



# Tāneatua Community Board

## *Te Poari Hapori o Tāneatua*

Monday, 8 September 2025  
*Mane, 8 Mahuru 2025*

Tāneatua Hall  
Morrison Road, Tāneatua  
Commencing at 6:00 pm



Chief Executive: Steven Perdia | Publication Date: 3 September 2025

[whakatane.govt.nz](http://whakatane.govt.nz)



**A Membership - *Mematanga***

**A Membership - *Mematanga***

Board Member Moana Stensness (Chairperson)

Board Member Talei Bryant (Deputy Chairperson)

Board Member Honey Thrupp

Board Member Luke Ruiterman

Board Member Natasha George

Board Member Michael Tuwairua

Councillor Andrew Iles

## **B Role of the Community Board**

### **B Role of the Community Board**

Section 52 of the Local Government Act 2002 details the role of a community board:

- a. represent, and act as an advocate for, the interests of its community; and
- b. consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
- c. maintain an overview of services provided by the territorial authority within the community; and
- d. prepare an annual submission to the territorial authority for expenditure within the community; and
- e. communicate with community organisations and special interest groups within the community; and
- f. undertake any other responsibilities that are delegated to it by the territorial authority

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## 1 Opening Karakia - *He Karakia Timatanga*

### 1 Opening Karakia - *He Karakia Timatanga*

|  |  |
|--|--|
| He hōnore, he korōria ki te Atua       | <i>Honour and glory to God</i>                     |
| He maungārongo ki te whenua            | <i>Let there be peace and tranquility on Earth</i> |
| He whakaaro pai ki ngā tāngata katoa.  | <i>Goodwill to everyone.</i>                       |
| E tō mātau matua i te rangi,           | <i>Our Father who art in Heaven,</i>               |
| Manaakitia mai tēnei huihuinga ā mātau | <i>Watch over us during our meeting</i>            |
| Kia tau mai tō wairua tapu ki a mātau  | <i>May your spirit be upon us</i>                  |
| Ka noho ki te tuku whakaaro            | <i>To safely exchange thoughts and ideas</i>       |
| Tētahi ki tētahi                       | <i>In Jesus' name</i>                              |
| I runga i a Ihu Karaiti                | <i>Amen</i>  |
| Āmine                                  |  |

### 2 Apologies - *Te hunga kāore i tae*

No apologies were recorded at the time of compiling the agenda.

### 3 Acknowledgements/Tributes - *Ngā Pānui*

### 4 Conflicts of Interest - *Ngākau kōnatunatu*

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interests they might have

The Elected Member Register of Interest is available on the Whakatāne District Council website. If you wish to view the information, please click this [link](#).

## **5 Public Participation - *Wānanga Tūmatanui***

### **5 Public Participation - *Wānanga Tūmatanui***

#### **5.1 Public Forum - *Wānanga Tūmatanui***

The Board has set aside time for members of the public to speak in the public forum at the commencement of each meeting. Each speaker during the forum may speak for five minutes. Permission of the Chairperson is required for any person wishing to speak during the public forum. Applicants seeking funding from the Board are encouraged to speak in support of their application at this time.

Board Members may ask questions of the speaker but these should be confined to obtaining further information or clarification on matters raised by the speaker.

- Alzheimer's EBOP Representative

#### **5.2 Deputations - *Ngā Whakapuaki Whaitake***


A deputation enables a person, group or organisation to make a presentation to Community Board on a matter or matters covered by their terms of reference. Deputations should be approved by the Chairperson, or an official with delegated authority, five working days before the meeting. Deputations may be heard at the commencement of the meeting or at the time that the relevant agenda item is being considered. No more than two speakers can speak on behalf of an organisation's deputation. Speakers can speak for up to five minutes, or with the permission of the Chairperson, a long time frame may be allocated.

With the permission of the Chairperson, Elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by the deputation.

**6 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui***

**6 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui***

**6.1 Minutes - Tāneatua Community Board 14 July 2025**

|  |                     |   |
|--|---------------------|---|
| <br>WHAKATĀNE<br>District Council<br><i>Kia Whakatāne au i ahau</i> | Details of Meeting: | <b>TĀNEATUA COMMUNITY BOARD MEETING HELD AT TĀNEATUA HALL, MORRISONS ROAD, TĀNEATUA, MONDAY, 14 JULY 2025 COMMENCING AT 6:00 PM</b> |
|  | Present:            | Chairperson Stensness, T Bryant, L Ruiterman and Councillor A Iles  |
|  | In Attendance:      | L Woolsey (General Manager Strategy and Growth) and A Dass (Governance Support Advisor)   |
|  | Visitors:           |   |
|  | Apologies:          | Members M Tuwairua, N George and H Thrupp   |

**1. KARAKIA**

The meeting was opened with a Karakia by the Chairperson at 6:00 pm.

**2. APOLOGIES**

Moved Councillor Iles / Seconded Member Ruiterman

**RESOLVED:**

THAT the Tāneatua Community Board **accept** the apologies from Member George, Tuwairua and Thrupp

**CARRIED**

**3. ANNOUNCEMENTS**

The Waimana Holiday Programme had over 30 registered participants and was supported by volunteers. Activities included gardening, cooking, and sports, which were well received by the children. It was noted that the primary expenditure related to catering.

**4. CONFLICT OF INTEREST**

No conflict of interest declared.

**5. PUBLIC FORUM**

No public forum.

**6.1 Minutes - Tāneatua Community Board 14 July 2025(Cont.)**

**6. CONFIRMATION OF MINUTES**

Refer to pages 8-11 of the agenda.

Moved Member Bryant / Seconded Councillor Iles

**RESOLVED:**

THAT the minutes of the Tāneatua Community Board meeting for Monday, 26 May 2025 be **confirmed** as true and correct record.

**CARRIED**

There was a discussion around continued advocacy for the Pekatahi bridge.

**7. REPORTS**

**7.1. Tāneatua Community Board – Activity Report July 2025**

Refers to pages 12-31 of the agenda.

The General Manager Strategy and Growth presented the report. Discussion included:

- The absence of appropriate signage for fire brigades, with a request to follow up with the Emergency Management Team.
- A request for Parks and Reserves staff to provide more information on matters relating to Tāneatua Cemetery.
- Members requested addition information on the Climate Change grant.

Moved Member Bryant / Seconded Member Ruiterman

**RESOLVED:**

**THAT** the Tāneatua Community Board – Activity Report July 2025 be **received**.

**CARRIED**

**7.2. Governance Administration – July 2025**

Refer to pages 32-35 of the agenda.

Action: Circulate the pre-election report with the members.

Moved Member Bryant / Seconded Member Ruiterman

**RESOLVED:**

THAT the Governance Administration July 2025 report be **received**.

**CARRIED**

**6.1 Minutes - Tāneatua Community Board 14 July 2025(Cont.)**

**8. MEMBERS REPORT**

**8.1. TCB Chairperson July 2025**

Refer to page 36 of the agenda.

The Chairperson reported that concerns previously raised regarding the Pekatahi Bridge had largely been addressed, with most residents expressing satisfaction. Continued efforts to keep the community informed were encouraged.

It was noted that a new gym had opened in Tāneatua, providing local access to fitness facilities and reducing the need for residents to travel into town.

The Chairperson advised that representatives from the Hauora were interested in attending a future meeting to provide an update.

The Board discussed the distribution of physical copies of the Tāneatua Community Survey. Staff were requested to provide printed copies for the Chairperson and Councillor Iles to circulate. The Board also discussed the use of incentives to encourage community participation in the survey.

Moved Member Bryant / Seconded Councillor Iles

**RESOLVED:**

THAT the Tāneatua Community Board Chairpersons Report – July 2025 be **received**.

**CARRIED**

Moved Member Bryant / Seconded Chairperson Stensness

**RESOLVED:**

THAT the Tāneatua Community Board allocates \$534.75 from the discretionary fund for prezzie cards as a reward for completing the Tāneatua Community Survey.

**CARRIED**

The meeting closed with a karakia led by the Chair at 6:54 pm.

|                                 |
|---------------------------------|
| Confirmed at the meeting dated: |
| CHAIRPERSON                     |

**7 Update from the Mayor - *Ngā karere o te Koromatua***

**7 Update from the Mayor - *Ngā karere o te Koromatua***

On behalf of the Council Mayor Luca thanking the Murupara Community Board members for their service to the Council and their communities over the 2022-2025 triennium.

## 8 Reports - *Ngā Pūrongo*

### 8 Reports - *Ngā Pūrongo*

#### 8.1 TCB Activity Report - September 2025



To: **Tāneatua Community Board**

Date: **Monday, 8 September 2025**

Author: **N Elliott / Manager Community Regulation**

Authoriser: **L Woolsey / General Manager Strategy and Growth**

Reference: **A2951924**

#### 1. Reason for the report - *Te Take mō tēnei rīpoata*

This report provides the Tāneatua Community Board with an update on a number of projects and activities delivered within the Tāneatua Board area to the end of August 2025 and covers the following activities:

- Tāneatua Flood Signage
- Elections
- Community Experience Update
- Development, Environment and Infrastructure Update
- People and Engagement Update
- Strategy and Growth Update
- Business and Corporate Services Update
- News – keeping up to date with communication with communities

#### 2. Recommendation - *Tohutohu akiaki*

THAT the Tāneatua Community Board - Activity Report September 2025 be **received**.

#### 3. Tāneatua Flood Signage

In response to the Tāneatua Community Board's query about flood signage availability, a key consideration with road signage placement is health and safety. The Council's roading team is responsible for any signage located on or near roads and has established procedures for placing signs in both known and emerging areas of concern.

Acknowledging the local capability and knowledge within the Tāneatua community, the Council recommends that the Tāneatua Community Board engage with both Te Uru Taumatua, who have emergency response capability, and the Council's roading team leads to develop a shared understanding of what signage is available, when it is deployed, and by whom, to ensure coordinated support for the community.

## 8.1 TCB Activity Report - September 2025(Cont.)

### 4. Elections

Nominations for the upcoming election have now officially been confirmed by Election Services. The confirmed nominations include six contenders for the mayoralty and contested races across most wards and community boards.

The confirmed mayoral candidates are Andrew Iles, Mark Inman, Philip Jacobs, Wilson James, Victor Luca, and Nándor Tanczos.

The Whakatāne-Ōhope General Ward has seven candidates contesting four council positions - Chris Barnard, Carolyn Hamill, Brendan Horan, Lesley Immink, Julie Jukes, Dave Stewart, and Malcolm Whitaker.

All three Māori wards feature contested elections. In the Kāpū-te-rangi Māori Ward, Toni Boynton and Hiria Wallace are standing. The Rangitāiki Māori Ward has Tu O'Brien and Rihi Vercoe go head-to-head, while Toi ki Uta Māori Ward features Glenn McGahan against Jesse Morgan-Ranui.

The Tāneatua Community Board had 3 nominations, they were Vinoop Xaviour, Talei Bryant, and Shane Page. See link for more information on the bi-election timeline.

#### [2026 Tāneatua Community Board By-Election Timetable](#)

Alongside the candidate elections, voters will also be asked to vote to keep or remove Māori wards for future elections. While the three current Māori wards will remain in place for 2025 regardless, the outcome of the poll will determine whether they are retained for the 2028 and 2031 local elections.

Key election information:

- Voting papers delivered via post to letterboxes from Tuesday, 9 September 2025
- Election day: Saturday, 11 October 2025 (voting closes 12pm noon)
- Voting method: Postal voting with ballot and voting boxes available
- Ballot box locations: Council offices, libraries across the district
- Mobile voting box locations: See Council website for locations across the district
- Special votes: Available at council offices until election day

### 5. Community Experience Update

#### 5.1. Community Board matters arising for Community Experiences portfolio

##### 5.1.1. *Lisa Carrington Sign*

Work to install the Whakatāne-Ōhope Community Board Funded additional signage at Lisa Carrington Lane has been completed. This recognises Lisa Carrington's extraordinary Olympic achievements. A photograph of the completed sign is shown below.

**8.1 TCB Activity Report - September 2025(Cont.)**



**5.2. Te Kōputu a Te Whanga a Toi – Whakatāne Library and Exhibition Centre**

**5.2.1. Creative Corner**



### 8.1 TCB Activity Report - September 2025(Cont.)

The Creative Corner continues to be a real success story. Last week's iceblock stick session had kids completely absorbed. Harper's intricate garden design and Oscar's carefully engineered plane showed just how this programme sparks genuine creativity and problem-solving skills. The engagement levels continue to impress, with consistent participation proving this initiative is hitting the sweet spot.



Book Week at Te Kōputu is in full swing, and honestly, the staff's commitment to character dress-up might be the best marketing strategy we've ever deployed! The costumes are generating serious buzz around town, and the week-long programming is delivering exactly what we hoped - something for every reader, from toddlers to teens.

The new Book Passport initiative is already showing promise as both an engagement tool and a clever way to gather community feedback. Book Passports are small booklets where visitors can write quick book reviews and recommendations, which are then entered into prize draws. The prize incentive structure helps drive ongoing participation.

Our exhibition He Tāwharau Mataatua on until September 6.

### 8.1 TCB Activity Report - September 2025(Cont.)



Excellent news from the art world! Dr Zena Elliott (Ngāti Awa), a featured artist in the current exhibition He Tāwharau Mataatua (running until 6 September 2025), has taken out the top prize in the prestigious National Contemporary Art Award.

Zena's been a champion of our gallery for years, and her piece *Ruru* is currently on display in the exhibition.

#### 5.2.2. Kaumātua workshop



Last week's kaumātua visit was one of those sessions that reminds you why this work matters. The Ngāti Awa rūpū brought their usual warmth and wisdom, while three of the exhibiting artists made it extra special.

Watching Glenda and Sonny Hape teach harakeke putiputi making had everyone completely engaged – the beautiful flowers heading home with participants was just the bonus. Meanwhile, Wharerangi Turnbull held court in his *Rarohenga* space, sharing knowledge and answering questions about tā moko with the kind of generosity that makes these partnerships so valuable.

The sound of kōrero and waiata filling the gallery space? That's community engagement you can't fake or manufacture – it's the real deal.

**Coming up:** Public workshop with Glenda and Sonny on Thursday, 4 September at 10:30am. Registration through [arts@whakatane.govt.nz](mailto:arts@whakatane.govt.nz), and the @WhakatāneArtGallery socials are keeping everyone in the loop.

## 8.1 TCB Activity Report - September 2025(Cont.)

### 5.3. Open Spaces

#### 5.3.1. *New surface is as spectacular as it is safe*



The Ocean Playground safety surface replacement has been successfully completed, following the installation of a new rubber 'pour and play' surface that addresses deteriorating conditions and eliminates the need for ongoing patch repairs around high-use areas like the swings.

The new surface maintains the popular Ocean theme while incorporating local marine species including pātaki (flounder), kahawai, tuna (eel), terehu (bottlenose dolphin), wheke (octopus), and tohorā (whale), creating a surface that's as spectacular as it is safe.

This delivers enhanced safety standards, reduced maintenance costs, and strengthened educational value that connects children with our coastal heritage while providing a long-term community asset that families will love for years to come.

#### 5.3.2. *West-End Ōhope section of Ngā Tapuwāe o Toi Walkway*

A quantitative landslide risk assessment report is currently being finalised by engineering consultants Tonkin + Taylor. The report will inform Council of the potential loss of life risk to users from landslide hazard on the existing track route and a proposed alternate route, to support decision making on the future of this section of walkway. This report, along with other supporting reports and feasibility work carried out since the original slip in 2022 will be presented in an options report to Council in the near future. Funds of \$451K have been allocated through the Tourism Infrastructure Fund and the timeframe for using this has been extended indefinitely at this point.

## 8.1 TCB Activity Report - September 2025(Cont.)

### 5.4. Whakatāne Aquatic and Fitness Centre

#### 5.4.1. *Welcome Alby King*



Introducing Alby King, the new Fitness Instructor who's already making waves!

Originally from Rotorua, Alby brings an incredible journey - from semi-pro rugby fields in Germany and Australia to helping everyone from treasured kaumātua to elite athletes reach their goals.

With over a decade of expertise since 2012, Alby's all about smart movement, injury prevention, and making fitness fun and achievable for everyone.

The Aquafit crew is already raving about his energy and expertise.

#### 5.4.2. *Colour competition*



The recent Aquatic Centre colouring competition, proudly sponsored by Aqualine, was a fantastic success. We were impressed by the creativity and talent shown by all the young artists - selecting winners was genuinely challenging with so many wonderful entries.

## 8.1 TCB Activity Report - September 2025(Cont.)

Congratulations to little Ania, who took first place with her amazing artwork! She won a prize pack including a hooded towel, swim cap, goggles, and swim pass. The second and third place winners also received prizes, and all participants went home with a free swim pass.

The event was such a hit with families that we're excited to host more creative competitions in the future.

## 6. Development, Environment and Infrastructure Update

### 6.1. Animal Control

#### 6.1.1. Dog registrations

Our annual registration period has now come to an end. As of 19 August 2025, we have 3,162 dog owners who have registered 4,508 dogs. We currently have 1903 dogs that still haven't been registered. The team have put a strategy in place to visit addresses with previously registered dogs.

#### 6.1.2. Complaints received

July 2025

| Complaint Type         | Nukuhou North | Ruatoki | Taneatua | Waimana | Wainui |
|------------------------|---------------|---------|----------|---------|--------|
| Aggressive Dog         |               |         |          | 2       | 1      |
| Barking                |               |         |          |         | 2      |
| Found or collect       | 1             | 3       | 3        | 1       | 1      |
| Reported Lost by owner |               | 1       | 4        |         |        |
| General                |               |         |          |         |        |
| Roaming                |               | 2       | 2        |         | 2      |
| Roaming Stock          |               | 3       |          |         | 1      |
| Total                  |               | 7       | 7        | 3       | 7      |

#### Impounded dogs

July 2025

| Impounded | Nukuhou North | Ruatoki | Taneatua | Waimana | Wainui |
|-----------|---------------|---------|----------|---------|--------|
| Total     | 4             | 6       | 3        | 1       | 2      |

The reason for the difference in the number of complaints to number of impounded dogs is

## 8.1 TCB Activity Report - September 2025(Cont.)

- There was more than one dog to collect for that complaint
- Dogs have been impounded or seized on other complaints
- Dogs have been signed over by owner for destruction by council.

### 6.2. Transport

#### 6.2.1. Summer roading projects



In line with our value, Toitu te Taumata (we are always learning and improving), the roading and communication teams have developed a summer roading webpage [Planned significant seasonal road works 2025/2026 | Whakatāne District Council](https://www.whakatane.govt.nz/summer-roadworks) to let our communities know well in advance of major road works coming up during the warmer weather roading season. We will continue to do targeted comms to those more closely impacted by the works.

Check out the webpage to see the planned works, and help to spread the word.

## 8.1 TCB Activity Report - September 2025(Cont.)

### 6.2.2. *Goulstone Road, Whakatāne raised pedestrian crossing*



The installation of a raised pedestrian crossing in Goulstone Road, near Whakatane High School, has been completed. All line marking and road signage has been installed, including advisory speed limit signs of 25km/h on both approaches to the new raised pedestrian crossing.

### 6.3. **Changes to the RMA**

The Resource Management (Consenting and Other System Changes) Amendment Act 2025 passed into law last week, which amends a number of provisions of the Resource Management Act. The most immediately relevant of these is that District Plan reviews and plan changes must cease until the end of 2027 except where exemptions apply. This is due to the forthcoming replacement of the RMA with a Planning Act and Natural Environment Act and the changes to the planning framework these will introduce. Council's only active plan change is Proposed Plan Change 4 (Building Platform Levels), which is exempt from the plan stop requirements as it meets one of the exemptions criteria - natural hazards.

The plan stop does affect the District Plan Review project, but this has effectively been split into two key projects: the Awakeri Structure Plan (which instead will go to a public consultation process of the Local Government Act to be ready in time for the development of the 2027 Long Term Plan); and, a Natural Hazards Land Use Planning programme. Project planning is currently underway for both.

Other amendments relevant to Whakatāne District Council include:

- Clarifying and strengthening the ability to decline or impose conditions on land-use consents for natural hazard reasons;
- The maximum fines that courts can impose for breaching environmental rules have been increased from \$300,000 to \$1,000,000 for individuals, and from \$600,000 to \$10,000,000 for companies; and
- It is now easier for councils to directly charge for monitoring compliance with permitted activities, responding to complaints and issuing abatement notices or enforcement orders.

## **8.1 TCB Activity Report - September 2025(Cont.)**

### **6.4. Spatial Plan Adopted**

Councils across the Eastern Bay have officially adopted the Our Places – Eastern Bay Spatial Plan (Spatial Plan), marking the beginning of a long-term, coordinated approach to managing growth, infrastructure, and development across the sub-region.

The plan has been jointly developed by Whakatāne, Ōpōtiki, and Kawerau District Councils, along with Toi Moana Bay of Plenty Regional Council, in partnership with iwi and central government. It sets out a shared vision for how the Eastern Bay could grow and change over the next 30 years, focusing on housing, infrastructure, employment, land use, and climate resilience, while protecting the qualities that make the region unique.

Each council will now lead the next phase of work to reflect their district's priorities, starting with growth strategies and master planning, and continuing engagement with communities, iwi and stakeholders.

Whakatāne District Council will lead the development of a Local Growth Strategy to guide where and how growth will be supported. The strategy will focus on greenfield areas, housing and the infrastructure needed to support new communities.

While the Spatial Plan provides a blueprint, each council will continue to carry out further engagement through upcoming projects such as District Plan changes, Long Term Plans, and master planning at the local level.

To find out more visit [ourplacesebop.org.nz](https://ourplacesebop.org.nz) or email [kiaora@ourplacesebop.org.nz](mailto:kiaora@ourplacesebop.org.nz)

### **6.5. Three Waters Updates**

#### **6.5.1. *Drone technology delivers smart clean-up at three waters depot***

The three waters depot received a high-tech clean-up this week, thanks to some clever thinking from Neal Yeates and a drone equipped with a spray tank. With solar panels set to be installed soon, the team needed to remove moss and lichen from the shed roofs. Normally, this would require scaffolding, safety gear, and a lot of manual labour, but this time, they took a smarter approach.

Precision Spray Drones Ltd was brought in to carry out the job from above. After completing all health and safety checks and confirming contractor credentials, the drone was cleared for take-off. The clean-up extended beyond the Plant roof, with every shed at the depot, including the Waste Management shed, receiving attention.

The result was a safer, more efficient process with no scaffolding, no one on the roof, reduced costs, and greater coverage. This is a great example of using technology to make tough jobs easier and safer.

## 8.1 TCB Activity Report - September 2025(Cont.)

### 7. People and Engagement Update

#### 7.1. Community Development

##### 7.1.1. Road Safety

The Eastern BOP Road Safety Operations Group continues to advocate for road safety throughout the sub-region and to oversee the Eastern Bay Road Safety Programme. At its latest meeting, the group furthered plans to request design changes to improve safety for cyclists as part of planned upgrades to two key intersections between Wainui Road and Ōpōtiki. This followed a presentation from cycling advocate Jim Robinson. The Ops Group has sought feedback from NZTA on the planned designs and intends to write to our local MPs and the Transport Minister to introduce greater safety measures now and plan for a fully off-road solution for cyclists when funds allow. The Ops Group is made up of representatives from various agencies including NZ Police and the sub-region's four councils. Its main goal is to ensure Eastern Bay roads are increasingly free of death and serious injury.

##### 7.1.2. Community Governance 101 Workshop



A workshop designed to support community members entering community governance was held on the 23 July 2025 in the Totara Chambers. Seventeen people attended from 13 different organisations, including members of Whakatāne Accessible and Inclusive and the Migrants Support and Advice Trust both of whom have been supported in their set-up by the Community Partnerships Team.

##### 7.1.3. Social Sector Network: Waitara Oranga Hapori - Community Wellbeing Project Review 2025

Throughout 2022, more than 50 social sector provider (including Māori-led organisations) reps from across the district met to identify the key barriers to communities thriving and ways of enhancing collaboration and collective impact. This resulted in the Community Wellbeing Project which has helped frame some of the work undertaken by the Community Partnerships Team over the last three years. It's now time for a review. This will be taking place over the next three months and was kicked off at the Social Sector Network hui held on 5 August 2025.

## 8.1 TCB Activity Report - September 2025(Cont.)



Community Partnerships hosted Kōtuituinga Ora o te rohe o Whakatāne / Whakatāne District Social Sector Network on Tuesday. These hui are held three times a year and provide a neutral space for social service providers to connect and share.

The co-host for this session was Virtual Eastern Bay Villages. Their Manager, Kylie Carpenter, provided an outline of their services, including how they are working to decrease isolation for older people in the district. We had a great turnout with 30 people from 20 organisations attending.

## 7.2. Governance Update

### 7.2.1. *Citizenship Ceremony*

Councillors Iles and Boynton supported the Mayor at 25 July Citizenship Ceremony, warmly welcoming 40 new members to our district, including your very own Governance Support Advisor Alex Dass! The ceremony saw candidates from around the globe take the oath or affirmation before the Mayor, who then presented each with their Certificate of Citizenship. Our newest citizens come from a wide range of countries including Australia, Canada, China, England, Fiji, Germany, India, the Philippines, South Africa, Switzerland, Botswana, Thailand, the United Kingdom, the United States of America, and Venezuela.



## **8.1 TCB Activity Report - September 2025(Cont.)**

### **8. Strategy and Growth Update**

#### **8.1. Property disposals consultation**

Consultation launched on 5 August, 2025 on the potential sale of three Council owned properties; 1A Muriwai Drive, 21 Hodges Road and 42 Te Tahi Street. Council no longer has an operational need for these properties and is seeking community feedback on whether they should be sold or retained. Consultation is open until 8 September 2025.

#### **8.2. 32 Waiewe Street emergency management depot**

Natural Hazard Resilience was one of seven suites of work Council chose to progress using DIA Better Off Funding. Within the resilience work was the construction of a shed facility at 21 Waiewe Street, for emergency equipment storage and for use as an alternative Emergency Operations Centre.

Expect to see groundworks starting soon – there is a weather dependency aspect. A paper on the overall Better off Funding Programme will be provided to the Living Together Committee on 21 August 2025.

#### **8.3. Events & Marketing**

##### **8.3.1. *Whakatāne's annual celebration of light, art and community spirit draws 8,000***

Trust Horizon Light Up Whakatāne 2025 has wrapped up what organisers are calling the most successful festival to date, with an estimated 8,000 people experiencing the magic that transformed Whakatāne into a wonderland of light throughout the school holidays.

From 5-12 July, the winter transformation captivated families, artists, and visitors from across the Bay of Plenty and beyond, with many travelling from Rotorua, Tauranga, and as far as Auckland to witness the spectacle.

At the heart of this year's success was the landmark installation Ātea - The Realm of Light, created through the extraordinary collaboration between celebrated artist Tāme Iti, Te Mira Collective, and internationally acclaimed Angus Muir Design Studio.

The installation alone welcomed over 1,000 visitors in a single night, drawing people into the very moment light was born into the world through ancient Māori creation stories and brought to life with cutting-edge technology.

The success of the condensed eight-night format, combined with the robust programming and community activations, has set a new standard for what winter in Whakatāne can offer.

## 8.1 TCB Activity Report - September 2025(Cont.)

### 8.4. Climate Change and resilience

#### 8.4.1. *Emergency Shelter Demonstration*



Council's Emergency Management team hosted a successful coordinated emergency shelter demonstration day, drawing participants from across the Eastern Bay of Plenty and as far afield as Tauranga and the Western Bay.

Attendees represented a diverse mix of community groups, iwi, hapū, organisations, and agencies, all united by a shared commitment to emergency response and preparedness. The event showcased two robust emergency shelter options that have been tested in extreme conditions, offering participants a hands-on experience to see, hear, and feel their capabilities.

A local youth group added to the atmosphere by cooking on an emergency trailerised barbecue, while new Council assets were unveiled, including a trailerised 60KVA power generator and a cutting-edge emergency communications unit. This unit provides Wi-Fi via Starlink, mobile radio repeater functionality, and multiple power sources, solar, fuel generator, and LPG, ensuring resilience in power outages.

The well-attended event fostered valuable networking and left those who attended with a deeper understanding of emergency preparedness needs from their unique perspectives. It also served as a soft launch for the upcoming Emergency Services Open Day, scheduled for Saturday, 8 November 2025, at Whakatāne High School, which Council's Emergency Management team will lead and co-ordinate along with the community. You can check out the action on our Instagram page here: <https://www.instagram.com/p/DMZsB4QPt-6/>

#### 8.4.2. *Climate Change Resilience*

Climate change is already affecting our communities, and more frequent, intense weather events are expected in the years ahead.

To help us plan and adapt, a comprehensive Climate Change Risk Assessment for the Whakatāne District has been completed and was presented to the Environment, Energy and Resilience Committee today.

The assessment brings together local knowledge, existing natural hazard data, new climate science, and insights from more than 50 engagement sessions held across the district. It provides a clearer picture of where the biggest climate-related risks lie, both now and into the future.

## 8.1 TCB Activity Report - September 2025(Cont.)

This marks an important first step in the Council's wider adaptation journey as we prepare for the effects of climate change and find ways to live with them. It will help guide decisions on strengthening infrastructure, protecting ecosystems, and supporting community wellbeing.

This work is part of the Council's broader commitment to delivering the [Our Climate Pathway](#) and the 2024–34 Long Term Plan, aimed at building resilience to climate change and natural hazards. It also connects with regional efforts, including [Bay of Plenty Regional Council Risk Assessment](#) and ongoing civil defence planning.

The Council's Climate Change and Resilience Manager Lou Hunt says a science-based, community-informed approach is key to making good decisions.

"It's about changing what we do, how we build, and how we plan so we can stay safe, protect nature, and keep our communities strong."

"Rather than reacting after events happen, we're putting tools in place to plan ahead, protecting our people and places, reducing future costs, and supporting long-term wellbeing."

A key feature of this project is a new online viewer, developed in-house, that will allow staff and the public to explore climate risk data interactively. The viewer is currently being refined and will be rolled out in stages later in the year.

Community conversations will continue as the next phase of this work begins, and public input will help shape the actions that matter most for the district's future.

### 8.4.3. *Update On Our Climate Pathway Implementation*

Significant progress has been made across all three Climate Pathway goals within its first year. The key highlights in the 6 months to July 2025 are detailed below:

#### **Goal 1: We all understand and can act on climate change and its impacts.**

Key actions included running over 50 community workshops to identify future climate change risks with over 900 attendees, establishing the Climate Change and Resilience team, delivering internal climate workshops, confirming Generate Zero as the new emissions accountant, adopting an internal climate policy and decarbonisation plan, and engaging staff, schools, and community groups in waste minimisation.

Next steps are embedding the new carbon accounting system, completing the 2024/25 emissions audit, and extending workshops to staff, incoming councillors, and community boards.

#### **Goal 2: We have prioritised a just transition to low emissions.**

Key actions included advancing energy efficiency upgrades (LED lighting, HVAC optimisation, efficient pumps), installing solar in five projects across Council sites including the Aquatic Centre and the Main Council building which will result in significant cost savings as well. The fleet project (increased utilisation, efficiency and safety). There have been a significant number of waste reduction initiatives by the Solid Waste Team such as battery recycling, waste bins for events and workshops. A new procurement policy has been adopted which emphasises the broader community outcomes such as emissions reduction. The first round of the Climate Change and Youth Development Fund has been advertised with Trust Horizon contributing \$50K to the \$100k pool.

## 8.1 TCB Activity Report - September 2025(Cont.)

Next steps include, rolling out recycling education, advancing fleet reduction and electrification, and awarding the first round of the Climate Change and Youth Development Fund. Solar panels have been installed and are now up and generating power at the Dog Pound and Refuse Recovery Centre. An update on monitoring will arrive in the coming months. The Aquatic Centre, Civic Centre and Whakatāne Water Treatment are in the final stages of being connected.

### **Goal 3: We will continue to adapt, to reduce the effects of climate change.**

We have completed a District-wide Climate Change Risk Assessment through extensive technical and community engagement, identifying over 700 climate risks, and developing a digital spatial viewer to support evidence-based adaptation planning. Council have received the Risk Assessment Report

The next focus is on the releasing the underlying data for the community to use.

## 9. Business and Corporate Services Update

### 9.1. **Riverside Holiday Park award**

Riverside Whakatāne Holiday Park is celebrating national recognition after taking home the Emerging Star Award at the 2025 Holiday Parks New Zealand (HPNZ) Conference.

The award was presented to McHayla Brinkley, Riverside Holiday Park Team Leader, who was recognised as one of the country's brightest up-and-coming professionals in the holiday park sector. The Emerging Star Award celebrates individuals who have been in the industry for fewer than 10 years, and who have made a standout contribution through dedication, growth, and service excellence.

"Winning this award truly means the world to me," says McHayla. "It's something I've dreamed about ever since I first heard about it at the HPNZ conferences. I'm incredibly proud of the service I provide and everything I've achieved at Riverside, so to be recognised like this on a national stage is honestly overwhelming. The other finalists were all amazing, which makes this even more special. I'm still a little lost for words — just incredibly grateful and humbled."

McHayla was selected from four national finalists and is the first winner from Riverside Holiday Park, which had previously been a finalist for the same award.

The HPNZ Awards celebrate excellence across New Zealand's holiday park sector and are a highlight of the annual Holiday Parks New Zealand Conference.

### 9.2. **Airport**

#### 9.2.1. ***Solar Farm Feasibility for Airport***

We've received the final solar farm feasibility report from Beca and Consult. This feasibility study was an action of the Whakatāne Airport Masterplan 2024. The study looked at four main areas:

1. **Land Conditions:** The site would need earthworks to support a solar farm. Risks like flooding or erosion can be managed but would require specialist design input.

## 8.1 TCB Activity Report - September 2025(Cont.)

2. **Airport Operations:** To protect future airport use, no development should happen at either end of the runway. The solar farm should be placed to the north. Glint and glare aren't major concerns but need to be managed in the design.
3. **Power Lines and Financial Viability: 11kV & 33kV lines** can support a 5MW solar farm but would need upgrades. However, a farm this size wouldn't be financially viable – it would cost about \$12 million and likely not make a profit. **110kV line** (12km away) could support a 100MW solar farm but would require a new substation and cost around \$219 million. This option is financially risky, especially with falling daytime electricity prices.

These constraints do not support project feasibility currently. The plan is to reassess in two years as technology and market conditions change.

### 9.2.2. *Airport land tender*

Whakatāne District Council is seeking new leaseholders for the land next to the Whakatāne Airport due to the expiry of the current leases coming up on 30 November 2025.

The land, currently used for dairy grazing and silage, is being offered through a transparent tender process via GETS (Government Electronic Tender Service) in September. Our tender process criteria include track record, price, and environmental management.

We are also reducing the number of leaseholders to make the leasing process simpler and more cost effective for the Council. This includes reducing the number of blocks but increasing the size of each block available.

Additionally, the Council is reducing the total land available for lease from 186ha to 144ha. The 42ha which is being retained by the Council, will be fenced and the natural habitat protected. This 42ha is currently a wetland and has the endangered Thornton kanuka on it.

## 9.3. **Solid Waste**

### 9.3.1. *Three-Strikes Campaign*

The Three Strikes bin enforcement has now been in place for over a month, and so far, 92 different addresses have been stickered with two addresses now on their second strike. The three strikes system is in place to help tackle rising contamination in recycling and greenwaste bins across our district.

Under the new approach, households with the wrong items in their recycling or greenwaste bin will receive a warning sticker and an educational flyer with tips on how to sort their waste correctly. There will be two warnings, giving residents a fair chance to improve. On the third occasion, a letter will be issued and the bin may be temporarily removed for three months. The aim of Three Strikes is to firstly help users get it right and only remove the bin if education does not work.

### 9.3.2. *Paper 4 Trees*

The Council continues to support the *Paper 4 Trees* initiative where students at schools and early childhood education centres collect paper and cardboard for recycling and in exchange receive native plants for planting. Here are the results for the last year.

**8.1 TCB Activity Report - September 2025(Cont.)**



**9.3.3. School waste education**

The Solid Waste Team continue to work with Zero Waste Education to supply waste education to schools and early childhood centres. Dedicated educators deliver age related curriculum to students. Despite not having an educator for our district for much of the year, we still made a difference as shown below:

**8.1 TCB Activity Report - September 2025(Cont.)**



**9.3.4. Burma Road closed landfill upgrades**

The Burma Road closed landfill upgrades are just about complete. The works aimed to bring the related infrastructure up to date and manage the environmental issues we were experiencing from storm events. In the past few years, a number of storms resulted in damage to the landfill cap and discharges of landfill leachate to the environment.

The before and after photos below show some of the results.

**8.1 TCB Activity Report - September 2025(Cont.)**



The overall costs of the work were \$1.5m+ and included:

- New Leachate collection and piping
- New pumping chamber
- Relocation of powerline poles and power supply
- New leachate pond lining
- New leachate collection system below the leachate pond
- New leachate maintenance access
- Sheet piling to control stormwater flow around the ponds
- Increase in pond volume
- New safety systems
- Regrading and recapping of some areas of landfill cap
- Realignment of the site roads and resurfacing
- Reworks of site stormwater draining including new channels and culvert
- New monitoring systems on ponds, pumping and weather
- Relocation of and new pumping system

### 8.1 TCB Activity Report - September 2025(Cont.)



Analysis showed that even during early construction at least three environmental discharges were prevented from storm events and no such discharges have occurred since. Even kiwis have been seen onsite admiring the works.

## 10. News

To keep up to date with current news members are encouraged to review the “Latest News” and “Public Notices”:

<https://www.whakatane.govt.nz/news> ; <https://www.whakatane.govt.nz/about-council/public-notice>

**Social media:** social media is also a useful way for members to keep up to date with Council activities in your hapori.

<https://www.facebook.com/WhakataneDistrictCouncil>

<https://www.facebook.com/WhakataneAquaticCentre/>

<https://www.facebook.com/taketakemuseum>

<https://www.facebook.com/WhakataneGalleries>

<https://www.facebook.com/whakatanelibrary>

The Council Facebook page is a critical communications channel for our emergency management team and posts will always be put up during times the Incident Management Team is monitoring weather or other emergency events.

**Events:** For up to date listings on community events, information can be found here  
<https://www.whakatane.com/events>  
<https://www.whakatane.com/events/community-events-and-markets>

## 8.2 Governance Administration – September 2025

### 8.2 Governance Administration – September 2025



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To: **Tāneatua Community Board**  
Meeting Date: **Monday, 8 September 2025**  
Author: **A Dass / Governance Support Advisor**  
Authoriser: **S Duffy / Senior Governance Support Advisor**  
Reference: **A2955782**

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#### 1. Reason for the report - *Te Take mō tēnei rīpoata*

The Governance Administration report provides information relevant to the Tāneatua Community Board's area. It also includes one discretionary fund application for the Board's consideration.

#### 2. Recommendations - *Tohutohu akiaki*

1. THAT the Governance Administration - September 2025 report be **received**; and
2. THAT the Tāneatua Community Board considers **allocating** discretionary fund to Alzheimer's Society Eastern Bay of Plenty to assist the delivery of dementia services such as printing/postage/stationery.

#### 3. Background - *He tirohanga whakamuri*

##### 3.1. Funding Criteria

The criteria when applying for the Community Board Discretionary Fund are as follows:

- No retrospective funding applications will be considered.
- Supporting documentation on how you calculated your costs is required to justify the amount sought.
- Applications will be considered at the next appropriate Community Board meeting.
- The project must be held within the community board area you are seeking funding for
- The Community Board has the option to collaborate with other Boards in the joint funding of major projects.
- Grants of up to \$1,000 may be considered to support groups attending international or national events.
- Boards generally lean towards funding an annual or biannual event once but reserve the right to consider each one on a case-by-case basis.
- A "guarantee against loss" may be offered to support an event that may require either seeding or back up finance – this is to give you confidence that funds up to the value offered will be available following the event if it runs at a loss.

## 8.2 Governance Administration – September 2025(Cont.)

- Applicants are invited to speak during the Public Forum at the start of the Board meeting, where their application will be considered. They will be given the opportunity to provide a brief overview of their application.
- If successful, applicants will be required to use the relevant Community Board logo on advertising material and other items associated with the event or project to acknowledge the grant made.
- A declaration of expenditure and project report is required once the project has been completed.
- Funds not uplifted within six months from the allocation date will lapse.
- Applications are accepted throughout the year subject to funding availability.

### 3.2. Discretionary Funding Available

The following table indicates the unallocated grants and subsidies (discretionary) fund:

| Taneatua Community Board   |                          |                     |
|--|--------------------------|---------------------|
| <b>Unallocated Grants and Subsidies (Discretionary Fund) as at 30 June 2025 is</b>                             |                          | <b>\$ 9,108.27</b>  |
| Opening Balance carried forward from prior years unallocated grants*   |                          | 8,411.49            |
| Funding operating surplus (deficit) for 2024 FY  |                          | (1,154)             |
| 2024/25 Annual Plan  |                          | 5,278.72            |
| 2024/25 revised Budget of Grants and Subsidies to allocate   |                          | <b>\$ 12,536.27</b> |
| <b>2025 Allocations</b>  |                          |                     |
| 4-Dec JAMES ALLERBY TRAVEL AND ACCOMMODATION COSTS TO ATTEND THE REGIONAL AQUABOATS COMPETITION                | 978 Approved & Paid      |                     |
| 4-Dec ALEI BRYANT TO ASSIST WITH COSTS TO ATTEND THE TAHITI MATARIKI VOLLEYBALL CUP                            | 1,450 Approved & Paid    |                     |
| 10-Jun WAIMANA HOLIDAY PROGRAMME 30 SEPTEMBER TO 3 OCTOBER 2025, FIND YOUR FISH MOVEMENT- FIND YOUR FISH MOVE! | 1,000.00 Approved & Paid |                     |
| <b>Year to Date allocations</b>  |                          | <b>\$ 3,428.00</b>  |
| <b>Current unallocated Grants and Subsidies (Discretionary Fund)*</b>  |                          | <b>\$ 9,108.27</b>  |

The current balance of the Tāneatua discretionary fund as at 30 June 2025 is approximately \$9,108.00.

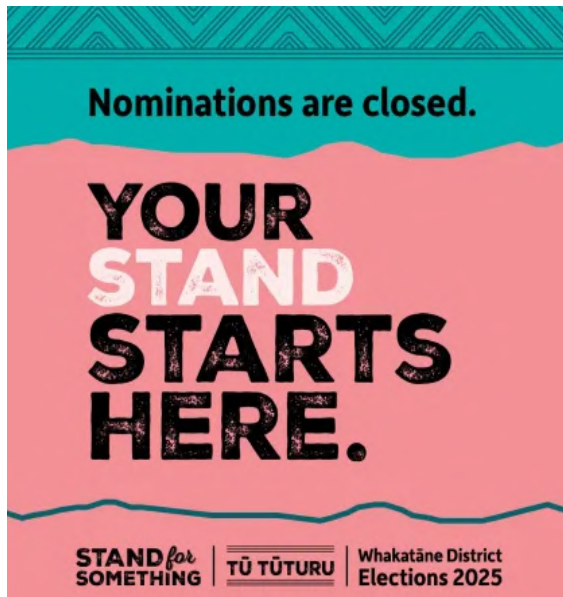
## 4. Subjects – *Kaupapa*

This section contains information that the Governance Services team wish to update the Members with.

### 4.1. Local Elections 2025 and Māori wards poll update

Nominations for the local body elections have closed.

## 8.2 Governance Administration – September 2025(Cont.)



Whakatāne District Council received 46 nominations in total, with 21 submitted in the final 24 hours - 13 of those arriving on the last morning of the day nominations closed. There is a strong balance of experience and new perspectives; 22 current elected members are seeking re-election or stepping into new roles, while 21 candidates are new to elected office, including 19 first-time contenders and 2 who previously stood in the 2022 elections.

List of Candidate can be viewed on the Council website:

[Candidate List - Elections 2025 | Whakatāne District Council](#)

Key election information

- Voting papers delivered via post to letterboxes from Tuesday, 9 September 2025.
- The outcome of the Māori Ward poll will be binding for two triennial elections (2028 and 2031). The question will be: 'I vote to keep the Māori wards' or 'I vote to remove the Māori wards'.
- Election day: Saturday, 11 October 2025 (voting closes 12pm noon).
- Voting method: Postal voting with ballot and voting boxes available.
- Ballot box locations: Council offices, libraries across the district.
- Mobile voting box locations: See Council website for locations across the district.
- Special votes: Available at council offices until election day.
- On election day Saturday 11 October, the Whakatāne District Council Office at 14 Commerce Street will be open for special votes. Murupara Service Centre will be open to receive and support special votes until Friday 10 October - 4.30 pm.

### 4.2. Discretionary Funding Application

The Alzheimers Society Eastern Bay of Plenty Incorporated is seeking \$1,500 from the Tāneatua Community Board to support its main objective of providing quality and accessible support to people living with dementia. The funding request is for operational costs, specifically education delivery (\$192), printing/postage/stationery (\$1,653), and annual subscriptions for multiple computer systems (\$838).

### 8.2.1 Application for Funding - Alzheimer's EBOP

While the application is for operational expenses rather than a specific project, it is noted that some costs, such as mileage to visit clients, are directly related to service delivery, whereas others are general business running costs.

|                 |               |   |
|-----------------|---------------|---|
| <b>Dec 2022</b> | <b>\$1150</b> | <b>Whakatane-Ōhope Community Board Wanda Trak Promotion</b>         |
| Feb 2025        | \$747.50      | Murupara Community Board for delivery of services                   |
| 2024            | \$750         | Reorua Fund   |
| 2023            | \$700         | Annual Grant (single year funding)                                  |
| 2022/2023       | \$7,000       | Multi-Year Funding \$3,500 per year from 2021-2023                  |
| 2024            | \$2,500       | First year multi-Year funding                                       |
| 2025/2026       | \$5000        | <i>Yet to be received: second and third year multi-year funding</i> |

*(Totalling \$12,847.50 in past 3 years, and with a further \$5000 still to be received.  
It is also noted Alzheimers EBOP also have an application to the Rangitāiki Community Board to be considered in September 2025.)*

**Attached to this report:**

- Application for Funding - Alzheimer's EBOP

### 8.2.1 Application for Funding - Alzheimer's EBOP

8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)

 **Discretionary Funds  
Application Form**






**1 CONTACT DETAILS**

|     |  |  |
|-----|--|--|
| 1.1 | Name of your organisation: Alzheimers Society Eastern Bay of Plenty Incorporated |  |
|     | Phone: 07 308 0525   | Fax: N/A   |
|     | Email: administration@alzebop.org  | Website: <a href="https://alzheimers.org.nz/eastern-bay-of-plenty/">https://alzheimers.org.nz/eastern-bay-of-plenty/</a> |
|     | Postal address for correspondence: PO Box 13 Whakatane 3158                      |  |
| 1.2 | Name of principal contact: Sue Cave  |  |
|     | Position held in group: Manager  |  |
|     | Phone (day) [REDACTED]   | Fax: N/A   |
|     | Mobile [REDACTED]  | Email: [REDACTED]  |
| 1.3 | Name of secondary contact: Heather Balcombe                                      |  |
|     | Position held in group: Office Administrator                                     |  |
|     | Phone (day) [REDACTED]   | Fax: N/A   |
|     | Mobile [REDACTED]  | Email: [REDACTED]  |


**2 ABOUT YOUR ORGANISATION**

|     |  |
|-----|--|
| 2.1 | How long has your organisation been operating? Since 1988 37 years   |
| 2.2 | What are your group's main objectives and activities?<br><br>Alzheimers Society Eastern Bay of Plenty Incorporated, based in Whakatāne, is a community-focused organisation dedicated to supporting individuals and families affected by dementia across the Eastern Bay of Plenty region. Main Objectives<br>The group's core mission is to: · Provide quality and accessible support to people living with dementia make aware so they can live their best possible lives. |


8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)

|  <b>Discretionary Funds Application Form</b>   |   |
|---|---|
| <b>Key Activities and Services</b>  |   |
| <p> Support for People with Dementia mate wareware · Specialist Navigators support people living with dementia to access community-based support. · Individual plans of support are tailored to the specific needs of our clients. · A Cognitive Stimulation Therapy Program is accessible for those people living with dementia.</p> <p> Support for Carers and Whānau · Facilitated Carer Support meetings are held monthly in Whakatāne, Kawerau, and Ōpōtiki. · Our volunteer service provides respite support for carers. · WandaTrack pendants for those at risk of wandering, are issued free of charge and these details logged Land Search and Resuce and with NZ Police. · Training opportunities are provided to Carers and their Whanau so they can learn more about dementia.</p> <p> Education and Resources · Our dementia educator provides training about dementia and brain health to community groups, service providers and kaumatua programs. · Dementia Navigators provide Individual family/whanau education. · Those living with dementia have access to a resource library with books and materials on dementia care. · We delivery regular newsletters with updates, tips, and community news</p> <p> Community Engagement · We engage with community partners to ensure those living with dementia get the help they need · We raise awareness of dementia by participating in community events for example disability awareness days, meet the locals' events, community expos.</p> |   |
| <hr/>   |   |
| <hr/>   |   |
| 2.3   | Is your group GST registered? No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes, GST <input type="checkbox"/> |

8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)

|  <b>Discretionary Funds Application Form</b> |  |                          |  |                                     |                                 |                          |  |                                     |  |                          |   |                          |   |                          |  |                          |                           |                          |   |
|---|--|--------------------------|--|-------------------------------------|---------------------------------|--------------------------|--|-------------------------------------|--|--------------------------|---|--------------------------|---|--------------------------|--|--------------------------|---------------------------|--------------------------|---|
| <b>3</b>  | <b>ABOUT YOUR FUNDING REQUEST</b>  |                          |  |                                     |                                 |                          |  |                                     |  |                          |   |                          |   |                          |  |                          |                           |                          |   |
| 3.1   | <p>Please provide a title for the project, service, event proposal for which you are seeking funding (approx 8 words):</p> <p>Delivery of Dementia Services to the Taneatua Community.</p>   |                          |  |                                     |                                 |                          |  |                                     |  |                          |   |                          |   |                          |  |                          |                           |                          |   |
| 3.2   | <p>Give a brief description of the project, service, event proposal for which you are seeking funding (if you have a separate project plan or require more space, please list the key points here and attach a full description of your proposal):</p> <p>Presently, we have 9 clients living in the Taneatua Community which we support and we have 2 clients who are support by our WandaTrak program. The WandaTrak program issues pendants to those clients who have a tendency to wander and we work in conjunction with Land Search and Rescue and Police NZ.</p> <p>We are seeking funding to help with our operating costs, including:</p> <p>Educational material and delivery of educational services</p> <p>Printing/Postage/Stationery</p> <p>Subscriptions (XERO/Smartly/Infoodle/Exault/EMA/Flatline IT Services LTD)</p>  |                          |  |                                     |                                 |                          |  |                                     |  |                          |   |                          |   |                          |  |                          |                           |                          |   |
| 3.3   | <p>How long does the project, service or proposal run? Starts: _____</p> <p>Ongoing: <input checked="" type="checkbox"/> Finishes: _____</p>   |                          |  |                                     |                                 |                          |  |                                     |  |                          |   |                          |   |                          |  |                          |                           |                          |   |
| 3.4   | <p>Funding Description – tick the appropriate boxes</p> <table border="0"><tr><td><input type="checkbox"/></td><td>Provision of seeding funding for a community event</td></tr><tr><td><input checked="" type="checkbox"/></td><td>Support for a Community Project</td></tr><tr><td><input type="checkbox"/></td><td>Purchase of works of art for public reserves</td></tr><tr><td><input checked="" type="checkbox"/></td><td>Project associated with youth or the elderly</td></tr><tr><td><input type="checkbox"/></td><td>Facility development or upgrade - including property owned by community organisations</td></tr><tr><td><input type="checkbox"/></td><td>Pride and beautification project within the community</td></tr><tr><td><input type="checkbox"/></td><td>Board generated project, event or initiative</td></tr><tr><td><input type="checkbox"/></td><td>Promotion and advertising</td></tr><tr><td><input type="checkbox"/></td><td>Attendance at National or International Competition</td></tr></table> | <input type="checkbox"/> | Provision of seeding funding for a community event | <input checked="" type="checkbox"/> | Support for a Community Project | <input type="checkbox"/> | Purchase of works of art for public reserves | <input checked="" type="checkbox"/> | Project associated with youth or the elderly | <input type="checkbox"/> | Facility development or upgrade - including property owned by community organisations | <input type="checkbox"/> | Pride and beautification project within the community | <input type="checkbox"/> | Board generated project, event or initiative | <input type="checkbox"/> | Promotion and advertising | <input type="checkbox"/> | Attendance at National or International Competition |
| <input type="checkbox"/>  | Provision of seeding funding for a community event   |                          |  |                                     |                                 |                          |  |                                     |  |                          |   |                          |   |                          |  |                          |                           |                          |   |
| <input checked="" type="checkbox"/>   | Support for a Community Project  |                          |  |                                     |                                 |                          |  |                                     |  |                          |   |                          |   |                          |  |                          |                           |                          |   |
| <input type="checkbox"/>  | Purchase of works of art for public reserves   |                          |  |                                     |                                 |                          |  |                                     |  |                          |   |                          |   |                          |  |                          |                           |                          |   |
| <input checked="" type="checkbox"/>   | Project associated with youth or the elderly   |                          |  |                                     |                                 |                          |  |                                     |  |                          |   |                          |   |                          |  |                          |                           |                          |   |
| <input type="checkbox"/>  | Facility development or upgrade - including property owned by community organisations  |                          |  |                                     |                                 |                          |  |                                     |  |                          |   |                          |   |                          |  |                          |                           |                          |   |
| <input type="checkbox"/>  | Pride and beautification project within the community  |                          |  |                                     |                                 |                          |  |                                     |  |                          |   |                          |   |                          |  |                          |                           |                          |   |
| <input type="checkbox"/>  | Board generated project, event or initiative   |                          |  |                                     |                                 |                          |  |                                     |  |                          |   |                          |   |                          |  |                          |                           |                          |   |
| <input type="checkbox"/>  | Promotion and advertising  |                          |  |                                     |                                 |                          |  |                                     |  |                          |   |                          |   |                          |  |                          |                           |                          |   |
| <input type="checkbox"/>  | Attendance at National or International Competition  |                          |  |                                     |                                 |                          |  |                                     |  |                          |   |                          |   |                          |  |                          |                           |                          |   |
| 3.5   | <p>The Whakatāne District Council has adopted a set of Climate Change Principles to ensure that climate change be considered in all decisions. Please consider potential impacts to Climate Change that the project/event may have.</p> <p>As a community-based organisation dedicated to supporting individuals and families affected by dementia, we recognise the importance of climate action in safeguarding the wellbeing of our most vulnerable populations. We are committed to integrating climate-conscious practices into our operations, services, and community</p>   |                          |  |                                     |                                 |                          |  |                                     |  |                          |   |                          |   |                          |  |                          |                           |                          |   |

8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)


|  <b>Discretionary Funds<br/>Application Form</b>  |  |
|--|--|
| engagement efforts.<br>Our alignment includes:   |  |
| <ul style="list-style-type: none"><li>• Minimize waste and promote recycling at events and offices.</li><li>• Assess and adapt services to ensure continuity during climate events (e.g., floods, heatwaves).</li><li>• Advocate for accessible transport and safe housing for clients in climate-sensitive areas.</li></ul> |  |
| <hr/>  |  |
| <hr/>  |  |
| <hr/>  |  |

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8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)

|  <b>Discretionary Funds<br/>Application Form</b> |  |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |
|---|--|--|---|---|---|-------------------------------------|---|--------------------------|--|--------------------------|--|--------------------------|--|
| <b>4</b>  | <b>MEASURING THE SUCCESS YOUR PROJECT, SERVICE OR EVENT PROPOSAL</b>   |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |
| 4.1   | <p>Show us how you will measure that your project, service or event proposal is successful by outlining the benefits to the community</p> <table border="1"><tr><td>1. We can provide an education service to community groups in the Rangitāiki area free of charge</td></tr><tr><td>2. We can provide dementia resources to all those who need these in the Rangitāiki area</td></tr><tr><td>3. Alzheimers EBOP can continue to provide a volunteer service in the Rangitāiki area to support carers</td></tr><tr><td> </td></tr><tr><td> </td></tr><tr><td> </td></tr></table>  | 1. We can provide an education service to community groups in the Rangitāiki area free of charge | 2. We can provide dementia resources to all those who need these in the Rangitāiki area | 3. Alzheimers EBOP can continue to provide a volunteer service in the Rangitāiki area to support carers |   |                                     |   |                          |  |                          |  |                          |  |
| 1. We can provide an education service to community groups in the Rangitāiki area free of charge                                  |  |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |
| 2. We can provide dementia resources to all those who need these in the Rangitāiki area   |  |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |
| 3. Alzheimers EBOP can continue to provide a volunteer service in the Rangitāiki area to support carers                           |  |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |
|   |  |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |
|   |  |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |
|   |  |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |
| 4.2   | <p>Which of the following of the Council's Community Outcomes applies? – tick the appropriate boxes</p> <table border="1"><tr><td><input checked="" type="checkbox"/></td><td><b>Effective Leadership</b> – Striving for our Future Wellbeing</td></tr><tr><td><input checked="" type="checkbox"/></td><td><b>Community Needs</b> – A caring community</td></tr><tr><td><input checked="" type="checkbox"/></td><td><b>Quality Services</b> – Excellent Value for Money</td></tr><tr><td><input type="checkbox"/></td><td><b>Valuing our Environment</b> – Sustaining for future generations</td></tr><tr><td><input type="checkbox"/></td><td><b>Reliable and Affordable Infrastructure</b> – Meeting current and future needs</td></tr><tr><td><input type="checkbox"/></td><td><b>Sustainable Economic Development</b> – Working in partnership</td></tr></table> | <input checked="" type="checkbox"/>  | <b>Effective Leadership</b> – Striving for our Future Wellbeing                         | <input checked="" type="checkbox"/>   | <b>Community Needs</b> – A caring community                                     | <input checked="" type="checkbox"/> | <b>Quality Services</b> – Excellent Value for Money | <input type="checkbox"/> | <b>Valuing our Environment</b> – Sustaining for future generations | <input type="checkbox"/> | <b>Reliable and Affordable Infrastructure</b> – Meeting current and future needs | <input type="checkbox"/> | <b>Sustainable Economic Development</b> – Working in partnership |
| <input checked="" type="checkbox"/>   | <b>Effective Leadership</b> – Striving for our Future Wellbeing  |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |
| <input checked="" type="checkbox"/>   | <b>Community Needs</b> – A caring community  |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |
| <input checked="" type="checkbox"/>   | <b>Quality Services</b> – Excellent Value for Money  |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |
| <input type="checkbox"/>  | <b>Valuing our Environment</b> – Sustaining for future generations   |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |
| <input type="checkbox"/>  | <b>Reliable and Affordable Infrastructure</b> – Meeting current and future needs   |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |
| <input type="checkbox"/>  | <b>Sustainable Economic Development</b> – Working in partnership   |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |
| 4.3   | <p>What will happen to the project if:</p> <ul style="list-style-type: none"><li>this funding application is unsuccessful or,</li><li>only a portion of the funds are received or,</li><li>a guarantee against loss is provided rather than a grant?</li></ul> <table border="1"><tr><td><input type="checkbox"/></td><td>The project will proceed as outlined</td></tr><tr><td><input type="checkbox"/></td><td>The project will be delayed<br/>(please specify expected length of delay): _____</td></tr><tr><td><input checked="" type="checkbox"/></td><td>The project will be downgraded</td></tr><tr><td><input type="checkbox"/></td><td>The project will be prevented from being carried out</td></tr></table>   | <input type="checkbox"/>   | The project will proceed as outlined  | <input type="checkbox"/>  | The project will be delayed<br>(please specify expected length of delay): _____ | <input checked="" type="checkbox"/> | The project will be downgraded                      | <input type="checkbox"/> | The project will be prevented from being carried out               |                          |  |                          |  |
| <input type="checkbox"/>  | The project will proceed as outlined   |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |
| <input type="checkbox"/>  | The project will be delayed<br>(please specify expected length of delay): _____  |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |
| <input checked="" type="checkbox"/>   | The project will be downgraded   |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |
| <input type="checkbox"/>  | The project will be prevented from being carried out   |  |   |   |   |                                     |   |                          |  |                          |  |                          |  |

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8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)

 **Discretionary Funds  
Application Form**

**5 FINANCIAL DETAILS OF YOUR PROJECT, SERVICE OR PROPOSAL**

Note: All figures to include GST (if any).

Please provide a breakdown of the budget for the project, service or proposal for which you are seeking assistance:

| PROJECT COSTS                 |                | PROJECT INCOME                                |                |
|-------------------------------|----------------|---|----------------|
| Description of cost*          | Amount         | Income source                                 | Amount         |
| WandaTrack Track Expense      | \$ 100.00      | Applicant organisation's contribution         | \$             |
| Telephone and Internet        | \$ 300.00      | Fundraising                                   | \$500.00       |
| Motor Vehicle Expenses        | \$ 900.00      | Donations / sponsorship                       | \$500.00       |
| Insurance                     | \$ 100.00      | Membership fees                               | \$             |
| Advertising                   | \$ 100.00      | Value of donated material                     | \$             |
| Printing Postage Stationary   | \$1,000.00     | Other Grants applied for<br>(please specify): | \$             |
|                               | \$             |   | \$             |
|                               | \$             |   | \$             |
| Other costs (please specify): | \$             | Other income (please specify)                 | \$             |
|                               | \$             |   | \$             |
|                               |                |   |                |
|                               | \$             |   | \$             |
|                               | \$             |   | \$             |
| TOTAL ESTIMATED COST          |                | TOTAL INCOME                                  | (b) \$1,000.00 |
|                               | (a) \$2,500.00 |   |                |

**TOTAL FUNDING SHORT FALL**  
(i.e. 'a' minus 'b') (c) \$ 1500.00

8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)

 **Discretionary Funds  
Application Form**

**6 OTHER COUNCIL FUNDING**

Note: All figures to include GST (if any).

What funding assistance has your group/organisation applied for **and/or** received from the Council over the past 3 years – either by way of a grant or “in kind” support:

| Year | Amount received | Purpose |
|------|-----------------|---------|
|      |                 |         |
|      |                 |         |
|      |                 |         |
|      |                 |         |

**7 DECLARATION**

We the undersigned do solemnly and sincerely declare and acknowledge that:

- The details we have given in all sections of this application are true and correct to the best of our knowledge.
- We have the authority to commit our group to this application.
- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a **publicly available** agenda.  
(If you do not wish for any personal details to be made public, please indicate this in your application. The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- A declaration of expenditure and results report is required once the event has taken place.

|                                   |  |
|-----------------------------------|--|
| Name:                             | Sue Cave   |
| Position held in group:           | Manager  |
| Signature:                        |               |
| Date:                             | 28/8/25  |
| Any personal details to withhold: |  |
| Name:                             | Peter Hill   |
| Position held in group:           | Board Member  |
| Signature:                        |               |
| Date:                             | 28/8/2023  |
| Any personal details to withhold: |  |

### 8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)

## Statement of Service Performance

### Alzheimers Society Eastern Bay of Plenty Incorporated For the year ended 31 May 2025

"What did we do?, When did we do it?"

#### Description of the Entity's Outcomes:

We deliver quality, accessible support for those living with dementia mate wareware, so they can live their best possible lives.  
We do this by:

- Supporting people living with dementia mate wareware to access community-based support to meet their needs and ensuring their Individual plans of support incorporate the principles of Te Whare Tapu Whā.
- Providing education programs for all those living with dementia mate wareware, in line with our National service delivery model and to promote good brain health.
- Providing a facilitated education program to a wide range of community groups and service providers.
- Networking with other relevant agencies to improve understanding of and access to services and improve access to timely diagnosis
- Facilitating carer support meetings
- Providing volunteer support
- Promoting our services through social media, newsletters and attendance at community events

|   | Actual    | Budget    | Actual    |
|---|-----------|-----------|-----------|
| Description and Quantification (to the extent practicable) of the Entity's Outputs: | This Year | This Year | Last Year |

|  |      |  |      |
|--|------|--|------|
| <b>Number of Clients supported</b>   | 249  |  | 247  |
| <b>Number of Volunteers:</b><br>Our dedicated volunteers contributed a total of 1067 hours of their time to support our service. This included 555 hours of companion support to those living with dementia. | 50   |  | 50   |
| <b>Community Education Sessions:</b><br>We delivered education sessions to a wide range of community groups, including Kaumatua groups, Health related groups, social groups and businesses.                 | 20   |  | 15   |
| <b>Community Education Attendance:</b>   | 331  |  | 247  |
| <b>Carers Meetings Attendance:</b><br>Monthly carer support meetings were facilitated in Whakatane, Kawerau and Opotiki.   | 142  |  | 106  |
| <b>Social Connection Activities:</b><br>We provided our services at community health expos, disability events and a music and movement event specific to those living with dementia.                         | 2675 |  | 3210 |

## 8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)

# Statement of Financial Performance

**Alzheimers Society Eastern Bay of Plenty Incorporated**  
**For the year ended 31 May 2025**  
**Accrual Basis**

'How was it funded?' and 'What did it cost?'

Funded through our contract with Health NZ/Te Whatu Ora. community grants, donations and membership fees.

|  | NOTES | 2025           | BUDGET 2025    | 2024           |
|--|-------|----------------|----------------|----------------|
| <b>Revenue</b>   |       |                |                |                |
| Donations, koha, bequests and other general fundraising activities | 1     | 37,893         | 27,660         | 32,028         |
| General grants   | 1     | 100,651        | 95,320         | 75,532         |
| Government service delivery grants/contracts                       | 1     | 248,455        | 270,512        | 263,916        |
| Membership fees and subscriptions                                  | 1     | 144            | 110            | 91             |
| Interest, dividends and other investment revenue                   | 1     | 8,231          | 8,800          | 7,366          |
| Other Revenue  | 1     | 1,140          | -              | 304            |
| <b>Total Revenue</b>   |       | <b>396,515</b> | <b>402,402</b> | <b>379,238</b> |
| <b>Expenses</b>  |       |                |                |                |
| Expenses related to public fundraising                             | 2     | 125            | 583            | 987            |
| Employee remuneration and other related expenses                   | 2     | 321,325        | 314,418        | 283,585        |
| Volunteer related expenses   | 2     | 210            | 804            | 750            |
| Other expenses related to service delivery                         | 2     | 54,051         | 63,145         | 50,991         |
| Other expenses   | 2     | 9,489          | 14,860         | 11,617         |
| <b>Total Expenses</b>  |       | <b>385,199</b> | <b>393,810</b> | <b>347,930</b> |
| <b>Surplus/(Deficit) for the Year</b>                              |       | <b>11,315</b>  | <b>8,592</b>   | <b>31,308</b>  |

**This performance report has been approved by those charged with governance.**

|           |  |           |  |
|-----------|--|-----------|--|
| Date      |  | Date      |  |
| Signature |  | Signature |  |
| Name      |  | Name      |  |
| Position  |  | Position  |  |

The accompanying Notes form part of and should be read in conjunction with these Performance Reports.

## 8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)

# Statement of Financial Position

Alzheimers Society Eastern Bay of Plenty Incorporated  
As at 31 May 2025

'What the entity owns?' and 'What the entity owes?'

|   | NOTES | 31 MAY 2025    | 31 MAY 2024    |
|---|-------|----------------|----------------|
| <b>Assets</b>   |       |                |                |
| <b>Current Assets</b>                                   |       |                |                |
| Cash and short-term deposits                            | 3     | 278,789        | 220,806        |
| Debtors and Prepayments                                 | 3     | 7,105          | 32,508         |
| Other Current Assets                                    | 3     | 59,565         | 56,806         |
| <b>Total Current Assets</b>                             |       | <b>345,459</b> | <b>310,120</b> |
| <b>Non-current Assets</b>                               |       |                |                |
| Property, Plant and Equipment                           | 5     | 23,000         | 26,960         |
| <b>Total Non-current Assets</b>                         |       | <b>23,000</b>  | <b>26,960</b>  |
| <b>Total Assets</b>                                     |       | <b>368,459</b> | <b>337,080</b> |
| <b>Liabilities</b>                                      |       |                |                |
| <b>Current Liabilities</b>                              |       |                |                |
| Creditors and accrued expenses                          | 4     | 8,691          | 6,901          |
| Employee costs payable                                  | 4     | 24,318         | 25,478         |
| Deferred revenue  | 4     | -              | 9,498          |
| Unused donations and grants with conditions             | 4     | 27,932         | -              |
| <b>Total Current Liabilities</b>                        |       | <b>60,941</b>  | <b>41,878</b>  |
| <b>Non-current Liabilities</b>                          |       |                |                |
| Make-Good Provision                                     | 4     | 1,000          | -              |
| <b>Total Non-current Liabilities</b>                    |       | <b>1,000</b>   | <b>-</b>       |
| <b>Total Liabilities</b>                                |       | <b>61,941</b>  | <b>41,878</b>  |
| <b>Total Assets less Total Liabilities (Net Assets)</b> |       | <b>306,517</b> | <b>295,202</b> |
| <b>Accumulated Funds</b>                                |       |                |                |
| <b>Surplus/(Deficit)</b>                                |       |                |                |
| Current Year Earnings                                   |       | 11,315         | 31,308         |
| <b>Total Surplus/(Deficit)</b>                          |       | <b>11,315</b>  | <b>31,308</b>  |
| Retained Earnings                                       | 6     | 120,202        | 263,894        |
| Reserves (6months continuity)                           | 6     | 175,000        | -              |
| <b>Total Accumulated Funds</b>                          |       | <b>306,517</b> | <b>295,202</b> |

The accompanying Notes form part of and should be read in conjunction with these Performance Reports.

## 8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)

# Statement of Cash Flows

## Alzheimers Society Eastern Bay of Plenty Incorporated For the year ended 31 May 2025

'How the entity has received and used cash'

|   | 2025                | 2024                |
|---|---------------------|---------------------|
| <b>Cash Flows from Operating Activities</b>                                   |                     |                     |
| <b>Operating receipts (money deposited into the bank account)</b>             |                     |                     |
| Donations, koha, bequests and other general fundraising activities            | 37,859.53           | 32,028.40           |
| General grants  | 119,835.22          | 78,680.00           |
| Government service delivery grants/contracts                                  | 270,535.86          | 262,864.64          |
| Membership fees and subscriptions   | 143.55              | 91.35               |
| Interest, dividends and other investment receipts                             | 5,471.82            | 4,793.19            |
| Other cash received   | 1,040.43            | 460.87              |
| <b>Total Operating receipts (money deposited into the bank account)</b>       | <b>434,886.41</b>   | <b>378,918.45</b>   |
| <b>Less operating payments (money withdrawn from your bank account)</b>       |                     |                     |
| Payments related to public fundraising  | (90.65)             | (987.31)            |
| Employee remuneration and other related payments                              | (314,146.04)        | (264,580.73)        |
| Volunteer related payments  | (209.61)            | (749.61)            |
| Other payments related to service delivery                                    | (58,241.61)         | (69,508.06)         |
| <b>Total Less operating payments (money withdrawn from your bank account)</b> | <b>(372,687.91)</b> | <b>(335,825.71)</b> |
| GST   | 1,269.02            | (869.46)            |
| <b>Net cash flows from operating activities</b>                               | <b>63,467.52</b>    | <b>42,223.28</b>    |
| <b>Cash flows from other activities</b>                                       |                     |                     |
| <b>Cash was received from:</b>  |                     |                     |
| Sale of property, plant and equipment   | -                   | 1,089.00            |
| <b>Total Cash was received from:</b>  | <b>-</b>            | <b>1,089.00</b>     |
| <b>Total Cash flows from other activities</b>                                 | <b>-</b>            | <b>1,089.00</b>     |
| <b>Cash was applied to:</b>   |                     |                     |
| Payment to acquire property, plant and equipment                              | (5,484.68)          | (3,038.04)          |
| <b>Total Cash was applied to:</b>   | <b>(5,484.68)</b>   | <b>(3,038.04)</b>   |
| <b>Net cash flows from other activities</b>                                   | <b>(5,484.68)</b>   | <b>(1,949.04)</b>   |
| <b>Net Increase/(Decrease) in Cash</b>  | <b>57,982.84</b>    | <b>40,274.24</b>    |
| <b>This is represented by</b>   |                     |                     |
| <b>Bank Accounts and Cash</b>   |                     |                     |
| Opening Balance   | 220,806.16          | 180,531.92          |
| Net change in cash for period   | 57,246.44           | 43,372.16           |
| Closing Balance   | 278,789.00          | 220,806.16          |

The accompanying Notes form part of and should be read in conjunction with these Performance Reports.

8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)

Statement of Movements in Equity

Alzheimers Society Eastern Bay of Plenty Incorporated  
For the year ended 31 May 2025

|                               | 2025      | 2024    |
|-------------------------------|-----------|---------|
| Equity                        |           |         |
| Opening Balance               | 295,202   | 263,894 |
| Current Year Earnings         | 11,315    | 31,308  |
| Retained Earnings             | (175,000) | -       |
| Reserves (6months continuity) | 175,000   | -       |
| Total Equity                  | 306,517   | 295,202 |

## 8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)

# Notes to the Performance Report

## Alzheimers Society Eastern Bay of Plenty Incorporated For the year ended 31 May 2025

|   | 2025           | 2024           |
|---|----------------|----------------|
| <b>1. Analysis of Revenue</b>   |                |                |
| <b>Donations, koha, bequests and other general fundraising activities</b>       |                |                |
| Donations - Members   | 1,008          | 600            |
| Donations - Appeals   | 45             | -              |
| Donation - DM Appeals   | 18,783         | 17,592         |
| Donations - Individuals Non Members   | 1,541          | 498            |
| Donations - Organisations/Companies   | 3,300          | 10,887         |
| Donation - Memorial   | 10,075         | 20             |
| Fundraising   | 3,142          | 2,432          |
| <b>Total Donations, koha, bequests and other general fundraising activities</b> | <b>37,893</b>  | <b>32,028</b>  |
| <b>General Grants</b>   |                |                |
| Grants  | 100,651        | 75,532         |
| <b>Total General Grants</b>   | <b>100,651</b> | <b>75,532</b>  |
| <b>Government service delivery grants/contracts</b>                             |                |                |
| Income - Health NZ Contract   | 248,455        | 263,916        |
| <b>Total Government service delivery grants/contracts</b>                       | <b>248,455</b> | <b>263,916</b> |
| <b>Membership fees and subscriptions</b>  |                |                |
| Membership Fees   | 144            | 91             |
| <b>Total Membership fees and subscriptions</b>                                  | <b>144</b>     | <b>91</b>      |
| <b>Interest, dividends and other investment revenue</b>                         |                |                |
| Interest Income   | 8,231          | 7,366          |
| <b>Total Interest, dividends and other investment revenue</b>                   | <b>8,231</b>   | <b>7,366</b>   |
| <b>Other revenue</b>  |                |                |
| Income - Merchandise Sales  | -              | 70             |
| Other Revenue   | 1,140          | 235            |
| <b>Total Other revenue</b>  | <b>1,140</b>   | <b>304</b>     |
|   | 2025           | 2024           |

## 2. Analysis of Expenses

|   |                |                |
|---|----------------|----------------|
| <b>Employee remuneration other related expenses</b>       |                |                |
| ACC Levy  | 769            | 593            |
| Professional Development                                  | 504            | -              |
| Staff Travel Costs (incl Mileage)                         | 1,510          | 4,713          |
| Staff Salaries  | 312,217        | 273,452        |
| Staff Expenses  | 493            | 816            |
| Supervision   | 5,833          | 4,010          |
| <b>Total Employee remuneration other related expenses</b> | <b>321,325</b> | <b>283,585</b> |
| <b>Volunteer related expenses</b>                         |                |                |

## 8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)

Notes to the Performance Report

|   | 2025           | 2024           |
|---|----------------|----------------|
| Volunteer Expenses (incl Mileage)                       | 210            | 750            |
| <b>Total Volunteer related expenses</b>                 | <b>210</b>     | <b>750</b>     |
| <b>Other expenses related to service delivery</b>       |                |                |
| Advertising   | 1,109          | 978            |
| Bank Fees   | 313            | 126            |
| Board Expenses  | 494            | 10             |
| Maintenance/Cleaning                                    | 1,000          | -              |
| Computer Expenses                                       | 1,623          | 746            |
| Education Delivery Expenses                             | 1,071          | 3,868          |
| Event Costs   | 10             | -              |
| Fundraising Expenses                                    | 125            | 987            |
| Hospitality & Catering                                  | 2,810          | 2,170          |
| Insurance   | 2,499          | (439)          |
| Low valued assets                                       | 1,202          | 3,225          |
| Manuals & Books (Not for Resale)                        | 70             | 212            |
| Membership Levy   | 1,765          | 1,765          |
| Motor Vehicle Expenses                                  | 2,118          | 3,036          |
| Office Expenses   | 43             | 40             |
| Printing, Postage & Stationery                          | 9,244          | 9,559          |
| Printing and Stationary Agency Design Costs             | -              | 1,118          |
| Rent/Venue Hire   | 16,804         | 15,096         |
| Subscriptions   | 4,689          | 4,339          |
| Telephone & Internet                                    | 6,294          | 6,351          |
| Wanda Track Expense                                     | 893            | (1,210)        |
| <b>Total Other expenses related to service delivery</b> | <b>54,175</b>  | <b>51,979</b>  |
| <b>Other Expenses</b>                                   |                |                |
| Audit and Accounting Fees                               | 44             | -              |
| Depreciation  | 9,274          | 11,617         |
| Gain/(Loss) on Disposal of Fixed Assets                 | 171            | -              |
| <b>Total Other Expenses</b>                             | <b>9,489</b>   | <b>11,617</b>  |
| <b>Total Analysis of Expenses</b>                       | <b>385,199</b> | <b>347,930</b> |
|   | 2025           | 2024           |

### 3. Analysis of Assets

#### Bank accounts and cash

|   |                |                |
|---|----------------|----------------|
| Working Account                                 | 102,856        | 119,691        |
| Online Bonus Saver                              | 175,412        | 100,963        |
| Float - Fundraising                             | 100            | 100            |
| Prepaid Credit Card                             | 421            | 53             |
| Term Deposit - 0003 Westpac Capital Account     | 22,720         | 21,477         |
| Term Deposit - 0014 Westpac Contingency Reserve | 36,846         | 35,329         |
| <b>Total Bank accounts and cash</b>             | <b>338,354</b> | <b>277,613</b> |

#### Debtors and prepayments

## 8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)

Notes to the Performance Report

|                                      |                |                |
|--------------------------------------|----------------|----------------|
| Prepayments                          | 6,990          | 6,253          |
| Accounts Receivable                  | 115            | 26,255         |
| <b>Total Debtors and prepayments</b> | <b>7,105</b>   | <b>32,508</b>  |
| <b>Total Analysis of Assets</b>      | <b>345,459</b> | <b>310,120</b> |
|                                      | <b>2025</b>    | <b>2024</b>    |

### 4. Analysis of Liabilities

#### Creditors and accrued expenses

|   |              |              |
|---|--------------|--------------|
| Accounts Payable                            | 3,923        | (888)        |
| GST   | 4,769        | 7,527        |
| <b>Total Creditors and accrued expenses</b> | <b>8,691</b> | <b>6,640</b> |

#### Employee costs payable

|                                     |               |               |
|-------------------------------------|---------------|---------------|
| Holiday Leave Accrual               | 24,318        | 25,478        |
| <b>Total Employee costs payable</b> | <b>24,318</b> | <b>25,478</b> |

#### Deferred revenue

|   |                 |                |
|---|-----------------|----------------|
| Deferred Revenue                            | -               | (9,498)        |
| Unused donations and grants with conditions | (27,932)        | -              |
| <b>Total Deferred revenue</b>               | <b>(27,932)</b> | <b>(9,498)</b> |

#### Other current liabilities

|  |          |            |
|--|----------|------------|
| Spark Interest Free loan 12 months     | -        | 262        |
| <b>Total Other current liabilities</b> | <b>-</b> | <b>262</b> |

#### Other non-current liabilities

|  |              |          |
|--|--------------|----------|
| Make-Good Provision                        | 1,000        | -        |
| <b>Total Other non-current liabilities</b> | <b>1,000</b> | <b>-</b> |

|                                      |                 |                 |
|--------------------------------------|-----------------|-----------------|
| <b>Total Analysis of Liabilities</b> | <b>(61,941)</b> | <b>(41,878)</b> |
|--------------------------------------|-----------------|-----------------|

### 5. Property, Plant & Equipment

| 2025                                    |                            |                          |                              |                            |                      |                              |
|---|----------------------------|--------------------------|------------------------------|----------------------------|----------------------|------------------------------|
| Asset Class                             | Opening Carrying Amount \$ | Purchases/(Disposals) \$ | Current Year Depreciation \$ | Closing Carrying Amount \$ | Current Valuation \$ | Source and Date of Valuation |
| Motor Vehicles                          | 23,507.02                  |                          | 7,052.11                     | 16,454.91                  | 45,204               | State Insurance              |
| Office Equipment/Furniture and fixtures | 2,175.37                   | (171.14)                 | 533.15                       | 1,471.08                   |                      |                              |
| Computers                               | 1,276.56                   | 5,484.69                 | 1,688.25                     | 5,073.00                   |                      |                              |
| <b>Total</b>                            | <b>26,958.95</b>           | <b>5,313.55</b>          | <b>9,273.51</b>              | <b>22,998.99</b>           |                      |                              |

2024

### 8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)

Notes to the Performance Report

| Asset Class                             | Opening Carrying Amount \$ | Purchases \$ | Disposals \$ | Current Year Depreciation \$ | Closing Carrying Amount \$ |
|---|----------------------------|--------------|--------------|------------------------------|----------------------------|
| Motor Vehicles                          | 33,581.46                  |              |              | 10,074.44                    | 23,507.02                  |
| Office Equipment/Furniture and fixtures | 2,796.12                   |              |              | 620.75                       | 620.75                     |
| Computers                               | 249.46                     | 1,949.04     |              | 921.94                       | 1,276.56                   |
| Total                                   | 36,627.04                  | 1,949.04     |              | 11,617.13                    | 26,958.95                  |

|  | 2025           | 2024           |
|--|----------------|----------------|
| <b>6. Accumulated Funds</b>                      |                |                |
| <b>Accumulated Funds</b>                         |                |                |
| Opening Balance                                  | 295,202        | 263,894        |
| <b>Accumulated surpluses or (deficits)</b>       |                |                |
| Reserves (6months continuity)                    | 175,000        | -              |
| Current Year Earnings                            | 11,315         | 31,308         |
| Retained Earnings                                | (175,000)      | -              |
| <b>Total Accumulated surpluses or (deficits)</b> | <b>11,315</b>  | <b>31,308</b>  |
| <b>Total Accumulated Funds</b>                   | <b>306,517</b> | <b>295,202</b> |
| <b>Closing Balance</b>                           | <b>306,517</b> | <b>295,202</b> |

#### 7. Commitments and Contingencies

We have signed a lease commitment for \$16,744.00 per year, expiring 9th June 2026 - Total commitment \$16,744.00. We have set aside a Reserve of \$175,000.00 for 6 months continuity.

#### 8. Related Parties

There are no transactions involving related parties during the financial year under review.(last year - nil)

#### 9. Events After the Balance Date

There were no events that have occurred after the balance date that would have had a material impact on the Performance Report. (last year - nil)

#### 10. Ability to Continue Operating

The entity will continue operate for the foreseeable future.

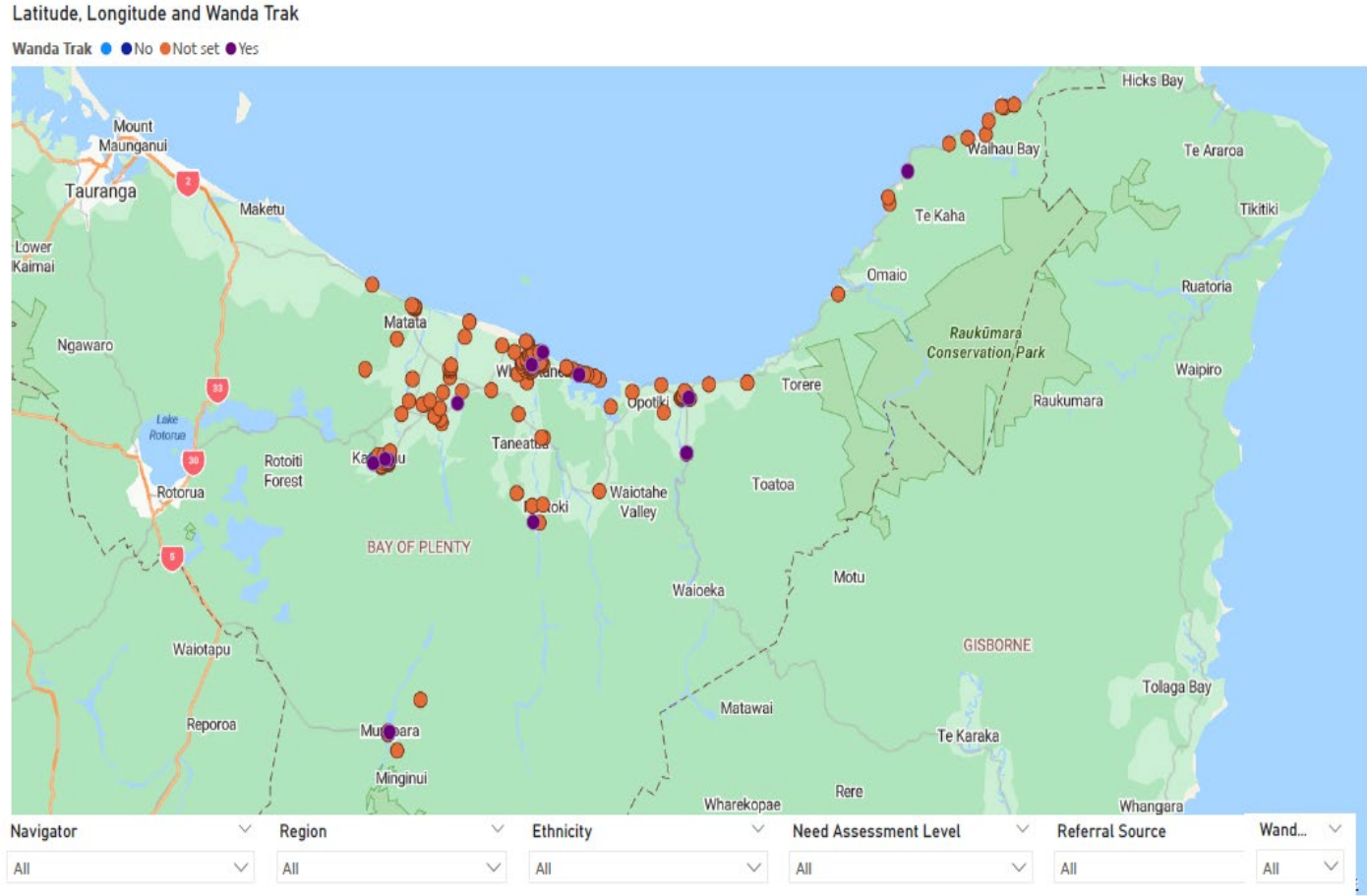
## 8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)

# Executive Summary

## Alzheimers Society Eastern Bay of Plenty Incorporated For the year ended 31 May 2025

|                                 | 2025       | 2024       | VARIANCE   |
|---------------------------------|------------|------------|------------|
| <b>Cash</b>                     |            |            |            |
| Cash received                   | 486,173.44 | 426,554.47 | 13.98% ↑   |
| Cash spent                      | 428,190.60 | 386,280.23 | 10.85% ↑   |
| Cash surplus (deficit)          | 57,982.84  | 40,274.24  | 43.97% ↑   |
| Closing bank balance            | 278,689.00 | 220,706.16 | 26.27% ↑   |
| <b>Profitability</b>            |            |            |            |
| Income                          | 396,514.87 | 379,237.65 | 4.56% ↑    |
| Direct costs                    | -          | -          | - -        |
| Gross profit (loss)             | 396,514.87 | 379,237.65 | 4.56% ↑    |
| Other income                    | -          | -          | - -        |
| Expenses                        | 385,199.38 | 347,930.05 | 10.71% ↑   |
| Profit (loss)                   | 11,315.49  | 31,307.60  | -63.86% ↓  |
| <b>Balance Sheet</b>            |            |            |            |
| Debtors                         | 115.00     | 26,255.22  | -99.56% ↓  |
| Creditors                       | 3,922.68   | (887.90)   | 541.79% ↑  |
| Net assets                      | 306,517.46 | 295,201.97 | 3.83% ↑    |
| <b>Sales</b>                    |            |            |            |
| Number of invoices issued       | 26.00      | 21.00      | 23.81% ↑   |
| Average value of invoices       | 7,249.66   | 12,909.15  | -43.84% ↓  |
| <b>Performance</b>              |            |            |            |
| Gross profit margin (%)         | 100.00     | 100.00     | - -        |
| Net profit margin (%)           | 2.85       | 8.26       | -65.43% ↓  |
| Return on investment (p.a.) (%) | 3.69       | 10.61      | -65.19% ↓  |
| <b>Position</b>                 |            |            |            |
| Average debtor days             | 0.11       | 25.34      | -99.58% ↓  |
| Average creditor days           | -          | -          | - -        |
| Short term cash forecast        | (3,807.68) | 27,143.12  | -114.03% ↓ |
| Current assets to liabilities   | 5.67       | 7.45       | -23.93% ↓  |
| Term assets to liabilities      | 23.00      | 102.98     | -77.67% ↓  |

8.2.1 Application for Funding - Alzheimer's EBOP(Cont.)



## 9 Chairperson and Member Reporting

### 9 Chairperson and Member Reporting

#### 9.1 TCB Chairpersons Report – September 2025



To: **Tāneatua Community Board**

Date: **Monday, 8 September 2025**

Author: **TCB Chairperson**

File Reference: **A2956735**

##### 1. Reason for the report - Te Take mō tēnei rīpoata

Tuatahi - E mihi ana ki to tatou kaihangā, tuarua e rere atu te mihi ki to matou tipuna awa ko Ohinemataroa, tuatoru - hoki mai kia matou - tena koutou, tena koutou katoa.

This report provides an overview of events, activities and important community korero that keeps us in touch with our communities and highlights the amazing mahi and people within all our hāpori.

##### 2. Recommendation - *Tohutohu akiaki*

THAT the Tāneatua Community Board Chairpersons Report – September 2025 be **received**.

##### 3. Community on the ground

We have experienced some wild and unusual weather this winter throughout our area seriously affecting Rūatoki, Tāneatua, Waimana and Wainui with severe flooding on our roads and strong winds causing big slips and trees falling. We were shut off and isolated for up to 48hrs and unfortunately we suffered another flood down Station/Morrison Rds, garages were inundated with water and Te Rua Kōpere Whare Kōhungahunga office went under water again. We continue to wait for planned works to be completed to mitigate the flooding.

The Pekatahi bridge continues to be a nightmare for all who need to travel across it and board members continue to field complaints.

We have seen a steady increase of police presence throughout our area in the past 2 months, we're advised this is largely due to drug related incidences. We advise our community whanau to lock up your cars, houses and garages.

Te Uru Taumatua Iwi Trustee Board elections are currently in process throughout Tūhoe Marae, we hope to have a new Rūatoki Trustee in place by November 2025

The lovely ladies from the Otarahioi Group in Tāneatua continue to fill up our local Paataka Kai situated at the Hughes Place Community Garden. This kai is generously distributed by Have a Heart on Merit Street Whakatane. Whānau are always grateful for a helping hand of food.

**9.1 TCB Chairpersons Report – September 2025(Cont.)**

We are advised that Waiariki Mentoring have opened up a points system grocery store called Te Whare Aio down the strand. This service is for anyone that finds themselves struggling with the cost of living and it's been a god send for some of the whanau living in Ruātoki and Tāneatua. Spread the word whanau.

**4. Upcoming events**

In October, Te Rewarewa Marae will be the first venue to trial the new Orange Bus fitted out with Laundry services in Rūatoki during. This will be for our papakainga whānau to trial and if it is successful, Waiariki Mentoring continue the services at other marae in Rūatoki.

December 2025 – 40yr celebration of the protest to save Tūhoe Taiarahia Maunga, Ruātoki 4 Te Wakaunua Road, Rūatoki.

## 9.2 TCB Councillors Report – September 2025

### 9.2 TCB Councillors Report – September 2025



To: **Taneatua Community Board**

Date: **Monday, 8 September 2025**

Author: **Councillor Andrew Iles**

Reference: **A2943655**

#### 1. Reason for the report - *Te Take mō tēnei rīpoata*

Commemorating the life of a dedicated and long serving Tāneatua Resident – Diane Stretton Yalden JPQSM.

#### 2. Recommendations - *Tohutohu akiaki*

1. **THAT** the TCB Councillor's Report - September 2025 be received; and
2. **THAT** the Tāneatua Community Board allocate \$1,500.00 from their discretionary fund toward the memorial seating of Diane Yalden.

##### 2.1. Diane:

- Volunteered as a librarian at Tāneatua School 1981 – 1984.
- Dean Mother of the Tāneatua Brownies & Girl Guides.
- Treasurer of the Tāneatua Squash Club.
- Treasurer of Athletics & Tennis Clubs.
- Justice of the Peace, and Secretary of the JP's Association 1994 – 2024.
- Support Officer of the Tāneatua Volunteer Fire Brigade, being made a Life Member in 2018. serving from 1996 – 2024.
- First elected to the Tāneatua Community Board in 1992, in all Diane served 30 years in local government including as Chair 2013 – 2024.
- Catered the monthly dinner for Tāneatua Lions Club.
- Secretary of the Keep Whakatāne District Beautiful Committee 2019 – 2024.
- Treasurer of the Lyceum Club 2022 – 2024.

In recognition of all of the above, Diane was awarded a Queens Service Medal in the Queen's Birthday Honours List of 2020.

Diane was the wife of the late Michael Yalden, mother to Leonie and Mark, Nana to Mikayla and Alexis.

For the contribution Diane gave to the community of Tāneatua for over 40 years, it is only fitting that her life and contributions be remembered in a lasting and communal way.

**9.2 TCB Councillors Report – September 2025(Cont.)**

It is intended to install a wooden picnic table with seating mounted on a concrete pad, along with an appropriate plaque in the Tāneatua Community Orchard & Garden, situated at 7-9 Amokura Street – three doors down from Diane’s home at 1 Amokura Street.

Photo and quotes provided below.



- Picnic tables - \$3,000.00
- Concrete Pad - \$3,400.00

It is intended to have the table, seating & plaque in situ for a blessing on Saturday, 15 November 2025.

The total cost of the project, including a sausage sizzle, coffee cart and children’s refreshments, is approximately \$6,000 with funding already committed as follows:

|  |                   |
|--|-------------------|
| <b>Tāneatua Volunteer Fire Brigade</b> | <b>\$1,500.00</b> |
| Tāneatua Lions                         | \$1,500.00        |
| Keep Whakatāne District Beautiful      | \$1,500.00        |
| <b>Total:</b>                          | <b>\$4,500.00</b> |

**10 Closing Karakia - *He Karakia Whakakapi***

**10**      **Closing Karakia - *He Karakia Whakakapi***

|   |   |
|---|---|
| <b>Kia tau ki a tātau katoa</b>                   | <i>May the grace of the Lord Jesus Christ</i> |
| <b>Te atawhai o tō tātau Ariki, a Ihu Karaiti</b> | <i>And the love of God</i>                    |
| <b>Me te aroha o te Atua</b>                      | <i>And the fellowship of the Holy Spirit</i>  |
| <b>Me te whiwhinga tahitanga</b>                  | <i>Be with you all</i>                        |
| <b>Ki te wairua tapu</b>                          | <i>Forever and ever</i>                       |
| <b>Āke ake ake,</b>                               | <i>Amen</i>                                   |
| <b>Āmine</b>                                      |   |