

Written approval from owner/occupier likely to be affected by the granting of a resource consent

To: Chief Executive, Whakatāne District Council, Private Bag 1002, Whakatane 3158 | Phone 07 306 0500
| Email planning@whakatane.govt.nz | Fax 07 307 0718

Name of person giving written approval *(please provide full name)*

Please complete one of the below as required and tick the option completed:

I am the owner/occupier of the following property

I have the authority to sign on behalf of all the other owners of the above property

This is written approval for the proposed activity that is the subject of a resource consent application at
[address of proposal]
from [applicant].....

1. I/We have seen a copy of the application and the supporting information, including plans and the assessment of environmental effects;
2. I/We have signed a copy of the attached site plan (or other relevant plans) and initialled every page of all other information which is attached to this form;
3. I/We agree to the applicant giving this written approval form to the Whakatāne District Council;
4. I/We understand that the Council will not have regard to any actual or potential effect of the activity on me/us when considering the application, and the fact that any such effect may occur shall not be relevant grounds upon which the Council may decline to grant the application;
5. I/We understand that this approval can be withdrawn by notice in writing to the Council at any time before the date of the hearing (if any) or the determination of the application, unless the application was processed with limited notification, in which case the approval can only be withdrawn up until the time the affected parties have been determined by the Council.

*** Signed:**

DATE:

Signature of person giving written approval (or person authorised to sign on behalf of person giving written approval)

** Note: A signature is not required if you give your written approval by electronic means (note that the plans do need to be signed)*

Electronic address for service of person giving written approval:

Telephone:

Postal address (or alternative method of service under section 352 of the Resource Management Act 1991):

Contact person:

Name and designation if applicable)

Please read notes on reverse before signing this form

Why have I been asked for my written approval?

You have been consulted and/or asked to give written approval to a proposal, because you are the owner/occupier of a property, that **may be** adversely affected by a proposal requiring a resource consent. This gives you the opportunity to consider the proposal and decide for yourself if its affects are acceptable to you or not.

What should I do if asked to sign an affected person's approval form?

- Ask the applicant (or their agent) to explain the proposal clearly and fully to you.
- Study the application and associated plans provided in order to understand the effects (if any) that the proposal may have on you. Ask for time to consider the proposal if you think you need it.
- You are entitled to ask the applicant for more information but you should make a decision about whether or not you will sign the form.

Can I ask for changes to the application?

You can ask an applicant to change their proposal e.g. reducing the hours, providing screening so that any possible effects on you are avoided or reduced. If the applicant is willing to do this, you should only give your written approval to the amended proposal and plans.

Can I put conditions on my written approval form?

No, Council **will not** accept conditional approvals.

If you are only willing to sign the written approval form subject to some other conditions being made, this will need to be a separate civil agreement or undertaking between yourself and the applicant. Council has no responsibility to ensure that such agreements are satisfied.

What should I do next? (Select one)

1. Sign the written form and sign and date a copy of the application form, if the proposal is acceptable to you.

- You should return the signed form and documents to the applicant or their agent.
- If you give your written approval, under Section 104(6) of the Resource Management Act 1991, when Councils considers the resource application it will not take into account any effects the proposal may have on you.

If you change your mind after signing the form:

- At any time before the notification decision is made on the resource consent application, you can write or email Council to withdraw your approval. You will also need to let the applicant know.
- Once the resource consent is granted you cannot retract it.

2. Do not sign the form if you consider that you are adversely affected and do not want to sign it.

- You are not obliged to give written approval.
- Nor are you obliged to explain your reasons, but it is helpful to the applicant if you do.
- If you choose, you can also let the Council know so that your refusal can be recorded.
- If you do not give your approval, the application may be notified and you will have the right to make a formal submission.

For more information, please contact the Duty Planner on 07 306 0500 or email planning@whakatane.govt.nz