



Chief Executive Committee

Tuesday, 12 August 2025

Tūrei, 12 Hereturikōkā 2025

Room Tōtara (Chambers)

Council Building, 14 Commerce Street, Whakatāne

Commencing at 1:00 pm



Chief Executive Steven Perida | Publication Date: 7 August 2025

whakatane.govt.nz

A Membership - *Mematanga*

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Mayor Dr Victor Luca

Councillor Nándor Tánczos - Chairperson

Deputy Mayor Lesley Immink - Deputy Chairperson

Councillor Wilson James

Councillor John Pullar

Councillor Julie Jukes

Independent Chair, Risk and Assurance - Stuart Henderson

B Delegations to the Chief Executive Committee - *Tuku Mahi ki te Komiti*

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Chief Executive Committee - Purpose and delegations

- To provide guidance and support to the Chief Executive to deliver on their role.
- To consider and prepare correspondence and address other matters relating to performance and remuneration associated with the Chief Executive; and
- To be responsible for addressing performance issues as they arise as well as making recommendations to the Council for wider consideration.

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1 Apologies - *Te hunga kāore i tae*

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No apologies were recorded at the time of compiling the agenda.

2 Acknowledgements / Tributes - *Ngā Mihimihi*

An opportunity for members to recognise achievements, to notify of events, or to pay tribute to an occasion of importance.

3 Conflicts of Interest - *Ngākau kōnatunatu*

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The Elected Member Register of Interest is available on the Whakatāne District Council website. If you wish to view the information, please click this [Register link](#).

Members are reminded of the need to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interests they might have. Elected Members are also reminded to update their register of interests when changes occur.

Financial Conflict

- Members present must declare any direct or indirect financial interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.
- Members cannot take part in the discussion, nor can they vote on any matter in which they have a direct or indirect financial interest, unless with an approved exception.
- Members with a financial interest should physically withdraw themselves from the table. If the meeting is public excluded, members should leave the room.


Non-Financial Conflict

- If a member considers that they have a non-financial conflict of interest in a matter they must not take part in the discussions about that matter or any subsequent vote.
- Members with a non-financial interest must leave the table when the matter is considered but are not required to leave the room.

4 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui*

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4.1 Public Minutes Chief Executive Performance and Support Committee Meeting 20 May 2025

 <p>WHAKATĀNE District Council <i>Kia Whakatāne au i ahau</i></p>	Details of Meeting:	CHIEF EXECUTIVE PERFORMANCE AND SUPPORT COMMITTEE MEETING HELD IN ROOM TŌTARA (COUNCIL CHAMBERS), WHAKATĀNE DISTRICT COUNCIL, 14 COMMERCE STREET, WHAKATĀNE, ON TUESDAY, 20 MAY 2025, COMMENCING AT 9:00 AM
	Present:	His Worship the Mayor V Luca, Deputy Mayor L Immink, Councillors N Tánczos (Chairperson), J Jukes, W James and J Pullar. <i>Via teams: S Henderson (Independent chairperson / Risk and Assurance Committee)</i>
	In Attendance:	Councillor G Dennis, S Perdia (Chief Executive) and C Viljoen (Manager Governance Services) <i>Via teams: Councillor T Boynton</i>
	Visitors:	
	Apologies:	

1. OPENING KARAKIA

The Chairperson N Tánczos officially opened the meeting at 9:01 am with a Karakia lead by Deputy Mayor Immink/Deputy Chairperson of the committee.

2. APOLOGY

NIL

3. ACKNOWLEDGEMENTS / TRIBUTES

NIL

4. CONFLICTS OF INTEREST

No conflicts of interest were declared.

4.1 Public Minutes Chief Executive Performance and Support Committee Meeting 20 May 2025(Cont.)

5. CONFIRMATION OF MINUTES

Refer page 8 of the public agenda and pages 6-8 of the public excluded agenda.

Moved Councillor Jukes / Seconded Councillor James

RESOLVED:

THAT the public and the public excluded minutes of the Chief Executive Performance Support Committee meeting dated 15 April 2025 be **confirmed** as true and correct:

CARRIED

6. RESOLUTION TO EXCLUDE THE PUBLIC

Refer page 8 of the public agenda.

Moved Deputy Mayor Immink / Seconded Councillor Pullar

RESOLVED:

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Chief Executive KPI initial draft and performance review evaluation process considerations

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	When item can be released into the public
1	Chief Executive KPI initial draft and performance review evaluation process considerations	Good reason to withhold exists under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)	Not to be released

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 and 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

4.1 Public Minutes Chief Executive Performance and Support Committee Meeting 20 May 2025(Cont.)

Item No	Interest
1	To protect the privacy of natural persons, including that of deceased natural persons; (section 7(2)(a))

CARRIED

The meeting resolved to exclude the public at 9:03 am.

The meeting resolved to readmit the public at 11:42 am.

7. CLOSING KARAKIA

Confirmed at the meeting dated:	
CHAIRPERSON	

The meeting was closed at 11:43 am with a Karakia given by the Deputy Mayor and Deputy Chairperson of the committee.

5 Resolution to Exclude the Public - *Whakataunga kia awere te marea*

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5.1 Resolution to Exclude the Public

RECOMMENDATION

THAT the Chief Executive Performance and Support Committee **agree** to exclude the public from the following part(s) of the proceedings of this meeting, namely:

1. Chief Executive End of Year Performance 2024-2025 Report

This resolution is made in accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be).

Item number and General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for excluding the public	Plain English reason for passing this resolution
1. Item 1: 2. Chief Executive End of Year Performance 2024-2025 Report	Section 7(2)(a)) To protect the privacy of natural persons, including that of deceased natural persons;	s48(1)(a) The public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	It is necessary to exclude the public to protect the Chief Executive's privacy.