



APPLICATION FOR EXTENSION OF TIME TO START OR COMPLETE BUILDING WORK

THE BUILDING

Project [description of work]: _____

Street Address : _____

Building Consent Number: _____ Consent Issue date: _____

OWNER

Owner: _____

Contact: _____

Address: _____

Phone [Daytime]: _____ [After Hours]: _____

Mobile: _____ Fax: _____

Email: _____

APPLICATION

I being the owner/or authorised agent request that an extension of time be granted to start building/complete building work covered by this building consent *[delete which does not apply]*

I understand I am liable for a charge for this application.

Name : _____ Signature: _____

Date: _____

Please find attached my cheque/confirmation of payment attached
[delete which does not apply]

PROPOSED COMPLETION DATE & VALID REASON FOR EXTENSION APPLICATION

Proposed Completion Date: _____

Reason for Extension request: _____

STATUS

Building work completed to date [description of work]: _____

Building work to be completed [description of work] _____

COUNCIL USE ONLY

Fee Paid \$ _____

Progress Inspection required? Yes ☐ No ☐

Approved Start Date: _____

Decision sent to applicant? Yes ☐ No ☐

Approved Completion Date: _____

Decision recorded in system? Yes ☐ No ☐

Decision recorded on Summary Card? Yes ☐ No ☐

Reason for Decision: _____

Approved/Declined *[delete which does not apply]*

Processor's Name: _____ Signature: _____ Date: _____