

Address all correspondence to:

LIM@whakatane.govt.nz | Phone (07) 306 0500 | Fax (07) 307 0718

First Name		Surname	
House/Unit Number		Street	
RD Number		Suburb/Area	
Town		Post Code	
Home Phone		Mobile Phone	
E-mail Address			
How would you like to receive your LIM?			
<input type="checkbox"/> E-mail <input type="checkbox"/> E-mail to Solicitor (e-mail address required)			
Solicitor's E-mail Address			
Solicitor's Name			
Please issue a Land Information Memorandum for the following property:			
Street Address/Location			
Legal Description			
Lot		DP(S)	
or Flat		DP(S)	
Valuation Roll No. (if known)			
Property category (please tick appropriate box)			
<input type="checkbox"/> Residential	<input type="checkbox"/> Rural / Lifestyle	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial
<input type="checkbox"/> Vacant Land			
Owned by:			
Proposed Purchasers:			
Settlement date:			
Signed/Date			
Fee: Residential Property/Rural Property used predominantly for farming and rural purposes \$310 (including GST) OR Business/Rural Property used for commercial or industrial use \$435 (including GST)			
Please refer to Information page overleaf			

For Office Use only	Date received		Receipt No.	
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A Land Information Memorandum (LIM) is a report that is prepared by a Territorial Authority (in this case, the Whakatāne District Council), in relation to matters affecting land and buildings on a particular property.

WHO MAY REQUEST OR REQUIRE A LIM?

- (i) Property buyers and sellers
- (ii) Real estate agents
- (iii) Valuers
- (iv) Barristers and solicitors
- (v) Lenders and insurers

WHAT WILL BE IN A LIM?

LIM information includes:

- (a) Private and public stormwater and sewerage drains
- (b) Unpaid rates
- (c) Consents, certificates, notices, orders or requisitions affecting the land or buildings
- (d) District Plan classifications which relate to the land or buildings
- (e) Special land features, including potential erosion, avulsion, falling debris, slippage and possible hazardous substances
- (f) Any information relating to the property supplied by network utility operators in relation to the Building Act 2004
- (g) Other relevant information

HOW DO YOU REQUEST A LIM?

All requests for a LIM must be in writing. An application form is on the back of this page for your use. This form can be paid for and submitted to Customer Services at the counter at Whakatāne District Council. LIM reports can also be applied for online: <http://www.whakatane.govt.nz/services/building-and-planning/land-information-memoranda>

HOW LONG WILL A LIM TAKE TO PROCESS?

The Whakatāne District Council has ten (10) working days from date of receipt to action and complete a LIM. **The days between 25 December and 15 January are not deemed to be working days and technically should not be considered as part of the 10 working day LIM processing timeframe.**

Please note, however, should you not make the required payment, or submit incorrect or insufficient information, Council will advise you of this, and your LIM may not proceed until such time as all information requested has been received by Council.

OTHER INFORMATION

A hard copy may be available upon request. Charges as outlined in Council's current Fees and Charges document under "Photocopy Charges" will apply.