



Murupara Community Board

Te Poari Hapori o Murupara

Tuesday, 27 January 2026
Tūrei, 27 Kohitātea 2026

Murupara Service Centre
48 Pine Drive, Murupara
Commencing at 10:00 am



Chief Executive Steven Perdia | Publication Date: 21 January 2026

whakatane.govt.nz



A Membership - *Mematanga*

A Membership - *Mematanga*

Board Member Mere Honeycombe - Chairperson

Board Member Irma Prentice - Deputy Chairperson

Board Member Mansahn Kereopa

Board Member Karito Paul

Board Member Alison Silcock

Councillor Jesse Morgan-Ranui

Alternate Councillor Andrew Iles

Board Member Vacancy

B Role of the Community Board

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1. Purpose

To receive applications for funding and issue funding grants from the respective Community Board funds.

To support Council engagement and consultation processes where required, and act as an advocate for the interests of Council.

To engage with their constituent communities and provide information to Council on matters of importance to those communities as they arise.

2. Specific Function, and Delegations to the Community Board

- a. Receive applications for funding from their constituent communities, deliberate and make funding grant decisions that are funded from the respective Community Board funding allocations.
- b. Consider and report on all matters referred to by the Council, or any matter of interest or concern to the Community Board.
- c. Receive correspondence and reports.
- d. To engage with the community, community organisations and special interest groups to both represent the interest of Council and gather community feedback and themes.
- e. To prepare an annual submission to the Council for expenditure within the community for projects that are specifically funded by the community
- f. To make submissions to the Council's Long-Term Plan and other consultation processes on behalf of the Communities it represents
- g. To authorise, within approved budgets, Board Members attendance at relevant conferences and/or training courses
- h. To make presentations verbally to the Council at the Board's discretion on matters of importance to the community or Board (Note: the ability to make presentations verbally to the Council or any Committee of Council is subject to the approval of the Mayor or chairperson presiding at that meeting).
- i. Community Boards are delegated the responsibility to develop and adopt a Strategic Plan as a Board. The Strategic Plan must articulate the collective aspirations, priorities, and objectives of the Board, serving as a guiding document for decision-making and advocacy. The plan may be developed in consultation with the community to ensure it reflects the community's needs, values, and future vision. Where an approved Community Plan exists, the Strategic Plan should reference and align with that document to maintain consistency and strengthen the connection between Board priorities and broader community objectives.

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1 Declaration

1 Declaration



MURUPARA COMMUNITY BOARD DECLARATION BY MEMBER

I, Karito Paul

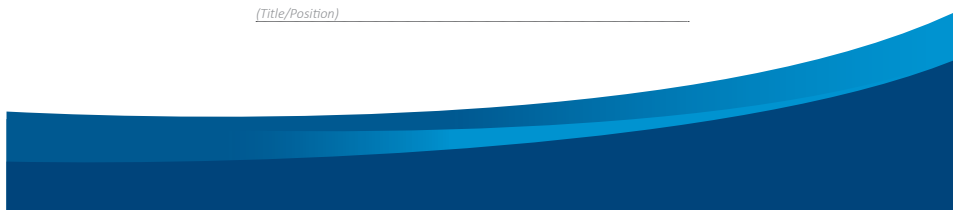
declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of the Murupara community, the powers, authorities, and duties vested in, or imposed upon, me as a Member of the Murupara Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

DATED AT MURUPARA THIS 27TH DAY OF JANUARY 2026

SIGNATURE: _____

SIGNED IN THE PRESENCE OF: (Signature) _____

(Title/Position) _____



2 Apologies - *Te hunga kāore i tae*

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No apologies were recorded at the time of compiling the agenda.

3 Acknowledgements/Tributes - *Ngā Mihimihi*

An opportunity for members to recognise achievements, to notify of events, or to pay tribute to an occasion of importance.

4 Conflicts of Interest - *Ngākau kōnatunatu*

Members are reminded of the need to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interests they might have. Elected Members are also reminded to update their register of interests when changes occur.

1. Financial Conflict

- Members present must declare any direct or indirect financial interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.
- Members cannot take part in the discussion, nor can they vote on any matter in which they have a direct or indirect financial interest, unless with an approved exception.
- Members with a financial interest should physically withdraw themselves from the table. If the meeting is public excluded, members should leave the room.

2. Non-Financial Conflict

- If a member considers that they have a non-financial conflict of interest in a matter they must not take part in the discussions about that matter or any subsequent vote.
- Members with a non-financial interest must leave the table when the matter is considered but are not required to leave the room.

5 Public Participation - *Wānanga Tūmatanui*

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5.1 Public Forum - *Wānanga Tūmatanui*

The Board has set aside time for members of the public to speak in the public forum at the commencement of each meeting. Each speaker during the forum may speak for five minutes. Permission of the Chairperson is required for any person wishing to speak during the public forum. Applicants seeking funding from the Board are encouraged to speak in support of their application at this time.

With the permission of the Chairperson, Board Members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

5.2 Deputations - *Ngānanga Whakapuaki Whaitake*

A deputation enables a person, group or organisation to make a presentation to Community Board on a matter or matters covered by their terms of reference. Deputations should be approved by the Chairperson, or an official with delegated authority, five working days before the meeting. Deputations may be heard at the commencement of the meeting or at the time that the relevant agenda item is being considered. No more than two speakers can speak on behalf of an organisation's deputation. Speakers can speak for up to 5 minutes, or with the permission of the Chairperson, a longer timeframe may be allocated.

With the permission of the Chairperson, Elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by the deputation.

6 Reports - *Ngā Pūrongo*

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6.1 Murupara Community Board Activity Report – January 2026



To: **Murupara Community Board**

Date: **Tuesday, 27 January 2026**

Author: **V Richards / Strategic Coordinator – Community Planning**

Authoriser: **Hone Patrick / Kaihautū Māori Partnerships & General Manager Commercial**

Reference: **A3048218**

1. Reason for the report - *Te Take mō tēnei rīpoata*

This report is to provide the Community Board with an update on Council activities to January 2026, and covers the following activities:

Youth Council Applications Open
Mana Whakahono ā Rohe Agreement
Murupara Service Centre and Library
Murupara Pool
Road Safety
Murupara Water Treatment Project
Murupara Wastewater Consent Replacement Project
Transportation Roding Updates
Murupara Resource Recovery Centre
Civil Defence
Reform and Legislative Change Coming

2. Recommendation - *Tohutohu akiaki*

THAT the Murupara Community Board Activity Report - January 2026 be **received**.

3. Youth Council Applications Open

The Whakatāne District Youth Council is looking for enthusiastic young people aged 14 to 24 to join the team for 2026. The Youth Council provides a platform for rangatahi to have their voices heard, influence positive change, and help shape initiatives that support young people in our district. Members gain leadership experience, build connections, and contribute to meaningful community projects. Help us spread the word through your networks and encourage eligible youth to apply through our website. Applications close Friday, 20 February 2026.

6.1 Murupara Community Board Activity Report – January 2026(Cont.)

4. Mana Whakahono ā Rohe Agreement



The signing of a Mana Whakahono ā Rohe agreement with Te Rūnanga o Ngāti Manawa was a momentous occasion for the rohe. This marked the first agreement of its kind within the district and is a significant milestone in the way we partner with tangata whenua on resource management and environmental care. The agreement provides a clear framework for how we'll work together on environmental decision making, ensuring meaningful involvement for Ngāti Manawa in matters affecting their rohe. Other iwi and hapū have indicated interest in similar arrangements, signalling further opportunities to strengthen relationships across the district.

5. Murupara Service Centre and Library

Chromebooks, Colouring and Lego activities are always 'a big hit' with local kids at the Murupara Library and Service Centre. This Christmas holiday period rock painting and other planned activities including 'Bike Safety Day' are adding to the mix before school starts again. The council rates team (visit bi-monthly) were also here on 12th January to support local whānau with rates queries.

6.1 Murupara Community Board Activity Report – January 2026(Cont.)



WHAT'S ON @ MURUPARA LIBRARY & SERVICE CENTRE

DAY 1 **BIKE SAFETY DAY**
Monday 19 January 2026
11:30am - 1pm
Bring your bike to pimp your ride! Learn bike safety, enjoy stories, and decorate your wheels.

DAY 2 **LEGO/ CHROMEBOOK**
Tuesday 20 January 2026
10:30am - 12:30pm
Come and explore our Lego collection catering for 5 years and up. One hour Chromebook sessions.

DAY 3 **MURUPARA ROCK PAINTING**
Wednesday 21 January 2026
10:30am - 2:30pm
All materials supplied. Event done with the support of Murupara local Hinerotu Taylor.

DAY 4 & 5 **WOMEN'S CLOTHES SWAP EXCLUSIVELY FOR WOMEN.**
Thursday 22 January 2026 10am - 5pm
Friday 23 January 2026 10am - 1pm
The number one set requirement is quality! Items must be clean, tidy with no missing buttons, broken zippers, or major stains.

+++

6. Murupara Pool

For our 2025-2026 season, we are pleased to welcome back Eruka, Trina, Chelsea, and Skylark who have been working hard to keep our pool operating through the busy school holiday season and beyond.

Our current school holiday opening hours are 6:00am to 6:00pm. To help maintain operations with these longer days, lifeguard's from Whakatāne have been driving down to help keep operations running smoothly and to enjoy doing something different by lifeguarding at an outdoor pool. The cross collaboration has been great for creating a stronger sense of solidarity between our wider team. In addition to this, we even had our first all staff Christmas Party in Ōhope this year and it was fantastic to have our Murupara Crew there as well. We will certainly be making this a yearly tradition from now on.

Our normal hours of operation, 6am to 10am and 3pm to 6pm, will be resuming on February 2nd. School booking will become more common in February as we already have a fair number of bookings from Murupara Area school, Galatea, and others.

6.1 Murupara Community Board Activity Report – January 2026(Cont.)



7. Road Safety

Richard Hamer from the Community Partnerships team is delivering a series of workshops called 'Bike Safety with Richie' in conjunction with our library teams. The workshops for Tamariki at the Murupara Library on kicked off on Monday 19th January.

The workshops aim to encourage safe cycling within our communities with the following: description: Bring your bike to pimp your ride! Learn bike safety, enjoy stories, and decorate your wheels. Ride away in style with a safer, cooler bike!



8. Murupara Water Treatment Project

Council is moving forward with the Murupara Water Treatment Plant upgrade to meet national drinking water standards and safeguard public health. Site investigations continue around the proposed location of the new treatment plant on Council-owned reserve east of the Rangitaiki River. This project is a significant component of Council's Long-Term Plan, with an approved budget of \$3.8 million. The budget covers construction, regulatory compliance upgrades and futureproofing to accommodate population growth, and includes the construction of the new pipe bridge across the Rangitāiki River. The upgrade will significantly improve treatment reliability, operator safety and overall system resilience, while also reducing water sampling requirements and associated compliance costs.

6.1 Murupara Community Board Activity Report – January 2026(Cont.)

The Council are planning to meet with Ngāti Manawa in January or early February depending on their availability. Broader community engagement with residents is planned for early 2026. The project team hope to plan engagement activities alongside the Murupara Wastewater Consenting Project to streamline communications and minimise engagement fatigue.

9. Murupara Wastewater Consent Replacement Project

The Co-design Group met on 4 December 2025 to progress core workstreams for the Murupara wastewater consent replacement project, including consenting, technical option development, cultural narrative preparation and environmental monitoring. The group is refining a list of potential treatment and discharge options into a culturally and technically informed shortlist, with project objectives updated to better reflect Ngāti Manawa aspirations and alignment with the Rangitāiki River Document. Key technical assessments, influent monitoring, and cultural engagement work are underway, with actions set to prepare updated material for the next hui in February.

Community engagement remains a priority, with planning for a structured community information event in early 2026 to ensure transparent communication and support shared understanding of the project's direction.

10. Transportation – Roading Updates

10.1. Bridge Maintenance

Gravel extraction is planned at Bridge 68 (Mangamate Stream) on Jolly Road, and Bridge 73 (Horomanga River) on Galatea Road.

This is an ongoing maintenance activity carried out under resource consent from BORPC. The works will be undertaken by Crossroads Civil contractors.

A meeting and site inspection with Ngāti Manawa will be held prior to any works commencing in January 2026.

10.2. Storm Damage Repairs

Repair to under slips on Ruatāhuna and Waikaremoana Roads will commence in early February. This work will reinstate the roadside where it has slipped away during previous heavy rain events. There are two main sites commencing. One around the 26km mark on Ruatāhuna Road and one around the 11km mark on Waikaremoana Road. There is another significant site around the 12km mark on Ruatāhuna Road which currently has the design and planning work being finalised. This site is yet to be confirmed if it will be carried out before winter, or if it will be undertaken during spring. Further updates will be provided as the design and planning are finalised.

11. Murupara Resource Recovery Centre

To streamline customer interactions at the MRRC, our Solid Waste team has added a point-of-sale app to the EFTPOS machine. Without internet or a weighbridge, our contractor had to type in individual prices on the EFTPOS machine which operates on a SIM card and manually keep a tally of all

6.1 Murupara Community Board Activity Report – January 2026(Cont.)

transactions, how many bags of rubbish, trailers of green waste etc. The new system, programmed with items, prices, and photos, makes transactions faster and easier for customers and improves staff tracking of waste types and volumes.

3-Strikes process

It’s been six months since we launched the 3-Strikes kerbside contamination campaign, and the results have been very encouraging.

The system involves identifying contaminated green waste and recycling bins. On the first and second strikes, a sticker is placed on the bin with an explanation of the issue, along with an educational leaflet. On the third strike, the bin is removed. Glass crates are also stickered for contamination but are not removed.

As of 10 October, the campaign has recorded strikes at 564 different addresses (around 4% of all serviced properties):

Recycling	Greenwaste	Glass Crates
1st Strike – 58	1st Strike – 456	14
2nd Strike – 5	2nd Strike – 36	
3rd Strike – 3	3rd Strike – 4	

Most properties have stayed at the first strike, showing that residents are responding to the messaging. Going forward, we will continue stickering contaminated bins and providing educational material. Where possible, contaminated bins will be left unemptied. We will keep recording strike data, but bin removals will stop as the workload is disproportionate to the number involved.

Green-waste contamination



In support of the 3-Strikes process, we’ve been running a green waste education campaign to help the community use their bins correctly and reduce contamination, following high levels of contamination earlier this year. We’ve used a range of approaches, including billboards, digital notice boards, and bus advertising. This campaign is funded through Council’s MFE Waste Minimisation Levy Funding.

6.1 Murupara Community Board Activity Report – January 2026(Cont.)

12. Civil Defence

Introducing John Eruera who joined Te Kaunihera ā-Rohe o Whakatāne in early August 2025, as the new Emergency Management Officer. John brings to the role his previous work experience of Operations Manager and most recently the Health & Safety Specialist for Ngāti Awa Group Holdings Limited.

Over the past six months John has been immersed in learning the Emergency Management role and its full responsibilities. A key component of this role is connecting with communities across the district and supporting preparedness for emergency events.

John is looking forward to building a strong relationship with the Murupara Community Board and working together in the Emergency Management space.

13. Reform and legislative change coming

At a recent Council meeting, one of the agenda papers touched on the reforms and legislative changes currently being progressed by central government. You have an upcoming workshop on 18 December 2025 where a number of key reforms and proposals will be covered with opportunity for discussion. A slide pack will be circulated closer to the workshop date. Should elected members wish to do a bit of further exploration some resources are provided below (this is not required reading, just sharing as fyi):

- Replacing the RMA: [Transitioning to the new planning system](#)
- Simplifying Local Government: [Simplifying Local Government Proposal](#)
- Infrastructure Funding and Financing Amendment Bill: [IFF Amendment Bill](#)
- Rates Capping: [Rates Capping Proposal](#)
- Development Contributions Amendment: [Development Levies and Contributions Amendment](#)

6.2 Governance Administration – January 2026

6.2 Governance Administration – January 2026



To: **Murupara Community Board**
 Meeting Date: **Tuesday, 27 January 2026**
 Author: **A Dass / Governance Support Advisor**
 Authoriser: **C Viljoen / Manager Governance Services**
 Reference: **A3048380**

1. Reason for the report - *Te Take mō tēnei rīpoata*

This report provides the Murupara Community Board with updates from the Governance Services team along with an update on the upcoming by-election following the 2025 triennial elections.

2. Recommendation - *Tohutohu akiaki*

THAT the Governance Administration January 2026 report be **received**.

3. Background - He tirohanga whakamuri

3.1. Discretionary Funding

No discretionary fund applications have been received for consideration at the January 2026 Community Board meeting.

The following table indicates the unallocated grants and subsidies (discretionary) fund. The balance of the Murupara discretionary fund at 31 December as shown below, is approximately \$19,568.27.

Murupara Community Board		
Unallocated Grants and Subsidies (Discretionary Fund) as at 31 December 2025 is	\$	19,568.27
2026 Opening Balance carried forward from prior years unallocated grants*		\$5,445.00
Funding operating surplus (deficit) for 2025 FY		\$4,828.00
2025/26 Annual Plan		\$15,775.00
2025/26 revised Budget of Grants and Subsidies to allocate		\$19,568.27
2026 Allocations		
Year to Date allocations	\$	-
Current unallocated Grants and Subsidies (Discretionary Fund)*	\$	19,568.27

6.2 Governance Administration – January 2026(Cont.)

4. Subjects – *Kaupapa*

This section contains information that the Governance Services team wish to update Members with.

4.1. By-Election Update

4.1.1. *Extraordinary Vacancy – Murupara (One Vacancy)*

Jesse Morgan-Ranui, elected as the Māori Ward Councillor in the Toi ki Uta Māori Ward, which meant their name was withdrawn from the Murupara Community Board, triggering a by-election to fill the single remaining vacancy. Nominations for the by-election opened on Monday, 24 November 2025 and closed at noon on Monday, 22 December 2025. Two candidate nomination applications were received for the one vacancy, Karen Isemonger-Rameka and Alicia Oliver. Voting will open on Friday, 30 January 2026 until noon on Election Day, which is Tuesday, 3 March 2026.

Since five of the six members have been sworn into office at its inaugural, the board can still undertake its duties as it meets the quorum requirement of four members present and voting.

4.1.2. *Extraordinary Vacancy – Tāneatua (Three Vacancies)*

Due to insufficient candidates at the 2025 triennial elections, three extraordinary vacancies have occurred in the Tāneatua Community Board. Nominations for the by-election opened on Monday, 24 November 2025 and closed at noon on Monday, 22 December 2025. Six candidate nomination applications were received for the three vacancies on the Tāneatua Community Board. Voting will open on Friday, 30 January 2026 until noon on Election Day, which is Tuesday, 3 March 2026.

More information on the by-elections is available on the Councils website here:

[2026 By-Elections: Murupara Community Board - Galatea-Waiohau Subdivision and Tāneatua Community Board](#)

4.2. New Triennium Information

4.2.1. *Inaugural Combined Community Board meeting*

Council held its first Inaugural Combined Community Board meeting in the Council Chambers on 1 December 2025, where members were formally welcomed, completed their statutory declarations, and received legislative advice relevant to the 2025–2028 triennium. The meeting acknowledged retiring members from the previous triennium. Following an adjournment to allow each Community Board to convene separately, appointed their Chairpersons and Deputy Chairpersons for the triennium, and set their first meeting dates for early 2026. The minutes from the meeting are available here - [Inaugural Combined Community Board Meeting - 5 December 2025](#)

4.2.2. *Pecuniary interest forms*

You may recall during the legal advice presentation at your Inaugural meeting, you were advised of the requirement that all elected members must complete a pecuniary interest form. The forms have been sent to you and *must* be returned by 27 February 2026. Elected Members have specific *obligations* to declare their pecuniary (financial) and non-pecuniary interests to ensure transparency and public trust. It is to be noted if you do not return the completed forms, you may face a fine of up to \$5,000.

6.2 Governance Administration – January 2026(Cont.)

4.2.3. *Standing orders*

Local authorities, local boards and community boards must adopt standing orders for the orderly conduct of their meetings.

Standing orders are a critical element of good governance and great local democracy, because well-run meetings and hui should increase community awareness and understanding of decision-making processes and build trust.

The Department of Internal Affairs is currently updating the NZS 9202:2003 Model Standing Orders to reflect legislative changes and improve consistency across local authorities.

The Board will continue to operate under its current Standing Orders until the new model standing orders are released. Once the updated model is available, a report will be provided for the Board's consideration.

4.2.4. *Training and professional development*

Akona is Local Government New Zealand online learning and development program designed specifically for elected members of local government. It contains many bite-sized learning modules and Akona also holds webinars that you are welcome to participate in.

There is also a limited Council budget for professional development for Community Board members.

4.2.5. *Community Board Executive Committee (CBEC)*

CBEC supports community board members, offers advice to LGNZ's National Council, and champions the role of community boards in local decision-making. It has one representative from each of [LGNZ's six zones](#), plus representatives from Te Maruata (Māori elected member network) and Young Elected Member network. Nominations for new members closed on 16 January 2026. Voting papers will be sent late January. Voting will be open from 28 January to 27 February 2026. Each Community Board has one vote.

4.3. *Strategic Planning*

A Strategic Plan is a 'living document' and a framework to guide direction, outline the goals, the actions need to achieve them, and the resources required for implementation. Benefits of strategic planning include clarity and alignment, proactive goal setting, efficient resource allocation and enhanced responsiveness.

The Murupara Community Board's Strategic Plan requires a review early in the 2025-2028 triennium. Council's Community Partnerships team will be available to assist this process, and their experience and involvement with Community Plans will be valuable to enable the Board's Strategic Plan to have alignments with the communities, thereby ensuring best outcomes to the rohe.

Next steps

- Members review the [Murupara Community Board Action Plan 2022-2025](#)
- Members could research and review other Community Board plans for inspiration and ideas.
- A facilitated session be organised for members to develop an updated plan.
- Once developed the Plan will be formally adopted by the Board.
- At meetings, review progress on plan actions and outcomes.

7 Chairperson and Councillor Reports

7 Chairperson and Councillor Reports

7.1 Chairperson's Report – January 2026



To: **Murupara Community Board**

Date: **Sunday, 18 January 2026**

Author: **M McLean / Board Chairperson**

Reference: **A3047443**

1. Reason for the report - *Te Take mō tēnei pūrongo*

Karakia: Traditional Māori Chant (Opening)

Whakataka te hau ki te uru	<i>Cease the winds from the west</i>
Whakataka te hau ki te tonga	<i>Cease the winds from the south</i>
Kia mākinakina ki uta	<i>Let the breeze blow over the land</i>
Kia mātaratara ki tai	<i>Let the breeze blow over the ocean</i>
E hī ake ana te atakura	<i>Let the red-tipped dawn come with a sharpened air</i>
He tio, he huka, he hau hū	<i>A touch of frost, a promise of a glorious day</i>
Tīhei mauri ora!	<i>The breath of life!</i>

Tēnā koutou katoa.

Tuatahi, ngā mihi nui mo te tau hōu, ko te manako he tau whai hua tēnei. Kaare e tawhiti atu aku whakaaro ki a rātou kua mene ki te pō. Kia noho tonu koutou ki te uma piri ai.

First, I send my new year wishes. I also want to remember those who are no longer with us; may their memory remain in our hearts and minds.

2. Recommendations - *Tohutohu akiaki*

THAT the MCB Chairperson's Report – January 2026 is **received**.

7.1 Chairperson's Report – January 2026(Cont.)

3. Induction & Celebrations – MCB Te hapori



The commencement of the triennial term has been marked by a significant induction at our main council building, as I begin my second term as a member of the Murupara Community Board. I extend my appreciation to all board members and share our anticipation for the newest member to be selected through the upcoming by-election.

There are two candidates contesting the vacancy for the Galatea-Waiōhau Subdivision on the Murupara Community Board:

- Karen Isemonger-Rameka
- Alicia Oliver

The results will be announced on Thursday, 5 March 2026. I would like to formally acknowledge both candidates for their commitment in standing for this role.

4. Full steam ahead – *Te titiro whakamua*



7.1 Chairperson's Report – January 2026(Cont.)

The Christmas celebrations in December were greatly enhanced by the efforts of the community, led by De Café. The event benefited from the participation of New Zealand Police, Blue Light, and Fire and Emergency Services during the parade. Additionally, we utilized this occasion to engage with our members and communicate important messages.

My objective for this triannual period is to actively engage with all our communities; therefore, I will prioritise attending events such as the Christmas market over the next three years. As community board members, I hope we can also prioritise time to review the Murupara Community Action Plan, including our vision, values, and principles.

I plan to work with our governance team to arrange a visit for our community board to council sites, including discussions with those who support our local council assets. To my fellow members as we move forward let's move as one.

Karakia: Closing

**Ka whakairia te tapu
Kia wātea ai te ara
Kia turuki whakataha ai
Kia turuki whakataha ai
Haumi ē, hui ē, tāiki ē!**

***Restrictions are moved aside.
So the pathway is clear.
To return to everyday activities
To return to everyday activities
Enriched, unified, and blessed.***