHAT THE ENTITY OWNS? WHAT THE ENTITY OWES?  
AS AT 31 MARCH 2024

	Note	This Year \$	Last Year \$
<b><u>CURRENT ASSETS</u></b>			
Bank accounts and cash	4	186,286	207,633
Debtors and prepayments	4	11,871	27,198
Inventory	4	2,922	2,126
		<u>201,079</u>	<u>236,957</u>
<b><u>NON-CURRENT ASSETS</u></b>			
Property, Plant & Equipment	6	<u>1,487,274</u>	<u>1,463,900</u>
		<u>1,487,274</u>	<u>1,463,900</u>
<b>TOTAL ASSETS</b>		<b><u>1,688,353</u></b>	<b><u>1,700,857</u></b>
<b><u>CURRENT LIABILITIES</u></b>			
Creditors and accrued expenses	5	54,592	38,131
Employee costs payable	5	26,242	33,078
Unused Donations & Grants	5	62,960	115,544
Loans	5	<u>320,000</u>	<u>370,000</u>
<b>TOTAL LIABILITIES</b>		<b><u>463,795</u></b>	<b><u>556,753</u></b>
NET ASSETS (Total Assets less Total Liabilities)		<u>1,224,558</u>	<u>1,144,104</u>
<b><u>ACCUMULATED FUNDS</u></b>			
Accumulated surpluses/(deficits)	7	<u>1,224,558</u>	<u>1,144,104</u>
<b>Total Accumulated Funds</b>		<b><u>1,224,558</u></b>	<b><u>1,144,104</u></b>

This statement has been subject to a review engagement and should be read in conjunction with the attached reviewer's report.

**ENCOUNTER**  
LIVE LIFE WIDE OPEN



## 7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)



# CASH FLOWS

## STATEMENT OF CASH FLOWS HOW THE ENTITY HAS RECEIVED AND USED CASH FOR THE YEAR ENDED 31 MARCH 2024

	This Year \$	Last Year \$
<b><u>CASH FLOWS - Operating Activities</u></b>		
Donations, fundraising and other similar receipts	530,664	684,254
Receipts from providing goods or services	368,996	177,083
Interest, dividends and other investment receipts	5,213	865
Cash receipts from other operating activities	0	600
GST	(386)	22,342
Payments to suppliers and employees	(805,332)	(658,673)
Cash flows from other operating activities	0	(409)
	<u>99,156</u>	<u>226,063</u>
<b><u>CASH FLOWS - Investing &amp; Financing Activities</u></b>		
Receipts from sale of property, plant and equipment	5,771	6,087
Receipts from sale of investments	60,000	0
Proceeds from loans borrowed from other parties	0	0
Payments to acquire property, plant and equipment	(76,275)	(81,897)
Payments to purchase investments	(60,000)	0
Repayments of loans borrowed from other parties	(50,000)	(100,000)
	<u>(120,503)</u>	<u>(175,810)</u>
<b>NET INCREASE / (DECREASE) IN CASH</b>	<u>(21,347)</u>	<u>50,252</u>
<b>CASH BALANCES</b>		
Cash and cash equivalents at beginning of period	207,633	157,381
Cash and cash equivalents at end of period	<u>186,286</u>	<u>207,633</u>
<b><u>NET CHANGE IN CASH FOR PERIOD</u></b>	<u>(21,347)</u>	<u>50,252</u>

This statement has been subject to a review engagement and should be read in conjunction with the attached reviewer's report.

**ENCOUNTER**  
LIVE LIFE WIDE OPEN



**7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)**

# ACCOUNTING POLICIES



STATEMENT OF ACCOUNTING POLICIES  
HOW DID WE DO OUR ACCOUNTING  
FOR THE YEAR ENDED 31 MARCH 2024

**Reporting Entity**

The reporting entity is Youth Encounter Ministries Trust (the "Trust"). The Trust is domiciled in New Zealand and is a charitable organisation registered under the Charitable Trusts Act 1957 and the Charities Act 2005. The performance report presented is that of Youth Encounter Ministries Trust (YEMT) and its controlled entity Youth Encounter Limited Partnership (YELP).

**Basis of Preparation**

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not- For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future. All values are reported in New Zealand Dollars.

**Goods & Services Tax (Exclusive)**

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

**Income Tax**

Youth Encounter Ministries Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

**Bank Accounts and Cash**

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

**Accounts Receivable**

Accounts receivable are stated at expected realisable value.

**Trade & Other Payables**

Trade & other payables are stated at cost.

**Fixed Assets & Depreciation**

Fixed Assets are stated at cost less aggregate depreciation.

Depreciation is calculated using rates that allocate the cost of an asset, less any residual value, over its useful life.

**Inventories**

Inventories are measured at the lower of cost and net realisable value using a standard costing method.

**Changes in Accounting Policies**

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

**Tier 2 PBE Accounting Standards Applied**

The Trust has elected to apply the following Tier 2 standards: - PBE-IPSAS 6 Consolidated and Separate Financial Statements.

**Basis of Consolidation**

The consolidated performance report comprises the performance report of Youth Encounter Ministries Trust and Youth Encounter Limited Partnership as at 31 March 2024. Controlled entities are those entities over which the trust has the power to govern the financial and operating policies so as to obtain benefits from their activities.

The performance reports of the controlled entities are prepared for the same reporting period as the Trust using consistent accounting policies. In preparing the consolidated performance report, all inter-entity balances, transactions resulting from intra-group transactions have been eliminated fully.

Consolidated entities are fully consolidated from the date on which control is obtained by the Group and cease to be consolidated from the date on which control is lost. Assets, liabilities, income and expenses of a controlled entity acquired or disposed of during the year are included in the performance report from the date the Group gains control until the date the Group ceases to control the controlled entity.

*This statement has been subject to a review engagement and should be read in conjunction with the attached reviewer's report.*

**7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)**

NOTES TO THE PERFORMANCE REPORT  
FOR THE YEAR ENDED 31 MARCH 2024

	This Year \$	Last Year \$
<b><u>1. Analysis of Revenue</u></b>		
<u>Donations, fundraising and other similar revenue</u>		
Acorn Foundation	0	20,000
BayGold Ltd	0	4,800
Bay Trust	0	45,000
Community Organisation Grants Scheme	0	3,000
DIA - Volunteer Funding	0	(2,145)
Donations - General	186,634	155,380
Donations - Projects	0	400
Fundraising Income	1,672	0
Fundraising - Participant Fees	3,000	0
Grants	273,947	90,709
Ground Floor Trust	0	9,996
Hillview Trust	10,000	10,000
Lions Foundation	30,000	10,000
Lotteries Community Funding	0	63,000
NZCT	0	9,472
Oasis Trust	0	1,000
TECT	25,500	20,000
Total - Donations, fundraising and other similar revenue	530,753	440,612
<u>Revenue from providing goods or services</u>		
Bike Hire	678	0
EFS Sales	3,998	7,964
Government Contract Funding	167,096	135,620
Learn to Ride fees	0	5,625
Participant fees	179,908	177,188
Rental/Lease	750	0
Sponsorship Income	0	1,174
Total - Revenue from providing goods or services	352,431	327,572
<u>Interest, dividends and other investment revenue</u>		
Interest Income	5,213	917
Total - Interest, dividends and other investment revenue	5,213	917
<u>Other revenue</u>		
Profit on Sale of Assets	2,174	3,706
Sundry Income	3,000	0
Wage Subsidy Income	959	600
Total - Other revenue	6,133	4,306
<b>TOTAL REVENUE</b>	<b>894,531</b>	<b>773,408</b>

*This statement has been subject to a review engagement and should be read in conjunction with the attached reviewer's report.*

**ENCOUNTER**  
LIVE LIFE WIDE OPEN

**7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)****14**

NOTES TO THE PERFORMANCE REPORT  
FOR THE YEAR ENDED 31 MARCH 2024

	This Year \$	Last Year \$
<b>2. Analysis of Expenses</b>		
<u>Expenses related to public fundraising</u>		
Marketing	3,018	1,221
Total - Expenses related to public fundraising	3,018	1,221
<u>Volunteer and employee related costs</u>		
Accident Compensation Corporation Levies	3,372	3,258
Contractors	5,200	14,220
Wages - Gross	631,437	530,737
Wages - Kiwisaver (Employer)	18,185	14,678
Total - Volunteer and employee related costs	658,193	562,893
<u>Costs related to providing goods or service</u>		
Accommodation	14,534	5,215
Activity Costs	6,140	1,438
Bank Fees	1,176	501
Client Management	2,675	0
Development & Training	4,112	6,973
EFS - Cost of Goods Sold	2,770	8,105
Electricity - Lighting, Power & Heating	1,635	1,170
ES - Food & Hospitality	0	812
ES - Marketing	0	92
Facility Costs	4,130	637
Food	8,602	7,502
Fuel	0	3,095
General Expenses	1,800	0
Governance	1,312	0
Insurance - General	9,881	14,380
Learning Resources	3,417	2,615
Medical Costs	0	141
Office Supplies	349	74
Printing & Stationery	0	1,347
Prizes	0	304
Rates	2,341	2,227
Repairs & Maintenance	593	7,862
Safety Management	4,872	0
Security Expenses	146	155
Small Value Assets	3,357	4,985
Software Tech	4,310	0
Supervision / Pastoral Care	1,880	0
Technical Advisors	0	5,967
Telecommunications	1,550	1,935
Thanks Gift	0	109
Tools & Hardware	0	3,481
Track Facility Hire	0	2,836
Transportation	17,561	14,802
Uniforms - Casual Wear	1,302	180
Vehicle Expenses	9,457	0
Vehicle Lease - Marac	5,883	5,883
Volunteers	303	0
Total - Costs related to providing goods or service	116,090	104,822

*This statement has been subject to a review engagement and should be read in conjunction with the attached reviewer's report.*

**7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)****15**

NOTES TO THE PERFORMANCE REPORT  
FOR THE YEAR ENDED 31 MARCH 2024

	This Year \$	Last Year \$
<b><u>2. Analysis of Expenses (continued)</u></b>		
<u>Other expenses</u>		
Accountancy	668	640
Accounting Audit/Review	2,500	2,750
Bad Debts	0	409
Depreciation	52,096	41,907
Interest - Bank	0	0
Interest - Marac (Vehicle Lease)	3,700	3,700
Interest - Mortgage	29,897	24,484
Legal Expenses	400	391
Loss on Sale/Disposal of Asset	515	0
	<hr/>	<hr/>
Total - Other expenses	89,776	74,281
<b>TOTAL EXPENSES</b>	<b>867,077</b>	<b>743,217</b>
 <b><u>3. Special Projects</u></b>		
Donations - Property Project	<hr/> 53,000	<hr/> 101,500
Total - Special Projects	53,000	101,500

This year the Board of Trustees have continued with the opportunity to invest into, and secure a physical home-base. This is a particular project designed to create stability and security for our operations. The donations recorded are not available for operations of the Trust and are therefore not included in the operational surplus/(deficit).

*This statement has been subject to a review engagement and should be read in conjunction with the attached reviewer's report.*



**7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)****16**

NOTES TO THE PERFORMANCE REPORT  
FOR THE YEAR ENDED 31 MARCH 2024

	This Year \$	Last Year \$
<b><u>4. Analysis of Assets</u></b>		
<b><u>Bank accounts and cash</u></b>		
BNZ Bank - 00 A/c	184,132	125,911
BNZ Bank - 02 A/c	1,540	1,453
BNZ Bank - 25 A/c	62	71,781
BNZ Bank - 00 A/c (YELP)	541	8,269
BNZ Bank - 01 A/c (YELP)	11	219
Cash on Hand	<u>0</u>	<u>0</u>
Total - Bank accounts and cash	186,286	207,633
<b><u>Debtors and prepayments</u></b>		
Accounts Receivable	11,871	27,198
Prepayments	<u>0</u>	<u>0</u>
Total - Debtors and prepayments	11,871	27,198
<b><u>Inventory</u></b>		
Stock on Hand	<u>2,922</u>	<u>2,126</u>
Total - Inventory	2,922	2,126
<b><u>5. Analysis of Liabilities</u></b>		
<b><u>Creditors and accrued expenses</u></b>		
Accounts Payable	28,761	10,624
GST Payable	<u>25,831</u>	<u>27,506</u>
Total - Creditors and accrued expenses	54,592	38,131
<b><u>Employee costs payable</u></b>		
Annual Leave Accrual	<u>26,242</u>	<u>33,078</u>
Total - Employee costs payable	26,242	33,078
<b><u>Unused Donations &amp; Grants with Conditions</u></b>		
Grants Yet to be Used	<u>62,960</u>	<u>115,544</u>
Total - Unused Donations & Grants	62,960	115,544
<b><u>Loans</u></b>		
Loan - Baygold Orchards**	<u>320,000</u>	<u>370,000</u>
Total - Loans	320,000	370,000
<b>TOTAL LIABILITIES</b>	<b>463,795</b>	<b>556,753</b>

\*\* - The term of the loan is 5 years with no regular principal payments. The interest rate on the loan at balance date is 7.75%. Baygold Orchards has a registered first mortgage security over the property situated at 196 Roydon Downs Road, Paengaroa.

*This statement has been subject to a review engagement and should be read in conjunction with the attached reviewer's report.*



**7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)****17**

NOTES TO THE PERFORMANCE REPORT  
FOR THE YEAR ENDED 31 MARCH 2024

	This Year \$	Last Year \$
<b><u>6. Property, Plant &amp; Equipment</u></b>		
<u>Land</u>		
Land	983,485	983,485
Accumulated depreciation - land	(887)	(461)
Total - Land	982,598	983,024
<u>Buildings</u>		
Buildings	379,764	374,629
Accumulated depreciation - buildings	(20,837)	(13,149)
Total - Buildings	358,927	361,480
<u>Plant and Equipment</u>		
Plant and machinery	127,484	92,108
Accumulated depreciation - plant and machinery	(47,469)	(25,892)
Total - Plant and Equipment	80,016	66,217
<u>Motor Vehicles</u>		
Vehicles	122,429	93,369
Accumulated depreciation - vehicles	(56,695)	(40,189)
Total - Motor Vehicles	65,734	53,180
<b>TOTAL PROPERTY, PLANT &amp; EQUIPMENT</b>	<b>1,487,274</b>	<b>1,463,900</b>
 <b><u>7. Accumulated Funds</u></b>		
<u>Accumulated Funds</u>		
Opening Balance	1,144,104	1,012,414
Accumulated surpluses / (deficits)	80,454	131,691
Total - Accumulated Funds	1,224,558	1,144,104

**8. Corrections to Prior Periods**

There are no corrections to prior periods this year (Last Year - Nil).

**9. Investments**

Youth Encounter Limited Partnership	100%	100%
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On 19 May 2020 the Youth Encounter Limited Partnership (YELP) was formed. As Youth Encounter Ministries Trust is the only partner, YELP has been consolidated into the group financial statements for the Trust.

**7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)****18**

NOTES TO THE PERFORMANCE REPORT  
FOR THE YEAR ENDED 31 MARCH 2024

	This Year \$	Last Year \$
<b><u>10. Commitments</u></b>		
Asset - Rental or Lease	2024	2023
Marac Finance Vehicle Lease - 48 month term ending 30 June 2025 (excl GST)	43,210	46,858

**Marac Finance**

The Trust entered into a lease agreement with Marac Finance on 7 July 2021 to lease an Isuzu D-Max 4WD Utility vehicle. The lease is for a term of 48 Months. Installments are \$872.13 per month with a final balloon payment on 30 June 2025 of \$31,000.00

**11. Contingent Liabilities and Guarantees**

There are no contingent liabilities or guarantees as at 31 March 2024 (Last year - Nil).

**12. Significant Donations and Grants with conditions not recorded as a liability**

There are no significant grants or donations with conditions attached that are not recorded as a liability.

	2024	2023
<b><u>13. Related Parties</u></b>		
Mary Frances Wanhill, who is a person that has significant influence over the Trust, received wages during the year from the Trust.	86,203	75,966
Joel Ivan Wanhill, who is a person that has significant influence over the Trust, received wages during the year from the Trust.	56,715	41,869

There were no other transactions involving related parties during the financial year.

**14. Events After the Balance Date**

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - NIL).

**15. Ability to Continue Operating**

The entity will continue to operate for the foreseeable future.

**7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)****Youth Encounter Ministries Trust**

Independent assurance practitioner's review report to the trustees

**Report on the Performance Report**

We have reviewed the accompanying performance report of Youth Encounter Ministries Trust, which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 31 March 2024, the statement of financial position as at 31 March 2024, and the statement of accounting policies and other explanatory information.

**Trustees' Responsibility for the Performance Report**

The Trustees are responsible for:

- a. identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance.
- b. the preparation of a performance report on behalf of the entity that gives a true and fair view, which comprises:
  - the entity information
  - the statement of service performance
  - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report
 in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board, and
- c. for such internal control as the Trustees determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

**Assurance Practitioner's Responsibility**

Our responsibility is to express a conclusion on the accompanying performance report. We conducted our review of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400, Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity, and the review of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised).

Those standards require us to conclude whether anything has come to our attention that causes us to believe that the performance report, taken as a whole, is not prepared in all material respects in accordance

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William Buck is an association of firms, each trading under the name of William Buck across Australia and New Zealand with affiliated offices worldwide.

\*William Buck (NZ) Limited and William Buck Audit (NZ) Limited



**7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)**

with the applicable financial reporting framework. Those standards also require us to comply with relevant ethical requirements.

Review of the performance report is in accordance with ISR (NZ 240) and ISA (NZ 300) (Revised) in a limited assurance engagement. The assurance practitioner performs procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained. The procedures selected depend on our judgement, including the risks identified where a material misstatement is likely to arise and includes performing procedures to obtain evidence and evaluating whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

The procedures performed in review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly, we do not express an audit opinion on the performance report.

There is no relationship or independence issue as assurance practitioners have no relationship with, or interests in, Youth Encounter Ministries Trust.

**Conclusion**

Based on our review, nothing has come to our attention that causes us to believe that:

- a. the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are not sustainable.
  - b. the performance report does not give a true and fair view of:
    - the financial position of Youth Encounter Ministries Trust as at 31 March 2024, and of its financial performance and cash flows for the year then ended; and
    - the entity's information and its service performance for the year then ended
- in accordance with the Public Benefit Entity Simple Format Reporting – Accrual (Not-for-profit) issued by the New Zealand Accounting Standard Board.

A handwritten signature in blue ink that reads "William Buck".

William Buck Audit ( ) Limited

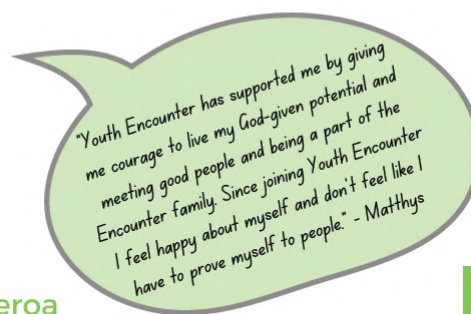
Tauranga  
17 September 2024

## 7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)



Thank you for supporting the future of our youth—we are a not-for-profit charitable trust ensuring all your support is contributing towards a catalyst for positive change. Together, we can make a lasting impact on young lives in Aotearoa NZ through unleashing their God-given potential to Live Life Wide Open.

Support us at  
[www.youthencounter.co.nz/support](http://www.youthencounter.co.nz/support)  
 02-0452-0048320-000



196 Roydon Downs Rd, Paengeroa



07 218 2113



[www.youthencounter.co.nz](http://www.youthencounter.co.nz)





## Whakatane-Ohope Community Board - AGENDA

## 7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)

**YOUTH ENCOUNTER MINISTRIES TRUST  
GROUP THERAPY DELIVERY 2025 APITI HOU SCHOOL**

**Income**

Donations	\$	1,152.00
Grants (unidentified)	\$	3,440.00
AGT	\$	13,408.00
BOP Education Trust	\$	10,000.00
Whakatane Ohope Community Board	\$	2,000.00
<b>TOTAL INCOME</b>	<b>\$</b>	<b>30,000.00</b>

**Expenses****Staff Costs;**

Supervision/Pastoral Care	\$150.00
Development & Training	\$175.00
Uniforms	\$50.00
Wages	\$21,000.00
<b>Total Staff:</b>	<b>\$21,375.00</b>

**Programme Costs;**

Activity	\$600.00
YE Facility	\$200.00
YE Facility Rent	\$4,000.00
Food & Hospitality	\$200.00
Learning Resources	\$75.00
Safety Management	\$50.00
<b>Total Prog. Delivery:</b>	<b>\$5,125.00</b>

**Infrastructure Costs;**

ACC Levies
Accounting
Accounting audit/review
Bank costs/fees
Electricity
Governance
Insurance
Legal Expenses
Marketing
Office Equipment
Research & Development
Telecommunications
Vehicle Expenses

**Total Infra.: distributed** **\$3,500.00**

	<b>\$30,000.00</b>
<b>NET PROFIT (LOSS)</b>	<b>\$0.00</b>

**7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)**

### **Recreational Therapy: Transforming Lives Through Activity**

Recreational Therapy, also known as Activity Therapy, is a powerful therapeutic modality that uses structured activities to promote physical, emotional, and social well-being. This approach is particularly effective for young people, as it engages them in meaningful activities that not only provide enjoyment but also facilitate personal growth, resilience, and healing.

At its core, Recreational Therapy is about using fun activities as a tool for rehabilitation and recovery. These activities are carefully chosen to align with the individual needs of participants, helping them develop new skills, build confidence, and connect with others. Whether it's through sports, arts and crafts, outdoor adventures, or other recreational pursuits, the focus is on empowering individuals to lead healthier, more fulfilling lives.



#### **Youth Encounter Harnessing the Power of Recreational Therapy**

Youth Encounter utilises Recreational Therapy to make a profound impact on the lives of young people. We are dedicated to supporting youth in challenging circumstances, and have successfully integrated Recreational Therapy into our activity-based programmes, offering transformative experiences that resonate deeply with the young people we engage with.

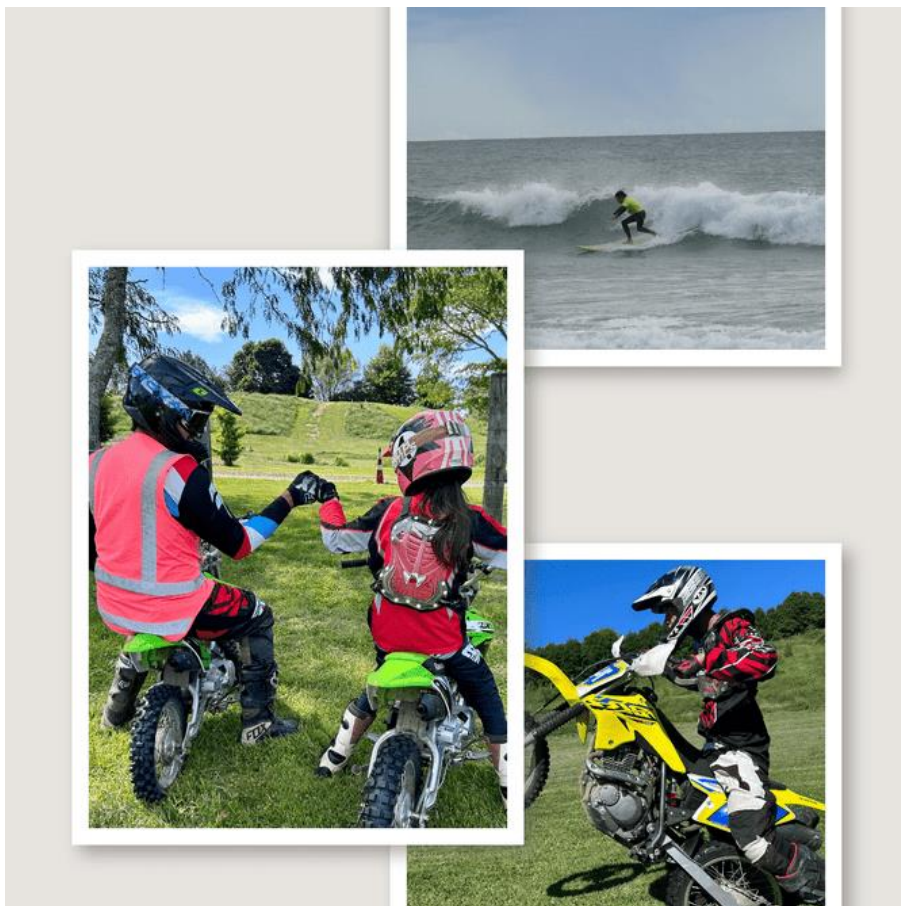
In New Zealand, many young people face overwhelming feelings of hopelessness, which can lead to serious mental health struggles such as anxiety, depression, and disengagement from life. These challenges are often exacerbated by social isolation,

**7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)**

lack of support, and limited opportunities for positive growth. Youth Encounter addresses this critical issue by using Recreational Therapy to break the cycle of hopelessness. Through engaging activities that challenge and inspire, Youth Encounter provides young people with a sense of purpose, belonging, and achievement, helping them to rebuild their confidence, strengthen their mental resilience, and envision a brighter future.

Through a range of recreational activities, Youth Encounter creates opportunities for young people to step out of their comfort zones and engage in experiences that promote self-discovery and healing. These activities are not just about fun—they are carefully designed to challenge participants, encourage teamwork, and build resilience. Whether it's through high-adrenaline adventure sports, creative arts, or community service projects, the programmes are tailored to meet the unique needs of each individual.

One of the key strengths of Youth Encounter's approach is its emphasis on holistic development. By focusing on the physical, emotional, and social aspects of well-being, our organisation helps young people develop the skills and confidence they need to navigate life's challenges and have hope for their future. The therapeutic



**7.2.5 Appendix E – Youth Encounter Ministries Trust(Cont.)**

benefits of these activities are significant and lead to improved mental health, better social relationships, and a stronger sense of purpose.

**Real-Life Impact**

The impact of Youth Encounter's Activity Therapy programmes is evident in the stories of the young people who have participated. Many of them come from backgrounds marked by trauma, isolation, and a lack of support. Through the programmes we offer, these young people find a safe space to explore their potential, connect with others, and build a hope-filled future.

For example, outdoor adventures like dirt biking or surfing not only provide physical exercise but also teach important life skills such as perseverance, problem-solving, and trust. Creative activities like music and art allow participants to express themselves in ways they may not have thought possible, helping them process emotions and build self-esteem. Community-oriented gatherings facilitate a sense of belonging and purpose, showing young people that they have the power to make a positive difference in the world.

**A Hope-filled Future Through Recreation**

Recreational Therapy is a transformative tool that Youth Encounter uses to create lasting change in the lives of young people. By engaging them in meaningful activities that promote growth, healing, and connection, Youth Encounter is helping to build a hope-filled future for the next generation. As these young people gain confidence, develop new skills, and form positive relationships, they are better equipped to overcome challenges and encounter their potential.



**8 Chairperson and Sub-Committee Reports****8 Chairperson and Sub-Committee Reports****8.1 Chairperson's Report – June 2025**To: **Whakatāne-Ōhope Community Board**Meeting Date: **Monday, 23 June 2025**Author: **WOCB Chairperson**Reference: **A2906873****1. Reason for the report - *Te Take mō tēnei rīpoata***

Tēnā koutou katoa. This report is to provide an overview of the activities undertaken and events attended since the last meeting. We warmly acknowledge Councillor Gavin Dennis and Rosemary Sloman on their well-deserved King's Service Medal awards, recognising their many years of voluntary service in the Eastern Bay of Plenty. We also congratulate Diane Turner on becoming a Member of the New Zealand Order of Merit.

**2. Recommendation - Tohutohu akiaki**

THAT the Whakatāne-Ōhope Chairperson's report May 2025 - June 2025 be **received**.

**3. Community Engagement**

Recent events attended by WOCB members:

- Community Board Executive Committee Meeting (9<sup>th</sup> May) – Board Member Hamill
- Whakaari Memorial Steering Group meetings (13<sup>th</sup> May, 20<sup>th</sup> May, 3rd June) – Board Members Inman & Hamill
- Kiwi Trust Hub Opening at I-site (26<sup>th</sup> May) – Board Member Hamill
- Morning tea to acknowledge Annette Such (27<sup>th</sup> May) – Board Members McLean and Hamill
- Piripai-Coastlands Beach Collective monthly meeting (28<sup>th</sup> May) – Board Member Hamill
- MTB Working Party Meeting (9<sup>th</sup> June) – Board Member Hamill
- Pre-election Candidate Briefing (14<sup>th</sup> June) – Board Members Bonne and Hamill
- Mataatua Sports Trust Awards (14<sup>th</sup> June) – Board Members McLean and Hamill
- Community Board National Zoom hui (15<sup>th</sup> June) – Board Member Hamill



## Whakatane-Ohope Community Board - AGENDA

**8.1 Chairperson's Report – June 2025(Cont.)****4. Follow-up from events/meetings****4.1. Whakaari Memorial Steering Group Update**

Discussion and engagement with hapū continues through the Runanga to work through the most appropriate location for the Memorial. The Steering Group is meeting fortnightly with hapū representatives and the Rūnanga.

In order to apply for Central Government & philanthropic funding, our Steering Group has required a registered charitable trust status to be eligible for many grants. Rather than forming a completely new Trust, the Steering Group has been able to amend the Marshall-Inman Whakaari Trust Document to include provision to channel funds to the Memorial project. This Trust was formed some years ago as the channel for funds raised through an annual golf tournament and the 2024 Charity Concert. Up until 2023 any funds derived from these events were distributed to emergency services, but funds from 2024 onwards have been dedicated to the Memorial. Rosemary Sloman will be the Whakaari Memorial Steering Group representative on this Trust.

The Eastern Bay Community Foundation Whakaari Memorial Fund will still be the repository for all donated funds, and donations continue to be contributed regularly. The Steering Group has opted to invest these funds in a managed fund until they are needed, under the guidance of the EBCF investment subcommittee.

Preliminary work on a Whakaari website has started through Law Creative, but this will not go 'live' until the site location has been clarified.

**4.2. Piripai-Coastlands Beach Community Collective Update**

There is strong support from the wider Coastlands community for the upgrade of the Keepa Road Shared Path, and following their recent presentation to WOCB the Collective will now present to the Living Together Committee at WDC on 19<sup>th</sup> June. They are also working with WDC on playground upgrades and a community garden.

**4.3. Community Board Executive Committee Update (CBEC)**

CBEC is in the final stages of drafting a Community Board-Council Best Practice Guide, which is the result of a two year workplan to improve and refine how CBs are utilised. We have had much feedback and suggestions from CB members and Mayors around Aotearoa through an online survey, anecdotal conversations and LGNZ staff. It will be released at SuperLocal Conference in July.

**4.4. Local Road Speed Limits Ngā Pae Tere**

I would like as a Board to discuss the proposed new speed limits in our area and make a submission. The roads which are particularly relevant to us are West End Road, Ōhope Road, Shaw Road subdivision, Valley Road and Thornton Road. Here is a link for more information:

<https://koreromai.whakatane.govt.nz/safer-speeds>

Submissions close 5 pm Sunday, 29 June 2025.

**8.1 Chairperson's Report – June 2025(Cont.)**

5. Upcoming events

- Trust Horizon Light Up Whakatāne Opening Ceremony 5<sup>th</sup> July
- SuperLocal Conference, Ōtautahi Christchurch 16-17<sup>th</sup> July

**9 Closing Karakia - *He Karakia Whakakapi***

**9 Closing Karakia - *He Karakia Whakakapi***

Kia tau ki a tātou katoa  
Te atawhai o tō tātou Ariki, a Ihu Karaiti  
Me te aroha o te Atua  
Me te whiwhingatahitanga  
Ki te wairua tapu  
Ake, ake, ake  
Amine

*May the grace of the Lord Jesus Christ,  
and the love of God,  
and the fellowship of the Holy Spirit be with you all  
Forever and ever  
Amen*