**TAILGATE SAFETY MEETING FORM**

**Instructions**
To be completed by Technical Safety prior to beginning of an entry or work, when changes in work procedures occur, or additional hazards are present.

<table>
<thead>
<tr>
<th>NAME ,TYPE, LOCATION OF PROJECT OR WORK ACTIVITY:</th>
<th>CONTACT INFORMATION:</th>
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<tbody>
<tr>
<td>Entry to the Edgecumbe Secured Red Zone for surveying and meter removal work. Includes safety training for future entries by Authorised persons and Owners</td>
<td>Alan Keeber Team Leader Whakatane Emergency Repsonce Team – NZRT17 027 498 8866</td>
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**TOPICS/HAZARDS DISCUSSED:**

- **Damaged and unstable buildings** – Do not enter buildings. Safety distance around buildings is one and a half times the height as risk of collapse. If entry required shoring and building monitoring required for numbers 16, 18 and 20 Rata, and 60, 62, and 64 College Road.

- **Black Mold, Spores, airborne containments and Dusts** are present inside and around enclosed spaces and inside buildings and cars. Use of P2 dust mask and ventilating as required to flush prior to entry.

- **Rats/ rodents and cats** are around and inside buildings. - Awareness

- **Stagnant ponding of water and deep water.** If working around the deep stagnant water recommend PFD and spotter person. Deep water contains debris, protruding materials etc... Do not recommend entry to the water. These ponds also have mosquitoes flourishing in the environment.

- **Undulating and unstable ground.** The ground is slippery and many soft areas which collapse, including undermined and deep holes. - Awareness and alert to activity. Check footing and adequate footwear is worn at all times. (P3 level mask, googles, gloves and approved coveralls when working with.)

- **Asbestos building materials** are onsite and includes black electricity metering board and cabinets with dust from installation. PPE must be worn and handling correctly by protocols as per Health and Safety regulations.

- **The site has ruminates of chemicals and solvents in and out of the containers littered around the sites.** There are also household and laundry chemicals within buildings and garages. Do not touch.

- **Within the dwellings is rotten food, contaminated alcohol containers and rotting organics.** Avoid entry, as these rot down the oxygen levels are lower in rooms including bacterial and molds.

- **Undermined concrete paths and driveways exist in a number of locations, do not drive or stand on these, core area being number 56 College Road and 62 College Road**

- **Vehicles have been sitting for a long duration and now have a cocktail of mold and spores, still contain fuel which vents in the heat of the day.**

- **Within the mud and silt are butane and other aerosols, gas cylinders, ammunition, sewing needles, broken glass etc... which are hazardous.** Please wear gloves and avoid digging or disturbance.

- **Chimneys are a risk at numbers 60 and 66 College road, please check the area before entry**

- **Number 20 Rata Street has had a collapse of brick wall cladding and remains unstable.** Avoid the
location.

INFORMAL TRAINING CONDUCTED (Name, topics):

Possessions are within the dwellings and within the silt and mud, please do not remove anything from site. I have helped recover War medals and Jewelry from the silt.

Reputation is important to your employer and my Team so please treat this site with respect of the Residence of the Town of Edgewcumbe.

Some Residence are located in and around the Red Zone. At times you will be challenged by upset people. Please let them know who you are and if the situation escalates remove yourself and inform me or if unsafe please call 111 and request Police and inform me of the action.

Service cables for communication and power are exposed, please protect these if carrying out activities and beware they are note protected from mechanical damage.

Other hazards will be noticed and discovered as the project develops. Please update and register these so we can help managed the Risks.

NAMES OF EMPLOYEES:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Michael Bridge</td>
<td>NQW Energy</td>
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<tr>
<td>Peter H</td>
<td>BORPC</td>
</tr>
<tr>
<td>Karl Randall</td>
<td>Engineering Surveyor</td>
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Supervisors Signature/Date:  

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Additional Risks to be added:

- Decontamination Protocols
- Tree hazards