

# Fees and Charges Review

Council Briefing 25 March 2026

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# Purpose of today's discussion

- Seek Councillor feedback on proposed changes to fees and charges schedule for 1 July 2026 – 30 June 2027.
- This feedback will be used to prepare the 2026/27 Fees and charges schedule and consultation material for Council approval (16 April)
  - Fees and charges overview (10 mins)
  - Proposed changes to water's fees and charges (20 mins)
  - 28 new proposed charges to consider (60 mins)
  - 32 charges that are proposed to be increased (20 mins)

# What are fees and charges?

- Fees and charges are prices Council sets for specific services, such as:
  - regulatory (building and resource consents)
  - facility use (pools, venues, cemeteries, events, halls)
  - Waste services (kerbside and recycling services)
  - permits, licenses and applications

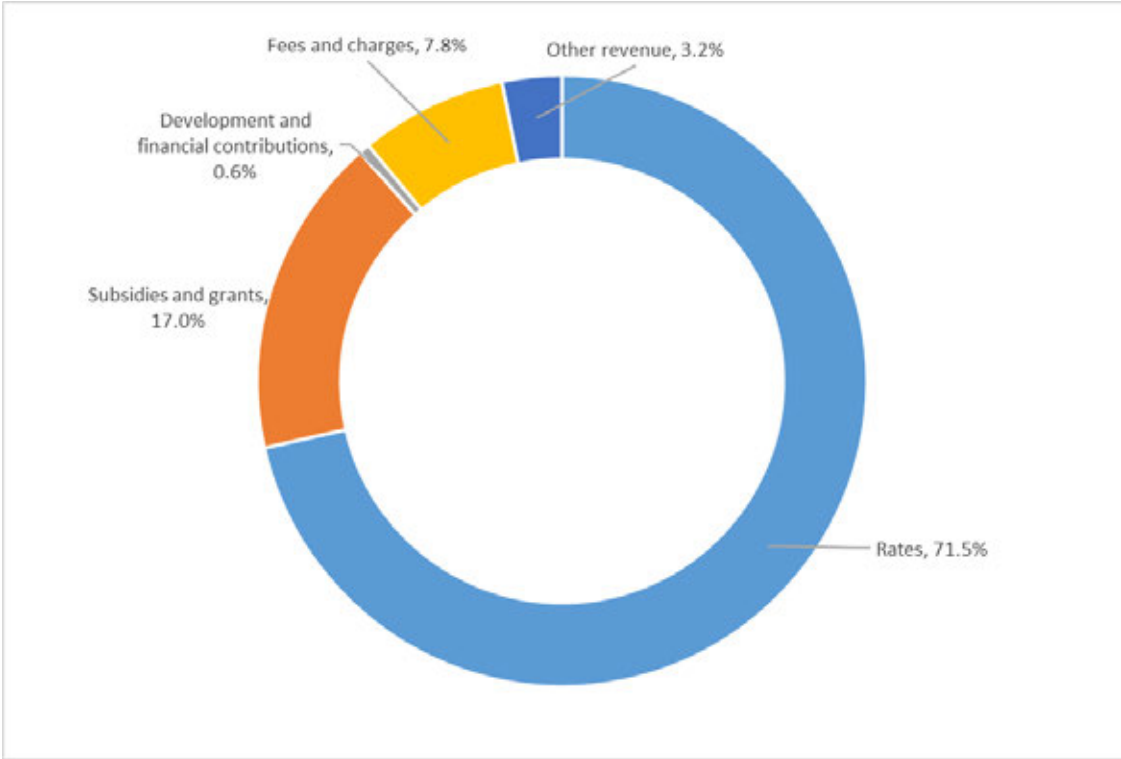
# Why we use fees and charges?

- To recover the cost of services where **individual users benefit** directly
- To ensure rates fund **public benefits**, not private ones
- To keep rates increases as moderate as possible within a challenging financial environment

# Principles guiding fees and charges

- **Public vs private good:** rates fund public benefits; fees fund private benefits
- **Cost recovery:** fees reflect the reasonable cost of providing the service
- **Equity and fairness:** similar users pay similar charges
- **Accessibility:** ensure fees don't create unreasonable barriers to access the service
- **Legislative compliance:** consistent with the LGA, Building Act, RMA, Dog Control Act etc.
- We are guided by our Revenue and Financing Policy

# Council revenue – Annual Plan 2026/27



# Revenue and Financing Policy

Funding of operational costs from fees and charges per activity

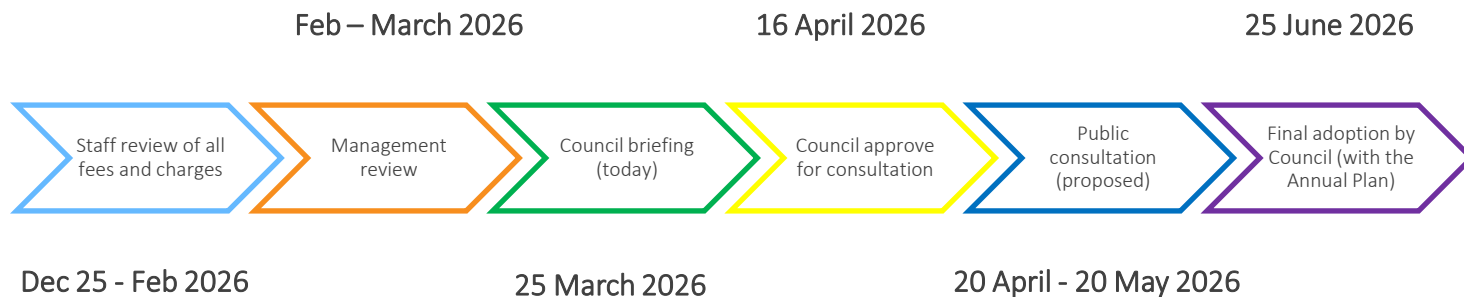
Fees and Charges by Activity	RF Policy%
Libraries and Galleries	0-30%
Museum and Archives	0-30%
District Aquatic Centres	0-30%
Visitor Information Centre	0-30%
Trade Waste Services	70-100%
Water Supply	potential to use
Ports and Harbour	0-30% <del>30-70%</del>
Parks and Reserves	0-30%
	30-70%
Cemeteries	

Fees and Charges by Activity	RF Policy%
Transport Connections	potential to use
Building Services	30-70%
Waste Management	30-70%
Animal Control	30 – 70%
Environmental Health	0 – 30%
Liquor licensing	30 – 70%
Regulation Monitoring	0 – 30%
Community Halls	0 – 30%

This review has worked within the bandings of the existing Revenue and Financing Policy



# Proposed timeline for review



# Summary of proposed changes

## Recovering our costs

# Majority of fees & charges– inflation changes only

- **Inflation** – This was built as an assumption into the LTP 2024-34
- **BERL rates** will be applied to all fees and charges

	Water	Property	Road	Corporate Services	Other
BERL inflation rates applied 2026/27	2.7%	2.0%	3.1%	2.0%	2.3%

**Exceptions:** *These will be covered in today's briefing*

- **Significant revision of** Three Waters fees and charges to align with LWDW and Backflow Prevention Policy
- **New Fees** – where we are looking to introduce a new service **or** wanting to charge an existing service (cost recovery)
- **Increase Fees** – where the cost to deliver the service has increased beyond inflation or is not in keeping with market rates.

# Summary of proposed changes Three Waters

# Three Waters – rationale for change

Why do we need to update these charges from 1 July 2026?

- **LWDW and ring-fencing requirements** now require us to show true, defensible costs based on real asset and job data.
- Ensures charges reflect **actual cost of service delivery**, improving transparency, auditability, and compliance.
- Implementation of the Backflow Prevention Policy

# Water Supply- Metered & Unmetered

## 1. WATER SUPPLY – SERVICE CONNECTION, EXTENSION AND DISCONNECTION CHARGES

### 1.1 All Schemes

#### 1.1.1 All new metered water connections

<b>New - metered 20mm connection with very low hazard boundary protection device</b> (service line, meter, isolating valve, dual check valve & meter box inclusive)	\$ -	\$ 1,530.00
<b>New - metered 20mm connection with in-ground low hazard boundary protection device</b> (service line, meter, isolating valve, double check valve (DCV) & meter box inclusive)	\$ -	\$ 1,822.00
<b>New - metered 20mm connection with above-ground low hazard boundary protection device</b> (service line, meter, isolating valve, double check valve (DCV) & meter box inclusive)	\$ -	\$ 4,980.00
<b>New - metered 20mm connection with in-ground medium hazard boundary protection device</b> (service line, meter, isolating valve, testable double check valve (TDCV) & meter box inclusive)	\$ -	\$ 1,822.00
<b>New - metered 20mm connection with above-ground medium hazard boundary protection device</b> (service line, meter, isolating valve, testable double check valve (TDCV) & meter box inclusive)	\$ 2,634.00	\$ 4,980.00
<b>New - metered 20mm connection with high hazard boundary protection device</b> (service line, meter, isolating valve, reduced pressure valve (RPZ) & meter box inclusive)	\$ 3,500.00	\$ 5,300.00

#### Larger than 20mm connection

Actual cost Actual cost

#### 1.1.2 All new unmetered water connections

<b>New - unmetered 20mm connection with very low hazard boundary protection device</b> (service line, isolating valve, dual check valve & meter box inclusive)	\$ -	\$ 1,110.00
<b>New - unmetered 20mm connection with in-ground low hazard boundary protection device</b> (service line, isolating valve, double check valve (DCV) & meter box inclusive)	\$ -	\$ 1,399.00
<b>New - unmetered 20mm connection with above-ground low hazard boundary protection device</b> (service line, isolating valve, double check valve (DCV) & meter box inclusive)	\$ -	\$ 4,557.00
<b>New - unmetered 20mm connection with in-ground medium hazard boundary protection device</b> (service line, isolating valve, testable double check valve (TDCV) & meter box inclusive)	\$ -	\$ 1,399.00
<b>New - unmetered 20mm connection with above-ground medium hazard boundary protection device</b> (service line, isolating valve, testable double check valve (TDCV) & meter box inclusive)	\$ -	\$ 4,557.00
<b>New - unmetered 20mm connection with high hazard boundary protection device</b> (service line, isolating valve, reduced pressure valve (RPZ) & meter box inclusive)	\$ -	\$ 4,876.00

#### Larger than 20mm connection

Actual cost Actual cost

25/26

26/27

25/26

26/27

# Water Supply- Existing Connections

1.1.3 Existing connections		25/26	26/27
a)	To install new 20mm meter only in existing meter box with existing connection	\$ -	\$555.00
b)	To install new 20mm meter and manifold only in existing meter box with existing connection	\$ -	\$700.00
c)	To install new double check valve (DCV) to existing 20mm metered connection	\$ -	\$3,936.00
d)	To install new reduced pressure valve (RPZ) to existing 20mm metered connection	\$ -	\$4,253.00
1.1.4 Additional notes, charges and conditions		25/26	26/27
a)	The Council's Development Contributions Policy outlines the financial contributions required as a result of development.	Per Policy	Per Policy
b)	Extraordinary connections as per Council's Three Waters Supply Bylaw	\$ -	Actual cost
c)	Thrusting under the road if required	Actual cost	Actual cost
d)	Concrete or seal reinstatement of footpath or road if required	Actual cost	Actual cost
e)	Traffic management (if required).	Actual cost	Actual cost
f)	Connection for horticultural activities is prohibited. This includes, but not limited to, use of the public water supply for horticultural irrigation and/or frost protection, etc.		

# Water Supply- General

1.3 General Charges	25/26	26/27	Change
1.3.1 Final meter reading:			
a) Whakatāne Urban	\$51.00	\$75.00	Increase
b) All other areas	\$72.00	\$110.00	Increase
1.3.2 All general enquiries that require three waters services (for example, disconnections, investigations, flow restrictors, meter testing, private leak detection, etc)			
a) Three Waters Operations labour charge out rate (per hour)	\$113.00	\$110.00	Decrease
b) Travel charge (per kilometre)	\$	- \$1.26	New
c) Three Waters Engineer charge for investigations, studies, inspections, advice etc (per hour)	\$210.00	\$215.00	Increase
1.3.3 Permit to draw water from water filling stations			
a) Annual permit to draw water from water filling station – plus usage charge per Council's water rate	\$97.00	\$95.00	Decrease
b) One-off permit to draw water from water filling station – plus usage charge per Council's water rate	\$41.00	\$40.00	Decrease
Note No water shall be drawn from fire hydrants.			
1.3.4 Backflow prevention annual inspection and testing fee	\$205.00	\$120.00	Decrease

# Proposed **new** fees and charges

# Summary of new fees and charges proposed

Service	#	Service	#	
Roading	4	Libraries/Museums	3	2 (Pricing change)
Port	3	Community Halls	4	
Dog Control	2	Cemeteries/Crematorium	3	
Building	2	Miscellaneous	1	
Food	1	Swimming Pools	2	
Parks and Reserves	3			

Total: 28 new charges to consider



# New charges – Roading (4)

Primary User: Developers

Reason for request: To recover the recurring operational costs incurred from these activities

7.2.9	Urgent or Late Corridor Access, Traffic Management Plan or Road Closure Application	\$500.00
7.2.10	Extension of Time/Admin Fee for Traffic Management Plans and Corridor Access Requests	\$75.00
7.2.11	<b>Road Damage Bond</b> <i>A bond of a minimum of \$1,000 will be required, to be held by Council or appropriately guaranteed, for potential damage to assets located in the road corridor as a result of development. This fee will generally be applicable for a new dwelling or similar sized development. A higher amount may be charged as a bond for larger scale development including commercial and industrial development. A bond may be imposed as a condition of resource or building consent.</i>	
7.8	Road Naming and Renaming Application Fee	Actual Cost

# New charges – Port (3)

#	Description	Fee	User
8.3.2	Unauthorised Berthage Fee	\$220.00	Applies to all users unauthorised to berth
8.8	<b>Boat Ramp Access</b>		
8.8.1	Vpermit for Ratepayers/Residents (Admin Fee only)	\$20.00 per annum	Ratepayers/resident
8.8.2	Scan2pay	\$20.00 per day	Out of town users

It is anticipated that there will be strong public opinions to the introduction of these charges

# New charges – Dog Control (2)

## 13.1.5 Working dog; and ~~Dogs owned by incorporated hunt clubs~~

~~a) Fee if paid on or before 1 August 2026~~

~~\$68.50 (Existing)~~

~~b) Fee if paid after 5pm 1 August 2026~~

~~\$99.00 (Existing)~~

**\$40.00 (NEW)**

## 13.3.4 Seizure fee

**\$70.00 (NEW)**

# New charges – Building (2) & Food (1)

New charges from our online service provider due to legislation change for minor dwellings

## Project Information Memoranda

11.2.2 Project Information Memoranda - minor residential dwelling	\$1000 deposit (actual cost)
11.2.3 Online Service Provider Levy	\$250.00
<b>Other Fees related to Food Act (2014) and Health Act (1956)</b>	
14.5.3 Printing of food control plan	\$30.00

# Library and Museums: New charges (3) & pricing changes(2)

## Libraries and Museum – to begin charging for use of rooms

### 23.1.7 Murupara Room

\$20 per hour commercial rate

### 24.2.6 Pipi Room – meeting room ground floor

\$20 per hour commercial rate/\$10 per hour community rate

### 24.2.7 Pāua Room

On application

## Changes to pricing: *From session pricing to hourly pricing*

24.2.1 Eastern Bay Energy Trust Room: \$35.00 per 3.5 hour session (existing)

**\$20 per hour commercial rate / \$10 per hour community rate**

24.2.2 Activity Room: \$87.00 per 3.5 hour session (existing)

**\$35 per hour commercial rate / \$15 per hour community rate**

# Community Halls (4)

28.9.1 Waste disposal fee

\$60.00 per hire/per day

28.1 Salto Hall Access

- Salto Mobile App (per user per year)
- Salto Fob

\$10.00

\$20.00

**Add Cleaning fee** to PUBLIC HALL HIRE (Edgecumbe War Memorial and Ōhope Hall) and RURAL HALL HIRE

\$100 per hour.

*Note that hirers can clean the venue themselves.*

# Cemeteries + Crematorium (3)



32.2.4	Self backfill for burials	\$250.00
33.2.1	Family led cremations – administration fee	\$500.00
	Oversized casket fee	\$250.00



# New charges - Parks and Reserves (3)

#	Description	Current	New
27.1.2b	Service Charges Application and Processing fee (low risk)	\$46.00	\$46
27.1.2c	Application and Processing fee (medium risk)		\$90
27.1.2d	Application and Processing fee (high risk)		\$150
27.1.2e	Late application fee for reserve hire applied every 3 days an application is overdue		\$169

# Miscellaneous (1)

## MISCELLANEOUS FEES (1)

39.5	Administration Fee – overdue accounts	\$100.00
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# New charges - Swimming Pools

Users: Whakatāne pool users and Murupara pool users

Reason to charge: Cost recovery in face of rising costs, particularly energy costs

New charge	Considerations
Energy Surcharge	<p>Options to charge:</p> <ul style="list-style-type: none"><li>• A specified charge per person e.g. \$0.30</li><li>• Embed within admission costs e.g. (add \$.30 to each charge)</li><li>• Affordability</li></ul>
Murupara Admission	<ul style="list-style-type: none"><li>• There is no charging facility</li><li>• Affordability</li></ul>

It is anticipated there may be strong public opinion to the introduction of these charges.

Best left for LTP?

# Proposed **increased** fees and charges

# Summary of increased charges proposed

Service	#	Service	#
Port	1	Swimming Pools	2
Building	13	Library / Te Koputu	1
Dog Control	3	Sportsground Rental	5
Building	2	Community Halls	1
Food	2	Natural Burial Plot	1
General Licence	1		

Total: 32 increased charges to consider

# Increased charges - Port (1)

#	Description	Current	Increase
8.6.2	Boatwash	\$2.00 per min	\$3.00 per min (system does not do 50c increase)

# Increased charges – Building (6/13)

#	Description	Current	Increase
11.1.1	Building Consent application fee	\$115.00 - \$280.00 <i>Inflation: \$118 - \$286</i>	\$130.00 - \$300.00
11.2.1	Project Information Memoranda Online Service Provider Levy	\$330.00 + actual cost \$80.00 (excl of GST)	\$500.00 \$80.00 - \$84.00 (GST excl)
11.3.2	Fixed initial deposits for building consent application (plus Online Service Provider Levy): Less than \$10,000 \$25,001 - \$50,000	\$515.00 \$770.00	\$550.00 \$750.00
11.3.3	Application for extension of time	\$145.00	\$150.00

# Increased charges – Building (3/13)

#	Description	Current	Increase
11.3.4	Solid fuel heater – set cost (including one inspection and online service provider levy)	\$385.00	\$550.00
11.7.1	Deposit payable on application, plus all additional processing, inspection, and specialist costs charged on a time and cost basis		
	Application fee (excludes urgent work)	Actual Cost (minimum charge \$1000)	Deposit \$1000 + actual cost
	Online Service Provider Fee		
	a) Value of work up to \$124,999	\$80.00 (excl GST)	\$80.00 - \$84.00
	b) Value of work over \$125,000	\$350.00 (excl GST)	\$350.00 - \$370.00

# Increased charges – Building (4/13)

#	Description	Current	Increase
11.9.3	Any other inspection performed by the Council	Actual cost (minimum charge \$150.00)	Actual cost (minimum charge <b>\$180.00</b> )
11.9.6	Registration/revocation of registration of section 36 or 37 Building Act 1991 or section 72 of Building Act 2004 notification	\$275.00	<b>\$430.00</b>
11.9.7	Application for exemption (Schedule 1 only)	\$250.00 or actual cost	<b>\$300.00 + actual cost</b>
11.9.12	<del>Cost for building consent projects to be added to property files</del> Information transfer to Territorial Authority (s238)	\$440.00	<b>\$500.00</b>

# Increased charges – Dog Control (3)

#	Description	Current	Increase
13.2.6	Rehoming cost	\$29.00	\$30.00
13.3.2	Replacement of registration tags	\$3.00	\$5.00
13.3.3	Microchip transponder implant fee (on request of owner)	\$18.00	\$20.00

# Increased charges – Food Control (2)

#	Description	Current	Increase
14.4.3	National Programme Verifications	\$155.00 per hour	\$160.00 per hour
14.4.4	Verification of multiple site registrations will incur additional costs at the rate of \$155.00/hour where the time spent exceeds 6.5 hours in the case of new verifications and after 5.0 hours in the case of subsequent verifications.	\$155.00 per hour	\$160.00 per hour

# General Licence and Permit Fees – (1)

#	Description	Current	Increase
16.1.3	Storage of impounded vehicle	\$15.40	\$20.00

# Increased charges – Swimming Pools ( 2)

#	Description	Current	Increase
22.1.1	Child 5 years to 16 years/ <b>Current full-time student/Senior Citizen</b> /Beneficiary	\$3.50	\$3.60 (child/beneficiary) \$5.00 (student/senior citizen)
22.1.5e	Shower fee	\$2.00	\$5.00

# Increased charges – Libraries ( 1)

#	Description	Current	Increase
23.1.6	Interlibrary loan fee for items from reciprocal libraries	\$8.00	\$10.00 (aligns with TCC)

# Increased charges – Sportsground Rental (5)

#	Description	Current	Increase
26.1.1e	Rugby Park – Eastern Bay of Plenty Rugby Sub-Union	\$1,385.00	\$1,412.50 inflation + lighting cost
26.1.2b	Eivers Park - Te Teko Rugby Club	\$1,385.00	\$1,412.50 inflation + lighting cost
26.1.3c	Bluett Park – Ōhope Tennis Club	\$364.00	\$371.50 inflation + increased cost
26.1.4a	Tāneatua Domain and Recreational Reserve - Tāneatua Rugby Football Club Inc.	\$1,385.00	\$1,412.50 inflation + lighting cost
26.1.4c	Waimana Domain – Waimana Rugby Club	\$923.00	\$941.50 + lighting cost

If Council provides in-principle support for adjusting costs to reflect the new lighting, staff will undertake additional analysis to determine pricing options

# Increased charges – Community Halls(1)

Current	2026/27 proposed
<ul style="list-style-type: none"><li>Hirers may clean the facility themselves to avoid extra cleaning costs</li><li>Otherwise, the hirer will be charged \$50.00 per hour as well as any additional costs for cleaning the facility to the required standard.</li></ul>	<ul style="list-style-type: none"><li>At Council's discretion, hirers <u>may be given permission to clean the facility themselves following their hire to avoid cleaning fees</u>, and the hired space must be restored to the condition originally set.</li><li>If the cleaning standard has not been met the hirer will be charged <b>\$100.00 per hour for this service</b>.</li><li>Hire of the stadium that includes food and drink served and consumed on the stadium floor will <u>always</u> require professional cleaning services at the hirers cost.</li></ul>


# Increased charges – Cemeteries(1)

#	Description	Current	Increase
32.1f	Natural Burial Plot	\$2,360.00	\$2,407.00 inflation + increase to align with market

If Council provides in-principle support for adjusting costs to reflect the market rates, staff will undertake additional analysis to determine pricing options

# Considerations for setting fees and charges

- **Actual cost to deliver** the services (staff time, overheads, materials)
- **Market comparisons** (other Councils)
- **Demand** and usage patterns
- **Affordability impacts** for our community
- **Council policy settings** (levels of cost recovery)



Thank you for your time today.

We will prepare the 2026/27 schedule with inflation and any adjustments (New or Increased fees) that were confirmed in today's briefing.

We will bring the draft Fees and Charges 2026/27 schedule to Council on 16 April 2026.

# Proposed timeline for review

